

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

January 17, 2024

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Botello on January 17, 2024 at 5:34 p.m., in the District Office Board Room, 1800 Solar Drive, Oxnard, California.

Trustees present:

Elizabeth M. Botello, M.J., M.Ed., President
Steve Hall, Ed.D., Vice President
Genevieve Flores-Haro, Clerk
Karen M. Sher M.Ed., Member
Linda Baker Torres, Member

Administration present:

Tom McCoy, Ed.D., Superintendent
Deborah Salgado, Ed.D., Assistant Superintendent Human Resources
Roger Adams, Assistant Superintendent Educational Services
Richard Urias, Assistant Superintendent Business Services
Sylvia M. Diaz, Executive Assistant

Student Representative:

Harnoor Singh

Translator:

Ana Rangel, Elizabeth Leon

Guests present:

Marianne Ramos, Carrie Wolfe, Jeff Shettler, Lupe Reyes-Castillo, Dr. Monica Robles, Ron Briggs, Dr. Shannon Scott, Michele Ortiguerra, Abrah Steward, Rodney Smith, Miguel Heredia, Sierra Whalen, Quitzia Barajas, Phu Tran and Jasmine Duran.

2. LAND ACKNOWLEDGMENT

President Botello read the land acknowledgement.

3. PLEDGE OF ALLEGIANCE

President Botello asked Dr. McCoy to lead the Pledge of Allegiance to the flag.

4. ADOPTION OF AGENDA

Motion: Moved by Trustee Sher to adopt the agenda of January 17, 2024 Regular Board Meeting, as presented. Dr. McCoy asked Trustees to pull Consent Calendar 13L, 2023-2024 Oxnard Union School Plans for Student Achievement, and stated the item would be brought to the February Board meeting for consideration. Trustee Sher amended her motion to pull item 13 L. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

5. APPROVAL OF MINUTES

Motion: Moved by Trustee Hall to approve the minutes of December 13, 2023 Regular Board meeting, as presented. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

7. CLOSED SESSION

President Botello announced that the Board would convene to Closed Session at 5:38 p.m. to discuss confidential material relating to the following items noted below.

- A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
- B. Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
- Certificated Bargaining Unit; ParaEducator Bargaining Unit
Employee Organization: California School Employees Association (CSEA)
- Campus Supervisor Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]

- D. Superintendent's Evaluation
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension. Pursuant to Education Code §35146
- F. Conference with Legal Counsel - Anticipated Litigation. Pursuant to Government Code § 54956.9 (d)
 - a. Number of cases: Three
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740
 AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined
 UNDER NEGOTIATION: Price and terms of payment

8. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 7:16 p.m. President Botello reported out that the Board of Trustees of the Oxnard Union High School District took no action during Closed Session.

9. RECOGNITION

Outstanding Students – CIHS

Aaron Crist-Byrd is a highly skilled multi-sport athlete. Aaron has dedicated three years to playing baseball at CIHS and is the current captain of the team. He has played football for two years and served as team captain and starting quarterback this past season. Aaron's leadership shines through his commitment to lead by example. He also contributes his time to coaching youth basketball.

Laurenzie Crist-Byrd is an exceptional multi-sport athlete. She captained the basketball team during her 9th and 10th grade years and is ready to showcase her skills in softball this coming season. This year, Laurenzie was the team captain and starting quarterback for the inaugural Girls Flag Football team. She also dedicates her time to coaching youth basketball.

Janai Montiel Garita is originally from Tlaxacala, Mexico and arrived in the United States at the age of 12. As a newcomer ELD student in the 7th grade, she quickly developed her English skills. Janai is enrolled in college preparatory English classes now that she's in high school and is showcasing her commendable academic progress.

Daniela Magaña is a prominent figure at CIHS holding leadership roles such as President of the CSF, President of the Social Justice Club, Treasurer of the Key Club and Editor of the Isle File school newspaper. Daniela is also a valuable member of the tennis team, participates in LULAC and Upward Bound and volunteers at the local library.

