



# TOWN OF GREENWICH

**Old Greenwich School Building Committee**

**Tuesday, February 6, 2024**

**7:00am**

**Old Greenwich School Media Center and via Zoom**

**Meeting Notes**

**Committee Roster**

Name	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	Zoom	
Jason Brown	Zoom	
Cristina Dawson	P	
Leigh Erin Izzo	P	
Leander Krueger	P	
Stephen Selbst (BET Rep)	Zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	P	
Peter Robinson (DPW)	Zoom	
Peter Lowe (P&Z)	Zoom	
<b>Liaisons</b>		
Peter Schweinfurth (Liaison, EMAC)		A
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
<b>Project Team</b>		
David Stein (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Steve Croteau (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)	Zoom	
Anthony DiMauro (Downes Construction Company)	Zoom	
<b>Guests</b>		
Dan Watson (GPS Facilities Director)	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to order at 7:06am.</li> </ul>
2.00	Housekeeping	<ul style="list-style-type: none"> <li>Chair advised: next meeting is February 20.</li> </ul>
3.00	Approve minutes from January 30 meeting	<ul style="list-style-type: none"> <li>Motion to approve minutes by Leander Krueger, second Leigh Izzo, Vote 9-0-0.</li> </ul>
4.00	Project Team Update <ol style="list-style-type: none"> <li>a. Design Development &amp; Final Site Plan update               <ol style="list-style-type: none"> <li>i. Input on DD Drawings</li> <li>ii. DD estimate update</li> <li>iii. Initial comparison of DD drawings vs. Ed Specs</li> <li>iv. Initial list of potential items for private funding</li> <li>v. Update on final site plan open items</li> </ol> </li> </ol>	<ul style="list-style-type: none"> <li><u>Input on DD Drawings</u>: SPA noted that input received from Morganti, GPS Facilities, and Committee, to be answered. SPA noted IT/security drawings will be re-issued shortly. Dan Watson recommended setting up meeting with new GPS Security Director, Chair to send materials and meeting request. Downes setting up sharepoint file to collect all input in one place.</li> <li><u>DD Estimate update</u>: Downes reported estimate progressing, expecting reconciliation week of February 19 and reporting to building committee on February 27. Downes requested phasing meeting with Principal Bencivengo February 20-21. Chair noted that PM&amp;C to do estimate, contract addendum signed.</li> <li><u>DD Drawings vs. Ed Specs</u>: Vice Chair reported on her initial list of items comparing scope, building committee asked SPA to break out areas of flooring for Downes to price as alternate.</li> <li><u>Potential items for private funding</u>: Cristina Dawson reported that list has been started on items for private funding. Examples might include: EV chargers, playground, sensory garden, bike racks, entrance, trees/landscaping, classroom furniture, or a walkway(s). BOE Rep said he would research, advise on BOE gift policy. More to be done on potential sources of funding, to include individuals, PTA, Tree Conservancy, Garden Club, etc.</li> <li><u>Update Final Site Plan items</u>: SPA said would be ready to submit after DD estimate and once Langan proposals decided. Chair noted that #2 and #10 on P&amp;Z letter are pending Langan proposals. SPA reported that mechanical equipment input from GPS Facilities needs resolution to answer some P&amp;Z comments, but felt in good shape at this point.</li> </ul>
5.00	Financial & Consultant Selection Update <ol style="list-style-type: none"> <li>a. Discuss and vote on Langan proposal #5 for \$21,250 (drainage)</li> <li>b. Discuss and vote on Langan proposal #6 for \$7,500 (sewer)</li> <li>c. Discuss and vote on Langan proposal #7 for \$6,000 (landscaping)</li> <li>d. Discuss and vote on SP+A invoice #24-113 for \$120,650.76</li> <li>e. Discuss and vote on Shipman &amp; Goodwin invoice #640398 for \$850</li> </ol>	<ul style="list-style-type: none"> <li><u>Langan proposal #5 (drainage)</u>: SPA explained proposal to do design work on neighboring properties. Chair has reached out to DPW leadership since this is an existing off site condition. Chair suggested holding off on approval pending input from DPW, all agreed.</li> <li><u>Langan proposal #6 (sewer)</u>: SPA explained proposal for design work on holding tank. Chair has reached out to DPW leadership since sewer division did not recommend this solution. Chair noted that GPS Admin said would be an appropriate use of the \$500k in the FY 2023-2024 budget. Committee held off decision until input from DPW.</li> <li><u>Langan proposal #7 (landscaping)</u>: SPA explained proposal for design work on new playground. Chair asked that we understand vendor/bidding process and get additional input from Langan.</li> <li><u>SP+A Invoice</u>: Motion by Leander Krueger to approve SPA invoice as listed on agenda, second Jackie Welsh, Vote 7-0-0.</li> <li><u>Shipman &amp; Goodwin Invoice</u>: Motion by Leander Krueger to approve invoice as listed on agenda, second Jackie Welsh, Vote 7-0-0.</li> </ul>
6.00	Public Relations Update <ol style="list-style-type: none"> <li>a. FY 2024-2025 Budget update</li> </ol>	<ul style="list-style-type: none"> <li>Stephen Selbst reported that BET is aware of our timeline and awaiting DD estimate from the building committee.</li> </ul>
7.00	Adjourn	<ul style="list-style-type: none"> <li>8:44am Motion to Adjourn Leander Krueger, second CristinaDawson.</li> </ul>