

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
February 28, 2024

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

**During public comment, public participants are invited to address the Board
with questions or comments.**

District Goals

1. Engage in strategic planning process and create a long-term vision for our schools as a School District of Excellence.
2. Cultivate teacher excellence by engaging educators in high quality professional learning opportunities to improve understanding of pedagogical strategies and better meet the learning needs of all students.
3. Enhance communication with the Tewksbury community to engage stakeholders.
4. Address students' social learning needs through character education programs and anti-bullying activities.

Board Goals

1. Initiate and complete the strategic planning process for the district with the aim of formulating a comprehensive 5-year strategic plan that embodies the values and culture of our community.
2. Support our administrators, staff and teachers in nurturing a culture of educational excellence and fostering a positive educational environment for all students, while maintaining fiscal responsibility.
3. Elevate public outreach and involvement by ensuring the consistent, comprehensive, and punctual distribution of information to all our stakeholders--encompassing students, educators, parents, and the broader community.

I. CALL TO ORDER Time: _____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Ms. Fleming	Mrs. Munoz	Mrs. Jardinella
Mrs. Niang	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd _____

All in Favor:

Roll Call:

Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

VI. PRESENTATION

- Girls Basketball Celebration

VII. CORRESPONDENCE

- Email from community member

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School		
Month/Year	Jan. 2024	Jan. 2024	Feb. 2024
Date	1/22/24	1/29/2024	2/8/2024 1:50 PM
Drill Description	Shelter in Place (weather)	Fire Drill	Fire Drill

Duration/ Time of Drill	10 minutes	7 minutes	3 minutes
Weather Conditions	Cold & sunny	Cold & Cloudy	Sunny & Warm
Conductor of Drill	L. Moore	L. Moore	L. Moore
Notification Method	Loud speaker & walkie	Pulled station in office	Pulled station

School	Old Turnpike School		
Month/Year	Jan. 2024	Jan. 2024	Feb 2024
Date	01/26/24	1/31/24	2/12/2024
Drill Description	Shelter in Place (weather)	Fire drill	Fire drill
Duration/ Time of Drill	6 min	7 min	5 min
Weather Conditions	Cloudy & rainy	Cloudy & rainy	Sunny
Conductor of Drill	D. Krowl, M. Mitchell	D. Krowl, M. Mitchell	D. Krowl, M. Mitchell
Notification Method	D. Krowl, M. Mitchell	PA System	PA System

IX. MINUTES

Motion to approve the following minutes:

- January 3, 2024 Reorganization Meeting and Committee of the Whole Meeting
- January 24, 2024 Ethics Training and Regular Board Meeting
- January 24, 2024 Executive Session

Motion: _____ 2nd _____

Discussion

Roll Call:

Ms. Carrino____ Mr. Charniga____ Ms. Fleming____ Mrs. Jardinella____ Mrs. Munoz____ Mrs. Niang____ Dr. Simon____
Mrs. Wygera____ Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- After school clubs with the PTA and Whittemore
- Voorhees High School student data
- Student cell phone use at OTS

Motion to approve the following:

1. Approve the 2024 Extended School Year Program beginning Monday, July 1, 2024, through Thursday, August 1, 2024, 8:30 am to 12:00 noon, Monday through Thursday, at Tewksbury Elementary School. Program will not be in session on July 4, 2024.

Motion: _____ 2nd _____

Discussion

Roll Call:

Ms. Carrino _____ Mr. Charniga _____ Ms. Fleming _____ Mrs. Jardinella _____ Mrs. Munoz _____ Mrs. Niang _____ Dr. Simon _____
Mrs. Wygera _____ Ms. Stein _____

B. Policy

Discussion

- Policy Alert 232
- P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)
- P 1523 Comprehensive Equity Plan (M) (Revised)
- P 1530 Equal Employment Opportunities (M) (Revised)
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
- P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- R 2200 Curriculum Content (M) (Revised)
- P 2260 Equity in School and Classroom Practices (M) (Revised)
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)
- P 2411 Guidance Counseling (M) (Revised)
- P 3211 Code of Ethics (Revised)
- P 5570 Sportsmanship (Revised)
- P 5750 Equitable Educational Opportunity (M) (Revised)
- P 5755 Equity in Educational Programs and Services (M) (Abolished)
- P 5841 Secret Societies (Revised)
- P 5842 Equal Access of Student Organizations (Revised)
- P & R 7610 Vandalism (Revised)
- P 9323 Notification of Juvenile Offender Case Disposition (Revised)
- P & R 2423 Bilingual Education (M) (Revised)
- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

Motion to approve the following:

2. Approve the following policy on second reading:

- 0168.01 Live Streaming of Public Board Meetings

Motion: _____ 2nd _____

Discussion

Roll Call:

Ms. Carrino _____ Mr. Charniga _____ Ms. Fleming _____ Mrs. Jardinella _____ Mrs. Munoz _____ Mrs. Niang _____ Dr. Simon _____
Mrs. Wygera _____ Ms. Stein _____

C. Finance

Discussion

Motion to approve the following:

1. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period January 25 through February 28, 2024 for a total amount of \$1,961,668.89.

