

NOTICE OF REGULAR MEETING OF THE SCHOOL BOARD

GRAND FORKS PUBLIC SCHOOL DISTRICT #1

Monday, February 26, 2024 – 6:00 PM

Mark Sanford Education Center (Enter at West Door #3)

2400 47th Avenue South, Grand Forks, ND

(The meeting will be broadcast live and archived at <https://www.youtube.com/c/GFSchools>)

AGENDA

Please note the stated times per topic are approximate and intended only as a guide. Upon convening the meeting, agenda topics may begin earlier or later than their stated approximate time.

- | | |
|---------|--|
| 6:00 pm | 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
A. Reading of School Board Meeting Norms |
| 6:01 pm | 2. APPROVAL OF AGENDA |
| 6:02 pm | 3. APPROVAL OF MINUTES
A. February 12, 2024 |
| 6:03 pm | 4. PUBLIC COMMENTS
<i>Individuals wishing to address the school board are asked to complete a Public Comment Card, submit it to the school board secretary before the start of the meeting, and wait to be invited to speak. Each person may speak for up to three (3) minutes. No individual may speak on the same topic more than once. The chairperson reserves the right to limit the comments and the number of speakers. School Board members shall not engage in a response or enter a debate about any issue(s) brought before the board during this portion of the meeting. Public comments and concerns will be directed to the Superintendent of Schools, who will deal with them according to policies adopted by the Board.</i> |
| | 5. SUPERINTENDENT'S RECOMMENDATIONS FOR DISCUSSION |
| 6:09 pm | A. Public Forum Planning |
| | 6. SUPERINTENDENT'S RECOMMENDATIONS FOR ACTION |
| 6:19 pm | A. Consent Agenda:
1. Appointments
2. Leave Requests
3. Open Enrollment Applications
4. Resignations |
| 6:20 pm | B. Teacher Resignation and Waiving of Liquidated Damages – Brent Lloyd |
| 6:21 pm | C. Finance Committee Report:
1. Audited Financial Statements for FY Ending June 30, 2023
2. Consideration of New Markets Tax Credit Resolutions related to the Career Impact Academy (Resolutions of the Board of Directors, New Markets Tax Credit Transaction).
3. Valley Middle School Bid Results (Acceptance of Guaranteed Maximum Price for Construction)
4. FY25 Budget Update |
| 6:51 pm | D. General Fund Financial Statement |
| 7:01 pm | E. District Calendar for 2024-2025 and Tentative Start and End Dates for 2025-5026 |
| 7:11 pm | 7. OTHER
A. Announcements
B. Board Requests for Future Consideration
<i>There should be no discussion concerning any item that is requested for future consideration. The Board President and Superintendent will determine the best method of response to board requests.</i>
C. School Board Meeting Norms – How did we do? |
| 7:16 pm | 8. ADJOURNMENT |

Persons with disabilities who may need assistance to access the meeting should call the superintendent's office at 701-787-4880 at least 24 hours prior to this meeting.

Grand Forks Public School District #1

School Board Meeting Norms

The purpose of establishing school board norms is to ensure that all individuals have the opportunity to contribute in the meeting; to increase productivity and effectiveness; and to facilitate the achievement of its goals.

NORMS

- 1) Be prepared
- 2) Be on time
- 3) Value and respect each other
- 4) Exercise thoughtful deliberation and conversation
- 5) Be professional at the Board table and when visiting with the general public
- 6) Speak up when the norms are not being followed
- 7) Advocate on behalf of students and keep the community in mind

GOVERNANCE

- 1) Lead by policy
- 2) Serve as advocates for K-12 public education
- 3) Entrust the day-to-day operations to the professionals; Let the administrators do their work
- 4) Assist community members and stakeholders in following the chain of command

OTHER

- 1) Consider staff and District capacity in resources
- 2) Balance the meeting agendas so one meeting isn't heavier than the other

GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
REGULAR MEETING MINUTES
February 12, 2024

The School Board of Grand Forks Public School District No. 1 met in regular session on Monday, February 12, 2024, at the Mark Sanford Education Center with President Amber Flynn presiding.

Board Members Present: Josh Anderson, Dave Berger, Amber Flynn, Monte Gaukler, Joel Larson, Eric Lunn, Bill Palmiscno, and Cynthia Shabb. **Absent:** Jeff Manley.

Student Board Members Present: Maggie Barker. **Absent:** Ryaan Alshami.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; Matt Bakke, Assistant Superintendent of Elementary Education; Melissa Buchhop, President, Grand Forks Education Association; Michelle Shepperd, GFAFB School Board President; and Cindy Johnson, Executive Secretary.

Call to Order and Pledge of Allegiance. The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

Reading of School Board Meeting Norms. Flynn read aloud the school board norms.

Approval of Agenda. It was moved by Lunn and seconded by Shabb to approve the agenda as written. Upon voice vote, the motion carried unanimously. Absent: Manley.

Celebrating Success - Classified and Certified Employees of the 2nd Quarter. Chad Kurtyka, principal at Nathan F. Twining Elementary and Middle School introduced Jennifer Marshik, School Secretary, as the Classified Employee of the 2nd Quarter. She was presented with a plaque in recognition of the selection.

Terry Bohan, principal at Community High School, introduced Sara Tezel, English Teacher, as the Certified Employee of the 2nd Quarter. She was presented with a plaque in recognition of the selection.

Shepperd joined the meeting at 6:06 p.m.

Celebrating Success - Community High School. Terry Bohan, Community High School Principal, introduced this discussion. School Counselor Marilyn Ripplinger along with other staff and students gave a presentation about Sources of Strength and related activities.

Approval of Minutes. It was moved by Shabb and seconded by Larson to approve the minutes of January 22, 2024, as written. Upon roll call vote as follows, the motion carried unanimously. Aye: Gaukler, Larson, Lunn, Palmiscno, Berger, Anderson, Shabb, and Flynn. Nay: None. Absent: Manley.

Public Comments. None.

Public Forum Planning. Dr. Brenner reviewed event logistics and draft information that will be presented at the school board public forum on Monday, March 25, 2024, beginning at 7:00 p.m. The school board will also meet briefly in regular session at 6:00 p.m.

School Board Election Process Timeline. Baumbach reported the terms of four (4) members of the Grand Forks School Board will expire this year. They are Jeff Manley, Amber Flynn, Eric Lunn, and Cynthia Shabb. The Board approved the Joint Powers Agreement for Elections Services with Grand Forks County on January 8, 2024; therefore, the school district will participate in the June 11, 2024, statewide election with Grand Forks County, the City of Grand Forks, and the Grand Forks Park District. The County Auditor is responsible for conducting the election and state law requires school districts to follow a specific timeline as part of the election process. The deadline for candidates to file election forms with the business manager is April 8, 2024, no later than 4:00 p.m. The drawing for placement of candidate names on the ballot will be held immediately thereafter. Required forms are available on the District website or may be picked up at the Mark Sanford Education Center.

Consent Agenda. It was moved by Palmiscno and seconded by Gaukler to approve the consent agenda as follows:

- ◆ Resignations of Kathryn Sondrol, Special Education Teacher, and Lisa Perreault, Physical Education Teacher, effective May 31, 2024;
- ◆ Resignation of Carrie Weippert, Assistant Director of Special Education, effective June 21, 2024; and
- ◆ Third-Party Request for Student Information for Varsity Tutors, DNDBeyond, RTI Scheduler, and Wyoming Survey and Analysis Center (WSAC).

Upon roll call vote as follows, the motion carried unanimously. Aye: Lunn, Gaukler, Anderson, Berger, Larson, Palmiscno, Shabb and Flynn. Nay: None. Absent: Manley.

Agreement Between Districts Committee Report – Joint Powers Agreement between District #140 and District #1 for Educational Services. Flynn reported on the February 7, 2024, meeting of the committee at which a draft agreement for 2024-2025 with changes limited to an update of the dates and the name of the president of the Grand Forks School Board was reviewed. No other changes were suggested and the committee unanimously recommended approval.

It was moved by Lunn and seconded by Shabb to approve the 2024-2025 Joint Powers Agreement between Grand Forks Air Force Base Public School District #140 and Grand Forks Public School District #1 as recommended. Upon roll call vote as follows, the motion carried unanimously. Aye: Gaukler, Palmiscno, Shabb, Lunn, Anderson, Berger, Larson, and Flynn. Nay: None. Absent: Manley.

Level IV Grievance – Steve Painter, and Level IV Grievance – Tim Tandeski. Dr. Brenner reported that Grand Forks Central High School Teacher, Steve Paintner, and Red River High School Teacher, Tim Tandeski, have gone through the grievance steps relative to challenging the language and subsequent decisions made regarding the 2023-25 Teacher Negotiated Agreement. Mr. Paintner's and Mr. Tandeski's complaints are that they believe they are entitled to receive an additional career increment of \$2,000 for the 2024-2025 school year based on their 35 years of teaching experience in the district. Both individuals have followed the procedural grievance steps and subsequently, and through conversations with district legal counsel, Laura Cobb, and her review of negotiations information provided by the district, she opined to deny Mr. Paintner's and Mr. Tandeski's requests. It is now up to the school board to hear their appeal.

Mr. Paintner spoke about his reasons for the grievance and appeal followed by Mr. Tandeski speaking about his reasons for his grievance and appeal.

Following deliberations by Board members, it was moved by Larson and seconded by Berger to deny Mr. Paintner's request for an additional \$2,000 career increment in his salary for the 2024-2025 school year. Upon roll call vote as follows, the motion carried unanimously. Aye: Palmiscno, Berger, Larson, Anderson, Gaukler, Shabb, Lunn, and Flynn. Nay: None. Absent: Manley.

It was moved by Larson and seconded by Berger to deny Mr. Tandeski's request for an additional \$2,000 career increment in his salary for the 2024-2025 school year. Upon roll call vote as follows, the motion carried unanimously. Aye: Shabb, Palmiscno, Gaukler, Larson, Lunn, Berger, Anderson, and Flynn. Nay: None. Absent: Manley.

Announcements. Baumbach reminded Board members to submit their biographies by Wednesday.

Board Requests for Future Consideration. Flynn requested an update from the Grand Forks Foundation for Education.

School Board Norms – How Did We Do? Flynn reported the board did okay in following its meeting norms.

Adjournment. The meeting adjourned at 8:01 p.m.

APPROVED _____
(Date)

Amber Flynn, President

Brandon Baumbach, Business Manager

MEMORANDUM

TO: Grand Forks School Board
FROM: Dr. Terry Brenner, Superintendent of Schools
SUBJECT: Public Forum Planning
DATE: February 26, 2024



As per feedback from our school board meeting on February 12, 2024, please find attached Public Forum booklets 1 & 2 that reflect the conversation at the board table. You will note changes in the booklets as follows:

Booklet 1, pages 7 and 22:

Edits made:

- Added student demographic information (Cindy: insert right before Academic Extracurricular Programs)
- Added ESSER dollars invested in buildings (Facilities Deferred Maintenance)

Booklet 2, pages 6 and 7:

Edits made:

- Provided a definition of “Neighborhood School”
- Provided information on “In-District Transfer” process
- Changed K-5 Multilingual programs and boundary line topic from K-5 to K-12.

Also, photos will be added to the booklets prior to the Public Forum on March 25, 2024 at South Middle School.

Finally, the following steps have been taken to reduce participant barriers:

- Ali Hillebrand, Transportation Coordinator, is working with Valley Bus Company on transportation to and from South Middle School for families in need.
- Kayla Erickson, Encore Director, is planning on having child care that evening.
- Ivona Todorovic, ML Coordinator, is reaching out to ML interpreters to have on site.

Enclosures: DRAFT Booklet #1 and DRAFT Booklet #2

SCHOOL DISTRICT DEMOGRAPHICS **LONG-TERM PLANNING**

Public Forum 2024

March 25, 2024

(Held in Accordance with N.D.C.C. 15.1-07-26)

GRAND FORKS PUBLIC SCHOOLS

Grand Forks Public School District #1

Grand Forks Air Force Base Public School District #140

PARTICIPANT BOOKLET # 1

Table of Contents

Background on Public Forums	1
Mission Statement, Vision Statement, and Values Statement	2
Strategic Plan 2020-2025	3
School Organizational Pattern	4
Enrollment History & Projections	5
Enrollment Report – September 2023	6
Enrollment by Student Group – September 2023	7
Academic & Extracurricular Programs	8-10
Instructional & Administrative Staffing	11
District Budget	12-17
District Tax Levies	18-21
Facilities Deferred Maintenance Information	22
Facilities Maintenance Overview	23
School Board Members	24

Background on Public Forums

The 2003 Legislature enacted a new law requiring school districts to hold a public forum between January and June of each even-numbered year. The purpose for the forum is the review of local demographic trends and how they may affect each school district's current practices.

Grand Forks Public School District #1 and Grand Forks Air Force Base Public School District #140 have held these legally required public forums in every even-numbered year beginning in January of 2006. Prior to this state mandate, the districts have had a practice of utilizing public forums to gain input on challenges and potential change initiatives. Topics of these forums have included Goals 2000 initiatives, flood reconstruction, middle school configuration, attendance area boundary line considerations, demographic trends, reconfiguration of Air Base schools, the expansion of kindergarten to a full day schedule, high school study, the Demographic Task Force recommendations, and resource management and long-term facilities, technology, and financial planning. Public forums provide invaluable insights to the two school boards for their planning activities.

The 2023 Legislature amended the law by adding the review of academic achievement and ancillary staffing and other language changes.

Following is the current North Dakota law that governs local school district public forums:

15.1-07-26. School district demographics and enrollment - Review - Report.

1. Between January first and June thirtieth of every even-numbered year, the board of each school district may invite the public to participate in a review addressing the effects that demographics and changing enrollment will have on the district in the ensuing three-year and five-year periods, and specifically addressing potential effects on:
 - a. Academic achievement, as it relates to the local strategic plan, including progress toward state academic goals adopted by the statewide prekindergarten through grade twelve education strategic vision steering committee;
 - b. Instructional, administrative, and ancillary staffing;
 - c. Co-curricular or extracurricular programs;
 - d. Facility needs and utilization; and
 - e. District property tax levies.
2. At the conclusion of the review, the board is encouraged to prepare a report, make the report available on the district website, and make the report available upon request.

Mission Statement, Vision Statement, and Values Statement

Mission Statement

Growing together to enrich the world.

Vision Statement

We provide diverse and meaningful experiences for all learners in a safe and supportive environment by fostering curiosity, inquiry, and innovation. We grow and learn together by embracing change and taking risks.

Vision Statement

We believe strong relationships in our schools and community will result in developing connected, innovative learners, grounded by strong character.



Strategic Plan 2020-2025

OUR STRATEGIC PRIORITIES

The strategic priority areas were developed to guide the school district's focus and effective use of resources to achieve student outcomes that will prepare students for their future. The following represents the strategic priority areas and subcategories from a macro view.

I. Academics – High-Reliability Schools Framework

1. Academic Engagement and Strategies for Student Success
2. Professional Learning & Technology
3. Innovation and Creativity

II. Comprehensive School District Mental Health System

1. Mental Health
2. Positive School Climate & Culture
3. Social-Emotional Learning
4. Community Engagement

III. Resource Management and Long-Term Planning

1. Master Facilities Planning
2. Long-Term Technology Planning
3. Long-Term Financial Planning

Human Resources

School Organizational Pattern

Elementary Schools

- * Small Schools ranging from 150 to 500 students
- * Small Class Sizes in K-3
- * Extended Day (ENCORE)
- * Extended Year (10th Month, Summer School)
- * Standards-referenced curriculum

Costs are driven by smaller schools and smaller classes:

- The district must employ 13+ teachers to reduce class size by one student across all elementary classrooms.

Carnegie Middle Schools

- * Building Sizes of 750 or fewer
- * Staff & students organized in teams by grade level for core classes with teams of 100 students or fewer working with a five-teacher team
- * Exploratory experiences offered in addition to core classes
- * Daily staff team planning
 - Review needs of all students
 - Curriculum project planning
 - Professional Development experiences
 - Parent contacts

Comprehensive High Schools

- * Personalization is the challenge. It is addressed through:
 - Rich array of curriculum offerings
 - Career counseling, including Job Shadowing
 - Alternative scheduling options
 - Alternative school site
 - Extracurricular offerings
 - Mentor Center
 - Future Career Impact Academy

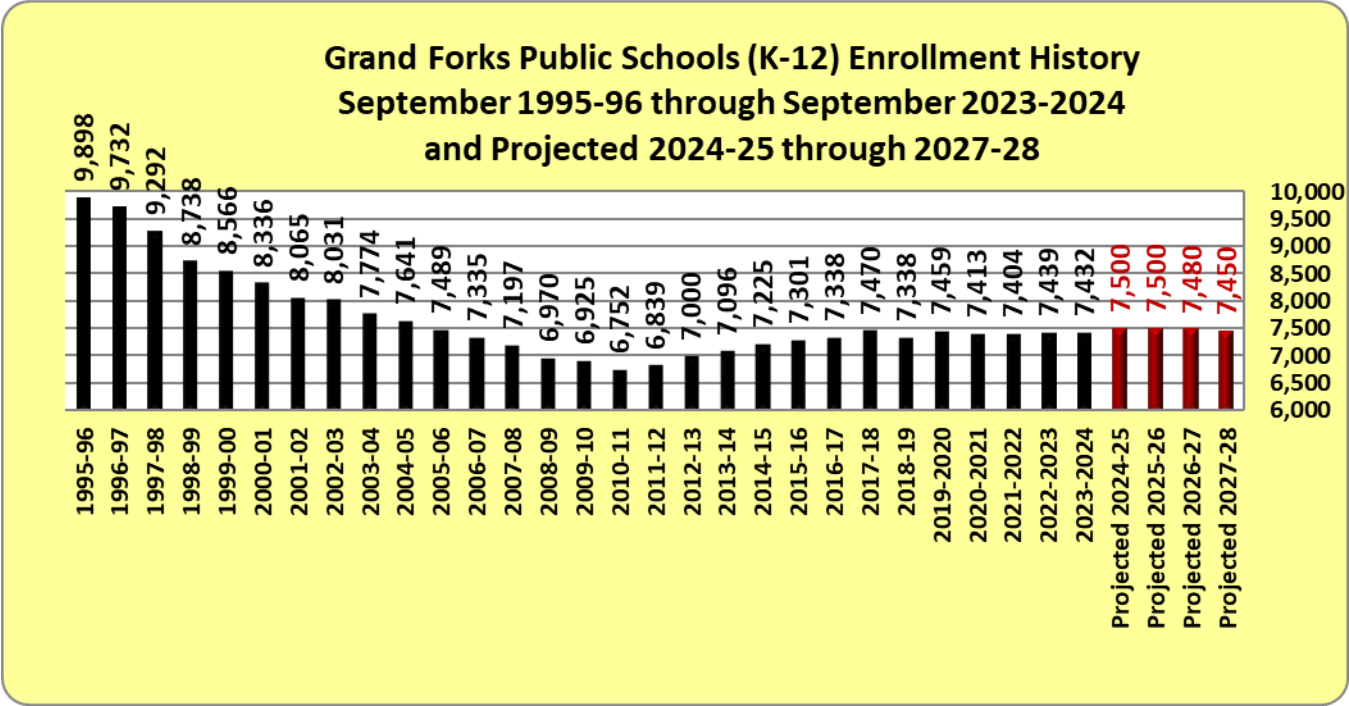
Costs are affected by the philosophy of not limiting students to a maximum number of credits they can take.

- It is estimated the district employs 25 additional staff members over the number needed if students were only permitted access to the number of credits required to graduate.

Attendance Areas

All district elementary, middle, and high schools have designated attendance areas. Boundary maps for each current attendance area and the school board approved attendance areas can be found at <https://www.gfschools.org/link-2/registration>.

