

St. Louis Park Public Schools School Board Meeting Agenda

Tuesday, January 9, 2024 at 6:30 PM
Regular Meeting - Organizational Meeting
Central Community Center, Room 21
6300 Walker Street
St. Louis Park, Minnesota 55416

1. **CALL TO ORDER**
2. **LAND ACKNOWLEDGEMENT**
3. **OATH OF OFFICE FOR NEW SCHOOL BOARD MEMBERS**
4. **APPROVAL OF AGENDA**
5. **ELECTION OF 2024 SCHOOL BOARD OFFICERS**
6. **SUPERINTENDENT'S REPORT**
7. **DISCUSSION ITEMS**
 - A. School Board Liaison Assignments 2
 - B. School Board Policy 545 - Park Spanish Immersion Admissions -
second reading 5
8. **CONSENT AGENDA**
 - A. Minutes 10
 - B. Field Trips
 - 1) Berlin, London and Germany
 - 2) Costa Rica
9. **ORGANIZATION OF THE SCHOOL BOARD**
10. **ACTION AGENDA**
 - A. 2024 School Board Compensation
 - B. 2024-25 School Board Meeting Dates
 - C. Approve 2024-25 and 2025-26 School Calendars
 - D. Labor Agreement - Park Association of Teachers
11. **COMMUNICATIONS AND TRANSMITTALS**
12. **ADJOURNMENT**

2024 School Board Committee & Liaison Assignments DRAFT

School Liaisons

Aquila	Colin Cox
Peter Hobart	Celia Anderson
Susan Lindgren	Taylor Williams
Middle School	Abdihakim Ibrahim
High School	Virginia Mancini
PSI	Sarah Davis
Early Childhood	Anne Casey

Boards/ Committees	Representative	Time Commitment
AMSD	Kate Maguire, Colin Cox, Virginia Mancini (alt)	2 hour meeting once a month (Friday 7:30 a.m.)
Athletic Advisory Liaison	Colin Cox	Quarterly meeting with Athletic Director
Career Pathway Advisory Board	Virginia Mancini	Meets ~6 times per year, early morning

Community Education Advisory Council	Taylor Williams	2 hour meeting once a month (3rd Tuesday 7-9 p.m.)
DIPAC	Virginia Mancini	Monthly (Mondays 4:30-6 p.m.)
FAC	Anne Casey	Meets 5 or 6 times during the school year for 1.5 hours (Thursdays 3:30-5 p.m.)
Intermediate District 287	Anne Casey (current term expires January 2025)	2-3 hour board meeting, 2/month; plus optional events; compensation; 2 year appointment changes in January
Lenox / Senior Program	Anne Casey	One meeting per month (2nd Tuesday 1:30 p.m.)
Park Public Schools and Community Foundation	Sarah Davis	
Policy Committee (ad hoc)	Sarah Davis (chair), Abdihakim Ibrahim, Taylor Williams	Meetings as set by committee
SNAC (school nutrition)	Celia Anderson	4 times per year
Strategic Plan ACTION TEAM	Celia Anderson	Meets as needed
Strategic Plan CORE TEAM	Taylor Williams & Abdihakim Ibrahim	Meets annually in spring

Student Board Rep Committee	Hiatus	Meetings as set by committee
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City of St. Louis Park Commissions

City Human Rights Commission	Celia Anderson	Meets the third Tuesday of the month at 7 p.m.
City Parks and Rec Commission	David Yakes (term ends 5/31/2026) Up to 2 additional seats open	Meets the third Tuesday of the month at 6 p.m.
City Technology Advisory Commission	Rolf Peterson (term ends 5/31/2025)	
City Planning Commission	Jim Beneke (term ends 5/31/2025)	Meets the third Wednesday of the month at 6 p.m.

