

## Accompanist

### Purpose Statement

The job of Accompanist is done for the purpose/s of supporting the Fine Arts department and enriching the musical experiences of students; working closely with music directors by providing piano accompaniment for rehearsals, performances, and other related activities across various grade levels.

This job reports to Director of Fine Arts

### ESSENTIAL Functions

- Analyzes assigned music prior to rehearsal and performances (e.g. correct tempos, challenging transitions, dynamics, etc.) for the purpose of ensuring efficient use of rehearsal time and performance schedules.
- Assists the teacher in supervising student activities for the purpose of ensuring efficient use of class time and maintaining a positive learning environment.
- Assists choir directors with a variety of student related activities (e.g. records CDs for individual students, practices with individuals or small groups, etc.) for the purpose of supporting and ensuring the success of each program.
- Attends work rehearsals for the purpose of assisting in guiding students through musical pieces, offering feedback, and helping them refine their performances.
- Collaborates effectively with music directors, and other staff members for the purpose of ensuring smooth coordination of musical activities.
- Demonstrates proficient sight-reading skills for the purpose of quickly learning and accompanying new pieces of music.
- Demonstrates flexibility and adaptability for the purpose of accommodating the musical preferences and needs of different directors and student groups.
- Exhibits professional and stage etiquette for the purpose of serving as a model of professionalism at musical productions.
- Prepares and maintains a diverse repertoire of musical pieces for the purpose of being relevant to the needs of various ensembles and solo performers.
- Provides sensitive, expressive, and technically proficient accompaniment for the purpose of contributing to the overall quality of performances.
- Provides a variety of clerical support to assigned instructors (e.g. orders and catalogues music, processes orders, checks invoices, tracks budgets, etc.) for the purpose of ensuring adequate materials are available and accurate records are maintained.
- Provides piano accompaniment for rehearsals, performances, auditions, and competitions involving individual students, ensembles, choirs, and instrumental groups for the purpose of ensuring professional musical support for students and instructors.

## **Other Functions**

- Participates in team meetings, in-service training, workshops, etc. for the purpose of conveying and/or gathering information and supporting District goals.
- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

## **Job Requirements: Minimum Qualifications**

### **Skills, Knowledge and Abilities**

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: piano playing; sight reading music; and working with large groups, solo vocal instrumentals and choral singers.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: established audition standards; voice ranges; and key transpositions. Music background in voice and instrumental are essential.

ABILITY is required to schedule activities and/or meetings; gather and/or collate data; and use job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals; work with specific, job-related data; and utilize specific, job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is limited. Specific ability based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining effective working relationships; hearing mistakes in music performances; and working as part of a team.

### **Responsibility**

Responsibilities include: working under limited supervision using standardized practices and/or methods; directing other persons within a small work unit; tracking budget expenditures. Utilization of some resources from other work units is often required to perform the job's functions. There is some opportunity to significantly impact the organization's services.

### **Work Environment**

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling, and significant fine finger dexterity. Generally the job requires 90% sitting, 5% walking, 5% standing. This job is performed in a generally clean and healthy environment.

**Experience:** Job related experience is required.

**Education (Minimum):** Targeted, job related education with study in job-related area.

**Education (Preferred):**

**Equivalency:** Bachelor's degree preferred and certificate of performance or music education.

### **Required Testing**

None Specified

### **Certificates and Licenses**

None Specified

### **Continuing Educ. / Training**

None Specified

### **Clearances**

Criminal Justice Fingerprint/Background Clearance

### **FLSA Status**

Non Exempt

### **Approval Date**

7/1/2020

### **Salary Grade**

See Misc Rates of Pay  
Salary Schedule

### **Revised Date**

4/19/2024

The purpose and utilization of job descriptions in Liberty Public School District #53 are to ensure the essential functions of each position are articulated in order to create a clear understanding of job expectations for the incumbent while also providing a framework through which the recruiting, hiring, and retaining of employees may be enhanced.