2. Acceptance and Approval of Board Secretary's Report for the month of January, 2024.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of January, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of January, 2024.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of January, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve the following workshop/travel requests for the 2023-2024 school year.

Workshops/Travel Requests				
Staff Member	Date	Registration	Other Expenses*	Event/Destination
Michael Wilpiseski	3/15/24	\$75.00	-0-	Implementing a Gifted Multi-Tiered System of Support (MTSS) - Strategies for Identification and Intervention - Morris-Union Jointure Commission, New Providence, NJ
Joelle Capece	3/18/24	\$160.00	Mileage = \$25.94	High Level Practices-New Jersey Council for Exceptional Children, Ramapo College, Mahwah, NJ
Maura Obercian	3/13/24	\$140.00	Mileage = \$23.50	Friends of Language Educators NJ Annual Conference- Rutgers University, New Brunswick, NJ
Susan Moyer	5/20/24	\$90.00	Mileage = \$26.32	ADHD and the Internal Executive Function Skills - Warren County Speech, Language & Hearing Association, Lafayette, NJ

Katherine Royer	5/20/24	\$90.00	Mileage = \$26.32	ADHD and the Internal Executive Function Skills - Warren County Speech, Language & Hearing Association, Lafayette, NJ
Kara Swan	3/21/24	\$175.00	Mileage = \$18.99	NJASBO Purchasing Seminar, Whippany, NJ
Connie Wygera	4/19/24	\$99.00	Mileage = \$38.82	NJSBA Women's Leadership Conference, Princeton Junction, NJ
Fay Perticari	3/18/24	\$165.00	-0-	NJ Council for Exceptional Children's Annual Spring Conference, Ramapo College of NJ - Mahwah, NJ
Jennifer Burns	4/26/24	\$300.00	Mileage = \$22.56	19th Annual NJ Association for Behavior Analysis Conference, Somerset, NJ
Nancy Auld-Morogiello	5/2/24	\$279.00	-0-	Bureau of Education & Research - Best Strategies for Success During School Medical Emergencies. 1-day live seminar.
Robin Thompson	3/18/24	\$180.00	Mileage = \$50.57	High Level Practices, Council for Exceptional Children, Ramapo College, Mahway, NJ

*Mileage will be reimbursed according to board policy.

6. Approve the following donations/grants/activities:

Donations/Grants/Activities			
Requestor/Contact	School	Description	Amount of Grant/Donation
Liz Gentile	TES	PTA Grant for Portable multi-use folding seats to be used as flexible seating options in kindergarten.	\$283.56
Nicole Polinger	OTS	PTA Grant for Floor cushions for the students to sit on instead of the risers, and a small cart to house them.	\$322.94
n/a	OTS	Donation of fabric scraps by Agency to be used in the art classes for student projects.	approximately \$20.00
Karen Morrow	TES	The TEA (using an NJEA grant) would like to donate books, rocks, paint, and a sign. This coordinates with the book "Only One You" by Linda Kranz. Students will paint individual "rockfish" to display.	\$500.00
Karen Morrow	TES	The TEA would like to host an after school Seussabration activity for K-2 students. This activity will promote literacy with reading books, making crafts, and playing games.	No cost
Juliean Picardo Andria Tibak	TES	TEF Grant for the book series A Little Spot to help with social skills and behaviors in the classroom.	\$768.92

7. Approve the following field trip for the 2023-2024 school year:

Field Trips				
Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Coordinating Teacher/Staff

4	Mayo Performing Arts Center, Morristown, NJ to see the performance of Charlotte's Web.	May, 2024	\$10.50	Patsy DelGrande
3	Mayo Performing Arts Center, Morristown, NJ to see the musical performance of Ellis Island-Gateway to a Dream.	March, 2024	\$12.00	Amanda Kouzis
3	Echo Hill Park, Flemington, NJ to participate in a program on stream study and adaptations.	May, 2024	\$2.91	Lori Nichols
8	8th Grade students will show a summary performance of the 8th Gr. Play, Aladdin, to Tewksbury Elementary School students to encourage sales.	March, 2024	\$0	Dee Krowl
6 & 7 Special Ed.	Bowling at Oakwood Lanes, Washington, NJ for life skills.	March, 2024	\$15.00	Megan Girton
5-8	Readington Middle School, Readington, NJ for Battle of the Book Competition	April, 2024	\$0	Alana Magro

8. Accept the Emergent needs and Capital maintenance funding from the School Development Authority in the amount of \$11,450 for fiscal year 2024.