INDEPENDENT SCHOOL DISTRICT 283

SECTION/FILE 545 DATE OF ADOPTION October 28, 2002
REVISED 2.26.07; 3.08.10; 01.24.23; 1.X.24

TITLE Park Spanish Immersion Admissions Policy

I. PURPOSE

The purpose of this policy is to set forth the procedures for admission to Park Spanish Immersion Elementary School.

II. GENERAL STATEMENT OF POLICY

St. Louis Park Public Schools is committed to providing equitable access to outstanding immersion education, and to providing Spanish immersion education opportunities to as many interested students and families as possible.

III. DEFINITIONS

TBD - Date to be determined on an annual basis

Sibling - One of two or more children or wards related by blood or adoption through a common legal parent; or through the marriage of the children's or wards' legal or biological parents residing in the same household of a student enrolled at Park Spanish Immersion in grades K- 4, at the time the child makes application.

District Employee - Any individual who receives a paycheck from the district related to work at any site or in any department. This does not include independent contractors.

IV. KINDERGARTEN ADMISSION

PROCESS for ~~ADMISSION into Kindergarten:~~

- ~~1. A.~~ The total number of seats available for students entering kindergarten will be ~~84~~ determined on an annual basis by the Superintendent, with a goal of maximizing access to Spanish immersion education for interested students and families. However, the final number of seats will be determined on an annual basis by the Superintendent, as exceptional circumstances may dictate.
- ~~2.~~ In addition to those seats, 4 will be designated for students who receive desegregation transportation thus bringing the total number to 88.
- ~~3. B. Designated Seats Lottery.~~ If Park Spanish Immersion has more applications for Kindergarten enrollment than seats available, the District will conduct a lottery to determine which students will receive seats. The District must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students who are native Spanish speakers. Additionally, the district must give priority to St. Louis Park residents, although any limit on non-resident students under the Enrollment Options Law must comply with School Board Policy 509 and Minn. Stat. § 124D.03.

~~From the 84 seats, a total of 20 seats will be designated for students eligible for federal free or reduced lunch subsidy.~~

~~Students will submit applications for admission by [T.B.D.][†] (see definition). If more than 20 students apply, they will be selected to fill the designated seats in a lottery process prior to Kindergarten registration. If more than 20 students apply for admission, those not admitted will be considered for admission under paragraph 6a and, if not selected, are wait-listed as described in paragraph 7. If less than 20 students apply, any seats that remain unfilled in the initial lottery will be filled as applications are received and held open for one (1) month after the lottery deadline. After one month, these seats will be released and will be filled by the general lottery.~~

- ~~4. **Admission for Siblings**² (see definition). From the remaining seats, the administration will admit siblings of resident students currently enrolled, if the sibling has applied by [T.B.D.][†]. If there are more siblings than seats available, the administration will conduct a computer-generated lottery to determine which siblings will be admitted. Any siblings not admitted under the computer-generated lottery will be wait-listed as described in paragraph (7).~~

~~The Board will annually review the sibling enrollment numbers to ensure that the preference is not unduly impacting the ability of new families to enroll in the school. The Board may change the policy if it determines that the preference does unduly impact the ability of new families to enroll. The sibling preference provision is terminated for families that do not live within the district boundaries or when the family of children enrolled utilizing desegregation transportation moves outside of Minneapolis.~~

- ~~5. **Enrollment Options Students.** A certain number of kindergarten seats will be held open for students who apply for open enrollment under Minn. Stat. §124D.03. The number of seats to be held open will be determined each year by calculating and applying the lesser of the following:~~

- ~~a. 1% of the total enrollment of Kindergarten students in the District, or~~
- ~~b. The number of district residents in Kindergarten enrolled in a nonresident district under open enrollment. Siblings³ of existing PSI students will be given preference for the enrollment option seat. If there are more applications received under MN Statute §124D.03 than seats available, the administration will conduct a computer-generated lottery to determine which student(s) will be admitted. Any student not admitted will be included in 6b applications.~~

