

**Odessa School District #105
Odessa, Washington**

**Minutes
Regular Board Meeting
July 26, 2023**

BOARD WORKSHOP	The board held a workshop in the district office at 5:15 pm. The board held discussions regarding the 2023-2024 budget and Mr. Fisk shared an article.
BUDGET HEARING	<p>Chairman Deife opened the budget hearing at 6:00 pm. Superintendent Fisk gave a brief overview of the 2023-2024 budget proposal.</p> <p>Hearing no input or questions from the audience, Chairman Deife closed the budget hearing at 6:10 pm and declared the regular board meeting open.</p>
OPEN MEETING	The Board of Directors of Odessa School District #105 met in the library on Wednesday, July 26, 2023 at 6:10 pm. This meeting was publicized by posted notice and notices presented to administration, union presidents, board members and the newspaper.
PRESENT	Ed Deife; Chris Crossley; Heather Valverde; Janie Steward; Carmen Weishaar; Steve Fisk, Superintendent; Cori Kane, Principal; Staci Claassen, Business Manager; and Justin Parr, Operations Supervisor. Also present was Juli Weishaar.
FLAG SALUTE	The flag salute was led by Chairman Deife.
ADOPTION OF AGENDA	<p>Action: Chris Crossley moved and Heather Valverde seconded a motion to add New Business Item J. Surplus Bus, Item K. Jennifer Goetz – Volunteer Medical Support, and L. Resignation – Zoe Clark – Business Ed/FBLA Advisor.</p> <p style="text-align: right;">Motion carried. 5 – 0</p>
STAFF/PUBLIC INPUT	None
CONSENT AGENDA	<p>The board approved the consent agenda which included:</p> <p>Minutes: June 28, 2023 Regular Meeting</p> <p>Bills & Payroll: General A/P Warrant: #615547-\$615548, \$4,568.20; Payroll Warrants #615549-615566 and Direct Deposit Warrants #900009869-900009923, \$333,355.51; General Fund A/P Warrant: #615567-615602, \$91,393.25; Capital Projects A/P Warrants: #615603, \$101,653.00; ASB Fund A/P Warrants: #615604-615607, \$1,035.87.</p> <p>Action: Heather Valverde moved and Chris Crossley seconded a motion to approve all items on the consent agenda. Motion carried. 5 – 0</p>
REPORTS	<p>Superintendent's Report</p> <p>Superintendent Fisk reported he is currently looking into applying for additional grants which may include a summer learning program and ways to prevent academic learning loss. Fisk has also been in contact with the ESD and 2nd Harvest to revive the community garden project.</p>

Principal’s Report

Principal Kane shared she is excited to join the Odessa School District family and get to know staff and students. Kane is working on staff professional development opportunities focusing on academic rigor and student engagement. Kane shared she has met with Steve Fisk to review the student handbook. She also met with the school counselor, Kimberly Ryan, to review schedules and student concerns.

Board Report

None

AD Report

Athletic Director Cori Kane shared she has met with Larry Weber to get familiar with sports schedules, Final Forms, Arbiter and the sports camera. Kane also met with volleyball and football coaches to discuss practices and equipment needs. High School football practice begins August 16th and volleyball practice begins August 21st.

Legislative Report

None

Facilities Report

Operations Supervisor Justin Parr reported the sidewalk and trees have been removed on the west side of 3rd Avenue. The new sidewalk will be poured next week and future plans for replacing the trees is being discussed. The HVAC project should be completed in mid-August. All heating units have been removed and replacement units are currently being installed. Parr is working on changing parking on 1st Street to parallel parking to improve safety during bus loading. Other summer projects include cleaning classrooms, redoing gym floors, painting offices, and bus repairs. Parr will place Bus #7 on the surplus list pending board approval.

Financial Report

Superintendent Fisk presented the ASB balance sheet for June. He further presented the Financial Activity reports for General Fund for June showing an unassigned fund balance of \$979,337.90. He presented computer printouts for all funds.

NEW BUSINESS

Date of Next Regular Meeting

The next regular board meeting will be held Wednesday August 23, 2023 at 6:00 pm in the high school library. The board scheduled a workshop at 5:15 pm before the regular meeting.

Action: Chris Crossley moved and Janie Steward seconded a motion to schedule the next regular board meeting at on Wednesday August 23, 2023 at 6:00 pm in the high school library, preceded by a board workshop at 5:15 p.m.

Motion carried. 5 – 0

Budget Resolution #10-2022-2023

Chris Crossley moved and Heather Valverde seconded a motion to approve resolution #10-2022-2023 reading, in part, as follows: "Whereas, WAC 391-123-054 requires that the Board of Directors of every school district meet for the purpose of fixing and adopting the budget of the district for the ensuing year; and Whereas, a public notice was published - - - , Now, Therefore, be it Resolved, that the Board of Directors - - - has determined that the final appropriation level of expenditure for each fund will be as follows:

A. General Fund	\$ 5,153,079.00
B. Capital Projects Fund	\$ 390,000.00
C. Debt Service Fund	\$ 0.00
D. Associated Student Body	\$ 211,863.00
E. Transportation Vehicle Fund	\$ 281,000.00

Be it further resolved, the Board of Directors authorizes the Superintendent to apply for State and Federal grants and programs as follows:

- Program No. 24 IDEA Part B
- Program No. 24 IDEA Pre-School 619
- Program No. 51 Disadvantaged (Title I, Part A)
- Program No. 52 School Improvement (Title II TQT)
- Program No. 52 School Improvement (Title VI SRSAP)
- Program No. 55 Learning Assistance (LAP)
- Program No. 58 TPEP Teacher Training Funds
- Program No. 74 High Capable Program

