

RECORD OF PROCEEDINGS 001
Minutes of MADEIRA BOARD OF EDUCATION
Organizational Meeting & Regular Meeting
Held January 8, 2024

The Organization and Regular meeting of the Madeira Board of Education was held on Monday, January 8, 2024 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pro Tempore Mr. Steve Bernicke.

Present: Mr. Steve Bernicke, Mr. Brad Cunningham, Mr. Dave Eberly, Mr. Ryan Lex, Mrs. Ann Ramos.

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Diane Nichols, Paula Andruss, Chris Ramos, David Kennedy, Joe Kimling, Glenna Knapp, Mike Slemmons, Craig Lindsey, Chris Stewart, Steve Ashbrock, Jeff Causey, Cooper Causey, and teachers, students and family of students recognized below.

Oath of Office – Mr. Brad Cunningham and Mrs. Ann Ramos took the Oath of Office.

AGENDA (01-24) – Mr. Lex moved, seconded by Mr. Eberly to approve the agenda for the January 8, 2024 meeting of the Board of Education.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

RECOGNITIONS

Principal Dave Kennedy introduced:

National Hispanic Recognition Award recipients Ava Henry, Anna Cornejo, Mariana Caceres, Eric Luther, Jon Miguel Lawrence, and Mateo Ramirez Laverde Guzman

National African-American Scholars Maxwell James and Samuel McClain

National Merit Commended Students Samuel Gough, Caroline Harrison, Nicholas Hyland, Andrew Sampson, Jeffrey Schwallie, Matthew Smith, Luke Spencer, and Lily Zoeckler

National Merit Semifinalists Audrey Chalfie and Andrew Cissell

Principal Dave Kennedy introduced Jennifer Jordan who will introduce the Entrepreneurship students Baxter Brinson, Katie Dunn, Ruchan Kocaoglu, Peter Laux, Abby Naegeli, Emma Prus, AJ Rockwell, Kate Schomaeker, Zoe Abrams, Olivia Bodley, Natalie Cimpello, Kennedy Cunningham, Maxwell James, Jackson Jones, Griffin Lynn, Francie DiMauro, Rachel Gaffney, Alexa Hacker, Ryan Kelch, Evan Lute, Annie Meyer, Mateo Ramirez, Tanner Temar

Principal Dave Kennedy introduced Directors Ryan Ervin and Lori Adams who will introduce students and staff who qualified to compete at the state Marching Band championship

Principal Dave Kennedy introduced MHS golf Coach Brad Conner and the varsity golfers who qualified for the state competition: Jackson Cunningham, Eddie Hartung, Andrew Sampson, Tanner Temar, Keegan World

Principal Dave Kennedy introduced MHS Cross Country Coach Josh Dooley and Leesa Rother and the members of the cross country team who qualified for the state competition: Brooke Ashton, Ella Garza, Hannah Gemmel, Ava Henry, Cate LeRoy, Annie Meyer, Keira O'Cull, Leah Shults, Lily Zoeckler, Ryan Ashton, Silas Baird, Blaine Causey, JT Hamstra, Ryan Kelch, Eric Luther, Ben Wetze, and Matt Wetzel.

Principal Dave Kennedy introduced MHS Football Coach Chris Stewart who was named ESPN NFL High School Coach of the Week.

Principal Dave Kennedy introduced MHS CHL Coaches of the Year: Catie Kauffman (Girls' Golf), Josh Dooley (Cross Country), Dan Brady (Girls' Soccer)

Principal Dave Kennedy introduced Mike Slemons and Craig Lindsey from Beacon Orthopedics and Glenna Knapp who has worked with student athletes at Madeira for over 25 years. Mike and Craig will talk about Glenna then show a short video from Dr. Kremcheck.

RECORD OF PROCEEDINGS 002
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Superintendent Kenji Matsudo introduced outgoing Madeira School Board members Rich Palmer and Paula Andruss.

ORGANIZATIONAL MEETING

Nomination and Election of Officers for 2024

President (02-24) – Mr. Steve Bernicke, representing the Board, nominates **Mr. Ryan Lex** as President of the Madeira Board of Education for the 2024 calendar year, seconded by Mr. Dave Eberly.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, abstain.

President takes over the meeting from the President Pro Tempore for nomination and election of Vice President

Vice-President (03-24) - Mr. Ryan Lex representing the Board, nominates **Mr. Steve Bernicke** as Vice President of the Madeira Board of Education for the 2024 calendar year, seconded by Mrs. Ann Ramos.