~~6. **General Lottery.**~~

~~C. a. Applications from resident students in addition to those described in paragraph 4. After the priority seat allocations under paragraphs 3-5 noted above have been made, the administration will determine the remaining number of seats. For any remaining seats, a computer-generated lottery will be held on [T.B.D.] by the district's Enrollment Center, the Park Spanish Immersion principal and district administration. Students to be admitted will be selected in a computer-generated lottery from applications that were submitted by [T.B.D.][†]. If there are more applicants than seats available, students will be wait-listed as described in paragraph 7 below.~~

- ~~b. Applications received from students described in paragraph 5 but not previously admitted. If there are seats remaining after the computer-generated lottery described in paragraph 6a, the remaining seats will be filled from a computer-generated lottery process for students not admitted under paragraph 5. These applications must have been received by the date under Minn. Stat. §124D.03.~~

- ~~7. **D. Waitlist.** The computer-generated waitlist of students from 6a (St. Louis Park residents) will be given priority over the computer-generated waitlist of students from 6b (open enrolled). Seats that become open during the applicant's kindergarten or first grade year will be filled from the waitlist in the order the names appear on that wait list, with priority given to those who reside in St. Louis Park, subject to the requirements of the lateral admissions paragraph. Students whose names appear on the~~

waitlist will be assessed in the order their names appear on the waitlist to determine whether their Spanish language skills are sufficiently developed to enable them to participate meaningfully at the appropriate grade level. The wait list will be maintained only until the end of the applicant's first grade year.

V. FAMILIES WHO MOVE

~~8. Families who Move.~~

- A. St. Louis Park resident students who are attending PSI before the family moves out of the district boundaries may remain at the school.
- B. Students who are open-enrolled and are attending PSI may remain at the school if their family moves to another school district.
- ~~C. Incoming St. Louis Park resident kindergarten students who have attended school before their family moves out of the district may remain at the school.~~
- D. Incoming kindergarten students receiving desegregated transportation who have attended school before their family moves out of Minneapolis may remain at the school.
- E. The district will not provide transportation to students who move out of the district or who were receiving desegregated transportation and move out of Minneapolis.

VI. PROCESS FOR LATERAL ADMISSIONS

- ~~1. If seats become available during the applicant's Kindergarten or first grade year.~~ Students whose names appear on the wait(s) list under paragraph 7 will be assessed in the order their names appear on the waitlist(s) to determine whether their Spanish language skills are sufficiently developed to enable them to participate meaningfully at the appropriate grade level.
- ~~2. If seats become available in grades Kindergarten to 5th grade, after conducting the assessments under paragraph 1.~~ Resident students entering Kindergarten to 5th grade who wish to be considered for admission to Park Spanish Immersion must apply for admission no later than the [T.B.D.][†] day of school for that year. Non-resident students seeking lateral admission will be considered in accordance with the open enrollment requirements of Minn. Stat. §124D.03. If seats are available in grades Kindergarten to 5th grade, following completion of the waitlist process described in paragraph IV(D), a computer-generated lottery will be held for each grade level to determine the order in which students will be assessed. After the list has been established, students will be individually assessed in the order the students' name appears on the computer-generated list, to determine whether their Spanish language skills are sufficiently developed to enable them to participate meaningfully at their grade level.

Administration will submit an enrollment report to the Board by June 30th of each year.

DEFINITIONS:

~~—[†] Date to be determined on an annual basis.~~

~~—[‡] Sibling is one of two or more children or wards related by blood or adoption through a common legal parent, or through the marriage of the children's or wards' legal or biological parents residing in the same household of a student enrolled at Park Spanish Immersion in grades K–4, at the time the child makes application.~~

INDEPENDENT SCHOOL DISTRICT 283

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IV. KINDERGARTEN ADMISSION

- A. The total number of seats available for students entering kindergarten will be determined on an annual basis by the Superintendent, with a goal of maximizing access to Spanish immersion education for interested students and families.
- B. If Park Spanish Immersion has more applications for Kindergarten enrollment than seats available, the District will conduct a lottery to determine which students will receive seats. The District must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students who are native Spanish speakers. Additionally, the district must give priority to St. Louis Park residents, although any limit on non-resident students under the Enrollment Options Law must comply with School Board Policy 509 and Minn. Stat. § 124D.03.
- C. After the priority seat allocations noted above have been made, the administration will determine the remaining number of seats. For any remaining seats, a computer-generated lottery will be held on [T.B.D.]. by the district's Enrollment Center, the Park Spanish Immersion principal and district administration. If there are more applicants than seats available, students will be wait-listed as described below.