Retirement – Dr. Connie Cervera, Categorical Program Specialist

Dr. Connie Cervera's illustrious 30 plus-year career as an educator ranging from middle school to the university level encapsulates the profound impact educators can have on individuals and society at large. Her commitment to fostering a love for learning, adapting to diverse learning styles, and contributing to the broader educational community has set a standard of excellence. Moreover, she is a strong advocate for students and parents, ensuring they're heard and needs are addressed. As she begins a well-deserved retirement, Dr. Cervera leaves behind contributions that extend far beyond the classroom, touching the lives of students, colleagues, and the entire school community.

Trustees thanked Dr. Cervera for all of the work she has done for students and staff. Mariachi de Mi Estrella performed for all in attendance to celebrate Dr. Cervera.

10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Several OUHSD students and Abrah Steward, CFROG Program Manager, encouraged Trustees to adopt action item 14 E, Climate First: Replacing Oil & Gas (CFROG) Resolution.

Jasmine Duran, Advocacy and Community Impact Coordinator Autism Society Ventura County, addressed Trustees about Consent AA, Board Policy 4131: *Staff Development-Certificated* and Consent O, GL Travel for OHS Grad Night.

Jeff Shettler addressed Trustees about filling the OHS and PHS ParaEducator vacancies.

11. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- PTA Reflections Awards – Artist Elizabeth Mejia (OHS 12th grade)
- Martin Luther King Jr. Weekend Events
- Graduation Rate & A-G Completion Data
- FHS Graduation Rate Data
- Advanced Placement Exams Data
- College/University Enrollment Data
- Public Comment in Board Meetings

12. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Harnoor Singh

Harnoor Singh provided his report for the time period since the last board meeting on December 13, 2023.

Trustees congratulated Mr. Singh for being accepted to MIT.

Trustees expressed their appreciation of Mr. Singh for being an active Student Trustee and for being a student advocate in the community.

13. CONSENT CALENDAR

Motion: Trustee Sher moved to approve the Consent Calendar, pulling item 13. L for consideration at February's Board meeting. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

A. Consideration of Approval of Purchase Orders, December 4, 2023 - January 7, 2024

Purchase Orders totaling \$1,666,754.62 be approved, as presented.

B. Consideration of Approval of Donations, December 7, 2023 - January 11, 2024

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations December 7, 2023 - January 11, 2024, as presented.

C. Consideration of Proposal from AP Construction for Replacement of Condensate Pumps and Control Wiring at CIHS - Routine Restricted Maintenance

It is the recommendation of District Administration that the board approve proposal to AP Construction for replacement of condensate pumps and control wiring at Channel Islands HS, as presented.

D. Consideration of Proposal from Arboles Care Tree Services for Removal of 114 Dead Eucalyptus Trees at OHS - Safety Credits

It is the recommendation of District Administration that the board approve proposal to Arboles Care Tree Services for removal of 114 dead eucalyptus trees at Oxnard HS, as presented.

E. Consideration of Approval of Payment to AP Construction for Phase 01 HHS Cafeteria Rebuild - Reimbursed by Insurance Claim GHC0043622

It is the recommendation of District Administration that the board approve payment to AP Construction for Phase 01 HHS Cafeteria rebuild, as presented.

F. Consideration of Approval of Contract Adjustment #003 from G2K for FHS Gym, Weight Room and Playing Court Project

It is the recommendation of District Administration that the Board of Trustees approve the purchase order value to G2K, as presented.

G. Consideration of Approval to Extend Sunbelt Rentals Inc. Services for DSHS Temporary (3) Power Units - DSHS Start Up Fund

It is the recommendation of District Administration that the Board of Trustees approve the cost to Sunbelt Rentals, Inc. for Del Sol High School (3) Temporary Power Units, as presented.

H. Consideration of Approval of AP Construction Contract Adjustment #5 for Ducting and Construction Services at CIHS for Career Technical Education (CTE) Welding Program, Bid 633- CTE Grant Funded

It is the recommendation of the District Administration that the Board of Trustees approve the AP Construction Contract Adjustment #5 for Ducting and Construction Services at Channel Islands High School (CIHS) for Career Technical Education (CTE) Welding Program, Bid 633, as presented.

