



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, January 19, 2024

via Zoom.us & In person at Bode Aviation Conference Room, Double Eagle II Airport at 7401
Atrisco Vistas Blvd, Albuquerque, NM

BOARD MEMBERS PRESENT

Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry
Kennedy

BOARD MEMBERS ABSENT

Mike Deveraux

ALSO IN ATTENDANCE

Bridget Barrett, Sean Fry, Kelly Callahan and Lauren Chavez

PUBLIC

Missy Brown

These minutes were approved on 2-16-24

By a vote of 7 yes 0 no 1 absent 0 abstained

Jody Meyer President
Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for January 19, 2024 at 2:02 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Bridget Barrett to call roll. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Roland Dewing seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from December 1, 2023 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the December 1, 2023 Special Meeting. Farrah Nickerson made a motion to approve the minutes. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented they have flown approximately 83.5 hours since previous meeting. Two students are in the final training hours and scheduled check-rides next week. Three more students have passed general knowledge exam. Two new drone pilots this month. Spring classes have begun and going great. Oil changes are happening very often, approx. every 6 weeks now instead of approx. every 4 months.

Question and discussion around sustainability of program with the additional costs that are coming from flying more.

There is one separate funding source from the sale of the plane and SIM with approximately \$60,000. Any other funding for the program comes from SEG/Operational.

B. Facility Update

Bridget Barrett reviewed the list shared with governing council.

C. Planning and Preparation for Charter Renewal

Larry Kennedy shared about charter renewal meeting in December. Not one question was asked of the governing council. Very positive note. Approved for 5 years with no conditions.

IV. Finance Report

A. Business Office Operations Update

Sean Fry presented that the finance committee met prior to this meeting and reviewed all the detailed reports. This month includes November and December for approvals. End of December is end of second quarter.

B. Voucher Approvals *

Sean Fry presented the out of normal transactions that happened in the months of November and December. Larry Kennedy asked for a motion to approve November 2023 and December 2023 Vouchers. Roland Dewing made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation *

Larry Kennedy asked for a motion to approve November 2023 and December 2023 Bank Reconciliations. Roland Dewing made the motion. Alex Carothers seconded the motion Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

*** D. Budget Adjustment Requests ***

Sean Fry presented BAR 2324-31200-0004-IB, an initial budget for Capital Outlay Lease to Purchase/ Lease Assistance in the amount of \$228,776. Sean Fry presented BAR 2324-24101-0005-M, a maintenance Title I BAR.

Larry Kennedy asked for a motion to approve the BAR 2324-31200-0004-IB. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

Larry Kennedy asked for a motion to approve the BAR 2324-24101-0005-M. Alex Carothers made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

V. Administrative Update

A. Student Achievement Update

Bridget Barrett presented Academics by Enrollment information to show where students are currently standing. Teachers are communicating with families, participating in MLSS and SAT and working on interventions with students to keep them on track. Teachers are discussing in PLC meetings right now about supporting students who did not pass last semester.

What's Happening- February 1st Open House for prospective families, Varsity Basketball is underway, Long term sub in place for Mr. Dixon middle school social studies, and the National Honor Society induction is scheduled for January 26th. Enrollment is currently at 305 students. Equity Council is growing. Targeted look at student representation.

Question was asked if Lottery was open for next year. It is, opened on January 1st. Each year, the plan is to add one additional cohort of students.

VI. New Business Matters

A. Charter Contract

Missy Brown from CSD presented a short PowerPoint presentation. Contract Negotiations will happen in March, schedule will be finalized soon. Once contract negotiations are complete, the contract and performance framework will go before whole board for approval (likely April meeting).

Upcoming training option available 2/16/2024 at Caesar Chavez Community School to help with New Performance Framework.

Shared Tracking Spreadsheet

Ms. Brown has shared ALBAVA Contract Prep Workbook in shared Google Folder. Someone will need to go in and complete D at this time for any changes in charter negotiations that you may be wanting to request.

B. Attorney Contract – Dan Castille *

Larry Kennedy presented that Dan Castille has opened his own firm. Review new contract, cost is less than either previous firm.

Larry Kennedy asked for a motion to approve the Attorney Contract. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

VII. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan presented she is reviewing the new contract framework and will have guidelines for the next meeting. Kelly Callahan suggests that we have some sort of Mission Specific Goal around Aviation.

Board members were each given a copy of “Governing for Greatness: Ten Fundamentals Every Charter School Board Member Needs to Know” by Brian Carpenter.

VIII. Announcements

Next regular Governing Council meeting is scheduled for February 16, 2024.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Farrah Nickerson seconded the motion Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Alex Carothers, Mike Romo, Laura Kohr, Jody Meyer, Roland Dewing, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on January 19, 2024 at 3:48 PM.