Enrollment History & Projections



Current Enrollment 7,432
3-Year Projected Enrollment (2026-27) 7,480
+ 48
+0.65%

Current Enrollment 7,432
4-Year Projected Enrollment (2027-28) 7,450
+ 18
+ 0.24%

Enrollment Report – September 2023

ELEMENTARY SCHOOL														
SCHOOL	BF	CENT	DIS	KEL	LAG	L&C	PHNX	VIK	WILD	WIN	TOTAL DIST #1	TWIN	TOTAL DIST #140	GRAND TOTAL
	19 21 19	19 17 16 17	17 18 16 17	20 19 19 18	14 14 13 13	11 12	15 15	12 11 13	16 17	18 17		18 17		
Grade K	59	69	85	76	54	23	30	36	33	35	500	35	35	535
	17 16 14	19 16 18 20	19 20 17 20	22 23 23 23	18 19 18 19	15 18	19 20	20 18 17	17 19	20 19		17 18 16		
Grade 1	47	73	94	91	74	33	39	55	36	39	581	51	51	632
	20 20 20	19 20 19 20	20 20 21 20	21 22 22 22	15 15 14 15	16 17	18 18	18 17 18	14 15	17 16		16 16		
Grade 2	60	78	102	87	59	33	36	53	29	33	570	32	32	602
	18 17 19	22 23 23	18 19 18 20 21	20 19 20 20 21	19 20 19	21	13 15	19 19 19	13 13	17 16		17 16		
Grade 3	54	68	96	79	58	21	28	57	26	33	520	33	33	553
	18 17 17	25 25 25	21 22 20 22	22 22 22 21	18 18 18	15 16	16 17	17 15 15	15 15	22 20		17 17		
Grade 4	52	75	85	87	54	31	33	47	30	42	536	34	34	570
	18 19	18 19 21	23 23 22 23	21 22 22 22	19 18 19	16 16	17 18	13 14 15	24	18 19		20		
Grade 5	37	58	91	87	56	32	35	42	24	37	499	20	20	519
Total	309	421	553	507	355	173	201	290	178	219	3,206	205	205	3,411

MIDDLE SCHOOL										
SCHOOL	SCHR	SO	VAL		TOTAL DIST #1		TWIN	TOTAL DIST #140		GRAND TOTAL
Grade 6	194	192	173		559		26	26		585
Grade 7	190	180	154		524		32	32		556
Grade 8	176	183	175		534		25	25		559
TOTAL	560	555	502		1,617		83	83		1,700

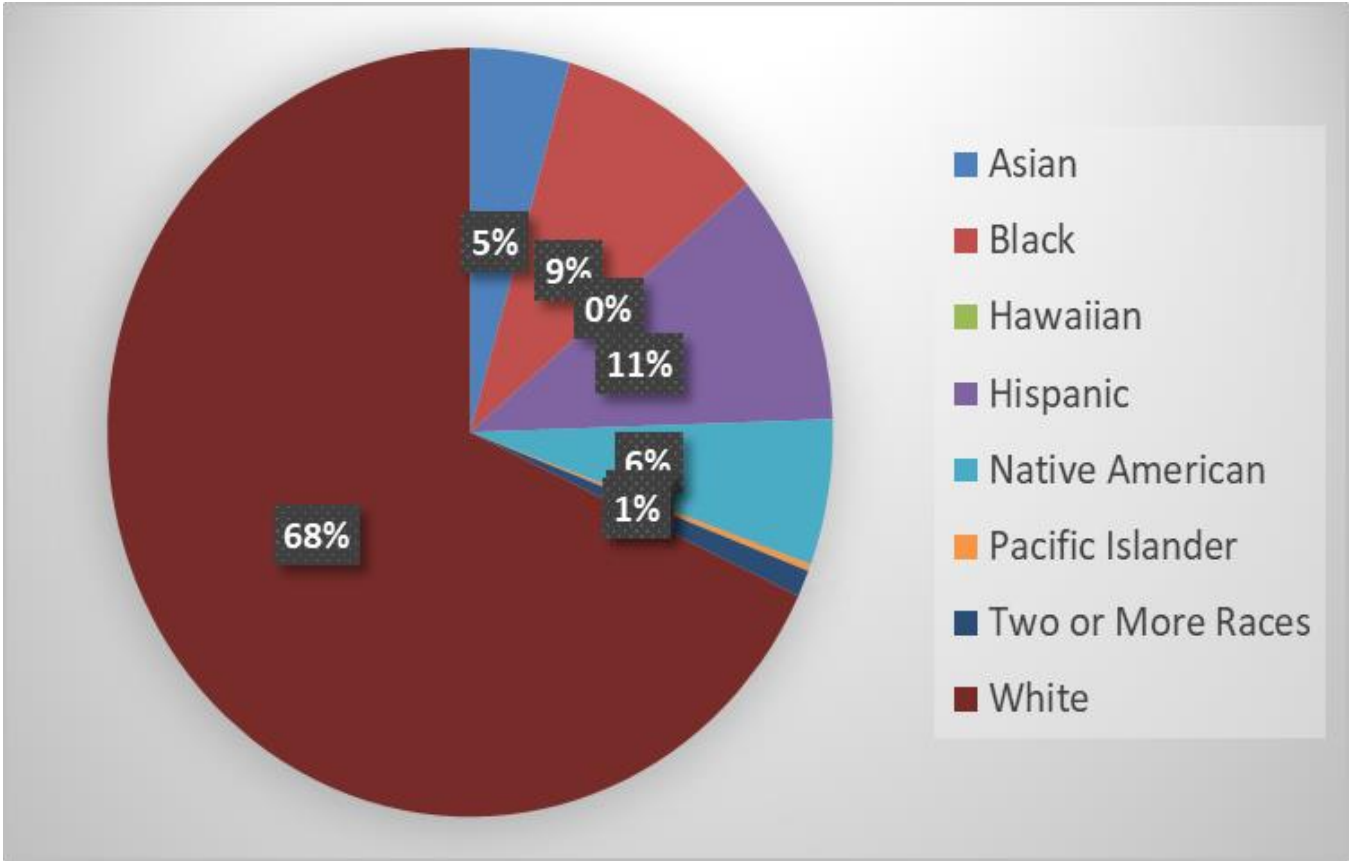
HIGH SCHOOL				
SCHOOL	GFC	RR	COMM	GRAND TOTAL
Grade 9	269	316	1	586
Grade 10	296	286	4	586
Grade 11	268	286	23	577
Grade 12	227	257	65	549
Grade 13	7	16		23
TOTAL	1,067	1,161	93	2,321

Elementary	3,411
Middle	1,700
High	2,321
Total	7,432

EARLY CHILDHOOD SPECIAL EDUCATION (ECSE)														
SERVICE	BF	CENT	DIS	KEL	LAG	L&C	PHNX	VIK	WILD	WIN	TOTAL DIST #1	TWIN	TOTAL DIST #140	GRAND TOTAL
PK3 (SS)	11	1	2	2			15			1	32	2	2	34
PK4	12	1	8	2	3		9	3	6		44	10	10	54

HEAD START														
VSL		CENT		KEL	LAG	L&C	PHNX	VIK	WILD	WIN	TOTAL DIST #1	TWIN	TOTAL DIST #140	GRAND TOTAL
14		28			70	14					126			126

Enrollment by Student Group – September 2023



Academic & Extracurricular Programs

- Maintaining lower **Class Size** has been a major staffing initiative for the school board.
- **Curriculum** is reviewed annually. New curriculum and supplemental materials are implemented following an adoption cycle. Below is a tentative schedule subject to available funding:

Content Area	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
English Language Arts	R	P	I				
Mathematics		R	P	I			
Science					R	P	I
Social Studies	I					R	P
Enrichment		R	P	I			
Guidance				R	P	I	
Media Center/Library/Computer Science	P	I					R
Music	P	I					R
Physical Education/Health			R	P	I		
Visual, Media, Theatre Arts				R	P	I	
Indigenous & World Languages	P	I					R
Early Childhood Special Education	P	I					R
Estimate	\$1 million	\$3.5 million	\$1.5 million	\$500,000	\$1 million	\$1.5 million	\$1.5 million

R-Review and Research: A committee representing all levels is formed. This committee will meet to assess state standards, GFPS priority standards, and existing required curricular resources.

P-Pilot: The Research and Review Committee will identify teachers to pilot curricular resources, follow adoption policies set by GFPS School Boards including recommending required curricular resources to the Board(s), will compose or modify current curricular documents to align to the state standards, scope and sequence, and required curricular resource.

I-Implementation: Full implementation of the state standards, scope and sequence, and required curricular resource.

M-Monitor: Monitoring implementation for desired effect on student achievement. Mid-use adjustments are made.

- The district maintains a wide range of **Student Performance Data and Information** and publishes an annual report. This report can be found at www.gfschools.org.
- **Technology** is embedded within the curriculum to optimize the individual learning of each student and enhanced through a robust infrastructure, student learning devices, professional development for staff, and technical support. District technology equipment include a combination of iPads, Chromebooks, standalone labs, district staff issued laptops/computers, interactive whiteboards, projectors, and peripheral devices. Overall, the district maintains a 1 to 1 student-to-computer ratio.
- **School Library Media Centers** are staffed with professionally certified librarians and support staff that are essential to our educational programs.
- **Character Education** is ingrained throughout our schools, with a focus on the six pillars of character: caring, citizenship, fairness, respect, responsibility, and trustworthiness. Students also develop social and emotional skills through evidence-based curriculum.
- **After-School Programming** is offered at all elementary schools, Valley Middle School, and South Middle School.

- ▶ Grand Forks Public Schools offer 64 **Career and Technical Education** courses in middle and high schools. In addition, Grand Forks Public Schools is constructing the Career Impact Academy poised to open in 2025. This learning academy will help students graduate with tangible workforce-ready skills and is being funded in cooperation with 78 businesses and private donors.
- ▶ Grand Forks Public Schools is committed to providing appropriate educational services to limited English students through the **Multilingual Learner (ML) Program**. The district ensures that students are provided the appropriate educational services through a district plan that specifically outlines identification, assessment, services, personnel, and parent involvement consistent with state and federal requirements. The district has six magnet schools: Century Elementary School, Discovery Elementary School, Lake Agassiz Elementary School, Winship Elementary School, South Middle School, and Red River High School.
- ▶ Grand Forks Public Schools has a comprehensive **Counseling Program**, where school counselors encourage learning strategies, self-management skills, and social skills.
- ▶ Grand Forks Public Schools utilizes the **Multi-Tiered Support Systems (MTSS)** model, a framework that provides multiple levels of academic, social, emotional, and behavior supports for all students based on their needs.

The school district has added a District **Mental Health Coordinator** who has connected community agencies to better serve students who are referred to mental health experts which includes follow-up planning at the school and home levels. This position has championed community-wide awareness and prevention around youth suicide.

The school district has invested in an **Addiction Counselor, Behavior Facilitators**, and additional **Social Workers** to better provide overall services for students.

The school district has invested in “**Sources of Strength**”, a youth suicide prevention project designed to harness the power of peer social networks to change unhealthy norms and culture, ultimately preventing suicide, bullying, and substance abuse. The mission of Sources of Strength is to prevent suicide by increasing help seeking behaviors and promoting connections between peers and caring adults. Sources of Strength moves beyond a singular focus on risk factors by utilizing an upstream approach for youth suicide prevention. This upstream model strengthens multiple sources of support (protective factors) around young individuals so that when times get tough they have strengths to rely on.

The school district has invested in a **Mentor Center** for students in middle and high school seeking additional academic and social emotional support between 1:00-8:00 pm Monday through Thursday.

- ▶ **Diversity, Equity, Inclusion, and Belonging.** Grand Forks Public Schools is dedicated to ensuring that all students are guaranteed access, opportunity and belonging. As GFPS continues to deepen this work there is a focus on ensuring data are looked at through the lens of all students as well as a focus on ensuring opportunity gap closures across student groups. This work resides in the continued implementation and refinement of a guaranteed and viable curriculum, a highly effective Multi-Tiered Systems of Support, and deliberate professional development. Resource alignment is also an integral part of the work to ensure access, opportunity and belonging for all students.
- ▶ The **Special Education Department** provides a variety of related services within each school building to meet the needs of every child with a disability, including adaptive physical education, assistive technology, audiology, occupational therapy, physical therapy, school psychology, selective screenings, and speech and language.

- The **Early Childhood Special Education** provides services for 3-5-year-old children with unique educational needs. The program offers a full continuum of services that includes a site-based program with children attending sessions and receiving related-services as determined by the Individualized Education Plan (IEP) team.
- The **Adult Transition Program** provides an environment for students ages 18-21 to develop skills in independent living, job training, social relationships, recreation, and community participation.

Academic Activities

Students are provided the opportunity to participate in a wide range of co-curricular activities.

Anime	Game Club	School Newspaper / Yearbook
Art Club	Gay Straight Alliance	Science Bowl
Band	German Club	Science Olympiad
Book Club	Girls Who Code	Sources of Strength
Building Bridges	HOSA	Spanish Club
Chamber Singers	JROTC	Speech
Choral	Key Club	Spirit Club/Booster Club
Class Committees / Officers	Math Club	Student Congress
Debate	Math Track	Student Council
Drama	National Honor Society	Tech Club
Drumline	National Technical Honor Society	Theatre Production
E-Sports	Orchestra	Thespians / Theater Guild
FCA	Pep Band	VEX Robotics
FLBA / DECA / Skills USA / FCCLA	Renaissance Program	YORS - GF Youth Commission
French Club		

Athletic Activities

Fall

Girls' Volleyball
Girls' Swimming & Diving
Girls' Golf
Girls' Cross Country
Football
Boys' Tennis
Boys' Soccer
Boys' Cross Country
Cheerleading
Middle School Intramurals
Elementary School Intramurals

Winter

Boys' Basketball
Girls' Basketball
Boys' Swimming & Diving
Boys' Hockey
Girls' Hockey
Girls' Gymnastics
Boys' Wrestling
Girls' Wrestling
Middle School Intramural Sports
Cheerleading
Elementary School Intramurals

Spring

Girls' Tennis
Girls' Soccer
Boys' Golf
Girls' Track & Field
Boys' Track & Field
Baseball
Softball
Middle School Intramurals
Boys' Trapshooting (Club Sport)
Girls' Trapshooting (Club sport)
Elementary School Intramurals

Instructional & Administrative Staffing

Major factors influencing the level of staffing include the district's long-term efforts to lower class sizes, all-day kindergarten, the expanded number of grant-funded programs such as ENCORE, and the growth in size of existing grant-funded programs such as Head Start and Every Student Succeeds Act, and the continued levels of service in Special Education. Emphasis is given to class size, curriculum, staff qualifications, and student achievement.

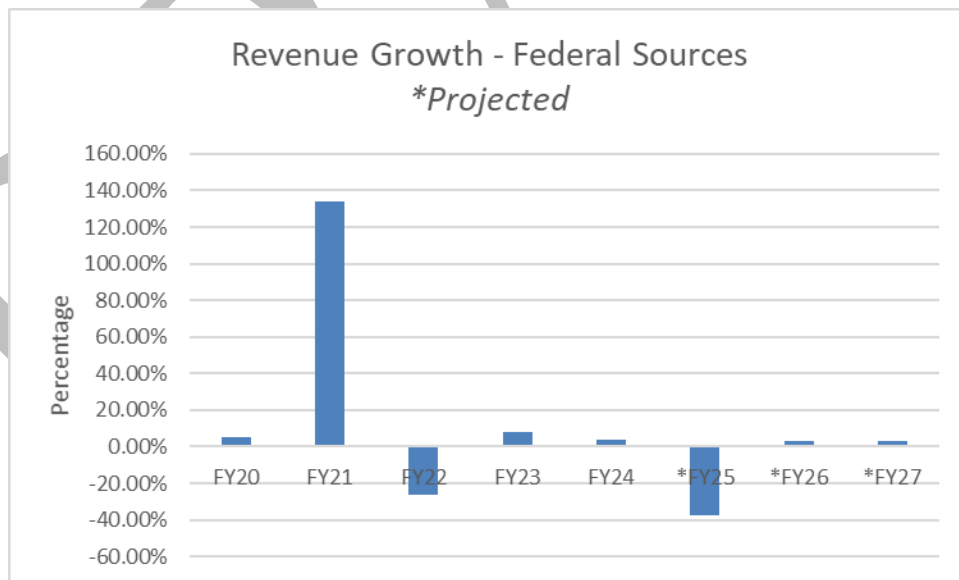
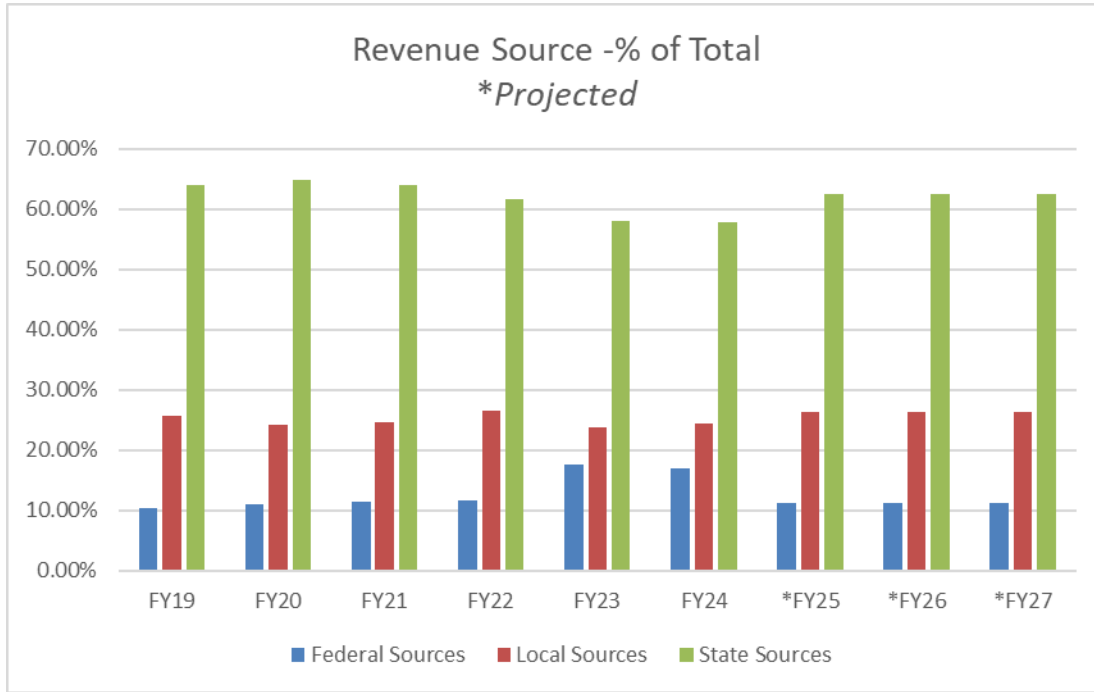
The Grand Forks and Grand Forks Air Force Base School Districts are justifiably proud of their faculty. A history of outstanding teachers, current groups who continue that tradition, and the presence of the University of North Dakota in our city all combine to ensure that our schools are places where excellent teaching and learning take place.

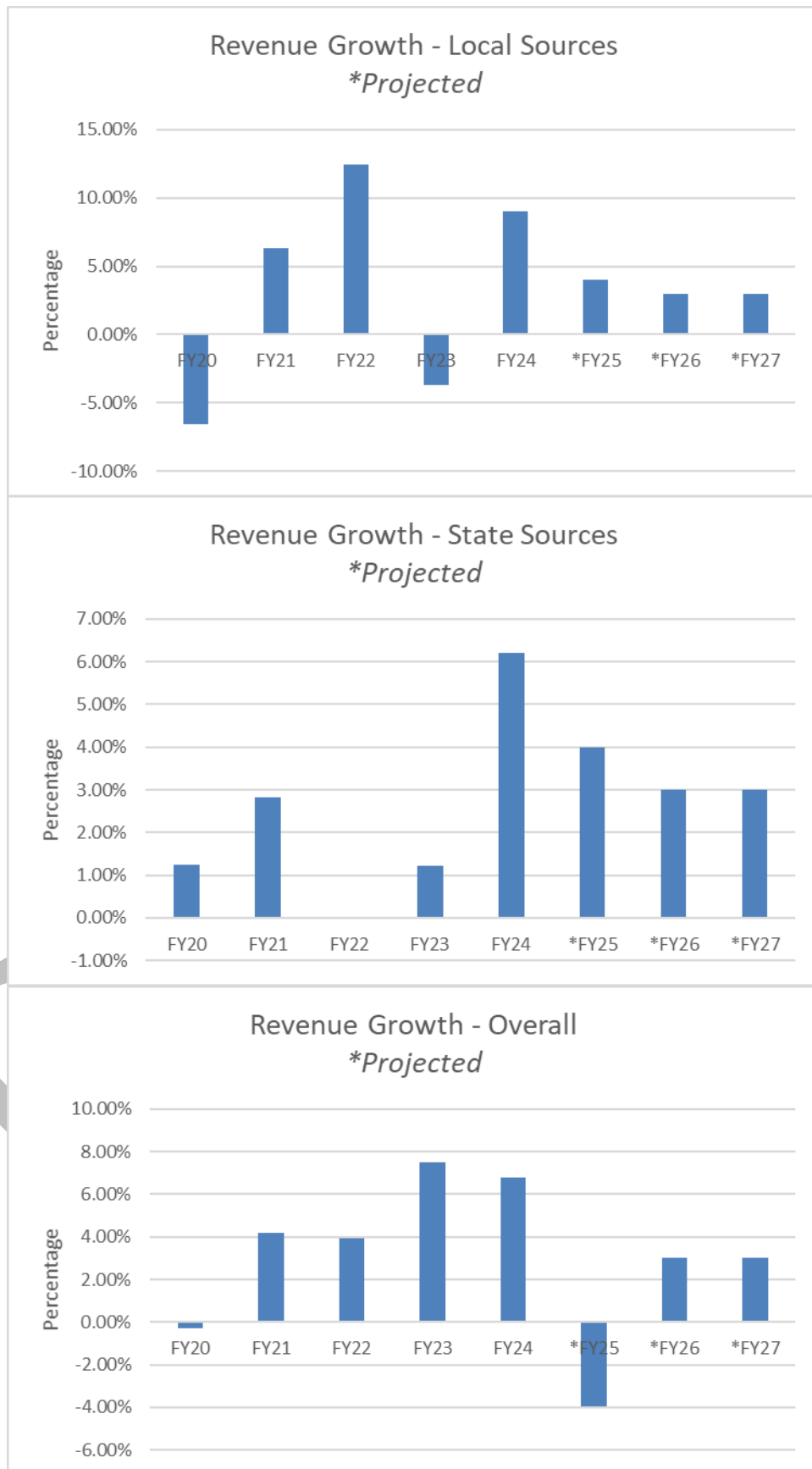
The Grand Forks and Grand Forks Air Force Base School Districts work together in a unique arrangement to serve the 7,432 students who attend schools in the two communities. The schools of the two districts expect and receive strong performance from the students. This is possible because of a rich curriculum design led by highly qualified teachers. Parent and community support is strong and very instrumental in the success of the schools. Approximately 1,751 full- and part-time people are employed including approximately 845 certified staff that includes teachers, specialists, and counselors and approximately 863 support and 43 administrative staff. The fact that staff members obtain advanced degrees indicates that they are interested in updating their skills and remaining in the forefront of program changes.

