

# Danish Information Card

11850 Fallbrook Drive Houston, TX 77065  
281-955-4981 Fax 281-955-4994



**SCHOOL HOURS**  
8:45 am - 4:10 pm  
**Half Day ECSE Hours**  
8:45 am – 11:55 am  
12:55 pm – 4:10 pm

## Who Can Help You?

Homeroom Teacher – First Contact  
Counselor – Tracy Favorite  
Counselor – Carolina Monsivais (Bilingual)  
Behavior Interventionist – Chloe Champine  
Instructional Specialist (ELAR)– Emily Simmons  
Instructional Specialist (M/S)– Amanda Wilson  
Nurse – Jennifer Richmond  
Diagnostician – Stephanie Walden  
Librarian – Kelley Book  
Attendance Secretary – Jayline Portillo  
Principal Secretary – Bridget Cotten  
Asst. Principal (ECSE, K, 2, 4) – Jennifer Rosenquist  
Asst. Principal (LS, 1, 3, 5, PK) – Kevin Sullivan  
Principal – Kelly Dalton

## DRESS CODE

District Dress Code: Student's clothing should fit appropriately, not tight, loose, sagging, cut, torn, baggy, revealing (no midsection, torso, or back showing), spaghetti-strap, backless, low cut, or short. Students may not wear headphones and/or air pods, etc., except during in-class instruction as directed by the teacher. Students may not wear hoods up on hoodies during the school day. Closed-toe shoes for PE. Please label all jackets, sweaters, lunch kits, and water bottles with your child's name.

## SCHOOL VISITATIONS

**All visitors must present a government issued photo ID to visit or attend school functions during school hours.** We welcome your visits to Danish. For the safety and security of our children, you must check in at the front office. Your driver's license or ID will be scanned, and you will be given a personalized name tag to wear for your visit.

**Cafeteria Visits:** Parents may visit Tuesday, Wednesday, and Thursday. To eat lunch with your child, you will follow the procedure above; and you must be on the student's *Emergency Information Card* as the parent or guardian or have written permission from the parent to eat lunch with a child. You and your child may sit at the guest table. You may not invite other students to eat with you. Please say good-bye to your child in the cafeteria before they return to their classrooms. Parents should not attend recess due to the safety of our children.

**Classroom Visits:** Please make appointments with the teacher and limit visits to 20-30 minutes. Parents or legal guardians may observe. The principal must approve any other persons observing. No outside consultants or therapist may work with students during the school day.

**Parties:** Only the parent or guardian may attend class parties unless accompanied by a parent or legal guardian or have written permission from the parent or guardian.

## ARRIVAL AND DISMISSAL

**Attendance:** Attendance is taken at 10:00 am. Students not present at that time will be marked absent. If your child is absent from school, please send a note with the student's first and last name, teacher's name, date(s) absent, and the reason.

*A doctor's note should be sent for more than 5 consecutive absences.*

**Arrival:** Students who eat breakfast may go to the cafeteria at 8:25 am. All other students may enter the building at 8:30 am. Students should be finished eating breakfast at 9:00 a.m. Breakfast is served until 8:50. Students arriving late may not take breakfast to class.

**Tardies:** On-campus school begins at 8:45 a.m. Tardy slips will be issued from the office starting at 8:55 a.m. After 8:55 a.m., a parent or guardian must walk into the building with the student.

**Early Departure:** If you need to pick your child up prior to dismissal time, please send a note that includes the parent/guardian's signature, time, date, and reason. If you forget to send a note, please fax or email the note described above as soon as possible with a picture of your driver's license. You must also call to confirm receipt of your fax or email. We will make every effort to have the child in the office at the designated time. The person picking the child up from school must show their identification and be listed on the emergency card. Not sending a note will cause a delay in picking up your child, because **NO** changes are made by phone. **NO changes in your child's after school transportation will be made after 3:15 p.m.**

**Bus Riders:** Bus transportation is available for all students that have registered for transportation services. A student may not ride a bus other than the assigned bus except in emergency situations. All transportation changes must be submitted to the office by the parent. Bus transportation is only available to the child's home or certified daycare. It is the practice of CFISD that no pre-k or kindergarten student will be dropped off at a bus stop unless a responsible caretaker is there to receive that student. When a caretaker is not available, the child will be brought back to the school and the parent will be called to pick up the child from the school.

**Parent Drop-Off:** Parents should stay in their car and go through the designated area by the front door. Please stay in line and do not go around other vehicles. If a parent needs to come into the building, they are expected to park in a designated parking place and check in at the front office.

**Parent Pick-Up:** Parents should stay in the car and go through the designated area by the front door. Please stay in line and do not go around other vehicles. Parents will be given a sign to place in the car window for identification purposes. Parents without a sign must enter the building with their identification to check out their child.