Vote: Mr. Bernicke, abstain; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Swearing In of the Elected Board Officers – Mr. Ryan Lex and Mr. Steve Bernicke took the Oath of Office.

Order of the Roll Call (04-24) – Mr. Bernicke moved, seconded by Mr. Eberly that the Board approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Time, Date, and Location of Meetings (05-24) – Mr. Bernicke moved, seconded by Mr. Eberly that the Board designate the following dates for Regular Board Meetings at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

January 8, 2024	May 20, 2024	September 16, 2024	January 13, 2025
February 20, 2024	June 17, 2024	October 21, 2024	
March 18, 2024	July 15, 2024	November 18, 2024	
April 15, 2024	August 5, 2024	December 16, 2024	

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Board Service Fund (06-24) – Mr. Bernicke moved, seconded by Mr. Cunningham that the Board approve in the amount of **\$5,000** to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2024.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Board Appointees (07-24) – Mr. Bernicke moved, seconded by Mr. Eberly that the Board appoint as follows:

- Planning Commission – Mrs. Ann Ramos
- Legislative – Mr. David Eberly

- Student Achievement Liaison – Mr. Steve Bernicke
- Great Oaks – Mr. Steve Ashbrock, Community Member

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

RECORD OF PROCEEDINGS 003

Minutes of MADEIRA BOARD OF EDUCATION

Organizational Meeting & Regular Meeting

Held January 8, 2024

Legal Counsel (08-24) – Mr. Eberly moved, seconded by Mrs. Ramos that the Board appoint **Ennis Britton** as legal counsel for calendar year 2024 in accordance with ORC 3313.203 and 3313.47.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

IRS mileage rate (09-24) – Mr. Eberly moved, seconded by Mr. Cunningham that the Board approve the 2024 IRS mileage reimbursement rate and any changes issued during the year **(\$.67/mile as of 1/1/24)** for professional leave and district business approved within the course of assigned district positions.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Superintendent Authorizations

Professional Leave (10-24) – Mr. Eberly moved, seconded by Mrs. Ramos that the Board authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2024.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Temporary Personnel (11-24) – Mrs. Ramos moved, seconded by Mr. Bernicke that the Board authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Resignations (12-24) – Mr. Eberly moved, seconded by Mr. Cunningham that the Board authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Student Discipline Suspension Appeals Designee (13-24) – Mr. Bernicke moved, seconded by Mr. Eberly that the Board to authorize the Board of Education designee for students discipline suspension appeals to be designated as the Superintendent and/or Assistant Superintendent.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

RECORD OF PROCEEDINGS 004
Minutes of MADEIRA BOARD OF EDUCATION
Organizational Meeting & Regular Meeting
Held January 8, 2024

Treasurer Authorizations

Federal, State and Local Grants (14-24) – Mr. Cunningham moved, seconded by Mrs. Ramos that the Board authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Certificate of Estimated Resources (15-24) – Mrs. Ramos moved, seconded by Mr. Eberly that the Board authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Fund to Fund Transfers (16-24) – Mr. Bernicke moved, seconded by Mrs. Ramos that the Board authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Property Tax Payments (17-24) – Mr. Bernicke moved, seconded by Mrs. Ramos that the Board resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Emily Hauser, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2024. (Exhibit-3)

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Inactive Funds (18-24) – Mr. Cunningham moved, seconded by Mr. Bernicke that the Board authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Deposits and Withdrawals (19-24) – Mr. Bernicke moved, seconded by Mrs. Ramos that the Board resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2024 until the organizational meeting of the Board in January, 2025, in accordance with ORC 3315.51.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Public Records Officer (20-24) – Mr. Cunningham moved, seconded by Mr. Eberly that the Board designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Pay Bills (21-24) – Mr. Eberly moved, seconded by Mr. Cunningham that the Board authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Tax Budget (22-24) – Mr. Eberly moved, seconded by Mr. Cunningham that the Board adopt the Tax Budget for fiscal year July 1, 2024 through June 30, 2025. (Exhibit-4)

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

RECORD OF PROCEEDINGS 005
Minutes of MADEIRA BOARD OF EDUCATION
Organizational Meeting & Regular Meeting
Held January 8, 2024

HEARING OF THE PUBLIC – There were no public comments at this time.