Adopted at the regular meeting of the Board of Directors of Odessa School District #105-157-166J..." Motion carried. 5 – 0

Daniel Lloyd – K-12 Music Teacher

Action: Janie Steward moved and Chris Crossley seconded a motion to approve Daniel Lloyd as the K-12 Music teacher for the 2023-2024 school year as recommended by Superintendent Fisk. Motion carried. 5 – 0

Policy/Procedure #1400 Meeting Conduct, Order of Business & Quorum

Action: Chris Crossley moved and Heather Valverde seconded a motion to approve the second reading of policy and procedure #1400 Meeting Conduct, Order of Business & Quorum as recommended by Superintendent Fisk. Motion carried. 5 – 0

Policy #1611 Conflicts of Interest

Action: Chris Crossley moved and Heather Valverde seconded a motion to approve the second reading of policy and procedure #1611 Conflicts of Interest as recommended by Superintendent Fisk. Motion carried. 5 – 0

Policy/Procedure #1620 The Board-Superintendent Relationship

Action: Chris Crossley moved and Heather Valverde seconded a motion to approve the second reading of policy and procedure #1620 The Board-Superintendent Relationship as recommended by Superintendent Fisk. Motion carried. 5 – 0

Policy #1630 Evaluation of the Superintendent

Action: Chris Crossley moved and Heather Valverde seconded a motion to approve the second reading of policy #1630 Evaluation of the Superintendent as recommended by Superintendent Fisk. Motion carried. 5 – 0

Policy/Procedure #1820 Board Self-Assessment

Action: Chris Crossley moved and Heather Valverde seconded a motion to approve the second reading of policy and procedure #1820 Board Self-Assessment as recommended by Superintendent Fisk.

Motion carried. 5 – 0

OEA Collective Bargaining Agreement

Tabled until final documents are received.

PSE Collective Bargaining Agreement

Tabled until final documents are received.

2023-2024 Coaching Contracts

Action: Janie Steward moved and Chris Crossley seconded a motion to approve the 2023-2024 Coaching Contracts as recommended by Superintendent Fisk.

Motion carried. 5 – 0

2023-2024 Fee Schedule

Superintendent Fisk presented the recommended fee schedule for the 2023-2024 school year. The district qualifies for free lunch and breakfast for grades Pre-K-6. The board agreed to increase the lunch cost for grades 7-12 to \$3.50 after reviewing the USDA paid lunch equity tool. Local funds will be used to offset the increase in expenses instead of federal funds.

Action: Janie Steward moved and Chris Crossley seconded a motion to approve the 2023-2024 Fee Schedule as follows:

ASB Dues/Card	K-6	\$ 20.00
	7-12	\$ 45.00
Annual	9-12	\$ 45.00
AG/Shop Fee		\$ 20.00
Preschool Tuition 4-yr olds (per month)		\$110.00
Preschool Tuition 3-yr olds (per month)		\$ 70.00
Reduced Preschool Tuition (monthly) \$55.00/\$35.00 (Based on lunch qualification)		
Lunch Prices	Grades 7-12	\$ 3.50
	Reduced 7-12	N/C
	Grades Pre-K-6	N/C
	Adults	\$ 5.00
Ala Carte Entrée		\$ 1.90
Ala Carte Side		\$ 0.75
Breakfast Prices	Grades 7-12	\$ 2.50
	Reduced 7-12	N/C
	Grades Pre-K-6	N/C
	Adults	\$ 3.00
Milk Price	(half pint)	\$.40

Motion carried. 5 – 0

Salary Adjustment Rider – Jamie Nelson

Action: Janie Steward moved and Chris Crossley seconded a motion to increase Jamie Nelson’s contract by one extra day for the purpose of training the new principal as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Surplus Bus #7

Action: Chris Crossley moved and Heather Valverde seconded a motion to approve adding Bus #7 to the surplus list as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Jennifer Goetz - Volunteer Medical Support

Action: Janie Steward moved and Heather Valverde seconded a motion to approve Jennifer Goetz as volunteer medical support as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Resignation – Zoe Clark – Business Ed Teacher/FBLA Advisor

Action: Carmen Weishaar moved and Heather Valverde seconded a motion to accept the resignation and release Zoe Clark from her contract as the Business Education Teacher and FBLA Advisor as recommended by Superintendent Fisk.

Motion carried. 5 – 0

EXECUTIVE SESSION

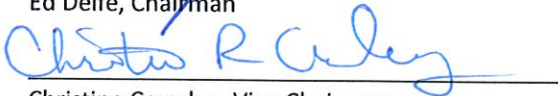
None

ADJOURNMENT

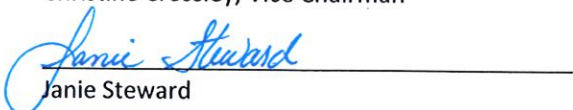
Chairman Deife adjourned the meeting at 6:37 pm.



Ed Deife, Chairman



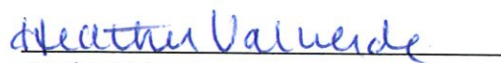
Christine Crossley, Vice Chairman



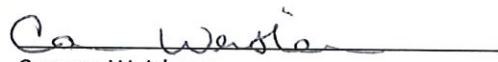
Janie Steward



Steve Fisk, Superintendent



Heather Valverde



Carmen Weishaar