**Walkers and Bike Riders:** Busing is available for all Danish students that register in advance. For your child's safety, we recommend all students ride the bus. Due to 100% busing availability, crossing guards are not provided. Walkers will enter on sidewalks on each side of the building and must stay on the sidewalks until they arrive at the front door. Walkers are not to cross through the parking lots or the parent drop-off area. Bike riders must walk their bikes on the school sidewalks to the bike rack on the south end of the building. **Students will not be left without a parent.**

**Before & After-School Care:**

Club Rewind info at [www.cfisd.net/campuses/clubrewind/](http://www.cfisd.net/campuses/clubrewind/)

### Food & Nutrition Guidelines

To encourage good health, the Texas Department of Agriculture prohibits foods of minimal nutritional value (FMNV) from being served during the school day, except on pre-designated days. However, a parent may provide food and beverages for his/her **own child's** consumption

- All Students participate in Grab and Go breakfast and eat in their classrooms
- Parents may bring lunch for their child only
- Parents may stay and eat lunch with their child except on testing days and the first two weeks of school.

Breakfast Times: 8:25-9:00

<u>Important Times:</u>	<u>Lunch</u>	<u>Conference Time</u>
Kindergarten	11:00-11:30	11:40-12:35
First Grade	1:00-1:30	10:40-11:35
Second Grade	1:30-2:00	9:40-10:35
Third Grade	11:30-12:00	1:05-2:00
Fourth Grade	12:30-1:00	2:05-3:00
Fifth Grade	12:00-12:30	3:05-4:00
Pre-K	11:30-12:00	1:05-2:00
ECSE	12:55-1:25	11:55-12:50
Life Skills	11:30-12:00/12:12:30	

Cafeteria Manager – Ana Rodriguez – 281-955-4926

#### Meal Prices

All student meals provided free of charge.

Adult: Breakfast \$2.00 / Lunch \$3.50

Parents cannot share a meal with their student.

Menus are sent home with students each month and are

available online at <https://www.cfisd.net/en/parents-students/food-service/menus/>

### LUNCHES

Delivered lunches will be left labeled at the front door by parents. Students will need to know to come to the front to pick up. Lunches will not be delivered.

**No lunches can be delivered by food delivery services.**

### EMERGENCY SCHOOL CLOSINGS

Parents are encouraged to monitor the district website, social media including, but not limited to, Facebook, Twitter, Instagram, television, or radio stations.

[www.cfisd.net](http://www.cfisd.net)

#### Delayed Start/Early Release Times:

##### 1-Hour Delayed Start

9:45-4:10

##### 2-Hour Delayed Start

10:45-4:10

##### 1-Hour Early Release

8:45-3:10

##### 2-Hour Early Release

8:45-2:10

### Student ID Badges

Each student will receive two (2) photo ID badges at the beginning of the school year at no cost. Students must have the ID badge in their possession each day and follow campus procedures related to wearing the ID badge. If a student loses the ID, a replacement must be promptly purchased from the designated school office/location. Students unable to pay immediately will have the replacement cost(s) placed on the fees and fines list for later payment.

#### Replacement costs are as follows:

Plastic ID \$3.00

Lanyard \$1.00

Plastic Sleeve \$1.00

Parents can pay for lost badges using school cash

<https://www.cfisd.net/Page/1863>

### CHANGE OF ADDRESS

It is vital that all student demographic information is current, and we can contact you. Please keep your address, phone numbers, and emergency contacts up to date. You may notify us a change of information by sending a signed note with your child or notifying the Registrar 281-955-4905.

**Lease Agreements:** Families are required to maintain a current lease on file with the registrar. You will be asked to provide a current copy of your lease upon the lease renewal date.

**Emergency Contacts:** Anyone listed as an emergency contact will only be allowed to pick up a student if we have a note signed by the parent or guardian in advance or if the school administration determines that there is an emergency and the parent or guardian cannot be reached.

#### Step-Parents, Grandparents, & Emergency

**Contacts:** Parents may complete a designee form allowing a designated person to speak with staff, attend school functions, and have lunch with a student.

### SCHOOL MESSENGER

Sign up for School Messenger, this allows you to receive district/Danish calls, text messages, and emails about school and district events.

### CLINIC PROCEDURES

All medicine must be brought to the clinic by an adult in the original container with a current expiration date. Over-the-counter medication should be unopened. Prescription medication (including inhalers) must contain pharmacy label (in English) and student's name. Pharmacies will give an extra bottle for school use if requested. At the end of the school year, all medication that has not been picked up by an adult will be disposed of according to CFISD policy.

Students will be sent home with a fever of 100.0 or higher, vomiting or diarrhea. They may not return to school until the criteria has been met as stated in the CFISD health and safety protocols.

### CODE OF CONDUCT

You are asked to become thoroughly familiar with this very important document and to keep it for reference as questions arise. Please make special note of policies regarding Attendance, Bus Transportation, School Visitation, Make-up Work, Medication Policies, Textbooks and Dress Code. All parents should review the Code of Conduct. It is available at <https://www.cfisd.net/en/parents-students/academics/student-code-conduct-handbook/> or you may view a copy in the front office at school.

### SPECIAL OCCASIONS

Due to the FERPA privacy act, homeroom lists may not be provided to individuals.

- ☺ Students will not be allowed to distribute invitations to personal parties at school.
- ☺ Students may not receive gifts during the school day such as flowers, balloons, etc.
- ☺ Join the Danish Birthday Book Club by donating a book to the library in your child's name. Contact Kelley Book at 281-955-4908 for more information.

Be sure to check our website for events & monthly calendars and follow us on social media.

Website



[cfisd.net/Danish](http://cfisd.net/Danish)

Facebook



Danish Elementary

Twitter



@danishCFISD

Instagram



DanishElementary