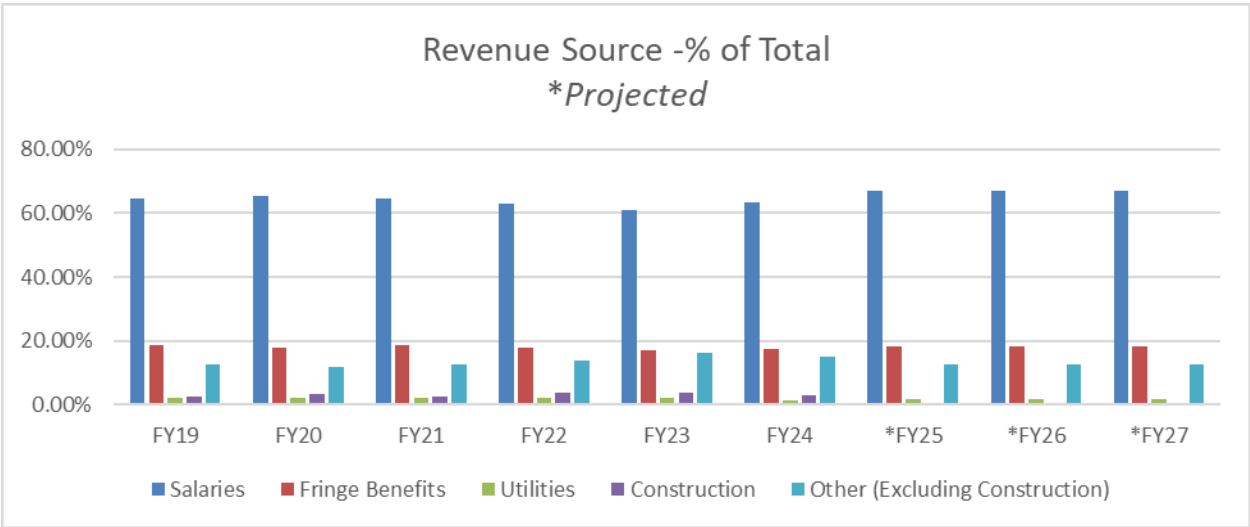
District Budget

Revenue trends (Historic, 2021-2022 Budget, Preliminary Long Range Financial Plan Projections [assumes no referendum dollars])

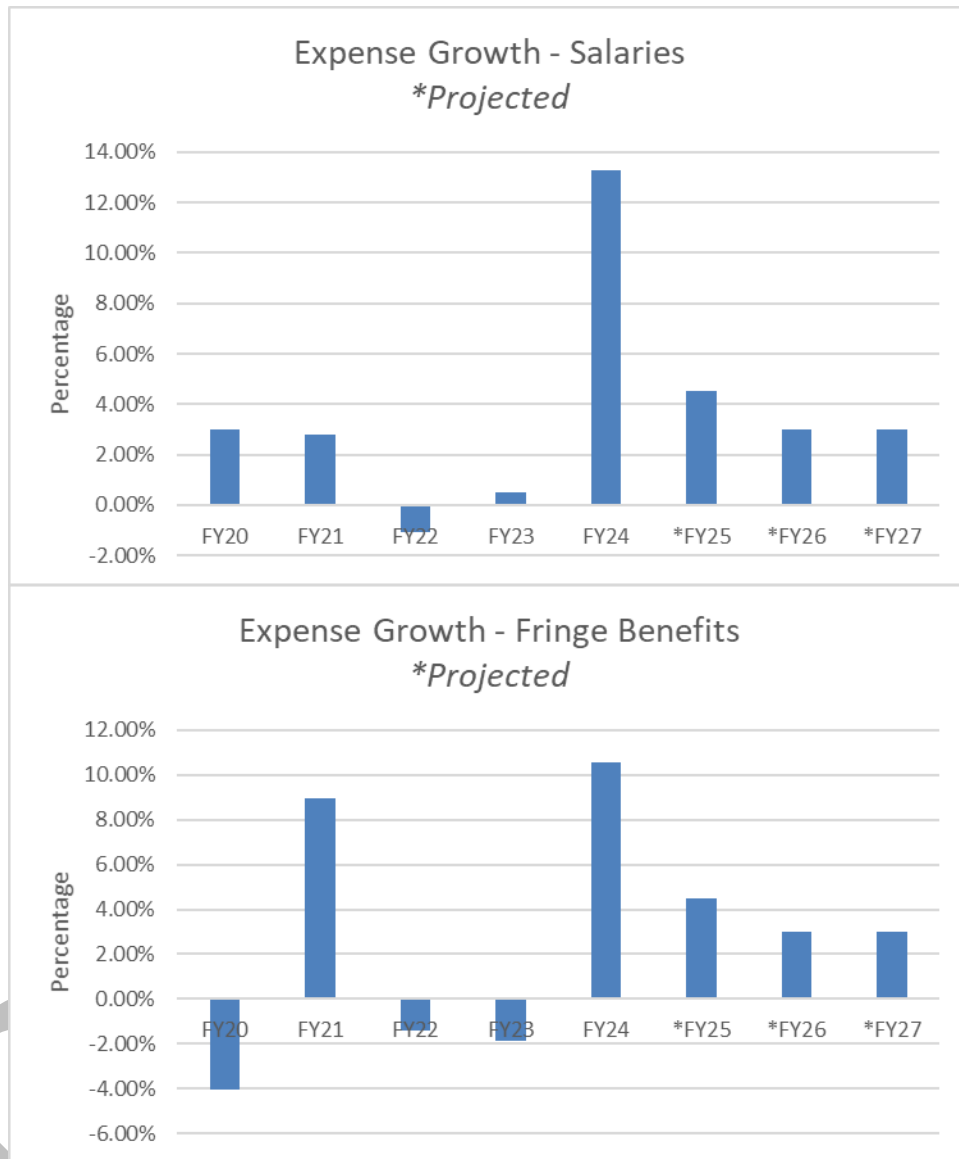
2021-2022 revenue budget totals \$113.1 million.

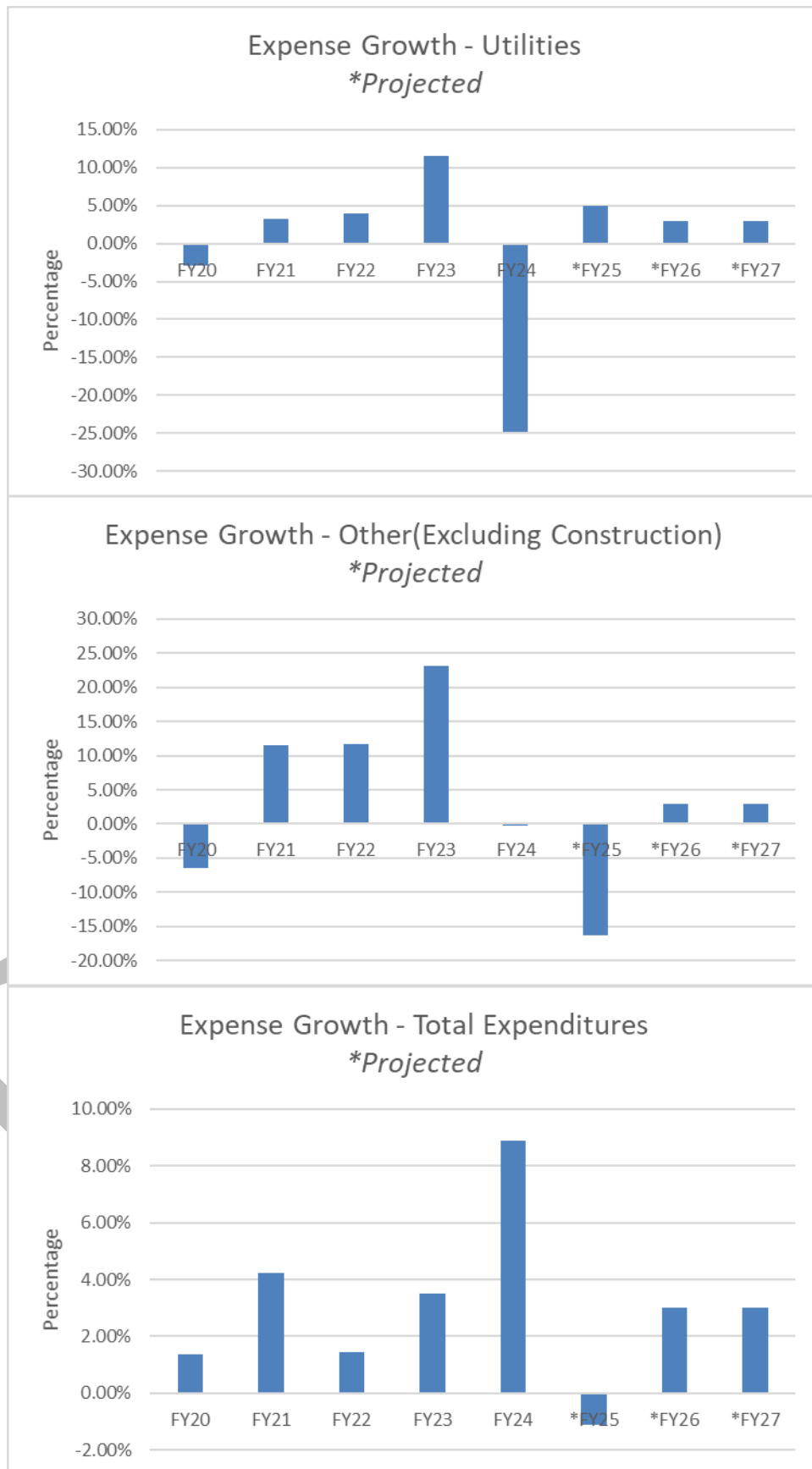


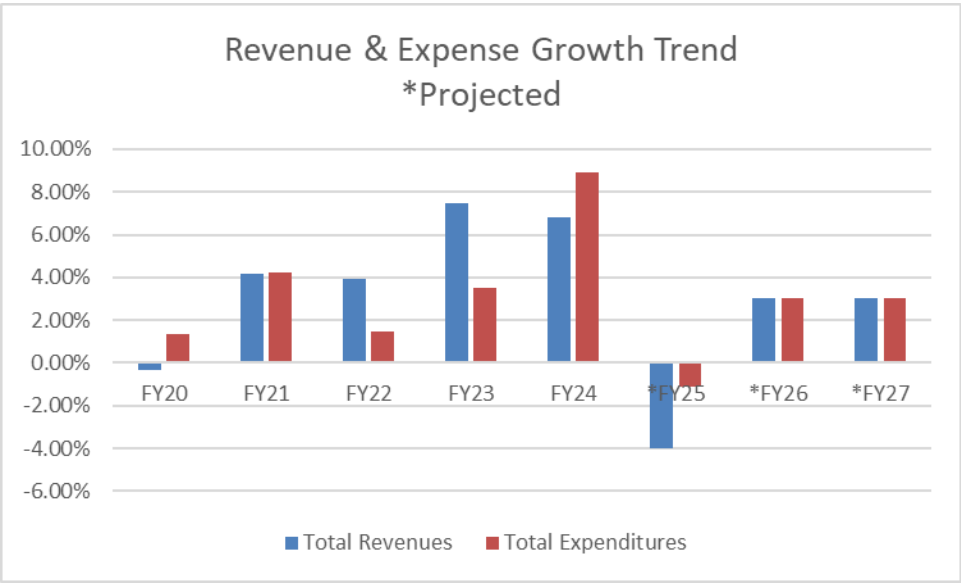




Expense trends (Historic, 2021-2022 Budget, Preliminary Long Range Financial Plan Projections (assumes no referendum dollars)). 2021-2022 expense budget totals \$113.7 million. Salaries and benefits are 86 % of budget.

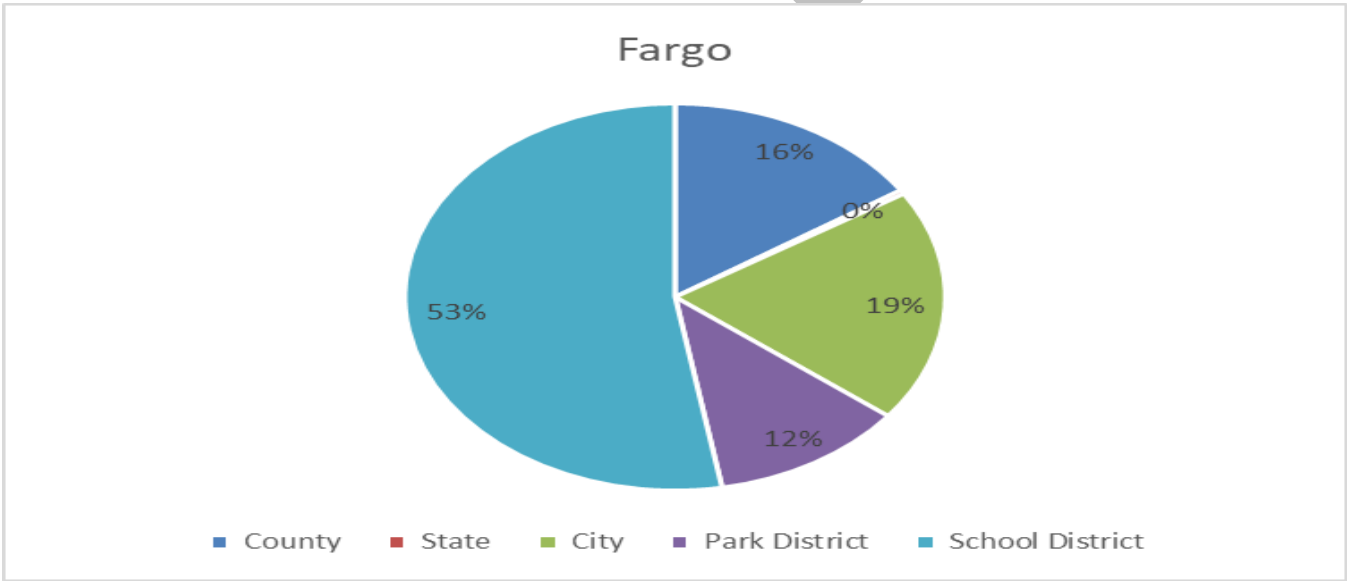
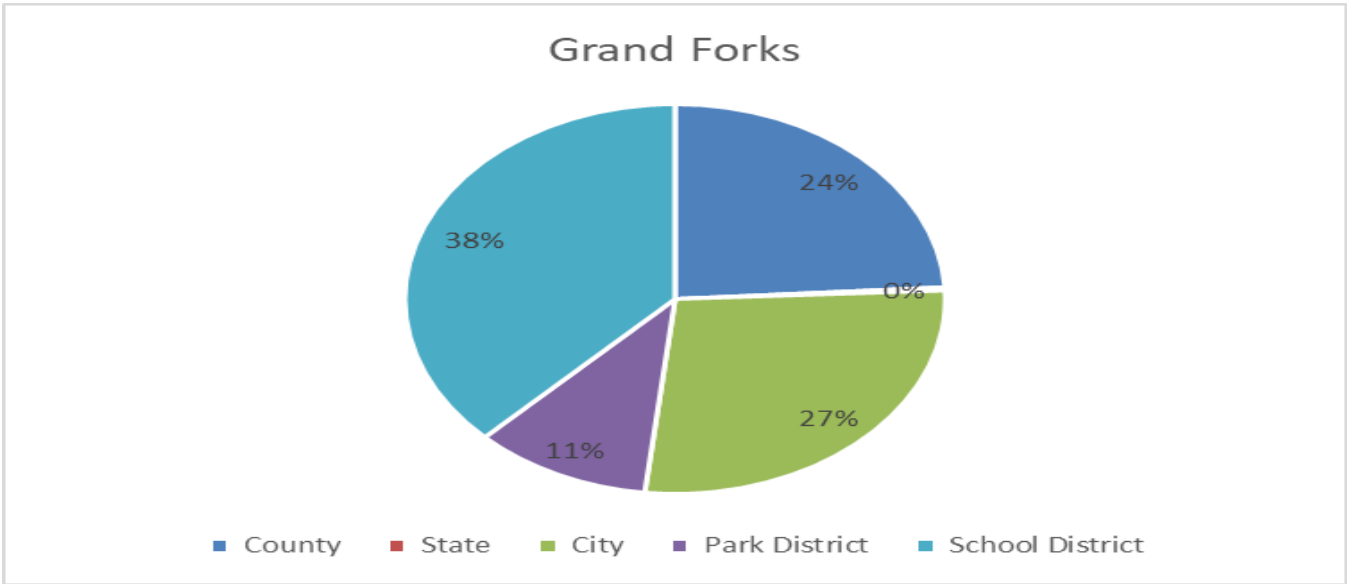




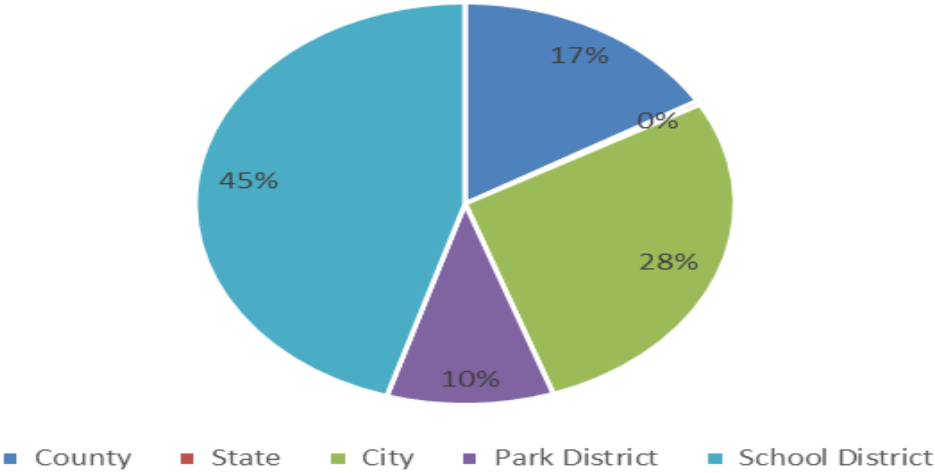


A healthy general fund balance is 15-25% of total expenditures. 15% would be \$18 million at the end of 2023-2024.

