

Mt. Diablo Unified School District
Diablo Managers Association (DMA) Confidential Unit
2024-2025 Salary Schedule
(9% Increase Effective July 1, 2024)

Position	Job Code	Range	Days per Year	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Administrative Assistant (Conf.)	552	hourly rate		\$39.44	\$40.23	\$41.04	\$41.86	\$42.70	\$43.53	\$44.41	\$45.30	\$46.21
ADMASTCF	260			\$82,035.20	\$83,678.40	\$85,363.20	\$87,068.80	\$88,816.00	\$90,542.40	\$92,372.80	\$94,224.00	\$96,116.80
Admin. Asst. to Supt. (Conf.)	576	hourly rate		\$42.41	\$43.26	\$44.12	\$45.01	\$45.91	\$46.83	\$47.76	\$48.71	\$49.69
ADMASTSUP	260			\$88,212.80	\$89,980.80	\$91,769.60	\$93,620.80	\$95,492.80	\$97,406.40	\$99,340.80	\$101,316.80	\$103,355.20
Admin. Asst. to Assoc. Supt. of Educational Services	576	hourly rate		\$42.41	\$43.26	\$44.12	\$45.01	\$45.91	\$46.83	\$47.76	\$48.71	\$49.69
ASTES	260			\$88,212.80	\$89,980.80	\$91,769.60	\$93,620.80	\$95,492.80	\$97,406.40	\$99,340.80	\$101,316.80	\$103,355.20
Administrative Secretary (Conf.)	520	hourly rate		\$35.76	\$36.48	\$37.20	\$37.95	\$38.72	\$39.48	\$40.28	\$41.08	\$41.90
ADMSECCF	260			\$74,380.80	\$75,878.40	\$77,376.00	\$78,936.00	\$80,537.60	\$82,118.40	\$83,782.40	\$85,446.40	\$87,152.00
Admin. Secretary to Supt. (Conf.)	536	hourly rate		\$37.54	\$38.29	\$39.05	\$39.84	\$40.64	\$41.45	\$42.28	\$43.13	\$43.98
ADMSECSP	260			\$78,083.20	\$79,643.20	\$81,224.00	\$82,867.20	\$84,531.20	\$86,216.00	\$87,942.40	\$89,710.40	\$91,478.40
Benefits Specialist	552	hourly rate		\$39.44	\$40.23	\$41.04	\$41.86	\$42.70	\$43.53	\$44.41	\$45.30	\$46.21
BENESPECCF	260			\$82,035.20	\$83,678.40	\$85,363.20	\$87,068.80	\$88,816.00	\$90,542.40	\$92,372.80	\$94,224.00	\$96,116.80
Confidential Secretary	504	hourly rate		\$34.03	\$34.72	\$35.40	\$36.11	\$36.83	\$37.57	\$38.32	\$39.09	\$39.87
SECCF	260			\$70,782.40	\$72,217.60	\$73,632.00	\$75,108.80	\$76,606.40	\$78,145.60	\$79,705.60	\$81,307.20	\$82,929.60
Employer/Employee Relations Specialist	560	hourly rate		\$40.38	\$41.19	\$42.02	\$42.86	\$43.72	\$44.59	\$45.49	\$46.39	\$47.33
IERSP	260			\$83,990.40	\$85,675.20	\$87,401.60	\$89,148.80	\$90,937.60	\$92,747.20	\$94,619.20	\$96,491.20	\$98,446.40
Human Resource Analyst (Conf.)	560	hourly rate		\$40.38	\$41.19	\$42.02	\$42.86	\$43.72	\$44.59	\$45.49	\$46.39	\$47.33
HRANLCF	260			\$83,990.40	\$85,675.20	\$87,401.60	\$89,148.80	\$90,937.60	\$92,747.20	\$94,619.20	\$96,491.20	\$98,446.40
Human Resources Analyst - Credentials	528	hourly rate		\$36.61	\$37.35	\$38.08	\$38.86	\$39.63	\$40.42	\$41.22	\$42.05	\$42.90
HRCREDANL	260			\$76,148.80	\$77,688.00	\$79,206.40	\$80,828.80	\$82,430.40	\$84,073.60	\$85,737.60	\$87,464.00	\$89,232.00
Human Resources Specialist (Conf.)	526	hourly rate		\$36.40	\$37.13	\$37.88	\$38.62	\$39.40	\$40.19	\$40.99	\$41.81	\$42.64
HRSPCF	260			\$75,712.00	\$77,230.40	\$78,790.40	\$80,329.60	\$81,952.00	\$83,595.20	\$85,259.20	\$86,964.80	\$88,691.20
Senior Admin. Assistant to Supt./ Communications Specialist	633	hourly rate		\$50.46	\$51.46	\$52.48	\$53.54	\$54.61	\$55.71	\$56.82	\$57.96	\$59.11
ASTSP	260			\$104,956.80	\$107,036.80	\$109,158.40	\$111,363.20	\$113,588.80	\$115,876.80	\$118,185.60	\$120,556.80	\$122,948.80
Executive Assistant to the Superintendent	633	hourly rate		\$50.46	\$51.46	\$52.48	\$53.54	\$54.61	\$55.71	\$56.82	\$57.96	\$59.11
SRADMEXAST	260			\$104,956.80	\$107,036.80	\$109,158.40	\$111,363.20	\$113,588.80	\$115,876.80	\$118,185.60	\$120,556.80	\$122,948.80
Public Info & Comm Relation	633	hourly rate		\$50.46	\$51.46	\$52.48	\$53.54	\$54.61	\$55.71	\$56.82	\$57.96	\$59.11
DCOM	260			\$104,956.80	\$107,036.80	\$109,158.40	\$111,363.20	\$113,588.80	\$115,876.80	\$118,185.60	\$120,556.80	\$122,948.80

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HRSRSPCF			260	\$78,083.20	\$79,643.20	\$81,224.00	\$82,867.20	\$84,531.20	\$86,216.00	\$87,942.40	\$89,710.40	\$91,478.40
Workers' Compensation Specialist	560	hourly rate		\$40.38	\$41.19	\$42.02	\$42.86	\$43.72	\$44.59	\$45.49	\$46.39	\$47.33
WCOMPSPEC			260	\$83,990.40	\$85,675.20	\$87,401.60	\$89,148.80	\$90,937.60	\$92,747.20	\$94,619.20	\$96,491.20	\$98,446.40

Apart from the initial transition placement needed to be assigned to a current existing New Step, to count as a year of service, 75% of each work year must be served. All increments begin on July 1, 2024 and July 1 thereafter.

DMA employees completing 75% or more of the year in their position will move to the next step on July 1 of each year, and pending verification of each year of service.

Transition placement for any staff at "Year" 5 or higher (unless otherwise noted as "the same") will be to the next highest cell - e.g. a current year 17 cell placement could change to a New Step 3 for the remainder of 23-24. Staff currently at step 5 remain at step 5.

These changes are in lieu of continuing or needing any longevity pay, and step placement will occur yearly beginning on July 1, 2024.

Existing staff will not be re-evaluated for different cell placement based on the above new step schedule.

Board Approved February 21, 2024