

**Odessa School District #105  
Odessa, Washington**

**Minutes  
Regular Board Meeting  
June 28, 2023**

BOARD WORKSHOP	The board held a workshop in the district office at 5:15 p.m. The board held discussions regarding preparations and transitions for the 2023-2024 school year.
OPEN MEETING	The Board of Directors of Odessa School District #105 met in the library on Wednesday, June 28, 2023 at 6:00 pm. This meeting was publicized by posted notice and notices presented to administration, union presidents, board members and the newspaper.
PRESENT	Ed Deife; Chris Crossley; Heather Valverde; Janie Steward; Carmen Weishaar; Rob Clark, Superintendent; Jamie Nelson, Principal; Staci Claassen, Business Manager; Justin Parr, Operations Supervisor; and Larry Weber, Athletic Director. Also present were Steve Fisk and Amanda Wallace.
FLAG SALUTE	The flag salute was led by Chairman Deife.
ADOPTION OF AGENDA	<b>Action:</b> Heather Valverde moved and Janie Steward seconded a motion to approve all items on the agenda. <span style="float: right;">Motion carried. 5 – 0</span>
STAFF/PUBLIC INPUT	None
CONSENT AGENDA	<p>The board approved the consent agenda which included:</p> <p><b>Minutes:</b> May 24, 2023 Regular Board Meeting June 1, 2023 Special Board Meeting June 6, 2023 Special Board Meeting June 12, 2023 Special Board Meeting</p> <p><b>Bills &amp; Payroll:</b> General A/P Warrant: #615485, \$3,954.76; Payroll Warrants #615486-615503 and Direct Deposit Warrants #900009810-900009868, \$328,752.62; General Fund A/P Warrant: #615504-615536, \$55,956.24; Capital Projects A/P Warrants: #615537, \$101,088.00; ASB Fund A/P Warrants: #615538-615546, \$11,407.43; General Fund Comp Tax Wire Transfer: \$585.39.</p> <p><b>Action:</b> Heather Valverde moved and Chris Crossley seconded a motion to approve all items on the consent agenda. <span style="float: right;">Motion carried. 5 – 0</span></p>
REPORTS	<p><b>Superintendent’s Report</b></p> <p>Superintendent Clark reported negotiations are coming to a close with both the PSE and OEA and should be approved by the July meeting.</p> <p><b>Principal’s Report</b></p> <p>Principal Nelson shared the elementary had a very busy final two weeks of school which included a field day, walking field trips, classroom move-up day and two assemblies. Mrs. Wehr and the sixth-grade class attended Camp Wooten at the end of May. The Camp Wooten schedule will return to normal next year with the sixth-grade class attending Camp Wooten in the Fall. Mrs. Walter’s PBIS Tiger Store had big prize activities for the end of the year including a pizza/pop/cookie lunch, popsicle with 30 minutes of free time, and a bowling/pizza lunch. Mrs. Walter and the sixth and seventh graders held the 2<sup>nd</sup> Annual Field Day for K-5<sup>th</sup> grade on June 9<sup>th</sup>. Mrs. Ryan took the seniors to a ropes course for their senior trip. Other end of year activities included the senior parade, senior walk and recognition assembly along with graduation.</p>

Nelson shared it has been a wonderful rollercoaster ride during her 9 years in Odessa, with many twists, turns, and dips. Nelson thanked the board for the experience and wished all staff, students and school board members a smooth transition into a new year.

#### **Board Report**

The board thanked Jamie Nelson for 9 years of hard work and high standard leadership as the principal for the school district. The board also thanked Rob Clark for stepping in as Interim Superintendent for the last 5 months and Larry Weber for taking on the Athletic Director responsibilities.

#### **AD Report**

Athletic Director Larry Weber reported high school summer camps were held for volleyball, basketball, and football. The following coaches are needed for the 2023-2024 school year: High School Assistant Girls Basketball Coach, High School Assistant Boys Basketball Coach, JH Assistant Volleyball Coach and JH Assistant Boys Basketball Coach.

#### **Legislative Report**

None

#### **Facilities Report**

Operations Supervisor Justin Parr reported the classroom heating units are being replaced and bookshelves are being trimmed to accommodate the new units. The custodial and maintenance crews are busy cleaning classrooms and routine summer grounds maintenance. A partial section of the sidewalk is scheduled to be replaced in mid-July. Drinking fountains have been removed in elementary classrooms and the art room countertop will be replaced. Parr shared the annual bus inspections had exceptional results. Parr recently attended the annual transportation WAPT conference where he handed over his presidential duties to a new candidate.

#### **Financial Report**

Superintendent Clark presented the ASB balance sheet for May. He further presented the Financial Activity reports for General Fund for May showing an unassigned fund balance of \$944,347.17. He presented computer printouts for all funds.