CONSENT CALENDAR (23-24) – Mr. Bernicke moved, seconded by Mr. Eberly to approve the consent calendar.

A. Minutes

1. December 18, 2023 (Exhibit-5)

B. Resignation – Certified

1. Taylor Brannon – Girls Tennis Coach

A. Resignation – Classified/Support

1. Bret Fangman – Boys Soccer Coach

D. Treasurers Report

1. **General Fund Financial Report for December, 2023** and **warrant payments for all funds** in the amount of \$921,430. (Exhibit-6)

	Dec 1- Dec 31	FY24 FYTD	FY23 FYTD
Revenues	\$253,139	\$13,443,831	\$12,512,873
Expenditures	\$5,662,062	\$15,597,250	\$14,263,521
Ending Cash	\$12,599,189	\$12,599,189	\$13,341,841

2. Donations

Donor	Item/Recipient	Amount
Chipotle Mexican Grill	MHS – Entrepreneurship Program	\$79.05

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

FINANCE

A. OSBA Membership (24-24) – Mr. Cunningham moved, seconded by Mrs. Ramos that the Board approve the 2024 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News. (Exhibit-7)

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

B. OSBA Legal Assistance Fund (25-24) – Mr. Eberly moved, seconded by Mrs. Ramos that the Board resolve to participate in the OSBA Legal Assistance Fund for Calendar Year 2024 and authorize the Treasurer to pay the LAF \$250.00. (Exhibit-8)

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

GOVERNANCE

A. High School Course Planner (26-24) – Mr. Cunningham moved, seconded by Mrs. Ramos that the Board adopt the High School Course Planner for the 2024-2025 school year. (Exhibit-9)

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

B. Homestead Exemption Enhancement (27-24) – Mr. Cunningham moved, seconded by Mr. Eberly that the Board resolve to enhance the Homestead Exemption Program and property tax rollback to provide additional financial assistance for senior citizens. (Exhibit-10)

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

RECORD OF PROCEEDINGS 006

Minutes of MADEIRA BOARD OF EDUCATION

Organizational Meeting & Regular Meeting

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C. Madeira High School Athletics Renovation Project Construction Manager at Risk Contract (28-24) – Mrs. Ramos moved, seconded by Mr. Eberly that the Board approve a contract with HGC Construction as the Construction Manager at Risk for the Madeira High School Athletics renovation project. (Exhibit-11)

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser reported that the first finance committee meeting with the new members will be scheduled in February. She also reported that the district received the new values from the Hamilton County Auditor. The residential Class I properties did experience a 27% increase as previously estimated by the county auditor. However, overall tax rates (including bond) were rolled back by more than 10 mills on residential class I properties and more than 5 mills on class II commercial and industrial properties. As a reminder, the tax rate rollback is due to HB 920 which protects taxpayers from an unvoted increase in taxes, but results in the district receiving no additional revenue as values increase on voted taxes.
- Buildings and Grounds – Mr. Bergan reported that the MHS pipe repairs began over winter break and should be completed this week. Motz will then come back to close up the turf next week. Mr. Bergan also stated that the safety grant funding has all been encumbered by the December 31 deadline.
- Community Relations – Mr. Matsudo reported that Kindergarten and Preschool registration will open at 6AM tomorrow morning.
- Policy – No formal update provided at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo reported that there is a planning commission meeting on Wednesday. The first planning commissions study on transitions between buildings will be presented to the Board at the February Board meeting.
- Great Oaks – Chief Steve Ashbrock reported that it has been rewarding to be on the Great Oaks Board and he appreciates the opportunity. He is impressed by the state of vocational education at Great Oaks. When the students leave the Oaks they are job ready.
- Legislation – Mrs. Hauser reported that the legislature is back from winter break. The Joint Committee on Property Tax Review and Reform is beginning to hear testimony. There has been no action on HB187 at this time.
- Student Achievement Liaison – Mr. Matsudo echoed congratulations to all of our students who were recognized at tonight's meeting. This is another great example of Madeira's high achieving students inside and outside of the classroom.

DISCUSSION ITEMS

- Mr. Ryan Lex wished Mr. Matsudo a Happy Birthday.

ADJOURNMENT (29-24) – Mr. Bernicke moved, seconded by Mr. Eberly that the January 8, 2024 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Lex, aye.

Board President

Treasurer