- D. **Waitlist.** Seats that become open during the applicant's kindergarten or first grade year will be filled from the waitlist in the order the names appear on that wait list, with priority given to those who reside in St. Louis Park. Students whose names appear on the waitlist will be assessed in the order their names appear on the waitlist to determine whether their Spanish language skills are sufficiently developed to enable them to participate meaningfully at the appropriate grade level. The wait list will be maintained only until the end of the applicant's first grade year.

V. FAMILIES WHO MOVE

- A. St. Louis Park resident students who are attending PSI before the family moves out of the district boundaries may remain at the school.
- B. Students who are open-enrolled and are attending PSI may remain at the school if their family moves to another school district.
- C. Incoming kindergarten students receiving desegregated transportation who have attended school before their family moves out of Minneapolis may remain at the school.
- D. The district will not provide transportation to students who move out of the district or who were receiving desegregated transportation and move out of Minneapolis.

VI. PROCESS FOR LATERAL ADMISSIONS

Resident students entering Kindergarten to 5th grade who wish to be considered for admission to Park Spanish Immersion must apply for admission no later than the [T.B.D.]⁺ day of school for that year. Non-resident students seeking lateral admission will be considered in accordance with the open enrollment requirements of Minn. Stat. §124D.03. If seats are available in grades Kindergarten to 5th grade, following completion of the waitlist process described in paragraph IV(D), a computer-generated lottery will be held for each grade level to determine the order in which students will be assessed. After the list has been established, students will be individually assessed in the order the students' name appears on the computer-generated list, to determine whether their Spanish language skills are sufficiently developed to enable them to participate meaningfully at their grade level.

Administration will submit an enrollment report to the Board by June 30th of each year.

INDEPENDENT SCHOOL DISTRICT NO. 283

December 12, 2023, at 6:00 PM Special Board Meeting Truth in Taxation MINUTES

The special meeting of the School Board of Independent School District No. 283 of St. Louis Park, Hennepin County, Minnesota, convened at 6:01 p.m. on Tuesday, December 12, 2023, in the Central Community Center - District Office, 6300 Walker Street, Room 21, St. Louis Park, MN 55416. Present: Anne Casey, Colin Cox, Virginia Mancini, Sarah Davis, Heather Wilsey, Ken Morrison, Abdihakim Ibrahim and Interim Superintendent Dr. Maguire. Also present was Patricia Magnuson, Director of Business Services and other members of the cabinet.

CALL TO ORDER

Board Chair Anne Casey called the special meeting to order at 6:01 p.m. at the Central Community Center - District Office.

APPROVAL OF AGENDA

The special board meeting, Truth in Taxation, agenda was presented for approval. *Motion by Cox, seconded by Morrison, to approve the meeting agenda. All in favor. Motion carried unanimously.*

Truth in Taxation Hearing

Patricia Magnuson, Director of Business Services, provided a Truth in Taxation presentation and members of the board and community had an opportunity to comment and ask questions.

ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 6:32 p.m.

Submitted by
Barb Mumm,
Temporary Executive Assistant to the Board

Signed: Chair _____ Vice Chair _____
Date _____ Date _____

INDEPENDENT SCHOOL DISTRICT NO. 283

December 12, 2023, at 6:30 PM

Regular Board Meeting

MINUTES

The regular meeting of the School Board of Independent School District No. 283 of St. Louis Park, Hennepin County, Minnesota, convened at 6:36 p.m. on Tuesday, December 12, 2023, in the Central Community Center - District Office, 6300 Walker Street, Room 21, St. Louis Park, MN 55416. Present: Anne Casey, Colin Cox, Virginia Mancini, Sarah Davis, Heather Wilsey, Ken Morrison, Abdihakim Ibrahim and Interim Superintendent Dr. Maguire. Also present were members of the Superintendent's Cabinet.