Motion: _____ 2nd _____

Discussion

Roll Call:

Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

D. Technology

Discussion

- Server update

E. Facilities

Discussion

F. Transportation

Discussion

G. Communication

Discussion

H. Other

Discussion

- Strategic Planning

XI. LEGISLATIVE REVIEW

Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ 2nd _____

All in Favor:

Roll Call:

Ms. Carrino _____ Mr. Charniga _____ Ms. Fleming _____ Mrs. Jardinella _____ Mrs. Munoz _____ Mrs. Niang _____ Dr. Simon _____
Mrs. Wygera _____ Ms. Stein _____

I. Personnel

Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve Tracy Barnes as a Special Education Leave Replacement Teacher, beginning February 29, 2024 through June 30, 2024, at MA Step 1, \$63,551.00, prorated. (TES-TCH-SPED-04)
2. At the recommendation of the Superintendent, approve hiring Marlana Loden, CCC-SLP, as an independent contractor for Speech Therapy Services beginning April 9, 2024 through June 30, 2024, for 21 hours per week at an hourly rate of \$93.00/hr.
3. At the recommendation of the Superintendent, approve Ava Wentworth as a part time Special Education Paraprofessional beginning February 29, 2024 through June 30, 2024, at Instructional Aide Step 3, \$18.05/hour.
4. At the recommendation of the Superintendent, approve Kelly DeMayo as a substitute teacher for the 2023-2024 school year.
5. At the recommendation of the Superintendent, approve Patty Jennings as a home instructor for the 2023-2024 school year at the hourly rate of \$63.96 per hour.

6. Approve the following teacher facilitators for the Grade 3-4 Family Mathematics Workshop to be held on March 18, 2024.

Name	Rate
Patsy DelGrande	\$64.49 per hour up to 5 hours (3.5 hours of prep time and 1.5 hours of facilitations)
Jaime Levy	\$67.03 per hour up to 5 hours (3.5 hours of prep time and 1.5 hours of facilitations)
Pam Nugent	\$65.49 per hour up to 5 hours (3.5 hours of prep time and 1.5 hours of facilitations)

7. Approve the following spring honoraria positions for the 2023-2024 school year.

First Name	Last Name	Sport	Compensation
Tom	Lobb	Head Baseball Coach	\$4,401
Robert	Lovering	Assistant Baseball Coach	\$3,721
Heather	Olla	Head Softball Coach	\$4,401
Patty	Jennings	Assistant Softball Coach	\$3,721
Cathy	Zisk	Head Track and Field Coach	\$4,401
Frederick	deJaager	Assistant Track and Field Coach	\$3,721
Daniela	DiGiovanni	Assistant Track and Field Coach (shared)	\$1,523
Joelle	Capece	Assistant Track and Field Coach (shared)	\$1,523
Joe	Pung	Head Boys Lacrosse Coach	\$3,554
Nick	Pung	Assistant Boys Lacrosse Coach	\$3,046

8. Approve the following staff members as after school medical aides for lacrosse at the student supervision rate of \$40/hour. This will be a shared position and staff members will work on a rotating schedule as needed.

- Kelly Cullen
- Dee Krowl
- Bonnie Mendralla

9. Approve the following staff member as an after school aide for spring track at the student supervision rate of \$40/hour.

- Darcy Harp

10. Approve the following staff members to provide extra supervision on an as needed basis in the event the Assistant Director for the 8th grade play is absent. Position will be from February 29, 2024 through March 20, 2024, at the student supervision rate of \$40/hour.

- Amy Allen
- Bonnie Mendralla

11. Approve the following staff members for additional after school supervision for the 8th grade play from February 29, 2024 through March 12, 2024, at the student supervision rate of \$40/hour. This will be a shared position and staff members will work on a rotating schedule as needed.

- Amy Allen
- Tom Lobb
- Bonnie Mendralla
- Scott Steinman

Motion: _____ 2nd _____

Discussion

Roll Call:

Ms. Carrino____ Mr. Charniga____ Ms. Fleming____ Mrs. Jardinella____ Mrs. Munoz____ Mrs. Niang____ Dr. Simon____
Mrs. Wygera____ Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

- Student matter

Motion _____ 2nd _____ Enter closed session at _____ p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____ p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment: _____ p.m.

All in Favor:

Roll Call:

Ms. Carrino____ Mr. Charniga____ Ms. Fleming____ Mrs. Jardinella____ Mrs. Munoz____ Mrs. Niang____ Dr. Simon____
Mrs. Wygera____ Ms. Stein____