#### **NEW BUSINESS**

#### **Date of Next Regular Meeting**

The board scheduled the annual budget hearing for Wednesday, July 26, 2023 at 6:00 pm followed by the next regular board meeting at 6:10 pm in the high school library. The board scheduled a workshop at 5:15 pm before the budget hearing.

**Action:** Chris Crossley moved and Janie Steward seconded a motion to schedule the annual budget hearing on Wednesday, July 26, 2023 at 6:00 pm followed by the next regular board meeting at 6:10 pm in the high school library, preceded by a board workshop at 5:15 p.m. Motion carried. 5 – 0

#### **Holli Eden – Concessions Director**

**Action:** Heather Valverde moved and Janie Steward seconded a motion to approve the hire of Holli Eden as the Concessions Director for the 2023-2024 school year as presented by Superintendent Clark. Motion carried. 5 – 0

#### **2023-2024 Nursing Contract**

**Action:** Janie Steward moved and Chris Crossley seconded a motion to approve the Nursing Contract for the 2023-2024 school year as recommended by Superintendent Clark. Motion carried. 5 – 0

#### **National Board-Certified Teacher Bonus – Kristen Sebesta**

**Action:** Chris Crossley moved and Janie Steward seconded a motion to approve the National Board-Certified Teacher Bonus to Kristen Sebesta as recommended by Superintendent Clark. Motion carried. 5 – 0

**Policy/Procedure #1400 Meeting Conduct, Order of Business & Quorum**

**Action:** Chris Crossley moved and Heather Valverde seconded a motion to approve the first reading of policy and procedure #1400 Meeting Conduct, Order of Business & Quorum as recommended by Superintendent Clark. Motion carried. 5 – 0

**Policy #1611 Conflicts of Interest**

**Action:** Chris Crossley moved and Heather Valverde seconded a motion to approve the first reading of policy and procedure #1611 Conflicts of Interest as recommended by Superintendent Clark. Motion carried. 5 – 0

**Policy/Procedure #1620 The Board-Superintendent Relationship**

**Action:** Chris Crossley moved and Heather Valverde seconded a motion to approve the first reading of policy and procedure #1620 The Board-Superintendent Relationship as recommended by Superintendent Clark. Motion carried. 5 – 0

**Policy #1630 Evaluation of the Superintendent**

**Action:** Chris Crossley moved and Heather Valverde seconded a motion to approve the first reading of policy #1630 Evaluation of the Superintendent as recommended by Superintendent Clark. Motion carried. 5 – 0

**Policy/Procedure #1820 Board Self-Assessment**

**Action:** Chris Crossley moved and Heather Valverde seconded a motion to approve the first reading of policy and procedure #1820 Board Self-Assessment as recommended by Superintendent Clark. Motion carried. 5 – 0

**Policy/Procedure #6700 Nutrition, Health & Physical Education**

**Action:** Janie Steward moved and Chris Crossley seconded a motion to approve the second reading of policy and procedure 6700 Nutrition, Health & Physical Education as recommended by Superintendent Clark. Motion carried. 5 – 0

**Resolution #7-2022-2023 – Void Warrant #615264 – Aspire Matrix**

**Action:** Heather Valverde moved and Janie Steward seconded a motion to approve voiding lost warrant #615264 to Aspire Matrix in the amount of \$450.00 as recommended by Superintendent Clark. Motion carried. 5 – 0

**Resolution #8-2022-2023 New Superintendent**

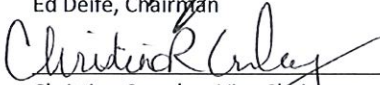
**Action:** Janie Steward moved and Chris Crossley seconded a motion to approve Resolution #8-2022-2023 giving Steve Fisk the ability to invest General, Capital Projects, Transportation Vehicle, Debt Service and Associated Student Body Funds and to sign all Federal, State, County, and City applications as recommended by Superintendent Clark. Motion carried. 5 – 0

**Resolution #9-2022-2023 New Superintendent**

**Action:** Janie Steward moved and Chris Crossley seconded a motion to approve Resolution #9-2022-2023 giving Steve Fisk the authority to manage the financial operations and sign payroll and accounts payable warrants for the Odessa School District as recommended by Superintendent Clark. Motion carried. 5 – 0



Ed Deife, Chairman



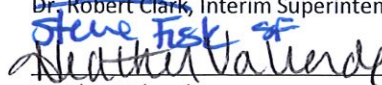
Christine Crossley, Vice Chairman



Janie Steward



Dr. Robert Clark, Interim Superintendent



Steve Fisk of

Heather Valverde



Carmen Weishaar