CALL TO ORDER

Board Chair Anne Casey called the regular meeting to order at 6:36 p.m. at the Central Community Center - District Office.

LAND ACKNOWLEDGEMENT

Board Chair Casey recited the Land Acknowledgement "We are gathered on the land of the Dakota and Ojibwe peoples. I ask you to join me in acknowledging the Dakota and Ojibwe community, their elders, both past and present, as well as future generations. St. Louis Park Public Schools also acknowledges that it was founded upon exclusions and erasures of many Indigenous Peoples, including those on whose land this school district is located. This acknowledgment demonstrates a commitment to dismantling the ongoing legacies of colonial power and the district's desire to support the ongoing work of local Indigenous communities to thrive in our schools."

APPROVAL OF AGENDA

The regular board meeting agenda was presented for approval. *Motion by Mancini, seconded by Morrison, to approve the meeting agenda. All in favor. Motion carried unanimously.*

SUPERINTENDENT REPORT

Dr. Maguire started her report by reading the St. Louis Park Schools mission statement. Dr. Maguire provided a summary of the professional development activities that took place throughout the district on December 8th. In addition, she shared seasonal activities occurring prior to winter break.

DISCUSSION ITEMS

Enrollment and Budget Update

Patricia Magnuson, Director, Business Services, presented an Enrollment and Budget Update and answered questions from the School Board. She provided a summary of the demographics for Park Spanish Immersion school. She shared enrollment statistics for the district overall and individual school district sites. She also emphasized the importance of enrollment and the connection to budget planning.

CONSENT AGENDA

At the recommendation of Board Chair Casey, *Motion by Davis, seconded by Wilsey, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

ACTION AGENDA

At the recommendation of Board Chair Casey, *Motion by Ibrahim, seconded by Mancini, to approve the labor agreement for SEIU Local 284, Custodial/Maintenance Personnel for 2023-25 as presented. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Casey, *Motion by Morrison, seconded by Cox, to approve the Final Levy Certification payable 2024 as presented. All in favor. Motion carried unanimously.*

COMMUNICATION AND TRANSMITTALS

Director Mancini indicated she had attended a career academy hosted by the Greater Twin Cities United Way today at Central Community Center. The meeting was attended by St. Louis Park and other area schools. Conversations were held about how to build partnerships with local communities and businesses in order to provide career and technical training for students.

Director Davis recognized and thanked outgoing school board members Ken Morrison and Heather Wilsey for their participation on and contributions to the school board. Ken served 11 years and Heather served four years. Other members of the board also echoed their sentiments about the importance of Ken and Heather’s service on the board.

Chair Casey presented a certificate to Treasurer Ibrahim from MSBA (Minnesota School Boards Association) for the completion of MSBA’s school board workshop series I, II, III and IV (entire series). His commitment to the school board and professional development as a board member is appreciated. Ibrahim will be recognized for the completion of this series at MSBA’s leadership conference in January 2024.

ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:44 p.m.

The next regular meeting will be held on January 9, 2024, at 6:30 p.m. in the Central Community Center - District Office, Room 21.

Submitted by
Barb Mumm,
Temporary Executive Assistant to the Board

Signed: Chair _____ Vice Chair _____

Date _____ Date _____

INDEPENDENT SCHOOL DISTRICT NO. 283

December 19, 2023, at 5:00 PM Special Board Meeting - Closed Session MINUTES

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CALL TO ORDER

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APPROVAL OF AGENDA

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ADJOURNMENT TO CLOSED SESSION

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ADJOURNMENT TO OPEN SESSION

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ADJOURNMENT

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