

CARDIGAN MOUNTAIN SCHOOL



Overview

Cardigan Mountain School is a junior boarding and day school for boys in grades six through nine, located in Canaan, New Hampshire. The School seeks to employ individuals who will share our commitment to supporting the School's mission: "To offer a close-knit community that prepares middle school boys—in mind, body, and spirit—for responsible and meaningful lives in a global society." The school offers competitive salaries and benefits in a rewarding work environment defined by the strength of our community and our Core Values: compassion, integrity, respect and courage.

Equity and Belonging

Cardigan Mountain School is a close-knit community committed to building a culture of equity and belonging in which all members are safe and supported to be themselves. We welcome, include, and appreciate the unique contributions of each member and are committed to confronting biases, addressing the impact of privilege on academic outcomes, and making the Cardigan experience more accessible to boys and families. The school is dedicated to meeting each boy where he is and providing support for all to learn and grow as they prepare for their next step beyond The Point.

Position Overview

Cardigan Mountain School's full-time faculty will be called upon to teach, serve as an advisor, coach multiple athletic seasons (and/or perform comparable non-athletic responsibilities), participate in the clubs program, attend meals and help monitor the dining room, and to supervise a dormitory floor. CMS faculty demonstrate joyfulness and professionalism and form healthy relationships with students and colleagues. It is expected that all members of the community participate and contribute with enthusiasm in all aspects of school life.

Responsibilities

Teaching:

- Teach three sections; additional sections may be added for teachers with low student load.
- Attend regular department meetings, team meetings, and faculty meetings.
- Report regularly on student progress.

Coaching:

- Coach two seasons (fall/winter/spring) of athletics.
- Perform timing/scoring duties during the off season.

Advising:

- Meet regularly with students to discuss individual goals and progress, and help students to understand and manage their overall workload.
- Establish and maintain an ongoing relationship with parents to discuss individual student goals and progress from a holistic perspective.

THE PROCESS

If interested in this position, please send a résumé and letter of interest to Joe Doherty, assistant head of school & dean of faculty, at jdoherty@cardigan.org. We will be reviewing résumés on an ongoing basis, working to fill available positions.

School transcripts and letters of recommendation are not required at first, but will be required after preliminary screening. No phone calls please. We prefer electronic attachments rather than paper. An onsite interview is required. Criminal background checks are performed on all new hires.

Cardigan Mountain School is an equal opportunity employer, and will not discriminate, or tolerate discrimination, against any employee or applicant in any manner prohibited by law.

CONTACT

Joe Doherty

Assistant Head of School & Dean of Faculty

jdoherty@cardigan.org

Residential Life:

- Oversee a dormitory, ensuring the safety and health of students in a residential setting; participate in weekday and weekend duties.
- Attend meals, oversee a table during family-style meals, and monitor the dining room.

Ancillary Duties:

- Participate in two seasons of clubs.
- Other duties as assigned by administration.

*A teacher's responsibilities might be modified based on specific duties and responsibilities.

Qualifications

The ideal candidate will possess the following qualifications:

- Bachelor's degree required; Master's degree preferred.
- Previous teaching experience in a middle school environment preferred but not required.
- Demonstrated proficiency in subject area through previous coursework and/or experience.
- Interest in and demonstrated skill in working with adolescent boys.
- A shared commitment to an inclusive community and a respect for differences.
- Ability to make contributions to school life across multiple facets of our program – i.e., athletics, clubs, and residential programming.
- Willingness to embrace and engage in the active lifestyle of an independent boarding school.