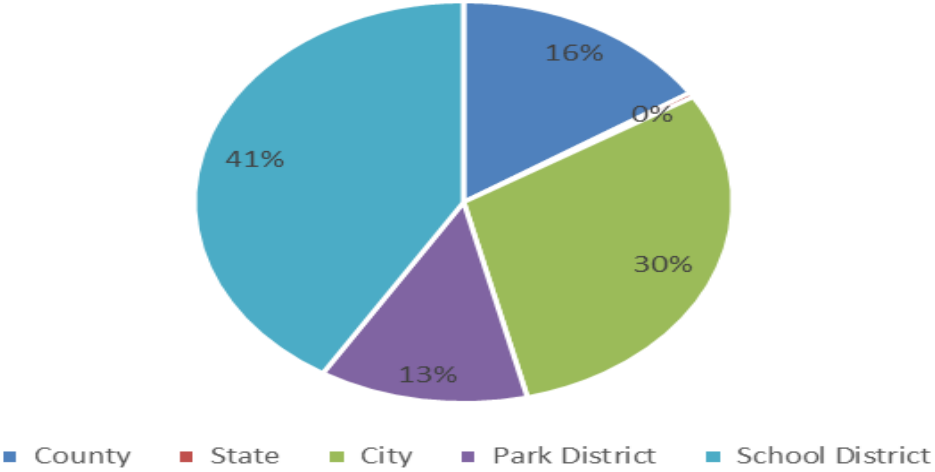
District Tax Levies

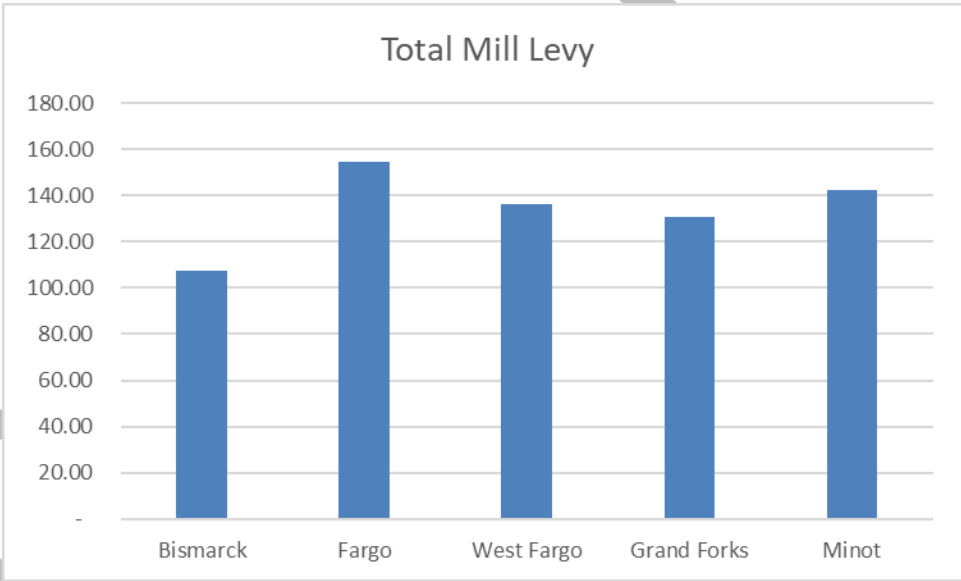
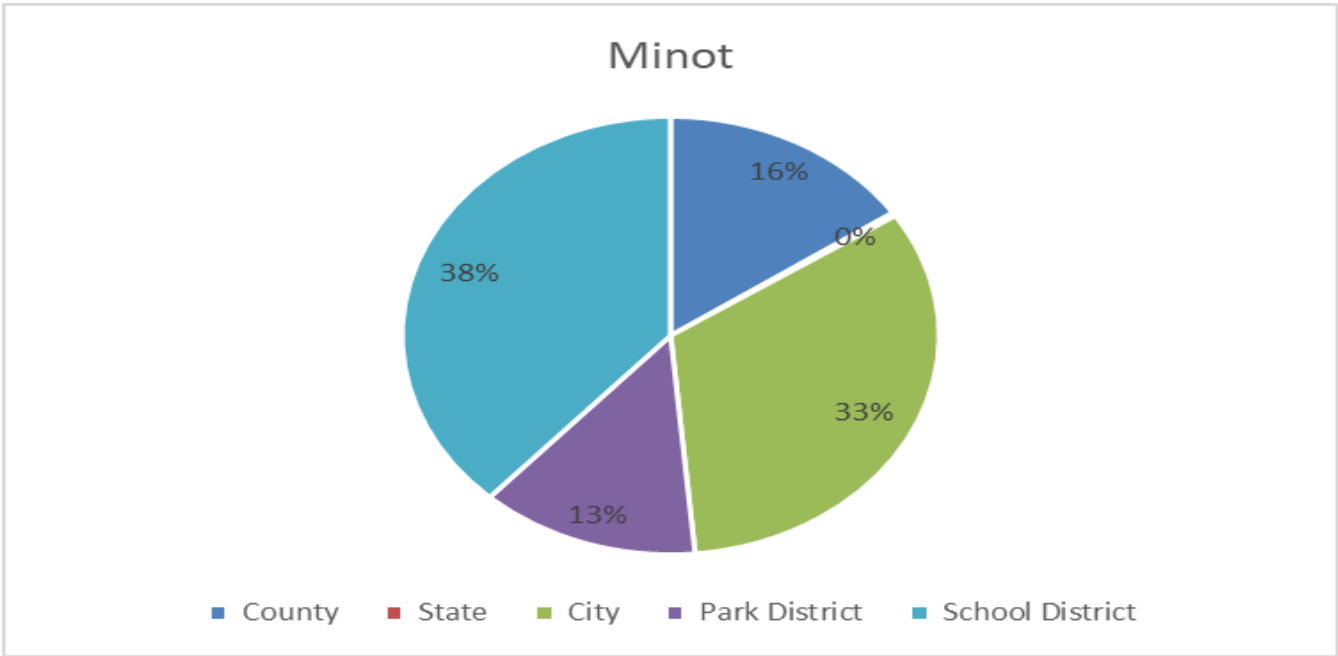


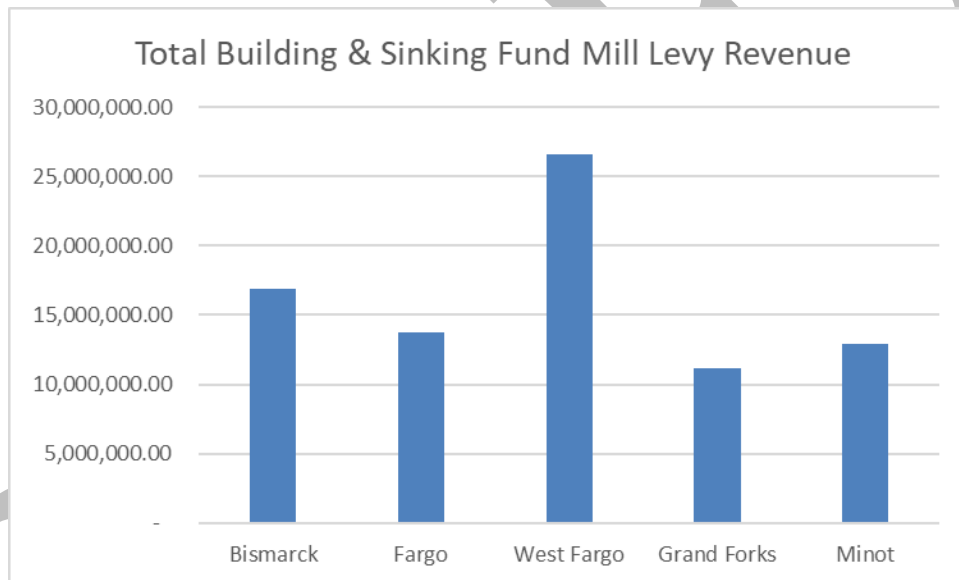
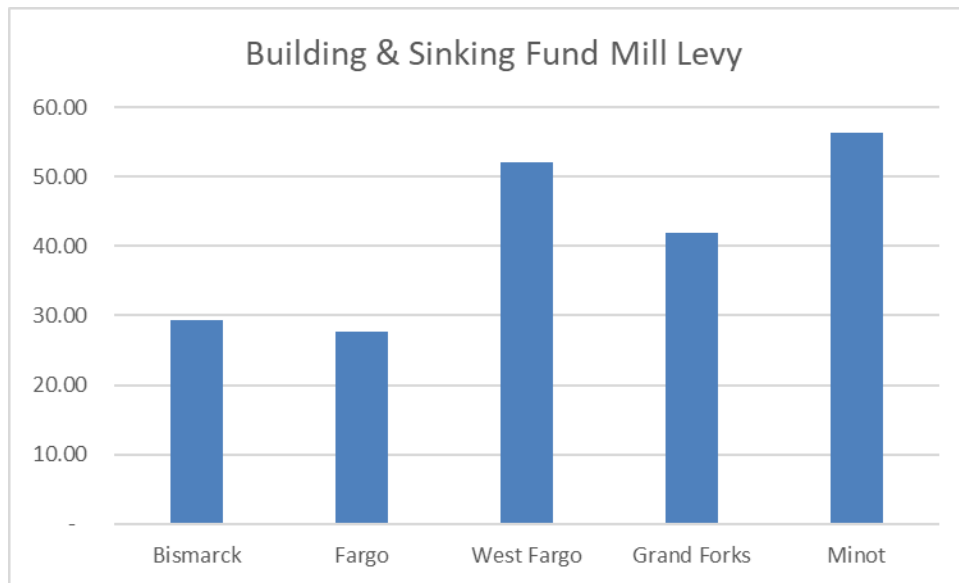
West Fargo



Bismarck







Other large school districts receive between \$6.4 and \$18.4 million more annually than Grand Forks Public Schools for building and sinking fund mill levies. Grand Forks receives the lowest property tax revenue per pupil compared to other large school districts.

Facilities Deferred Maintenance Information

PROJECTS COMPLETED (2022-PRESENT)

- Lake Agassiz HVAC upgrade – \$500,000
- Viking HVAC upgrade – \$1,900,000
- Ben Franklin interior remodel – \$2,700,000
- Cushman Field replacement – \$650,000
- Ben Franklin HVAC upgrade – \$3,300,000
- Central Stair Restoration – \$240,000
- Central Carpet Replacement – \$40,000
- Monument Signs: Red River and Central – \$80,000
- District Wide Lighting Upgrade – \$3,300,000

COMPLETED ESSER PROJECTS (2021-PRESENT)

- South Boiler Replacement – \$464,000
- Phoenix Boiler Replacement – \$319,000
- Central Cooling Tower - \$550,000
- Century HVAC - \$626,000
- MSEC HVAC – \$314,000
- Ben Franklin Windows - \$117,000
- RRHS Heat Pumps - \$1,600,000

PROJECTS PROJECTED FOR COMPLETION (PRESENT– 2026)

- Kelly HVAC upgrade – \$2,900,000
- Lewis and Clark HVAC upgrade – \$3,000,000
- Schroeder HVAC upgrade – \$2,500,000
- Winship envelope restore – \$400,000
- Winship playground replacement – \$200,000
- Ben Franklin Roof Repair – \$400,000
- Phoenix Roof Repair – \$350,000
- Red River Roof Repair – \$600,000
- Wilder Roof Repair – \$250,000
- Winship Roof Repair – \$400,000
- South bleacher replacement – \$175,000
- Wilder switchgear upgrade – \$275,000
- Carpet (Multiple Campuses) – \$650,000

Facilities Maintenance Overview

Building		Description		Cost	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30			
Totals					\$36,403,562	\$5,695,937	\$7,394,941	\$3,324,482	\$1,970,000	\$2,652,000	\$2,651,000	\$7,248,875	\$4,340,000		
Ben Franklin	ES	Roof Restore		\$368,676		\$	368,600.00								
Ben Franklin	ES	East Wing Floor		\$824,482			\$	824,482.00							
Ben Franklin	ES	HVAC Replacement		\$3,252,243	\$	3,252,243.00									
Century	ES	Roofing		\$1,700,000					\$	340,000.00		\$	340,000.00		
Century	ES	Sidewalk/Driveway Repair		\$200,000							\$	200,000.00			
Central High	HS	Tuckpointing		\$1,500,000							\$	750,000.00	\$	843,000.00	
Central High	HS	Skylight		\$250,000				\$	246,000.00						
Central High	HS	Roofing		\$1,850,000					\$	375,000.00	\$	300,000.00	\$	375,000.00	
Central High	HS	Carpet in Office		\$4,104	\$	4,104.00									
Central High	HS	Accessibility -- Bathrooms/Fire Doors		\$100,000		\$	100,000.00								
Central High	HS	Carpet -- Other		\$108,000		\$	20,000.00	\$	29,000.00			\$	22,000.00	\$	22,000.00
Central High	HS	Pool Recommission		\$100,000		\$	100,000.00								
Central High	HS	Weight Room Relocation		\$175,000		\$	175,000.00								
Cushman	HS	8' Site Fence		\$200,000							\$	200,000.00			
Discovery	ES	Carpet		\$149,500				\$	75,000.00		\$	85,000.00			
Discovery	ES	Asphalt Maintenance		\$185,000								\$	185,000.00		
Kelly	ES	Windows		\$250,000		\$	250,000.00								
Kelly	ES	Roofing		\$500,000							\$	500,000.00			
Kelly	ES	Carpet		\$135,000				\$	45,000.00	\$	45,000.00	\$	45,000.00		
Kelly	ES	HVAC Upgrade		\$2,666,277		\$	2,666,276.96								
Kelly	ES	Asphalt Mill/Overlay		\$250,000				\$	250,000.00						
Lake Agassiz	ES	Replace DWV & Water Pipe		\$586,875							\$	586,875.00			
Lake Agassiz	ES	HVAC Upgrade		\$491,135	\$	491,135.24									
Lake Agassiz	ES	Asphalt Mill/Overlay		\$250,000						\$	250,000.00				
Lewis & Clark	ES	Carpet		\$87,500					\$	44,000.00	\$	44,000.00			
Lewis & Clark	ES	HVAC Upgrade		\$2,815,064		\$	2,815,064.00								
Lewis & Clark	ES	Asphalt Mill/Overlay		\$250,000							\$	250,000.00			
MSEC	Ops	Roofing		\$500,000							\$	500,000.00			
MSEC	Ops	Carpet		\$52,500					\$	30,000.00		\$	30,000.00		
Phoenix	ES	Roof Repair		\$750,000		\$	250,000.00		\$	300,000.00	\$	300,000.00			
Phoenix	ES	Fixtures		\$35,000				\$	35,000.00						
RRHS	HS	Tuck Pointing North Side of Building		\$11,500	\$	11,500.00									
RRHS	HS	Roof Repair		\$1,000,000		\$	250,000.00				\$	750,000.00			
RRHS	HS	Windows		\$1,000,000							\$	650,000.00			
RRHS	HS	Carpet		\$266,500				\$	67,000.00	\$	67,000.00	\$	67,000.00		
Schroeder	MS	Roofing		\$1,500,000					\$	450,000.00	\$	450,000.00	\$	150,000.00	
Schroeder	MS	Carpet		\$135,000				\$	45,000.00	\$	45,000.00				
Schroeder	MS	VCT		\$54,000					\$	55,000.00					
Schroeder	MS	Gym Floor -- Replace Large Gym Floor		\$200,000							\$	200,000.00			
Schroeder	MS	Replace Original Plumbing		\$1,475,000								\$	1,475,000.00		
Schroeder	MS	HVAC Upgrade -- AC		\$2,500,000			\$	2,500,000.00							
South	MS	Windows		\$300,000							\$	300,000.00			
South	MS	Roofing		\$200,000						\$	200,000.00	\$	300,000.00		
South	MS	Bleachers		\$175,000			\$	175,000.00							
Viking	ES	Exterior Doors		\$45,000						\$	45,000.00				
Viking	ES	Roofing		\$175,000					\$	175,000.00					
Viking	ES	Carpet		\$162,500				\$	55,000.00	\$	55,000.00				
Viking	ES	HVAC Replacement		\$1,936,955	\$	1,936,955.00									
Viking	ES	Asphalt Mill/Overlay		\$100,000				\$	100,000.00						
Wilder	ES	Windows		\$450,000						\$	450,000.00				
Wilder	ES	Roofing		\$200,000				\$	200,000.00						
Wilder	ES	Carpet		\$65,000				\$	65,000.00						
Wilder	ES	PA System		\$75,000				\$	75,000.00						
Wilder	ES	Water Heater		\$75,000							\$	75,000.00			
Wilder	ES	HVAC Replacement		\$2,000,000					\$	500,000.00	\$	500,000.00	\$	500,000.00	
Wilder	ES	Switchgear		\$275,000			\$	275,000.00							
Wilder	ES	Pave Parking Lot		\$450,000								\$	450,000.00		
Winship	ES	Envelope Restore		\$400,000		\$	400,000.00								
Winship	ES	Roofing		\$450,000				\$	450,000.00						
Winship	ES	Carpet		\$100,750				\$	33,000.00	\$	33,000.00	\$	33,000.00		
Winship	ES	VCT		\$40,000							\$	40,000.00			

School Board Members

School board members are elected at-large to represent the entire school district. They are not elected to represent a specific school or area within the school district.

Grand Forks Public School District #1	
Board Member	Contact Information
Amber Flynn, President	aflynn180@mygfschools.org
Dave Berger, Vice President	dberger100@mygfschools.org
Josh Anderson	janderson261@mygfschools.org
Monte Gaukler	mgaukler230@mygfschools.org
Joel Larson	jl Larson170@mygfschools.org
Eric Lunn	elunn040@mygfschools.org
Jeff Manley	jmanley180@mygfschools.org
Bill Palmiscno	bpalmiscno260@mygfschools.org
Cynthia H. Shabb	cshabb260@mygfschools.org

Grand Forks Air Force Base Public School District #140	
Board Member	Contact Information
Michelle Shepperd, President	mshepperd300@mygfschools.org
Branden Shepperd, Vice President	bshepperd200@mygfschools.org
Arielle Neumann	aneumann240@mygfschools.org
Jennifer Rivera	jrivera190@mygfschools.org
Terry Snider	tsnider220@mygfschools.org



Source: National Association of School Boards

COMMUNITY ENGAGEMENT PROCESS

Public Forum 2024

March 25, 2024

(Held in Accordance with N.D.C.C. 15.1-07-26)

GRAND FORKS PUBLIC SCHOOLS

Grand Forks Public School District #1

Grand Forks Air Force Base Public School District #140

PARTICIPANT BOOKLET #2

Strategic Planning Summary

The strategic plan is the most important document guiding the work and the direction of the school districts. It provides clarity and focus in aligning the work of the organization collectively.

Mission: Our purpose

Growing together to change the world.

Vision: What we want to achieve

We provide diverse and meaningful experiences for all learners in a safe and supportive environment by fostering curiosity, inquiry, and innovation. By embracing change and taking risks, we grow and learn together.

Values: What we stand for

We believe strong relationships in our schools and community will result in developing connected, innovative learners, grounded by strong character.

Strategic Priorities: How we get there

The strategic priority areas were developed to guide the school districts' focus and effective use of resources to achieve student outcomes that will prepare students for their future. The following represents the strategic priority areas and subcategories from a macro view.

I. Academics – High-Reliability Schools Framework

1. Academic Engagement and Strategies for Student Success
2. Professional Learning & Technology
3. Innovation and Creativity

II. Comprehensive School District Mental Health System

1. Mental Health
2. Positive School Climate & Culture
3. Social-Emotional Learning
4. Community Engagement

III. Resource Management and Long-Term Planning

1. Master Facilities Planning
2. Long-Term Technology Planning
3. Long-Term Financial Planning

Resource Management and Long-Term Planning

School Districts exist solely for the betterment of our students and as such, all resources including facilities, technology and budgets must be aligned with a common goal of student growth and achievement. When challenges exist, we must succeed in overcoming these in order to have student success. The strategic plan outlines three primary resource areas that need to be addressed for the long term: Master Facilities Planning; Long-Term Technology Planning; and Long-Term Financial Planning.

Challenges: Where are we at today?

All school districts have challenges they face. The questions are: what are they, which ones affect students the most, and how do we solve them? With regard to Resource Management and Long-Term Planning in the Grand Forks School Districts, we can identify the following:

Master Facilities Planning

- Aging infrastructure, equipment and building systems
- Educational environment (temperature, lighting, acoustics, and physical appearance)
- Capacity and location (do we have the right facilities in the right places?)

Long-Term Technology Planning

- The right technology in an ever-changing environment, and the budget to keep up is essential
- Having the infrastructure in place to utilize the technology we have (or will have)
- Using technology to truly impact student learning

Long-Term Financial Planning

- Budget demands are everywhere – choosing what impacts students the most
- Aligning revenues with expenditures – gaining the additional revenue required to accomplish what we need
- Tax impact – being responsible to the community with the understanding that most facility and infrastructure costs are funded by the local taxpayer

Opportunities: Where do we want to be?

School is not what it used to be in the 20th century and keeping up with the demands of educating students for a future unknown world can be challenging. We are attempting to educate students for jobs that don't exist today and most students in school right now will have 5-7 completely different careers during their lifetime. In the 20th century, we obtained information (memorizing formulas, the periodic table, capitals of states) and what we didn't memorize we learned how to locate the information. In the 21st century, nearly all information is available in milliseconds via a computer or smartphone. Now we are teaching students how to disseminate the information they really need and how to apply it to their advantage. Reading, writing and arithmetic are still extremely important, but how they are applied by an individual student in their varied careers means that learning, while collaborative, is much more personalized.

**With every
challenge there
is an
opportunity
that awaits!**

Using the Districts' strategic plan, mission, vision, and values, opportunities can be identified that both address the exciting future for our students and address our largest challenges. We can answer questions such as:

- What opportunities do the districts have in addressing facility concerns and aging infrastructure through revitalizing and reimagining our buildings?
- What opportunities do the districts have in analyzing building capacity and location?
- What opportunities do the districts have in maximizing student achievement through changes in the learning environment?
- What opportunities do the districts have with revenue by implementing energy and cost saving solutions?
- What opportunities do our students and community gain through a fiscally responsible bond referendum to fund larger long-term capital needs?