I. Consideration of Proposal for Fencing Services from Magnum Fence and Security Inc. for the ACHS Career Technical Education (CTE) Manufacturing Program Dust Collector - CTE Grant Funded	It is the recommendation of District Administration that the Board of Trustees approve the Fencing Services Proposal for the ACHS CTE Manufacturing Program Dust Collector, as presented.
J. Consideration of Approval of Brandiose Agreement to Modernize the HHS Brand	It is the recommendation of District Administration that the Board of Trustees approve the Brandiose agreement to Modernize the HHS Brand, as presented.
K. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 2nd Quarter	It is the recommendation of District Administration that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 2nd Quarter, as presented.
~~L. Consideration of Approval of the 2023-2024 Oxnard Union School Plans for Student Achievement (SPSA)~~ Pulled for February 2024 Board Meeting	It is the recommendation of District Administration that the Board of Trustees approve the 2023-2024 Oxnard Union School Plans for Student Achievement (SPSA), as presented.
M. Consideration of Approval of Obsolete Textbooks to be Discarded	It is the recommendation of District Administration that the Board of Trustees approve Obsolete Textbooks to be Discarded, as presented.
N. Consideration of Approval of the DiaMedical SimRig Ambulance Simulation Training System for RMHS Pre-Hospital Care Program - CTE Grant Funded	It is the recommendation of the District Administration that the Board of Trustees approve the DiaMedical SimRig Ambulance Simulation Training System for RMHS Pre-Hospital Care Program - CTE Grant Funded, as presented.
O. Consideration of Approval of Agreement Between Oxnard Union High School District and GL Travel for OHS Grad Nite 2024 at Disney California Adventure	It is the recommendation of District Administration that the Board of Trustees approve the Agreement Between Oxnard Union High School District and GL Travel for OHS Grad Nite 2024 at Disney California Adventure, as presented.
P. Consideration of Approval of Addendum to Agreement Between the Oxnard Union High School District and the Regents of the University of California, University of California at Santa Barbara (UCSB Early Academic Outreach Program) to Include Del Sol High School - LCAP Funded	It is the recommendation of District Administration that the Board of Trustees approve Addendum to Agreement Between the Oxnard Union High School District and the Regents of the University of California, University of California at Santa Barbara (UCSB Early Academic Outreach Program) to Include Del Sol High School - LCAP Funded, as presented.
Q. Consideration of Approval of OUHSD Student Wellness Peers Leadership and Innovation Event - PEI Grant Funded	It is the recommendation of District Administration that the Board of Trustees approve the OUHSD Student Wellness Peers Leadership and Innovation Event - PEI Grant Funded, as presented.
R. Consideration of Approval to Update the K Street Bus Yard and Former District Office Networking Infrastructure Project - General Fund	It is the recommendation of District Administration that the Board of Trustees approve the Update the K Street Bus Yard and Former District Office Networking Infrastructure Project - General Fund, as presented.
S. Consideration of Renewal of Agreement Between Oxnard Union High School District and Boys and Girls Club- Camarillo for Workability Program for 2023-2024 SY - CDE Workability Grant Funded	It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and the Boys and Girls Club of Camarillo for Workability Program for the 2023-2024 SY - CDE Workability Grant Funded, as presented.

T. Consideration of Renewal of Agreement Between Oxnard Union High School District and Smart and Final Extra (Store #400)- Camarillo for Workability Program for 2023-2024 SY - CDE Workability Grant Funded	It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and Smart and Final Extra (Store #400) in Camarillo for Workability Program for 2023-2024 SY - CDE Workability Grant Funded, as presented.
U. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education	It is the recommendation of District Administration that the Board of Trustees approve Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education, as presented.
V. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22	It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
W. Consideration of Approval of Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918	It is the recommendation of District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.
X. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
Y. Consideration of Approval of Renewal of Directed Teaching Agreement Between Pepperdine University and Oxnard Union High School District	It is the recommendation of district administration that the Directed Teaching Agreement Between Pepperdine University and Oxnard Union High School District be approved for renewal by the Board of Trustees, as presented.
Z. Consideration of Approval of Renewal of Paid Internship Credential Program Agreement Between National University and Oxnard Union High School District	It is the recommendation of district administration that the renewal Paid Internship Credential Program Agreement between National University and Oxnard Union High School District be approved by the Board of Trustees, as presented.
AA. Consideration of Approval of Revision of Board Policy 4131: Staff Development - Certificated [First Reading]	It is the recommendation of District Administration that the Board of Trustees Approve the revisions to the Board Policy 4131: Staff Development "Certificated [First Reading]" and waive the second reading, as presented.
BB. Consideration of Approval of Revision of Board Policy 5144: Discipline [First Reading]	It is the recommendation of District Administration that the Board of Trustees approve the Revision of Board Policy 5144: Discipline [First Reading], as presented.
CC. Consideration of Approval of Revision of Board Policy 3515.2: Disruptions [Second Reading]	It is the recommendation of District Administration that the Board of Trustees approve the Revision to Board Policy 3515.2: Disruptions [Second Reading], as presented.

