

Technology Donation Evaluation Form

Name: _____ Business Name: _____

Address: _____

Phone: _____ Item: _____

Item Description: _____ (computer, iPad, etc.)

Plattsmouth Community Schools requires this form to be completed, before the acceptance of a donated machine in approved. In order for Technology related items to be donated to Plattsmouth Community Schools, they must meet the Minimum Hardware Requirements established by the District’s Technology Department. These standards help insure that the materials received can be used to support student learning and achievement. The Technology Donation Evaluation form can be used for printers, computers, laptops, and other technology related equipment. One form per piece of equipment is required.

Hardware/Software	Specifications
Processor	
RAM	
Storage (Hard Drive)	
CD-ROM	
Network	
Operating System	

Other Specifications of Equipment:

Software Licenses: Plattsmouth Community Schools can not accept any computer donations that do not have the Operating System Software License and original media included with the donation.

Yes __ No __ The Operating System Software (media) and License will be included with this donation.

<p>Technology Department Use Only</p> <p>Technology Department’s Approval: _____</p>
<p>Office Use Only</p> <p>Building Administrator’s Approval: _____</p>

Date of Adoption: Apr. 14, 2014

Reviewed: Jan. 12, 2015, Jan. 11, 2016, Jan. 9, 2017, Jan. 15, 2018, Feb. 11, 2019, Feb. 10, 2020, Feb. 8, 2021, Feb. 14, 2022, Feb. 13, 2023, Feb. 12, 2024