Planning & Community Engagement: How do we get there?

Recognizing that the community members are the owners of the school districts, and that the school districts are a direct reflection of the communities they serve, the School Boards understand that the community has a significant role to play in determining how challenges and opportunities are addressed.

Input into the long-term planning process comes in a variety of ways and can be broken down into two categories:

Macro Involvement

Macro level involvement by the community allows broad thoughts and ideas to be gained through a variety of engagement opportunities that community members can choose to participate in:

- Community meetings (like tonight)
- Community-wide surveying
- Community forums and gallery walks

Micro Involvement

Micro level involvement by the community is more focused and intentional and allows representatives of the community to go deeper in their learning and understanding of both the challenges and opportunities that exist. This will involve:

- Focus groups

Grand Forks Public Schools
Guiding Change Document: Budget Realignment
(Why we need to engage in the budget realignment process)

Current Reality “The Why”	Unacceptable Means “The NOT HOW”	The Results “The WHAT”
<ul style="list-style-type: none"> • Buildings are not optimal for teaching & learning. Facilities are inadequate and not up to current building code, ADA compliance, or meeting other federal requirements • Facility needs exceed current funding • Currently using general fund dollars for facility needs • A need to optimize the number of buildings and employees on a per student needs basis • GFPS mill levy and property taxes are less than other comparable school districts • Challenging to attract and retain adequate staff 	<ul style="list-style-type: none"> • Expend below a 7% general fund balance as of 6/30/2022; 10% by 6/30/24; and 15% by 6/30/26 • Violate laws, regulations, contracts, or policies • Inequitably fund student needs including student services and programs • Eliminate key tenets of our strategic plan • Underfund facilities plan • Ignore available funding sources 	<ul style="list-style-type: none"> • Align budget and long-range financial plan with strategic plan. • Sustain a strong building fund to ensure highly effective and equitable teaching & learning environments in alignment with strategic priorities • Provide an overall competitive compensation & benefits package to attract and retain highly qualified staff. • Optimize staffing levels to student needs. • Increase student achievement for all with a deliberate focus on eliminating opportunity gaps based on race/ethnicity, and socio-economic status. • Students receiving special education support are served in an environment that is safe, inclusive and meets their unique learning and social emotional needs. • Replace Valley Middle School on its current site • Fund long-term facilities plan that increases efficiencies • Achieve a sustainable balanced budget with an adequate general fund balance of 15% • Ensure student achievement results drive the design and influence allocation of resources in the budget (High Reliability Schools)

Board Work Session Consensus: 1/10/2022
Board Approved: 1/24/2022

Part 2: Small Group Input

All thoughts and ideas are welcome and important when doing work in the small group sessions, but please consider the following norms for this type of work:

- Be attentive during the session please be considerate with technology (phone) use
- Share the air: everyone's voice is important
- Listen actively: seek to understand first, then react
- Assume positive intentions
- Keep a district-wide vs. individual focus
- Remember: schools impact many things, but they exist for the betterment of all students

Much information has been provided to you tonight regarding budget projections, facility needs, and a school board framework, that is, guidance with the "Budget Realignment Guiding Change Document". Given that information, please consider the following questions in your breakout group. Each group will include a school district recorder, school district facilitator, and a school district resource person(s) who can clarify any questions you might have during the discussions.

Neighborhood School Defined

A "neighborhood school" typically refers to a public school that serves the students residing within a specific geographical area, often called a neighborhood or catchment area. The concept emphasizes proximity, meaning that students are assigned to attend the school nearest to their place of residence. Neighborhood schools are commonly seen as an integral part of local communities, fostering a sense of belonging and community involvement. They often reflect the demographic composition of the surrounding neighborhood and may offer programs and resources tailored to the needs and interests of the local population.

GFPS Footnote: While the definition above holds true for many of our elementary schools, we do have situations where students/families travel 1-4 miles to get to "their" neighborhood school (ex: Discovery and Kelly Elementary Schools). Thus, contextually, there are variabilities between and among some schools at all levels—elementary, middle and high school.

In-District Transfers

Grand Forks Public Schools allows for parents to petition to attend a school outside of their attendance area. The school district does its best to accommodate such requests but there are instances when In-District Transfers are denied due to enrollment/capacity issues on the requested school end. Of the 500+ In-District Transfers that happen, almost half are "program placed", that is, there is a special education program or ML program that best serves the student.

Multilingual Programs Defined (Formerly known as EL or English Language)

A Multilingual (ML) program is an educational initiative designed to support students whose primary language is not English. These programs are implemented in schools to help students develop proficiency

in English while also providing instruction in academic subjects. ML programs often incorporate specialized curriculum, instructional strategies, and support services to meet the unique linguistic and academic needs of English language learners.

Key components of ML programs include:

- English Language Development (ELD) instruction: This focuses on teaching English language skills such as listening, speaking, reading, and writing.
- Sheltered Instruction: This involves modifying instructional materials and methods to make content more accessible to MLs while still challenging them academically.
- Cultural and Linguistic Support: ML programs often provide resources and support services that acknowledge and address the cultural and linguistic backgrounds of ML students.
- Assessment and Monitoring: ML programs typically include procedures for assessing the language proficiency and academic progress of ML students to ensure they are making appropriate gains.
- Collaboration with Families and Communities: ML programs often involve families and communities in the education process to support student learning and integration.

Overall, the goal of an ML program is to help English language learners develop the language skills and academic knowledge necessary to succeed in school and beyond. These programs play a crucial role in promoting equity and inclusivity in education by ensuring that all students have access to the resources and support they need to thrive.

1. One of the school district's challenges is balancing enrollment between and among all of our schools, most notably at the elementary school level with the community's population continuing to move south. To date, magnet programs such as our Multi-Lingual Program (formerly known as English Learners Program or EL), are housed at Winship Elementary, Century Elementary, Discovery Elementary and recently expanded to Lake Agassiz Elementary. If ML students attended their neighborhood school, Winship Elementary would have fewer than 100 students. Further, South Middle School is a magnet school for middle school ML students. (Demographer Heat Map). At this time, both Central and Red River High Schools have ML programs.

Schools identified "at capacity" that includes the ML student numbers are: XXXXX

Do you support?

- a. Continuing with ML magnet school programs or would you prefer ML students attend their neighborhood school? Why or Why not?
 - b. Convening a Demographic Task Force to re-examine present K-as boundary lines that would address some schools' declining enrollment while other schools are near or are at capacity? Why or why not?
2. What other suggestions do you have for the school board and school district leadership related to the topics discussed tonight?

Thank you for your participation.

MEMORANDUM

TO: Grand Forks School Board
FROM: Dr. Terry Brenner, Superintendent of Schools
SUBJECT: Consent Agenda
DATE: February 26, 2024



Many items of a routine nature can be handled as one item rather than spending additional time on each item. Therefore, the Consent Agenda has been developed for the school board's use to speed up the process of conducting its meetings. Items that may be listed on the Consent Agenda include:

- Appointments (excludes administrative appointments)
- Waivers of Years of Experience and Appointments
- Leave Requests (excludes requests for extension)
- Open Enrollment Applications
- Resignations
- Student Placements
- Student Travel Requests
- Other routine items may be included at the discretion of the board president or superintendent

There should be no discussion concerning an individual item on the Consent Agenda. However, during the approval of the school board meeting agenda, any board member may request an item be removed from the Consent Agenda for further discussion. Once the school board meeting agenda has been approved, all items listed on the Consent Agenda are handled as one item.

Items appearing on the Consent Agenda at the time of the publishing of this agenda packet with their requested considerations are:

- Appointments (excludes administrative appointments)**
- Leave Requests (excludes requests for extension)**
- Open Enrollment Applications**
- Resignations**

The administrative recommendation is for approval.

cj
Attachments

Griffin Gillespie, SHRM-CP
Director of Human Resources

Department Phone: 701.787.4878
Direct Phone: 701.746.2205, Ext. 7112
Fax: 701.787.4350
ggillespie080@mygfschools.org

TO: Dr. Terry Brenner, Superintendent
FROM: Griffin Gillespie, Human Resources Director
SUBJECT: Teacher Appointments
DATE: February 26, 2024

GG

Pursuant to North Dakota Century Code 15.1-09-33 the School Board approves the issuance of contracts to school district personnel.

Appointments appearing on this list at the time of the publishing of the agenda packet follow. There may be additional appointments presented for consideration at the meeting.

Administrative recommendation is to approve the appointments. Effective dates are listed for each employee.

Attachment

GG



Mark Sanford Education Center
2400 47th Ave. S
Grand Forks, ND 58201-3405



PO Box 6000
Grand Forks, ND 58206-6000



www.gfschools.org

Equal opportunity employer

Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.

.....

Name: Laura Wollmann
Degree: MA/MS
Yrs of Exp: 4
Salary: \$57,514.00
Position: Replacement
Effective: August 19th, 2024

Major: Special Education
Assignment: Teacher of Visually Impaired
Location: Special Education

MEMORANDUM

TO: Grand Forks School Board Members
FROM: Griffin Gillespie, Director of Human Resources
SUBJECT: Teacher Leave of Absence Request
DATE: February 26th 2024

GG

The following teacher has requested a long-term leave of absence for family care leave during the 2024-2025:

<u>Name</u>	<u>Position</u>	<u>School</u>
Shyanne Moen	Speech- Language Pathologist	J Nelson Kelly Elementary

The Teacher Negotiated Agreement Article V, Section 1 C. provides that family care leave may be granted by the BOARD subject to the following provisions and for the purpose of preparing and providing parental care for a natural or adopted child/children or an immediate family member of the teacher for an extended period of time. The immediate family shall be defined to include a person's: spouse/partner, parents, grandparents, son, daughter, sister, brother, step-parents, step-brother, step-sister, step-children, or grandchildren.

1. A TEACHER making application for family care leave shall inform the Superintendent of Schools in writing of intention to take leave at least three (3) calendar months before the commencement of the intended leave, subject to the board's right to waive the three-month provision in emergency situations.
2. The BOARD must adjust the proposed beginning or ending date of a family care leave so that the dates of the leave are coincident with some natural break in the school year (e.g. semester break, end of grading period, end of the school year, or the like).
3. In making a determination concerning the commencement and duration of a family care leave, the BOARD shall not, in any event, be required to:
 - a. Grant any leave more than twelve (12) months in duration.
 - b. Permit the TEACHER to return to their employment prior to the date designated in the request for family care leave.
4. A TEACHER returning from family care leave shall be reemployed in the DISTRICT, provided that written notice of intent to return is received in the Office of the Superintendent of Schools no later than March 7 in the calendar year in which said leave is to terminate, if that leave is to terminate as of the first day of the next school year, or no later than sixty (60) days prior to the termination date of any leave which is scheduled to terminate during the course of a school year then in progress. Reemployment is not guaranteed to be at the same school, teacher area or grade. Failure to submit written notice of intent to return, on or before

GF School Board
Teacher Leave of Absence Request
February 26, 2024
Page 2

the date set forth herein, shall be deemed to be voluntary resignation and a waiver of the right to reemployment.

5. Failure of the TEACHER to return pursuant to the date determined under this section shall constitute a voluntary resignation, unless the BOARD and the Teacher mutually agree to an extension of leave.
6. A TEACHER returning from a leave will assume an experience position on the salary schedule corresponding to their position at the time the leave commences.
7. If the reason for family care leave is occasioned by adoption, an adopting teacher will also provide at the time of the leave application a statement as to the expected date of placement.

The Teacher Negotiated Agreement Article V, Section 1 provides that the number of teachers on long-term leaves of absence at any given time shall not be in excess of 2% of the teaching staff employed by the District. Currently, there are 0 teachers scheduled to be on a board-approved leave of absence for the 2024-2025 school year.

The administrative recommendation is to approve Shyanne Moen's request for long-term leave of absence for family care during the 2024-2025 school year.

Attachment (Request Letter)

Feb 20th, 2024

Superintendent Dr. Terry Brenner
Mark Sanford Education Center
2400 47th Ave. South
Grand Forks, ND 58201

Dear Dr. Brenner,

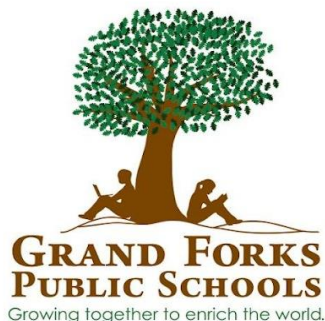
I am writing to request family care leave for the 2024-2025 school year to take care of my son who was born this past December. My husband and I have decided it would be best for our family if I stayed home during the 2024-2025 school year to care for our son.

Thank you for your consideration and please don't hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Shyanne Moen". The signature is fluid and cursive, with a long horizontal stroke extending from the middle of the name.

Shyanne Moen
Speech-Language Pathologist



February 26, 2024
Ms. Catherine Gillach
Associate Superintendent of Secondary Education
cgillach210@mygfschools.org

Mr. Matt Bakke
Assistant Superintendent of Elementary Education
mbakke190@mygfschools.org

Department Phone: 701.787.4882

MEMORANDUM

DATE: February 26, 2024
TO: Dr. Terry Brenner, Superintendent
FROM: Catherine Gillach, Associate Superintendent of Secondary Education *CG*
Matt Bakke, Assistant Superintendent of Elementary Education *MB*
RE: Open Enrollment Application

Pursuant to North Dakota Century Code and School Board Policy, the administrative recommendation is to approve the following open enrollment application(s) for the 2024-25 school year:

Name	Grade Level	App. Type	Co. No.	Dist. No.	District Name
M.H.	6	Individual	18	128	Midway
M.S.	10	Individual	18	128	Midway
L.W.	12	Individual	49	003	Buxton
J.C.	K	Individual	18	127	Emerado
B.S.	K	Individual	18	044	Larimore
M.H.	9	Individual	18	128	Midway
G.R.	K	Individual	18	061	Thompson
N.S.	9	Individual	50	020	Minto

CG:MB/ljs



Mark Sanford Education Center
2400 47th Ave. S
Grand Forks, ND 58201-3405



PO Box 6000
Grand Forks, ND 58206-6000



www.gfschools.org

Equal opportunity employer

Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.

Griffin Gillespie, SHRM-CP
Director of Human Resources

Department Phone: 701.787.4878
Direct Phone: 701.746.2205, Ext. 7112
Fax: 701.787.4350
ggillespie080@mygfschools.org

MEMORANDUM

TO: Dr. Terry Brenner, Superintendent
FROM: Griffin Gillespie, Human Resources Director GG
SUBJECT: Teacher Resignations
DATE: February 26, 2024

North Dakota Century Code 15.1-09-33 provides authority for the School Board to act on employment contracts for school district personnel.

Please find attached letter of resignation from the following:

Eric Puncochar	Math Teacher	Central High School
Kiersten Brutger	Elementary Literacy Specialist	Lewis & Clark Elementary
Brooke Naughton	Social Worker	Wilder Elementary
Emily Manning	Teacher	Head Start

Administrative recommendation is to approve the resignations effective May 31, 2024.

Attachments
GG



Mark Sanford Education Center
2400 47th Ave. S
Grand Forks, ND 58201-3405



PO Box 6000
Grand Forks, ND 58206-6000



www.gfschools.org

Equal opportunity employer

Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.

Eric Puncochar
2/15/24

To whom it may concern,

I am writing this letter to formally submit my letter of resignation as a math teacher at Grand Forks Central, effective the 2024-25 school year.

Thank you for the opportunity to work with Grand Forks Public Schools.

Sincerely,

Eric Puncochar

A handwritten signature in black ink, appearing to read "Eric Puncochar", written in a cursive style.

February 12, 2024

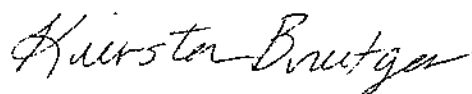
Dear Mr. Hoheisel,

I am writing to formally submit my resignation from my position as Literacy Specialist at Lewis and Clark Elementary. My last day of employment will be May 31, 2024 in alignment with my contract. After much consideration, I have come to the difficult decision to leave this position and I appreciate your understanding.

It has been a privilege to be a part of Lewis and Clark Elementary and the GFPS community. I am grateful for the opportunities of professional and personal development that this position has provided me. I have thoroughly enjoyed working with our dedicated and supportive staff, parents, and wonderful students.

I would like to express my gratitude for the opportunities and experiences this position has offered me. I will cherish the memories and the relationships built during my time in the GFPS.

Sincerely,

A handwritten signature in black ink that reads "Kiersten Brutger". The script is cursive and fluid, with the first name "Kiersten" and last name "Brutger" clearly legible.

Kiersten Brutger

Good afternoon,

I am writing to announce my intention to not renew my contract as a School Social Worker with Grand Forks Public Schools for the coming 2024-2025 school year. My final working day will be May 31, 2024.

I have enjoyed my time working with the staff and students at Wilder Elementary School, and will miss them dearly.

Thank you,

A handwritten signature in black ink, appearing to read "Brooke Naughton", with a long horizontal flourish extending to the right.

Brooke Naughton, LCSW



TRACEY JOHNSON <tjohnson080@mygfschools.org>

Resignation Letter

Emily Manning <emanning310@mygfschools.org>
To: TRACEY JOHNSON <tjohnson080@mygfschools.org>

Fri, Feb 9, 2024 at 3:21 PM

Hi Tracey,

I will be resigning from my teacher position at Head Start after this school year 2023-2024. My last day will be May 31st, 2024.

Thank you!

On Wed, Feb 7, 2024 at 3:31 PM Emily Manning <emanning310@mygfschools.org> wrote:


[Quoted text hidden]

[Quoted text hidden]

Dr. Terry Brenner
Superintendent of Schools

Phone: 701.787.4880
Fax: 701.772.7739
tbrenner270@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board
FROM: Dr. Terry Brenner, Superintendent of Schools 
SUBJECT: Teacher Resignation and Waiving of Liquidated Damages – Brent Lloyd
DATE: February 26, 2024

Brent Lloyd has resigned his position as a mathematics teacher from Red River High School effective February 19, 2024. Due to circumstances and reasons remaining undisclosed, the administrative recommendation is to accept Mr. Lloyd's resignation and to waive the liquidated damages associated with Mr. Lloyd's resignation.



Brandon Baumbach
Business Manager

Department Phone: 701.787.4885
Direct Phone: 701.746.2205, Ext. 7126
Fax: 701.772.7739
bbaumbach020@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board
FROM: Brandon Baumbach, Business Manager
SUBJECT: Finance Committee Report
DATE: February 26, 2024



The finance committee met on February 21 and discussed the following topics:

- 1) Audited Financial Statements for the Fiscal Year Ending June 30, 2023.
Brian Opsahl of Brady Martz & Associates presented the audited financial statements for Fiscal Year 2023 for both Grand Forks Air Force Base Public School District #140 and Grand Forks Public School District #1. A written management report is no longer needed. The audited financial statements will be brought to the board on March 4, 2024.
- 2) Consideration of New Markets Tax Credit resolutions related to the Career Impact Academy
Monica Peterson Clark, S.B. Clark, presented on the federal New Market Tax Credit program and its anticipated benefit of \$1.8 million to the Career Impact Academy district. The committee and administration recommended the adoption of the attached board resolution to pursue the New Market Tax Credit opportunity.
- 3) Valley Middle School Bid Results
Construction Engineers and ICON Architectural Group presented a preliminary bid tally result from bids received on February 7 for the Valley Middle School construction. The results were under budget and the committee discussed the listed alternates on the bid and other concepts. The committee recommended the base bids be accepted in addition to all the alternates bid. Furthermore, the committee recommended approval of 'pending' items listed at the bottom of the bid worksheet.
- 4) Budget Update
Administration provided a verbal update on FY25 budget planning which described the administration's comprehensive process to achieve a 15% general fund balance by June 30, 2026.

Attachments:

Finance Committee Minutes from February 19, 2024
Grand Forks Public Schools NMTC Presentation
New Markets Tax Credit Resolutions Re: Career Impact Academy
Preliminary Valley Middle Schools Estimated Bid Worksheet

GRAND FORKS SCHOOL BOARD
FINANCE COMMITTEE
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
February 19, 2024

The Grand Forks School Board Finance Committee met on Monday, February 19, 2024, at the Mark Sanford Education Center with Bill Palmiscno serving as the meeting chairperson.

Committee Members Present: Josh Anderson, Amber Flynn, Bill Palmiscno, Cynthia Shabb, Dr. Terry Brenner, Brandon Baumbach, Catherine Gillach, and Matt Bakke.

Committee Members Absent: Branden Shepperd.

Others Present: Eric Ripley, Executive Director of Career and Technical Education and Technology; and Cindy Johnson, Executive Secretary.

Call to Order. The meeting was called to order at 6:02 p.m.

Approval of Minutes. It was moved by Flynn and seconded by Anderson to approve the minutes of January 22, 2024, as written. Upon voice vote, the motion carried unanimously.