14. ACTION ITEMS

President Botello called for a break at 8:49pm and the meeting resumed at 9:01pm

A. Consideration of Adoption of Resolution 24-01 in Support of AB1078

Motion: Trustee Sher moved to adopt Resolution 24-01 in support of AB1078, as presented. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

Approved

Trustees thanked Mr. Adams for bringing this item forward.

B. Consideration of Approval to Reschedule the February 7, 2024 Regular Board Meeting
Approved

C. Consideration of Approval of Revision of Board Policy 3100: Budget [First Reading]
Approved

Motion: Trustee Sher moved to approve the rescheduling of the February 7, 2024 Regular Board Meeting to February 21, 2024, as presented. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

Motion: Trustee Sher moved to approve the first reading with the changes that have been made and would be brought back for a second reading. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

- The intent of the proposed revisions are to align the language under fund balance with the language that is currently used in Business Services and what is being demonstrated on PowerPoints and demonstrations to Trustees.
- Mr. Urias affirmed these revisions would not impact the unit share.
- Trustee Hall recommended adding language to the title of #5 under "Fund Balance" in Board Policy 3100 to read as: "State Mandated Minimum" Reserve for Economic Uncertainty. The line following the title would read as: "The District's minimum reserve for economic uncertainty ~~can be in the range of~~ shall be 3% ~~3-5%~~"
- Trustee Hall recommended adding additional language to #5 that reads: a reserve for local enrollment/budget uncertainty of 4%. The 4% would be in addition to the 3%; a local reserve for unanticipated budget reductions or enrollment declines. The primary purpose of this reserve is to avoid the need for service level reductions in the event an economic downturn causes revenues to come in lower than budget. This reserve may be increased from time to time in order to address specific anticipated revenue shortfalls. These reserves can only be spent with Board approval.
- Trustees asked Dr. McCoy to present to Trustees, at the next Board meeting, with a recommendation of when the additional 4%, or whatever percentage works best for OUHSD, would begin, June 2024 or build to the 4% without reducing services.
- Trustee Hall requested the OUHSD budget include a reserve for two years of summer school, current year and the one following, in case there are budget cuts.
- Trustee Hall requested that OUHSD annually budget at least 5% for Routine Restricted Maintenance (RRM) but Trustees can authorize a lower percentage at the time the adopted budget is considered. Dr. McCoy informed Trustees that no more than 3% can be assigned within the OUHD budget to RRM but the additional 2% can be placed into the assigned reserve that can only be spent on RRM projects. Staff will work on language to this effect.

D. Consideration of Adoption of Resolution 24-02, School Board Recognition Month
Approved

Motion: Trustee Hall moved to adopt Resolution 24-02, School Board Recognition Month, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

E. Consideration of Adoption of Resolution 24-03, Climate First: Replacing Oil & Gas (CFROG)
Approved

Motion: Trustee Sher moved to adopt Resolution 24-03, Climate First: Replacing Oil & Gas (CFROG), as presented. Seconded by Trustee Baker Torres. Trustee Sher amended her motion to add Dr. McCoy's suggested language addition to the second "Therefore". Trustee Sher amended her motion to include the comments Dr. McCoy stated. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0. Student Trustee Singh casted his advisory vote of yes.

Trustees had a brief discussion as to what they would like to revise in the first and second "therefore" paragraphs included in this resolution.

