



NEW STUDENT REGISTRATION | GRADES 1 - 12

NAME OF STUDENT		REGISTERING FOR WHAT GRADE
SCHOOL YEAR	START DATE FOR VAN WERT CITY SCHOOLS	

Required Documents:

- Copy of Birth Certificate
- Copy of Immunization Records
- Copy of Custody Papers (if applicable)
- Proof of Residency (in the Van Wert City School District) for parent or legal guardian

Completed forms can be dropped off or mailed to the school building your child will be attending:

- Grades 1-5 - VWES, 10992 State Route 118 South - Phone 419-238-1761
- Grades 6-8 - VWMS, 10694 State Route 118 South - Phone 419-238-0727
- Grades 9-12 - VWHS, 10708 State Route 118 South - Phone 419-238-3350

When the school is in receipt of registration forms, parent/guardian will receive an email from FinalForms, our online forms and data management service, instructing them to follow the link to set up a login and password. Parent/Guardian will then complete the online forms. The FinalForms link can also be found on our website, vwcs.net, under Parents – FinalForms.

The student will not be officially registered until the parent/guardian completes the above process.

If you have any questions regarding Student Registration, please do not hesitate to call the school.

Thank You.



REGISTRATION FORM | GRADES 1 - 12

STUDENT'S LAST NAME	FIRST NAME	FULL MIDDLE NAME	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
ADDRESS		CITY, STATE, ZIP	PRIMARY PHONE NUMBER
FATHER'S NAME	ADDRESS, CITY, STATE, ZIP (IF DIFFERENT FROM STUDENT)		PHONE NUMBER
EMPLOYER			PHONE NUMBER
MOTHER'S NAME	ADDRESS, CITY, STATE, ZIP (IF DIFFERENT FROM STUDENT)		PHONE NUMBER
EMPLOYER			PHONE NUMBER
PRIMARY EMAIL ADDRESS			

STUDENT HISTORY

STUDENT'S DATE OF BIRTH	PLACE OF BIRTH (CITY & STATE)	GRADE (CURRENT SCHOOL YEAR)
MOTHER'S MAIDEN NAME	HAS THE STUDENT EVER REGISTERED OR ATTENDED VAN WERT CITY SCHOOLS? <input type="checkbox"/> YES <input type="checkbox"/> NO	
CHECK THE LANGUAGE SPOKEN IN YOUR HOME <input type="checkbox"/> ENGLISH <input type="checkbox"/> SPANISH <input type="checkbox"/> OTHER _____	RACIAL/ETHNICITY- SELECT ALL THAT APPLY <input type="checkbox"/> WHITE <input type="checkbox"/> HISPANIC/LATINO <input type="checkbox"/> MULTIRACIAL <input type="checkbox"/> BLACK <input type="checkbox"/> NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER <input type="checkbox"/> ASIAN <input type="checkbox"/> AMERICAN INDIAN/ALASKAN NATIVE	
IS THE STUDENT OF HISPANIC/LATINO HERITAGE? (i.e., OF CUBAN, MEXICAN, PUERTO RICAN, SOUTH OR CENTRAL AMERICAN, OR OTHER SPANISH CULTURE OR ORIGIN, REGARDLESS OF RACE.) <input type="checkbox"/> YES <input type="checkbox"/> NO		

SPECIAL SERVICES

IS THE STUDENT ON AN IEP? <input type="checkbox"/> YES <input type="checkbox"/> NO	IS THE STUDENT ON A 504 PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO
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PARENTAL CONSENT FORMS (STUDENTS TRANSFERRING IN)

NAME OF STUDENT		GRADE
SCHOOL DISTRICT AND BUILDING LAST ATTENDED		
LAST DAY IN ATTENDANCE AT PREVIOUS SCHOOL		
SCHOOL'S ADDRESS		CITY/STATE/ZIP
SCHOOL'S PHONE NUMBER	SCHOOL'S FAX NUMBER	

You are authorized to release all appropriate school records to:

- | | |
|---|--|
| <input type="checkbox"/> Van Wert Early Childhood Center (PS–KG)
Attn: School Secretary
1120 Buckeye Dr
Van Wert OH 45891
419-238-0384 (Office)
419-238-2137 (Fax) | <input type="checkbox"/> Van Wert Elementary School (1-5)
Attn: School Secretary
10992 St Rt 118
Van Wert OH 45891
419-238-1761 (Office)
419-238-5055 (Fax) |
| <input type="checkbox"/> Van Wert Middle School (6-8)
Attn: School Secretary
10694 St Rt 118
Van Wert OH 45891
419-238-0727 (Office)
419-238-7166 (Fax) | <input type="checkbox"/> Van Wert High School (9-12)
Attn: School Secretary
10708 St Rt 118
Van Wert OH 45891
419-238-3350 (Office)
419-238-0526 (Fax) |

Specific records/data to be released:

- Attendance records
- Birth Certificate
- Custody/court placement documentation
- Health & Immunization records
- Individualized Education Program (IEP)
- Multi Factored Evaluations/Psychological Evaluations
- Standardized test scores
- Transcript of grades and credits earned

PARENT/GUARDIAN SIGNATURE

DATE