

**Authorization Agreement for Automatic Deposits (ACH Credits)**

Your Name: \_\_\_\_\_

I hereby authorize **Oxford City Board of Education**, hereinafter called COMPANY, to initiate credit entries and to initiate if necessary, debit entries and adjustments for any entries to my:

Select one: \_\_\_\_\_ checking account \_\_\_\_\_ savings account

Indicate below at the depository named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

Depository (Bank) Name \_\_\_\_\_

Branch \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_

This authorization is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

NAME \_\_\_\_\_ SOC SEC # \_\_\_\_\_

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_

NOTE ALL WRITTEN CREDIT AUTHORIZATION SHOULD PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.

PLEASE ATTACH A VOIDED CHECK TO ENSURE ALL INFORMATION RECEIVED IS CORRECT.