Audited Financial Statements for the Fiscal Year Ending June 30, 2023. Brian Opsahl of Brady, Martz & Associates, P.C. reviewed the audited financial statements for Grand Forks Air Force Base Public School District No. 140 and Grand Forks Public School District No. 1 for the year ending June 30, 2023. Both districts were issued an Unmodified Audit Opinion, which is a clean audit. A written management report is no longer needed.

The Single Audit Reports for District #140 Impact Aid and District #1 Head Start and ESSER were each given an unmodified, clean opinion.

It was moved by Flynn and seconded by Anderson to accept the audited financial statements for the fiscal year ending June 30, 2023, for Grand Forks Air Force Base Public School District No. 140 and Grand Forks Public School District No. 1 and forward them to the school board with a unanimous recommendation for approval. Upon voice vote, the motion carried unanimously.

Consideration of New Markets Tax Credit Resolutions Related to the Career Impact Academy. Baumbach introduced Monica Peterson Clark of SB Clark

Companies who presented information about the new markets tax credit (NMTC) program, financing partners, next steps to closing, and required resolutions for consideration. The District is seeking financing through the NMTC program from which the proceeds will help fund the Career Impact Academy.

It was moved by Anderson and seconded by Shabb to approve the Resolutions of the Board of Directors, New Markets Tax Credit Transaction, and forward it to the school board with a unanimous recommendation for approval. Upon voice vote, the motion carried unanimously.

Valley Middle School Bid Results. Participating in this discussion were Lance Monson, Ben Matson, and Mike Dunn of Construction Engineers and Tom Wesley and Kyle Kvamme of ICON Architectural Group.

Monson reported receiving very positive bid results and with all design alternates accepted, the Valley Middle School construction bids came in under budget at \$42,230,496 with a total project estimate of \$50,294,306 inclusive of soft costs. The construction cost was estimated at \$48,526,110. The positive variance will allow the District to consider within the next few weeks adding back into the project items from the voluntary alternatives. Construction Engineers is seeking approval of the guaranteed maximum price (GMP) for construction (\$42,230,496) at this time.

Discussion continued about what was included in the projects' soft costs and voluntary alternates as well as what the money could be used for according to the

referendum language.

It was moved by Shabb and seconded by Flynn to recommend to the school board to accept the guaranteed maximum price for construction of \$42,230,496 with soft costs and value engineering and alternate items #1-16 not to exceed \$53M. Upon voice vote, the motion carried unanimously.

Budget Update. Baumbach reported on the district administration's process to achieve a 15% general fund balance by June 30, 2026. For 2024-2025, the District administration has worked through a comprehensive process with building administrators and program directors to attain a goal of reducing the salary and benefits budget by 5%.

Adjournment. There being no further business, the meeting adjourned at 8:19 p.m.

APPROVED _____
(Date)

Bill Palmiscno, Meeting Chair

Brandon Baumbach, Business Manager



Finance Committee Meeting February 19, 2024



Agenda

- New Markets Tax Credit (NMTC) Program
- NMTC Opportunity
- NMTC Financing Partners
- Next Steps to Closing
- Questions and Discussion
- Board Resolutions

New Markets Tax Credit (NMTC) Program

- NMTC is a federal program started in 2000 and managed under the U.S. Treasury by the Community Development Financial Institutions (CDFI) Fund
- NMTC projects must benefit a qualified community and create community benefits, in this case: job creation, education, and job training
- NMTC incentivizes an investor bank to bring cash to a project that the project doesn't have to pay back, because the investor collects its return in the form of a tax credit on its income taxes over a seven-year compliance period



NMTC Opportunity

- The NMTC program is highly competitive
- Grand Forks Career Impact Academy has attracted enough of the subsidy to generate a “net benefit” (after all the fees and costs associated with the financing structure) of approximately **\$1.8MM**
- Grand Forks Career Impact Academy has the opportunity to continue to attract NMTC allocation, and could benefit from additional NMTC financings in the future



NMTC Financing Partners

Investor:
**Capital One
Bank**



Brings cash equity for the project at closing and collects a tax credit in return over a seven-year compliance period

Community
Development Entity
(CDE):
**Urban
Research Park**



Brings authority from the U.S. Treasury's CDFI Fund for the tax credit to be issued for this project

Project Sponsor:
**Grand Forks
Public School
District #1**



Builds, owns and operates the project, and leases (with a long-term 60-99 year lease) the project to a single purpose entity created for the tax credit structure for the seven-year compliance period

Special Purpose Entity
for NMTC:
**Career QALICB
Corporation,
Inc.**



Leases the project from the School District and subleases the project back to the District for purposes of the NMTC

Project Partner:
**Grand Forks
Foundation for
Education**



Career QALICB Corporation, Inc. is formed as the NMTC special purpose entity and is a support corporation of the Foundation for purposes of the NMTC financing

Next Steps to Closing

- The NMTC financing is aiming to close in early March 2024, and needs to close no later than March 21, 2024
- Due diligence review and legal documents are being finalized to facilitate the closing
- Board resolutions are needed from:
 - Grand Forks Public School District #1
 - Grand Forks Foundation for Education
 - Career QALICB* Corporation, Inc., a support corporation under Grand Forks Foundation for Education

Board Resolutions

- Grand Forks Public School District #1 is building the Career Impact Academy, and is committed to seeing the project through completion
- Grand Forks Public School District #1 will lease the project to a 501c3 support corporation entity of the Grand Forks Foundation for Education for purposes of the NMTC financing, called Career QALICB Corporation Inc., which will lease the project back to Grand Forks Public School District #1 to operate
- Grand Forks Public School District #1 will lend money into the NMTC financing structure, the proceeds of which will help build the building
- Career QALICB Corporation, Inc. will borrow NMTC financing proceeds in the amount of \$12,000,000, the proceeds of which will help build the building
- Grand Forks Public School District #1's Board is authorizing the District to execute the legal documents associated with the NMTC financing that are being negotiated and finalized by the School District's tax counsel, Kutak Rock, and School District management for closing

Questions and Discussion





Questions?



Monica Clark Petersen
303-867-5442
monica@sbclarkinc.com

Erin Laetz
303-867-5444
erin.laetz@sbclarkinc.com

Jessica Brinkhoff
720-201-4012
jessica.brinkhoff@sbclarkinc.com

**GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1**

**RESOLUTIONS
OF THE BOARD OF DIRECTORS**

The following resolutions of the Grand Forks School Board (the “Board”) of Grand Forks Public School District #1 (the “District”), are hereby adopted as of February 26, 2024, at a regular meeting of the Board, at which a quorum was present, in accordance with North Dakota law:

NEW MARKETS TAX CREDIT TRANSACTION

WHEREAS, the District is the owner of that certain real property and existing improvements located at 4201 Career Drive, Grand Forks, North Dakota 58203 (the “Land”); and

WHEREAS, the District desires to construct improvements (the “Improvements”) on the Land for use as a public school (the “Project”); and

WHEREAS, the District has determined that the Project may be financed in part through financing obtained under the New Markets Tax Credit Program (“NMTC Program”), established in 2000 as part of the Community Renewal Tax Relief Act of 2000; and

WHEREAS, the District has determined that it is advisable, and in furtherance of the purposes for which the District is organized, to participate in the NMTC Program to finance the Project; and

WHEREAS, to facilitate the participation of the District in the NMTC Program, Grand Forks Foundation for Education, Inc., a North Dakota nonprofit corporation (the “Foundation”) has established a new support organization, Career QALICB Corporation, Inc., a North Dakota nonprofit corporation (“QALICB”), which will be a support organization to the Foundation, and the District will enter into a capital lease with the QALICB (the “Capital Lease”) conveying a long-term leasehold interest in the Land and Improvements to the QALICB; and

WHEREAS, the District and the QALICB shall treat the Capital Lease like a purchase by the QALICB of the Improvements from the District for federal income tax purposes; and

WHEREAS, in order to facilitate participation by the District and the QALICB in the NMTC Program, the District, as lessee, will enter into an operating lease with the QALICB, as lessor, whereby the District will lease the Project from the QALICB, so the District may operate the Project (the leasing transactions as described in the foregoing recitals being hereinafter referred to as the “Real Estate Transaction”); and

WHEREAS, in order to facilitate the financing under the NMTC Program (the “NMTC Financing”), the District desires to loan the approximate aggregate original principal amount of \$9,126,000, comprising a mix of the District’s cash on-hand and building fund (the “Leverage

Loan”), to COCRF Investor 285, LLC, a Delaware limited liability company and a single-purpose investment fund (the “Fund”), owned by Capital One, National Association, a national banking association (the “Tax Credit Investor”); and

WHEREAS, in connection with the Leverage Loan, the District desires to enter into various loan and security documents (collectively with all other documents to be signed by the District in connection with the Leverage Loan, the “Leverage Loan Documents”), which include but are not limited to a fund loan agreement by and between the District and the Fund; and

WHEREAS, the Fund will use, directly or indirectly, the proceeds of the Leverage Loan, together with the proceeds of a certain equity investment to be made by the Tax Credit Investor (the “Fund Capital Contribution”), to fund a “qualified equity investment” (as such term is defined in Section 45D of the Internal Revenue Code of 1986, as amended), in the aggregate amount of \$12,000,000 (the “QEI”) in URP Subsidiary CDE 50, LLC, a Maryland limited liability company (the “CDE”), in exchange for, among other things, Tax Credit Investor’s receipt over time of \$4,680,000 in federal tax credits in accordance with the NMTC Program (the “Tax Credits”); and

WHEREAS, in connection with the NMTC Financing, the District desires to enter into (i) that certain Investment Fund Put/Call Agreement with the Tax Credit Investor (the “Put/Call Agreement”), and (ii) that certain Reimbursement Certification and Compliance Agreement with the QALICB and for the benefit of the reliance parties identified therein (the “Reimbursement Certification”); and

WHEREAS, in connection with the NMTC Financing, the Tax Credit Investor may require that the District, Foundation and/or QALICB indemnify the Tax Credit Investor for certain events of recapture, disallowance or loss of any of the Tax Credits pursuant to a tax credit indemnification agreement (the “NMTC Indemnity”); and

WHEREAS, the CDE will use the proceeds of the QEI to make loans to the QALICB in the aggregate original principal amount of approximately \$12,000,000 (the “QLICI Loans”) for the purposes of (a) paying rent under the Capital Lease on a draw request basis (the proceeds of which will be used by the District to pay certain costs for constructing the Improvements), and (b) establishing reserves and paying fees, other up-front costs and the closing costs in connection with the closing and funding of the QLICI Loans in accordance with those certain loan and security documents to be entered into by the QALICB with or for the benefit of the CDE; and

WHEREAS, the CDE may require that the District and/or the Foundation to make (a) certain guaranties and indemnities with respect to the QLICI Loans (together, the “Guaranty”), (b) one or more collateral assignments of construction documents (together, the “Assignment of Contracts”), (c) with the QALICB, an indemnity related to hazardous substances (the “Environmental Indemnity”), and (d) with the QALICB, a community benefits agreement (the “CBA”); and

WHEREAS, the Board has determined that the District will substantially benefit from (a) the District entering into the Real Estate Transaction, (b) the District making the Leverage Loan to the Fund, (c) the Tax Credit Investor making the Fund Capital Contribution to Fund, (d) the Fund making the QEI in CDE, and (e) the CDE making the QLICI Loans to the QALICB, and,

in furtherance of the foregoing, the District has determined that it is in its best interest to enter into the Real Estate Transaction, to make the Leverage Loan, and to enter into the Leverage Loan Documents, the Put/Call Agreement, the Reimbursement Certification, the NMTC Indemnity (if required), the Guaranty (if required), the Assignment of Contracts (if required), the Environmental Indemnity (if required), and the CBA (if required) (the foregoing, together with any and all other security agreements, pledges or assignments of any collateral, indemnities, certificates, affidavits, financing statements, flow of funds memoranda, applications, notices and any other instruments, agreements or certificates of any kind or nature whatsoever relating to any or all of the foregoing, the "Transaction Documents"), and desires to cause the District to comply with the requirements of the Tax Credit Investor, CDE and their respective affiliates to facilitate the NMTC Financing; and

WHEREAS, the District has paid for a portion of, and will pay additional sums (beyond the use of proceeds of rent payments made under the Capital Lease) for, the development and construction costs of expanding and renovating the Project (the "Additional Construction Costs"); and

WHEREAS, it is anticipated that 99.99% of the proceeds of payments made by QALICB to the CDE on the QLCI Loans, minus certain fees and expenses, will be distributed by the CDE to the Fund as its source of funds for payments of principal and accrued interest to be made to the District on the Leverage Loan; and

WHEREAS, the Board has determined that the Leasing Transaction, the NMTC Financing, as further described in the Transaction Documents, and the payment of the Additional Construction Costs (hereinafter collectively referred to as the "Transaction") is in furtherance of the purposes of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby consents to the participation by the District in the Transaction as described in the foregoing recitals, specifically (a) the participation by the District in the Real Estate Transaction and the NMTC Financing, and (b) the execution and delivery of the Transaction Documents; and

RESOLVED FURTHER, that Brandon Baumbach, as Business Manager, or any other officer of the District (the "Authorized Representative") is authorized and directed to execute and deliver the Transaction Documents on behalf of the District in form and substance approved by the Authorized Representative, and with such changes thereto as the Authorized Representative may approve, the execution and delivery by the Authorized Representative being conclusive evidence of the approval of any such changes; and

RESOLVED FURTHER, that the Authorized Representative is authorized on behalf of the District, to execute, deliver and perform such further agreements, certificates, filings, financing statements, instruments and other documents as may be necessary or appropriate to consummate the Transaction contemplated or required by the Transaction Documents and as approved by the Authorized Representative; and

RESOLVED FURTHER, that any action previously taken by the Authorized Representative or other officer or representative of the District, in the name of or on behalf of the

District and in furtherance of the Transaction, is hereby ratified, confirmed and approved in all respects as the action of or action on behalf of the District.

The original executed copy of this document shall be filed in the minute book of the District and become a part of the records of the District.

[Remainder of this page intentionally left blank]

Each undersigned, hereby certify that they are the duly elected officer set forth next to their name below, and as such, certify that the resolutions above have been duly adopted by the Grand Forks School Board on the date first written above, in accordance with North Dakota law in effect on the date hereof.

Amber Flynn, President

Brandon Baumbach, Business Manager

[Signature Page to Grand Forks School Board Resolutions for Grand Forks Public School
District #1]

Project: GFPS - Valley Middle School
Location: Grand Forks, ND
Date: 2/21/2024



Description	DD Estimate	CD Estimate - 2/21/24			Variance	Remarks
	Total	Contractor/Supplier		Total Bid		
Building Construction Costs						
Site Management	\$2,056,763	Construction Engineers		\$2,056,763	\$0	
Field Office & Temporary Facilities	\$330,635	Construction Engineers		\$330,635	\$0	
General Conditions	\$902,221	Construction Engineers		\$915,246	\$13,025	
01A - Surveying	\$64,485	AE2S		\$64,485	\$0	Budget for fee based services
01B - Testing	\$91,728	VTI		\$91,728	\$0	Budget for fee based services
01C - Temporary Fencing	\$93,526	Century Fence		\$41,185	(\$52,341)	
02A - Building Demolition	\$918,379	Berger Enterprises		\$549,000	(\$369,379)	
03A - Building Concrete	\$1,419,798	Summit Siteworks		\$1,785,300	\$365,502	
03A - Building Concrete Winter Conditions Allowance	\$175,000	ALLOWANCE		\$175,000	\$0	
03B - Precast Concrete	\$1,436,425	Wells Concrete		\$1,426,000	(\$10,425)	
04A - Masonry	\$1,626,471	Sperle Masonry		\$989,000	(\$637,471)	
04A.1 - Masonry ALLOWANCE	\$0	ALLOWANCE		\$400,000	\$400,000	
05A - Structural Steel and Metal Fabrication (Supply)	\$2,333,762	Ben's Structural Fabrication		\$1,802,354	(\$531,408)	
05B - Structural Steel and Metal Fabrication (Install)	\$1,114,024	Anderson Steel Erection		\$763,715	(\$350,309)	
06A - Rough Carpentry	\$1,351,129	Construction Engineers		\$1,838,167	\$487,038	Added chain link fence fabric, MH allowance, glass shelving, site furnishings
06B - Architectural Casework (Supply)	\$659,427	Woodside Industries		\$367,347	(\$292,080)	
07A - Membrane Roofing	\$1,710,557	C.L. Linfoot		\$1,093,000	(\$617,557)	
07B - Joint Sealants / Firestopping	\$94,408	Sticky Construction		\$92,566	(\$1,842)	
07C - Metal Wall Panels	\$663,947	Progressive Building Systems		\$628,193	(\$35,754)	
07D - Fluid Applied Air Barrier	\$155,082	Cullen Insulation		\$157,775	\$2,693	
07E - Spray Foam Insulation	\$190,529	Cullen Insulation		\$186,785	(\$3,744)	
08A - Doors and Hardware (Supply)	\$303,410	Twin City Hardware		\$425,500	\$122,090	
08B - Overhead, Coiling, and Sectional Doors	\$84,350	PS Doors		\$66,234	(\$18,116)	Includes allowance for side coiling grille
08C - Aluminum Storefront, Curtain Wall, Glass and Glazing	\$1,225,680	Thief River Glass		\$683,377	(\$542,303)	
09A - Gypsum Board Assemblies	\$2,758,621	Kenpat CFL		\$2,036,714	(\$721,907)	
09B - Tile	\$213,318	STC Flooring		\$67,000	(\$146,318)	
09C - Acoustic Ceilings & Wall Panels	\$639,450	Far-Moor		\$439,491	(\$199,959)	
09D - Resilient Flooring and Carpet	\$691,068	Floor to Ceiling		\$539,328	(\$151,740)	
09E - Resinous Flooring	\$32,139	EF5		\$44,200	\$12,061	
09F - Wood Athletic Flooring	\$190,969	H2I Group		\$148,750	(\$42,219)	
09G - Painting, Coating, and Wall Covering	\$175,060	Traill Painting		\$276,000	\$100,940	
09H - Concrete Polishing	\$0	Surface Pros		\$37,224	\$37,224	
11A - Gymnasium Equipment	\$101,750	ACI		\$84,613	(\$17,137)	
11B - Theater Rigging, Curtains, and Track		Gopher Stage Lighting		\$0	\$0	
11C - Food Service Equipment	\$331,737	Culinex		\$278,718	(\$53,019)	
12A - Window Treatments	\$194,360	Fargo Glass & Paint		\$69,200	(\$125,160)	
12B - Telescoping Bleacher Seating	\$126,425	SAAFE		\$112,875	(\$13,550)	
14A - Elevator	\$125,508	Otis		\$128,673	\$3,165	
21A - Fire Suppression	\$370,286	NOVA Fire Protection		\$278,550	(\$91,736)	
22A/23A - Plumbing and HVAC	\$8,786,853	C.L. Linfoot		\$9,645,940	\$859,087	
26A - Electrical and Low Voltage	\$5,365,600	Bergstrom Electric		\$2,788,766	(\$2,576,834)	
31A - Earthwork	\$2,011,191	Robinson Excavating		\$1,408,655	(\$602,536)	
32A - Asphalt Paving	\$451,350	Opp Construction		\$344,900	(\$106,450)	
32B - Site Concrete	\$592,457	Summit Siteworks		\$514,000	(\$78,457)	
32C - Landscaping and Irrigation	\$145,771	Tim Shea's		\$237,400	\$91,629	
32C.1 - Landscaping and Irrigation ALLOWANCE	\$0	ALLOWANCE		\$58,700	\$58,700	
33A - Utilities	\$308,630	Robinson Excavating		\$690,370	\$381,740	
Building Construction Totals	\$42,614,279			\$37,159,422	(\$5,454,857)	
Permits, Bonds & Insurance						
Insurance & Bonds	\$897,733		1.75%	\$717,265	(\$180,468)	Builders Risk by Owner
Subcontractor Risk Insurance	\$430,377		1.25%	\$365,561	(\$64,816)	
Building Permits	\$184,288			\$157,900	(\$26,388)	
CM Preconstruction	\$66,000			\$66,000	\$0	
CM Fee	\$1,382,994		2.85%	\$1,168,118	(\$214,876)	
Design& Bidding Contingency	\$1,588,698		0%	\$0	(\$1,588,698)	
Construction Contingency	\$1,361,741			\$1,361,741	\$0	Changed to lump sum - verify
Total Permits, Bonds & Insurance	\$5,911,831	-	-	\$3,836,585	(\$2,075,246)	
Accepted VE & Alternate Items - See Details Below	\$558,438			\$3,588,378	\$3,029,940	
Total Construction Cost	\$48,526,110	115,760	\$385/SF	\$44,584,385	(\$3,941,725)	

