

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING**
Lampeter, Pennsylvania 17537

Safety Committee Meeting Minutes ~ December 20, 2023

- I. Meeting called to order at 3:02 pm
- A. **Safety Committee Members Present**
- Adrian Baker
 - Glenn Davis
 - Tammy Graybill
 - Elizabeth Henry
 - Melanie Henry
 - Larry Royer
 - Karen Schmertz
 - Melissa Swarr
 - Tim Wilson
- II. **Minutes Approval:** Motion to approve the November meeting minutes.
- A. **Motion to approve:** Elizabeth Henry
 - B. **Second to approve:** Tim Willson
 - C. **Vote:** Motion Carries
- III. **Review of the Workmen's Compensation Claims**
- A. HS - Employee trying to help students who were fighting and got kicked twice in the knees.
- IV. **Review monthly building inspections:**
- A. **High School -**
 1. Ceiling tiles stained from recent rain. Roofer took care of some.
 2. Fitness equipment sitting in fitness hall waiting to be sold.
 3. Several doors have bars with no keys to operate the bars.
 4. Outside the Grande Hallway the concrete was removed on the broken fixture, but the wires are still exposed.
 5. Two outside drains along front drive have sunken in a corner.
 6. Several classrooms have cold air blowing in due to cinderblocks on an outside wall that were knocked out by construction and cold air.
 7. Construction - metal trim caulked in and not permanently affixed. One fell and one now loose.
 8. Construction - Three doors missing thresholds.
 9. Construction - Outside light fixture removed from wall over summer was never replaced (nurse/main office area).
 10. Construction - Wrong screws installed on latches on doors on bars and they work loose.

- B. **Administration Building** - Use of extension cords.
- C. **Martin Meylin** - Nothing to report; ceiling tiles replaced as needed; Dec. drill upcoming.
- D. **Strasburg Elementary** - Nothing to report
- E. **Lampeter Elementary** - Last fire drill 12/18; nothing else to report.
- F. **Hans Herr** - Nothing new to report - ceiling tiles from rain, a few door thresholds missing.
- G. **Maintenance building** - Nothing to report
- H. **Grounds** - Nothing to report
- I. **Field houses** - Nothing to report
- J. **Playground inspections** - Nothing to report

V. **Construction Progress Update** - Not yet complete

VI. **VI. Items from the Committee** - Nothing to report

VII. **VII. Next Meeting** – January 17, 2024

VIII. **VIII. Motion to adjournment 3:09 PM**

- A. **Motion** - Adrian Baker
- B. **Second** - Melanie Henry
- C. **Vote**- Motion Carries