

Chatfield Public Schools ISD #227

Title I Parent Involvement Plan 2023-2024

Part I. Chatfield Public Schools ISD #227 Mission Statement emphasizing Parental Involvement

ISD #227 is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

ISD #227 agrees to implement the following requirements:

ISD #227 will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

ISD #227 will work with its schools to ensure that the required school-level Parent Involvement Plan meets the Title I requirements, and include, as a component, a school-parent compact.

ISD #227 will incorporate this district-wide Parent Involvement Plan into its district plan.

In carrying out the Title I parent involvement requirements, to the extent practicable, ISD #227 and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language parents can understand.

If the Chatfield Public Schools ISD #227 plan for Title I is not satisfactory to the parents of participating children; the school district will submit any parent comments with the plan when the school district submits the plan to the Minnesota Department of Education.

If applicable, Chatfield Public Schools ISD #227 will involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parent involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

Part II. District Parent Involvement Plan Required Components

Chatfield Public Schools ISD #227 will take the following actions to involve parents in the joint development/revision of its district parent involvement plan.

1. How will parents be included in development/revising the parent involvement plan?

We include parents in the development and revision of the parent involvement plan during our Principal's Advisory Committee meetings, which occur quarterly on the second Wednesday of September, December, February and May. These meetings are open to the public, but we do have set members who attend regularly. The contact person for these events is Principal Shane McBroom who can be reached at 507- 867-4521. Parents are also invited to visit with Mrs. Olson, the Title I Teacher, at the open house in September, and at conferences in October, and February. During this time, parents will be informed of our current plan and are welcome to provide feedback on improving the program.

Chatfield Public Schools ISO #227 will involve parents in the joint development of the district plan, review and improvement [i.e. district plan, section 1112, school wide section 1114, and/or school improvement section 1116].

2. How will the district involve parents in the joint development of the Title I plan?

Parents are involved in the development of the Title I plan in several ways.

a. During our fall open house, parents can visit with our Title I teacher where she receives input and lays out the current year plan and programs.

b. Parents are also invited during conferences in October and February to visit with our Title teacher and again have an opportunity to visit about programming.

c. An Action 100 Video will be available for parent's review during our back to school parent/student conferences in September. The contact people for these events are Anna Olson (lead Title Teacher) and Elissa Johnsrud (Reading Intervention). Both can be reached at 507-867-4521.

3. How will the district inform parents of the school report card?

The school report card is discussed at the October school board meeting each year. The meeting is a public meeting, but is also aired on Chatfield's Closed Circuit television channel. Additionally, the report is linked to the school web page. The contact person is elementary principal Shane McBroom who can be reached at 507-867-4521.

4. How will the district notify the parents that the district has been identified that it needs improvement?

Our school will continually strive to improve, but is not currently identified as a district in need of improvement. We will inform parents via the usual channels as the need arises.

5. How will the district consult with parents about the district plan for improvement?

This section is not applicable as the school has not been identified as a school in need of improvement.

6. How will the district conduct staff development for implementing effective strategies for parental involvement?

We plan to have parental involvement strategies be a recurring agenda item for our PLC meetings through the use of our scheduled Wednesday late starts.

7. Chatfield Public Schools ISO #227 will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance, through the following activities specifically described below.

Since we only have one elementary school, we need not coordinate with any other school in the district.

8. Chatfield Public Schools ISO #227 will build the schools' and parents' capacity for strong parent involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below.

We plan to have parental involvement strategies be a recurring agenda item for our PLC meetings through the use of our scheduled Wednesday late starts.

9. Chatfield Public Schools ISO #227 will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following (List activities, such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that may be necessary to ensure success.):

Assistance will be provided to parents during open house in September and conferences two times a year. Students and parents will be asked to dedicate a half an hour to reading each night. Teachers will provide parents with goals specific to each child's reading levels.

10. Chatfield Public Schools ISO #227 will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.

During our Parent Teacher Conferences, Title I Staff will provide opportunities for parents to receive information and training on our literacy program and Title One Supports. Elissa Johnsrud is our contact person for our literacy program and Anna Olson is our contact person for Title I Services. Both individuals can be reached at 507-867-4521.

11. Chatfield Public Schools ISD #227 will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

We plan to involve all school personnel with formal training during our PLC meetings and Wednesday morning late starts. Topics of discussion will include the following:

Session 1: What is parent involvement and why is it important? Overcoming obstacles and barriers to parent involvement. Working together for improved parental involvement practices.

Session 2: What do we know about parents? Let's talk: family-school communication. What's working in parent involvement? (And what's not working?)

12. Chatfield Public Schools ISD #227 will coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The elementary school works closely with our Early Childhood Family Education coordinator and serves on the advisory committee. We have coordinated our Action 100 literacy program with our community education preschool program. Parental involvement activities are planned. There is a Fall Arts Festival scheduled for September, a Winter Fest will be scheduled in December (date TBD, depending on Winter concert schedule), and a Spring Event will be scheduled in May (depending on Spring concert schedule) for ECFE, where parental involvement activities including make and take projects are planned. LuAnn Klevan, community education director can be reached at 507-867-4521. Parental Building Blocks classes have also been scheduled and times are available on the Chatfield School website.

13. Chatfield Public Schools ISD #227 will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

When students are selected to receive Title I services, information about the program, selection process, parental rights, and other applicable facts are sent home to families. The Title I Teacher, Anna Olson, is also available via email, phone, or scheduled in-person meetings if parents have specific questions. The school also advertises events and Title I information on the school Facebook page and on the school website. We also send flyers home with students to advertise events. Contact people include Anna Olson and Shane McBroom, both of whom can be reached at 507-867-4521.

14. Chatfield Public Schools ISD #227 will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent involvement plan and activities to design strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) its parent involvement plan. List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it and explaining what role parents will play.

Each year in March the Title teacher, Anna Olson, and the paraprofessionals who serve students meet with the principal and a parental advisory committee to review the current plan, make revisions, and begin planning for the following school year. Being a small community, we know our parents very well and are able to accommodate individual needs quite well. We have only a few parents who speak Spanish in the district. We ensure they have documentation written in Spanish for them to review. We also make efforts to verbally communicate with parents who have poor literacy skills themselves. The contact person for this area is Shane McBroom. He can be reached at 507-867-4521.

15. Chatfield Public Schools ISD #227 will involve parents in the decisions regarding how funds reserved for parent involvement activities will be allocated:

At the March meeting involving Title I personnel and the principal, decisions on how best to allocate funds are made. The bulk of our funding pays for personnel and the remainder has typically been used for training, travel, and parental involvement activities. Shane McBroom can be reached at 507-867-4521 as a point of contact.

Part III. Discretionary District Parent Involvement Plan Components

Chatfield Public Schools ISD #227 Parent Involvement Plan may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in

the school and school system to support their children's academic achievement, such as the following:

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- In order to maximize parent involvement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopt and implement model approaches to improving parent involvement.
- Establish a district parent advisory council to provide advice on all matters related to parent involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent involvement activities.
- Provide other reasonable support for parent involvement activities under section 1118 as parents may request.