Soft Costs						
A & E Fees	\$3,032,882		6.25%	\$2,786,524	(\$246,358)	
A & E Fees on Alternates	\$73,803			\$44,970	(\$28,833)	
Architect's Reimbursables	\$0			\$0	\$0	
Soil Borings / Geotechnical Report	\$17,500			\$17,500	\$0	
Renderings	\$7,500			\$7,500	\$0	
Civil Design	\$233,035			\$233,035	\$0	
Landscape Design	\$30,866			\$30,866	\$0	
Foodservice Design	\$9,570			\$9,570	\$0	
SAC & WAC Permits	\$0			\$0	\$0	
Voice Data Cabling	\$0			\$0	\$0	
IT/Phone	\$0			\$0	\$0	
FF & E	\$2,000,000			\$2,500,000	\$500,000	
Bond Rating, Counsel, PFM	\$187,500			\$187,500	\$0	
Abatement	\$0			\$1,000,000	\$1,000,000	
Utility Relocation	\$0			\$0	\$0	
Commissioning	\$0			\$0	\$0	
Owner Contingency	\$1,455,783		3.0%	\$1,337,532	(\$118,252)	
Total Soft Costs	\$7,048,439			\$8,154,997	\$1,106,558	
Total Project Cost	\$56,132,987			\$52,739,382	(\$3,393,606)	

Description		CD Estimate - 2/21/24				Remarks
Value Engineering & Alternate Items	Const. Cost	Status	Arch Fees	Const. Cost	Variance	
Alternate #1 - Weight Room E112	\$395,266	Rejected	\$12,057	\$192,910		
Alternate #2 - Multipurpose/Wrestling Room E116		Rejected	\$16,683	\$266,930		
Alternate #3 - Gym Wrestling Mat Lift	\$19,909	Accepted	\$2,237	\$35,793		
Alternate #4 - Area A East Canopy	\$78,224	Accepted	\$3,132	\$50,111		
Alternate #5 - Site Parking Lot Pavement	\$276,884	Accepted	\$13,241	\$211,858		
Alternate #6 - Theater Elements	\$81,511	Accepted	\$16,671	\$266,738		
Alternate #7 - Add Music Equipment Storage		Accepted	\$1,608	\$25,724		
Alternate #8 - Monument Sign	\$54,340	Accepted	\$1,335	\$21,360		
Alternate #9 - Sidewalk Concrete Thickness	\$47,570	Accepted	\$2,240	\$35,847		
Alternate #10A - Irrigation at Soccer & Football Field	\$0	Accepted	\$8,176	\$130,814		
Alternate #10B - Irrigation at Softball Fields	\$0	Accepted	\$2,164	\$34,624		
Voluntary Alt #11 - Irrigation at Remaining Green Space	\$0	Accepted	\$2,705	\$43,280		All Voluntary Alts include 40% design contingency
Voluntary Alt #12 - Enlarge Gym to the North 12ft	\$0	Accepted	\$37,224	\$595,583		
Voluntary Alt #13 - Orchestra Addition	\$0	Accepted	\$25,041	\$400,650		"Re-naming" of Alternate 2 with minimal finish changes
Voluntary Alt #14 - Larger Weight and Multipurpose/Wrestling Room	\$0	Accepted	\$85,391	\$1,366,252		Replaces Alt 1 and 2
Voluntary Alt #15 - Add Canopy at Area E Vestibule E115E	\$0	Accepted	\$6,294	\$100,708		
Voluntary Alt #16 - Basis of Design Mechanical Equipment	\$0	Rejected	\$16,230	\$259,681		
Voluntary Alt #17 - Expand Staff Lounge	\$0	Accepted	\$3,381	\$54,090		
Voluntary Alt #18 - Expand Commons Area	\$0	Accepted	\$13,434	\$214,946		
Total Pending	\$0		\$0	\$0		
Total Accepted	\$558,438		\$224,274	\$3,588,378		
Total Rejected	\$395,266		\$44,970	\$719,521		
Total Incorporated	\$0		\$0	\$0		
Total Accepted VE & Alternate Items	\$558,438		\$269,244	\$3,588,378	\$3,029,940	

Brandon Baumbach
Business Manager

Department Phone: 701.787.4885
Direct Phone: 701.746.2205, Ext. 7126
Fax: 701.772.7739
bbaumbach020@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board
FROM: Brandon Baumbach, Business Manager
SUBJECT: General Fund Financial Statement
DATE: February 26, 2024



Pursuant to the North Dakota Century Code and School District Policy, attached is the General Fund Financial Statement for Grand Forks Public School District #1 for the period of July 1, 2023 through January 31, 2024.

For the first seven months of fiscal year 2023-2024, total general fund revenues were \$70,457,947 and total general fund expenditures were \$63,828,012, resulting in revenues over expenses of \$6,629,935.

Administrative recommendation is to approve the General Fund Financial Statement for the period of July 1, 2023 through January 31, 2024 as presented.



GRAND FORKS PUBLIC SCHOOLS
GENERAL FUND FINANCIAL STATEMENT
As of January 31, 2024

	2023-2024 <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET BALANCE</u>
<u>REVENUES</u>				
A. Local Sources	\$ 31,188,496	\$ 4,459,166	14.3%	\$ 26,729,330
B. State Sources	74,047,209	54,578,526	73.7%	19,468,684
C. Federal Sources	21,820,019	11,276,732	51.7%	10,543,286
D. Revenue from Other Sources	<u>1,137,027</u>	<u>143,523</u>	12.6%	<u>-300.00%</u>
TOTAL REVENUES	<u>\$ 128,192,751</u>	<u>\$ 70,457,947</u>	<u>55.0%</u>	<u>\$ 56,741,297</u>
<u>EXPENDITURES</u>				
A. Salaries	\$ 82,672,504	\$ 38,492,650	46.6%	\$ 44,179,854
B. Fringe Benefits	22,447,195	10,741,454	47.9%	11,705,741
C. Other Expenses	23,044,779	13,766,429	59.7%	9,278,350
D. Utilities	<u>1,854,806</u>	<u>827,479</u>	<u>44.6%</u>	<u>1,027,328</u>
TOTAL EXPENDITURES	<u>\$ 130,019,284</u>	<u>\$ 63,828,012</u>	<u>49.1%</u>	<u>\$ 66,191,273</u>
REVENUES OVER/(UNDER) EXPENSES	<u>\$ (1,826,533)</u>	<u>\$ 6,629,935</u>		
 <u>A. LOCAL SOURCES</u>				
Property Taxes	\$ 23,926,869	\$ 3,498,359	14.6%	\$ 20,428,510
Revenue in Lieu of Taxes	785,349	-	0.0%	785,349
Impact Aid	3,000,000	-	0.0%	3,000,000
Tuition	1,226,122	61,248	5.0%	1,164,874
Drivers Education	77,971	(900)	-1.2%	78,871
Interest Income	630,016	480,072	76.2%	149,944
ENCORE Fees	344,196	171,758	49.9%	172,439
SPA Activities	126,931	38,341	30.2%	88,590
Summer School Activities	6,000	-	0.0%	6,000
Rental Income	60,750	56,150	92.4%	4,600
Contributions / Donations	10,000	6,700	67.0%	3,300
Other Local	<u>994,291</u>	<u>\$ 147,438</u>	<u>14.8%</u>	<u>846,853</u>
TOTAL LOCAL REVENUE	<u>\$ 31,188,496</u>	<u>\$ 4,459,166</u>	<u>14.3%</u>	<u>\$ 26,729,330</u>

GRAND FORKS PUBLIC SCHOOLS
GENERAL FUND FINANCIAL STATEMENT
As of January 31, 2024

	2023-2024 <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET</u> <u>BALANCE</u>
B. <u>STATE SOURCES</u>				
State Aid Formula Payment	\$ 71,968,460	\$ 53,403,935	74.2%	\$ 18,564,525
Transportation	328,169	210,048	64.0%	118,121
Special Education	385,689	12,660	3.3%	373,029
Career & Technical Education	396,752	447,815	112.9%	(51,063)
Adult Education	217,000	126,147	58.1%	90,853
Restricted State Aid - Other	<u>751,140</u>	<u>377,920</u>	<u>50.3%</u>	<u>373,220</u>
TOTAL STATE REVENUE	\$ 74,047,209	\$ 54,578,526	73.7%	\$ 19,468,684
C. <u>FEDERAL SOURCES</u>				
Title I, Part A	\$ 3,684,732	\$ 1,023,817	27.8%	\$ 2,660,915
Title II, Part A	734,546	230,221	31.3%	504,325
Title III, Part A	28,347	15,255	53.8%	13,092
Title IV, Part A	1,206,469	248,382	20.6%	958,087
ENCORE (21st Century CCLC)	550,000	326,788	59.4%	223,212
Head Start	2,886,427	1,198,170	41.5%	1,688,257
IDEA B - Special Education	2,735,085	1,000,815	36.6%	1,734,270
Preschool Program	80,629	28,742	35.6%	51,888
Indian Education Programs	84,986	35,436	41.7%	49,550
Carl Perkins	211,620	-	0.0%	211,620
Adult Education	105,784	-	0.0%	105,784
CARES Act/ESSER	8,576,377	6,747,235	78.7%	1,829,143
Restricted Federal - Other	<u>935,015</u>	<u>421,871</u>	<u>45.1%</u>	<u>513,143</u>
TOTAL FEDERAL REVENUE	\$ 21,820,019	\$ 11,276,732	51.7%	\$ 10,543,286
D. <u>REVENUE FROM OTHER SOURCES</u>				
Sale of Real Property	523,769	23,632	(400,001)	-176.37%
Services Provided Another LEA	375,000	-	400,000	6.67%
Refund from Prior Year Expenses (E-Rate)	238,258	\$ 119,891.0	-	-100.00%
TOTAL OTHER REVENUE	\$ 1,137,027	\$ 143,523	12.6%	-300.00%
TOTAL GENERAL FUND REVENUE	\$ 128,192,751	\$ 70,457,947	55.0%	\$ 56,741,297
A. <u>SALARIES</u>				
Professional Staff	\$ 61,287,963	\$ 27,085,555	44.2%	\$ 34,202,408
Paras / Classified Staff	19,792,968	10,842,962	54.8%	8,950,006
Subs / Other	<u>1,591,573</u>	<u>564,134</u>	<u>35.4%</u>	<u>1,027,439</u>
TOTAL SALARIES	\$ 82,672,504	\$ 38,492,650	46.6%	\$ 44,179,854
B. <u>FRINGE BENEFITS</u>				
Health Insurance	8,782,081	\$ 4,103,963	46.7%	\$ 4,678,119
TFFR (Employer Share)	7,015,567	3,303,801	47.1%	3,711,765
FICA (Employer Share)	5,805,763	2,796,018	48.2%	3,009,745
IRA/403B (Employer Share)	412,185	243,248	59.0%	168,938

GRAND FORKS PUBLIC SCHOOLS
GENERAL FUND FINANCIAL STATEMENT
As of January 31, 2024

	2023-2024 <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET BALANCE</u>
Disability Insurance	248,000	121,647	49.1%	126,352
Workers Comp	148,039	152,144	102.8%	(4,104)
Unemployment Comp	2,725	852	31.3%	1,873
Life Insurance	<u>32,835</u>	<u>19,781</u>	<u>60.2%</u>	<u>13,054</u>
TOTAL FRINGE BENEFITS	\$ 22,447,195	\$ 10,741,454	47.9%	\$ 11,705,741
C. <u>OTHER EXPENSES</u>				
Supplies	\$ 2,073,584	\$ 1,201,538	57.9%	\$ 872,046
Equipment & Furniture	778,703	593,844	76.3%	184,859
Textbooks / Curriculum Adoption	1,661,080	1,402,583	84.4%	258,497
Library Books & Materials	72,608	62,556	86.2%	10,052
Purchased Services	6,302,625	3,057,596	48.5%	3,245,029
Legal Services	231,211	236,514	102.3%	(5,303)
Student Transportation	1,851,828	804,953	43.5%	1,046,875
Field Trips	72,372	15,418	21.3%	56,954
Tuition	770,587	218,816	28.4%	551,771
Telephones	234,879	97,474	41.5%	137,405
Postage	39,943	4,590	11.5%	35,353
Printing	155,342	57,743	37.2%	97,599
Insurance	508,978	498,094	97.9%	10,884
Rent	748,229	358,024	47.8%	390,205
Service Agreements	716,300	561,834	78.4%	154,466
Construction Services	3,631,293	3,541,619	97.5%	89,673
Travel	494,696	122,426	24.7%	372,270
Car Allowances	146,931	57,067	38.8%	89,864
Gas & Oil	49,881	20,464	41.0%	29,417
Supervisor Meals	21,542	15,537	72.1%	6,006
Dues / Fees	1,614,334	837,740	51.9%	776,594
Service Awards / Employee Recognition	17,833	-	0.0%	17,833
Transfer to Fund #61	<u>850,000</u>	<u>-</u>	<u>0.0%</u>	<u>850,000</u>
TOTAL OTHER EXPENSES	\$ 23,044,779	\$ 13,766,429	59.7%	\$ 9,278,350
D. <u>UTILITIES</u>				
Water & Sewage	156,454	\$ 103,774	66.3%	\$ 52,680
Natural Gas	623,369	94,914	15.2%	528,454
Electricity	<u>1,074,984</u>	<u>628,790</u>	<u>58.5%</u>	<u>446,194</u>
TOTAL UTILITIES	\$ 1,854,806	\$ 827,479	44.6%	\$ 1,027,328
TOTAL GENERAL FUND EXPENDITURES	\$ 130,019,284	\$ 63,828,012	49.1%	\$ 66,191,273

GRAND FORKS PUBLIC SCHOOLS
GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)
As of January 31, 2024

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
<u>REVENUES</u>				
A. Local Sources	\$ 4,459,166	\$ 4,466,365	\$ (7,200)	-0.2%
B. State Sources	54,578,526	51,634,084	2,944,442	5.7%
C. Federal Sources	11,276,732	6,024,672	5,252,061	87.2%
D. Revenue from Other Sources	<u>143,523</u>	<u>269,185</u>	<u>(125,662)</u>	<u>-46.7%</u>
TOTAL REVENUES	<u>\$ 70,457,947</u>	<u>\$ 62,394,306</u>	<u>\$ 8,063,641</u>	<u>12.9%</u>
<u>EXPENDITURES</u>				
A. Salaries	\$ 38,492,650	\$ 35,044,462	\$ 3,448,188	9.8%
B. Fringe Benefits	10,741,454	9,464,923	1,276,531	13.5%
C. Other Expenses	13,766,429	10,756,099	3,010,331	28.0%
D. Utilities	<u>827,479</u>	<u>1,061,318</u>	<u>(233,839)</u>	<u>-22.0%</u>
TOTAL EXPENDITURES	<u>\$ 63,828,012</u>	<u>\$ 56,326,802</u>	<u>\$ 7,501,210</u>	<u>13.3%</u>
REVENUES OVER/(UNDER) EXPENSES	<u>\$ 6,629,935</u>	<u>\$ 6,067,504</u>	<u>\$ 562,431</u>	

COMMENTS:

- 1) Higher due to off-contract hourly wage increase in teacher negotiated agreement
- 2) Designated subs reclassified as classroom specialists, classified employees
- 3) Workmen's comp premiums have increased this year. Working with Safety and Security manager to reduce.
- 4) International teachers last year totaled 15; this year we have 25.
- 5) ESSER dollars associated with Ben Franklin project

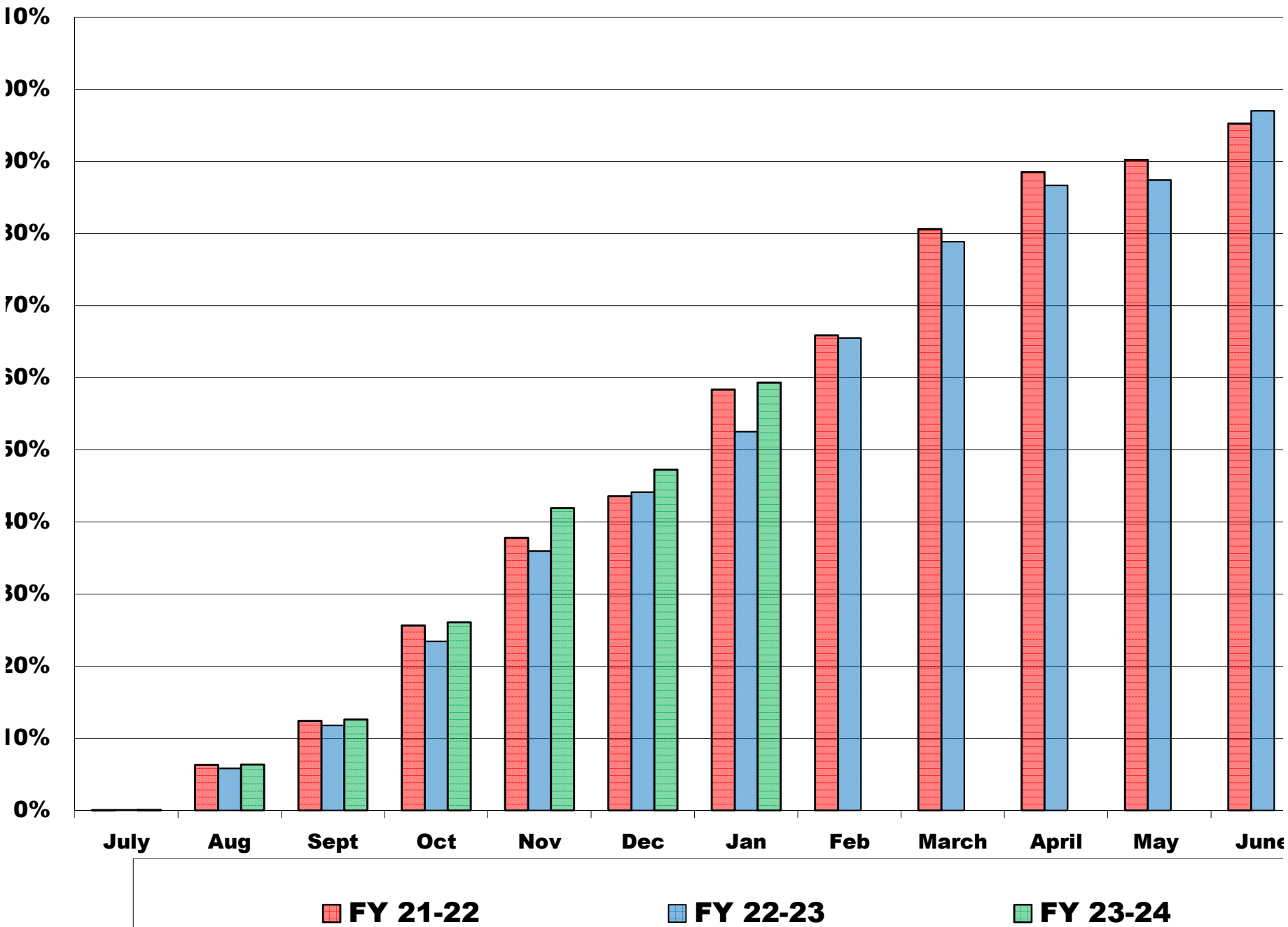
GRAND FORKS PUBLIC SCHOOLS
GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)
As of January 31, 2024