NOW, THEREFORE, BE IT RESOLVED, that Oxnard Union High School District urges Governor Newsom, the Ventura County Board of Supervisors and all local government agencies to continue to develop policies to reduce the consumption of fossil fuels and immediately stop issuing new permits for oil & gas production and to accelerate the process of phasing out oil and gas extraction in California through a just transition that protects workers and frontline communities; and

THEREFORE, BE IT FURTHER RESOLVED, that Oxnard Union High School District urges Governor Newsom support for 3,200 ft health and safety setback distances between oil extraction and sensitive sites, including but not limited to school campuses, paths of travel to school and school athletic areas and urges him to do everything in his

power to defend these setbacks from efforts to overturn or otherwise undermine them;
and

15. STAFF REPORT AND BOARD DISCUSSION

A. Nate's Place

The OUHSD Wellness Centers are designed to integrate disparate services from various funding sources and organizations to unify care coordination and service provision through one centralized program and location, a "one-stop shop" for wrap-around services. Through on-campus programming and community-based partnerships, students receive coordinated health/mental health and other support services to maximize student engagement and success. Services include mental health screening, intervention, counseling and education, crisis intervention, linkages to a vast network of counseling and mental health treatment, coordination with health, educational, and other community services, suicide prevention, drop-out prevention and outreach to high-risk youth. OUHSD has an existing MOU with Nate's Place to partner and provide related services and resources.

- Trustees thanked Heidi Rhodes for her presentation and partnership with OUHSD.

B. Potential 2024 General Obligation Bond

Jon Isom from Isom Advisors presented information on a potential 2024 General Obligation Bond for OUHSD.

- Mr. Isom affirmed tax rate extension bond programs are more successful than new bonds and they would be a tax increase for homeowners.
- Mr. Isom affirmed that once a bond has been sold the funding has to be spent within three to five years.
- Bonds are usually issued over a period of 30 years.
- Dr. McCoy affirmed a feasibility study would need Board approval.
- Dr. McCoy stated Trustees and staff can discuss agendaizing a feasibility study at the agenda setting meeting for the February 21, 2024 Board meeting.

Trustees thanked Mr. Isom for his presentation.

16. BOARD REPORT AND COMMUNICATIONS

Trustee Botello

- Wished everyone a Happy New Year, 2024.
- Wished everyone a great start to the second semester, especially students and staff.
- Attended the Youth Apprenticeship Readiness Accelerator (YARA) Cohort.

Trustee Hall

- Wished everyone a Happy New Year.
- Welcomed students, staff and administration back to school.
- Attended the Anacapa graduation in December 2023. Congratulated the Principal, faculty, staff and ParaEducators as he liked how the ceremony honors the work of the ParaEducators, students and teachers, well done.

Trustee Flores-Haro

- Wished everyone a Happy New Year.
- Attended the 38th Annual Ventura County Martin Luther King Day March. Appreciated Dr. Pinkard, Keynote Speaker.
- Noted that January is the human trafficking awareness month. For more information call 1-800-636-6738 for adults and 805-261-1212 for minors.
- Looks forward to what spring will bring; open houses, site visits and sports.
- Shout out to Reina and Teo for meeting with her and Trustee Baker Torres to discuss ParentSquare.

Trustee Sher

- Wished everyone a Happy New Year, 2024.
- Appreciative of the graduation and AP rates report.
- Thanked the faculty and staff for the amazing things that continue to happen within OUHSD.
- Thanked CFROG for their advocacy and support of OUHSD students.

- Thanked Dr. McCoy for his weekly update.
- Thanked the ACHS teachers and staff for making the Humanities Math program possible.
- Excited to see the possibilities of the electric vehicle charging stations.
- Excited to see the resurfacing of the courts and asked to make sure FHS is updated on this project.
- Thanked the Ventura County Museum of Art for including her on the strategic planning around how to better incorporate schools and school communities.
- Thanked the Ventura County Leadership Academy for including her in their focus group.
- Attended the RCHS dance spectacular and the holiday music performance.
- Congratulated the December 2023 Anacapa Sea Dogs graduates.
- Excited to see the DSHS gymnasium has been completed and is now available.

Trustee Baker Torres

- Thanked the CFROG students for speaking tonight.
- Attended the first basketball athletic event to be held in the DSHS gymnasium.
- Attended the RMHS soccer game at Ventura HS.
- Joined Dr. McCoy and Trustee Flores-Haro on Monday, January 15 for the MLK Freedom March.
- Looks forward to meeting with parents and staff at the upcoming open house visits.

17. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the items for future consideration.

18. ADJOURNMENT

President Botello adjourned Open Session at 10:47pm.

Approved, as presented
February 21, 2024

BOARD OF TRUSTEES


Genevieve Flores-Haro, Clerk


Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>