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
A. LOCAL SOURCES				
Property Taxes	\$ 3,498,359	\$ 3,883,574	\$ (385,215)	-9.9%
Revenue in Lieu of Taxes	\$ -	\$ -	-	0.0%
Impact Aid	\$ -	\$ -	-	0.0%
Tuition	\$ 61,248	\$ 51,996	9,252	17.8%
Drivers Education	\$ (900)	\$ 400	(1,300)	-325.0%
Interest Income	\$ 480,072	\$ 165,798	314,274	189.6%
ENCORE Fees	\$ 171,758	\$ 180,248	(8,490)	-4.7%
SPA Activities	\$ 38,341	\$ 29,993	8,349	27.8%
Summer School Activities	\$ -	\$ -	-	0.0%
Rental Income	\$ 56,150	\$ 590	55,560	9416.9%
Contributions / Donations	\$ 6,700	\$ 12,519	(5,819)	-46.5%
Other Local	\$ 147,438	\$ 141,248	6,190	4.4%
TOTAL LOCAL REVENUE	\$ 4,459,166	\$ 4,466,365	\$ (7,200)	-0.2%
B. STATE SOURCES				
State Aid Formula Payment	\$ 53,403,935	\$ 50,739,487	\$ 2,664,448	5.3%
Transportation	\$ 210,048	\$ 553,159	(343,111)	-62.0%
Special Education	\$ 12,660	\$ 64,226	(51,566)	-80.3%
Career & Technical Education	\$ 447,815	\$ 15,553	432,262	2779.3%
Adult Education	\$ 126,147	\$ 48,414	77,733	160.6%
Restricted State Aid - Other	\$ 377,920	\$ 213,244	164,676	77.2%
TOTAL STATE REVENUE	\$ 54,578,526	\$ 51,634,084	\$ 2,944,442	5.7%
C. FEDERAL SOURCES				
Title I, Part A	\$ 1,023,817	\$ 724,384	\$ 299,433	41.3%
Title II, Part A	\$ 230,221	\$ 185,105	45,116	24.4%
Title III, Part A	\$ 15,255	\$ 13,487	1,768	13.1%
Title IV, Part A	\$ 248,382	\$ 73,623	174,759	237.4%
ENCORE (21st Century CCLC)	\$ 326,788	\$ 135,294	191,495	141.5%
Head Start	\$ 1,198,170	\$ 1,126,998	71,172	6.3%
IDEA B - Special Education	\$ 1,000,815	\$ 831,482	169,333	20.4%
Preschool Program	\$ 28,742	\$ 25,723	3,019	11.7%
Indian Education Programs	\$ 35,436	\$ 23,753	11,683	49.2%
Carl Perkins	\$ -	\$ -	-	0.0%
Adult Education	\$ -	\$ 39,925	(39,925)	-100.0%
CARES Act/ESSER	\$ 6,747,235	\$ 2,452,198	4,295,037	175.2%
Restricted Federal - Other	\$ 421,871	\$ 392,700	29,171	7.4%
TOTAL FEDERAL REVENUE	\$ 11,276.732	\$ 6,024.672	\$ 5,252.061	87.2%
D. REVENUE FROM OTHER SOURCES				
Sale of Real Property	\$ 23,632	\$ 34,753	\$ (11,121)	-32.0%
Services Provided Another LEA	\$ -	\$ -	-	0.0%
Refund from Prior Year Expenses (E-Rate)	\$ 119,891	\$ 234,432	(114,541)	-48.9%
TOTAL OTHER REVENUE	\$ 143,523	\$ 269,185	\$ (125,662)	-46.7%
TOTAL GENERAL FUND REVENUE	\$ 70,457,947	\$ 62,394,306	\$ 8,063,641	12.9%

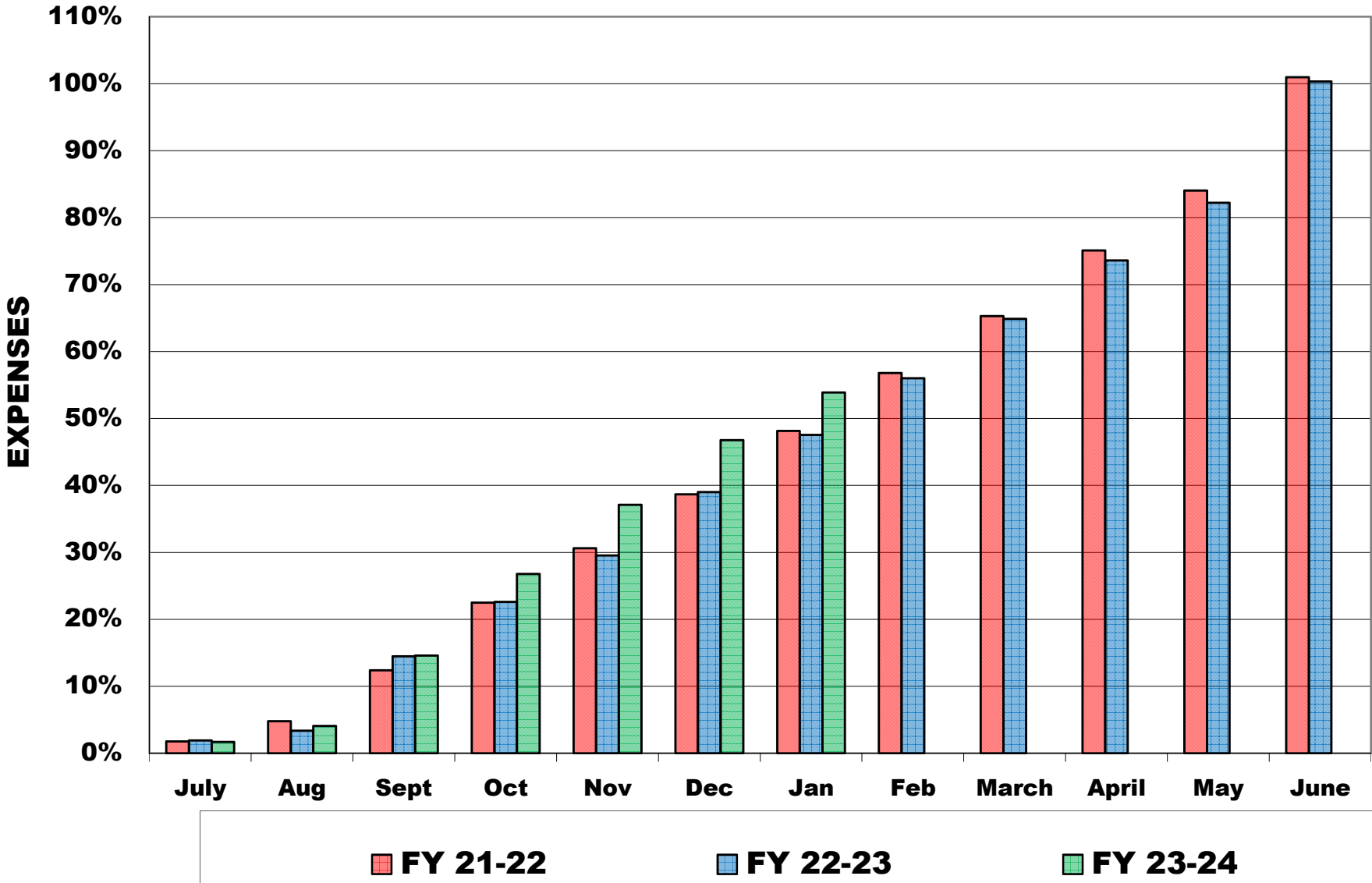
GRAND FORKS PUBLIC SCHOOLS
GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)
As of January 31, 2024

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
	-			
A. SALARIES	-			
1) Professional Staff	\$ 27,085,555	\$ 24,889,899	\$ 2,195,656	8.8%
Paras / Classified Staff	\$ 10,842,962	\$ 8,865,771	1,977,191	22.3%
2) Subs / Other	\$ 564,134	\$ 1,288,792	(724,659)	-56.2%
TOTAL SALARIES	\$ 38,492,650	\$ 35,044,462	\$ 3,448,188	9.8%
B. FRINGE BENEFITS				
Health Insurance	\$ 4,103,963	\$ 3,570,083	\$ 533,880	15.0%
TFFR (Employer Share)	\$ 3,303,801	\$ 2,946,523	357,279	12.1%
FICA (Employer Share)	\$ 2,796,018	\$ 2,527,988	268,030	10.6%
IRA/403B (Employer Share)	\$ 243,248	\$ 215,724	27,524	12.8%
Disability Insurance	\$ 121,647	\$ 108,191	13,456	12.4%
3) Workers Comp	\$ 152,144	\$ 77,665	74,479	95.9%
Unemployment Comp	\$ 852	\$ -	852	0.0%
Life Insurance	\$ 19,781	\$ 18,749	1,031	5.5%
TOTAL FRINGE BENEFITS	\$ 10,741,454	\$ 9,464,923	\$ 1,276,531	13.5%
C. OTHER EXPENSES				
Supplies	\$ 1,201,538	\$ 1,346,705	\$ (145,167)	-10.8%
Equipment & Furniture	\$ 593,844	\$ 938,634	(344,790)	-36.7%
Textbooks / Curriculum Adoption	\$ 1,402,583	\$ 1,388,927	13,656	1.0%
Library Books & Materials	\$ 62,556	\$ 63,998	(1,442)	-2.3%
Purchased Services	\$ 3,057,596	\$ 2,654,873	402,723	15.2%
4) Legal Services	\$ 236,514	\$ 122,213	114,301	93.5%
Student Transportation	\$ 804,953	\$ 580,076	224,877	38.8%
Field Trips	\$ 15,418	\$ 9,919	5,500	55.4%
Tuition	\$ 218,816	\$ 227,578	(8,762)	-3.9%
Telephones	\$ 97,474	\$ 132,846	(35,372)	-26.6%
Postage	\$ 4,590	\$ 21,762	(17,172)	-78.9%
Printing	\$ 57,743	\$ 44,601	13,142	29.5%
Insurance	\$ 498,094	\$ 487,813	10,281	2.1%
Rent	\$ 358,024	\$ 377,479	(19,455)	-5.2%
Service Agreements	\$ 561,834	\$ 413,607	148,227	35.8%
5) Construction Services	\$ 3,541,619	\$ 789,915	2,751,704	348.4%
Travel	\$ 122,426	\$ 177,875	(55,449)	-31.2%
Car Allowances	\$ 57,067	\$ 54,086	2,981	5.5%
Gas & Oil	\$ 20,464	\$ 30,959	(10,495)	-33.9%
Supervisor Meals	\$ 15,537	\$ 23,269	(7,732)	-33.2%
Dues / Fees	\$ 837,740	\$ 863,567	(25,826)	-3.0%
Service Awards / Employee Recognition	\$ -	\$ 5,398	(5,398)	-100.0%
Transfer to Fund #61	\$ -	\$ -	-	0.0%
TOTAL OTHER EXPENSES	\$ 13,766,429	\$ 10,756,099	\$ 3,010,331	28.0%
D. UTILITIES	-			
Water & Sewage	\$ 103,774	\$ 116,125	\$ (12,351)	-10.6%
Natural Gas	\$ 94,914	\$ 191,880	(96,966)	-50.5%
Electricity	\$ 628,790	\$ 753,312	(124,522)	-16.5%
TOTAL UTILITIES	\$ 827,479	\$ 1,061,318	\$ (233,839)	-22.0%
TOTAL GENERAL FUND EXPENDITURES	\$ 63,828,012	\$ 56,326,802	\$ 7,501,210	13.3%

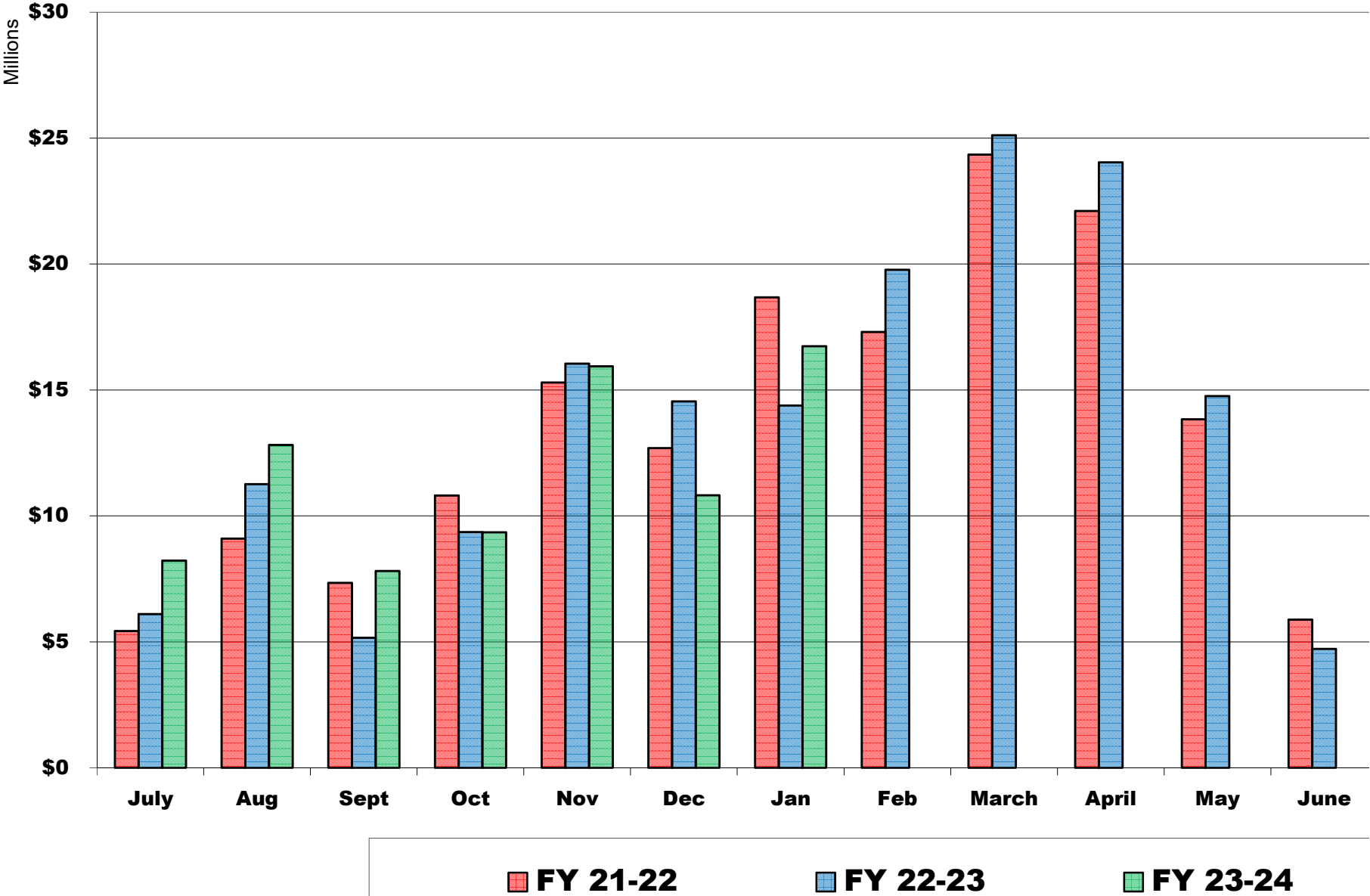
GRAND FORKS PUBLIC SCHOOLS
General Fund Revenues




GRAND FORKS PUBLIC SCHOOLS
General Fund Expenses



GRAND FORKS PUBLIC SCHOOLS
General Fund Balances



MEMORANDUM

DATE: February 26, 2024
TO: Dr. Terry Brenner, Superintendent
FROM: Catherine Gillach, Associate Superintendent of Secondary Education 
RE: District Calendar for 2024-2025 and Tentative Start and End Dates for 2025-2026

In accordance with School Board Policy [ABAB](#), the school board is required to approve school calendar start and end dates, along with meeting blackout dates which are designed to protect teacher preparation time at critical junctures such as the end of a grading period or family-teacher conferences. A diverse District Calendar Committee tri-chair-led by myself, a representative from the Teacher Advisory Council, and a Grand Forks Education Association representative met on several occasions to review options for the 2024-2025 school year calendar and additionally began work on the 2025-2026 school calendar. I have attached next year's draft calendar so you can see the entire scope of our work.

Our committee's collective goals when developing a calendar included:

- Protect the Best Interest of Teaching and Learning at All Levels
- Protect Instructional Time Fluidity, Consistency, Intentionality
- Protect Teacher Preparation / PLC / PD Time
- Inform Constituents

We reviewed multiple factors before reaching a unanimous recommendation.

Factors considered included:

- Timing of the summer school schedule
- Number of instruction days for students enrolled in Advanced Placement and Dual Credit courses
- Number of instruction days for students taking the ACT and ND State Assessments
- Review of UND start dates
- Awareness of Area CTE Center calendars
- Professional Development guidelines, feedback and DPI required Teacher Training
- Consideration of Air Force Base families' schedules
- Fall sports and co-curricular practices
- PLC Early Release schedule
- Required instructional time and federal holidays as outlined by Century Code
- Alignment with articulated collective goals



For the 2024-2025 school year, the Kindergarten through 9th grade students will begin on Tuesday, August 27, 2024, the 10th through 12th grade students will begin on Wednesday, August 28, 2024, and all grades ending on Thursday, May 29, 2025. You will additionally see blackout dates designated for high school (19), middle school (21), and elementary school (22) teachers that ensure after-school uninterrupted time for conferences, report cards, and standardized testing preparation.

The recommended start and end dates for 2025-2026 include Kindergarten through 9th grade students beginning on Wednesday, August 27, 2025, and 10th through 12th grade students beginning on Thursday, August 28, 2025, and all grades ending on Thursday, May 28, 2026.

Members of the District Calendar Committee

Catherine Gillach, Tri-Chair, Associate Superintendent
Melissa Buchhop, Tri-Chair, Teacher, Century Elementary, GFEA President
Dawn Mord, Tri-Chair, Teacher, Viking Elementary
Jay Hildebrand, Teacher, Viking Elementary
Sally Akerlind, Teacher, South Middle School
Erika Feole, Teacher, Red River High School
Dr. Kris Arason, Principal, Red River High School
Amy Bartsch, Chief Academic Officer, MSEC
Aaron Cummings, Teacher, Valley Middle School
Brian Loe, Associate Principal, South Middle School
Kelli Tannahill, Principal, Kelly Elementary
Joshua Mailhot, Principal, Ben Franklin Elementary
Carrie Weippert, Assistant Special Education Director
Deanna Mattice, Teacher, Lewis and Clark, Teacher Advisory Council
Annette Kohlmeier, Teacher, GF Central High School

The administrative recommendation is to approve the 2024-2025 start and end dates and blackout dates for the teachers as presented, and tentatively approve the 2025-2026 start and end dates knowing blackout dates will be presented at a future time.

CG:ls

Enclosure

2024-2025 District Calendar **DRAFT 2-26-2024** Grand Forks Public Schools, North Dakota

The fiscal year starts July 1, 2024.

August 2024						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Elementary School Trimesters

Nov 15 End of Trimester 1
Feb 21 End of Trimester 2
May 29 End of Trimester 3

Middle and High School Quarters

Oct 25 End of Quarter 1
Jan 10 End of Quarter 2
Mar 21 End of Quarter 3
May 29 End of Quarter 4

School Start – End Times:

Elementary School 8:25 am – 3:00 pm
Middle School: 8:40 am – 3:30 pm
High School: 8:00 am – 3:00 pm

Aug 19-20 Professional Development Days
Aug 21 A.M. Professional Development Half-Day
Aug 21 P.M. Teacher Prep Half-Day
Aug 22-23 Professional Development Days
Aug 26 Teacher Prep Day

Aug 27 FIRST DAY OF SCHOOL GRADES K-9

Aug 28 FIRST DAY OF SCHOOL GRADES 10-12

Sep 2 NO SCHOOL (Labor Day Holiday)
Sep 18 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Oct 2 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Oct 14 Indigenous Peoples' Day (School is in session)
Oct 16 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Oct 18 NO SCHOOL (Admin Convention)
Nov 6 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Nov 11 NO SCHOOL (Veterans Day Holiday)
Nov 20 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Nov 27-29 NO SCHOOL (Thanksgiving Holiday)
Dec 4 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Dec 18 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Dec 23-Jan 1 NO SCHOOL (Winter Break)
Jan 2 School Resumes
Jan 15 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Jan 20 NO SCHOOL (Professional Development Day)
Jan 29 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Feb 17 NO SCHOOL (Professional Development Day)
Feb 19 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Mar 5 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Mar 10-12 NO SCHOOL (Spring Break)
Mar 13-14 NO SCHOOL (Conference Trade Days)
Apr 9 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
Apr 18 & 21 NO SCHOOL (Holiday Break)
Apr 30 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
May 14 Early Release Day – MS/HS @ 1:00pm: ES @ 1:30pm
May 26 NO SCHOOL (Memorial Day Holiday)

May 29 LAST DAY OF SCHOOL ALL GRADES

May 30 Clerical Day

Elementary School Teacher Blackout Dates (22):

Sep 24, 25, 26; Oct 1; Nov 19, 21; Dec 3, 5;
Feb 4, 5, 6, 10, 12, 25, 26, 27; Mar 4, 6; May 20, 21, 22, 27.

Middle School Teacher Blackout Dates (21):

Oct 3, 4, 7, 8, 24, 25, 28, 29; Jan 9, 10, 13, 14; Feb. 13, 18;
Mar 20, 21, 24, 25; May 27, 28, 29.

High School Teacher Blackout Dates (19):

Oct 3, 8, 24, 25, 28, 29; Jan 9, 10, 13, 14; Feb 13, 18; Mar 20, 21, 24, 25;
May 27, 28, 29.

TWO (2) STORM DAYS ARE BUILT INTO THE DISTRICT CALENDAR.

FOLLOWING THE USE OF THE TWO (2) STORM DAYS, THE SCHOOL DISTRICT WILL SHIFT TO REMOTE LEARNING AS A RESULT OF WEATHER OR OTHER CONDITIONS IN ACCORDANCE WITH NORTH DAKOTA CENTURY CODE §15.1-27-23.

January 2025						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29G	30	31

June 2025						
S	M	T	W	Th	F	Sa
1G	2	3	4	5	6	7
8	9	10	11	12	13	14

The fiscal year ends June 30, 2025.

Graduations (G)

Community High School May 29 @ 7 pm
Red River High School Jun 1 @ 1 pm
GF Central High School Jun 1 @ 4 pm