

## **CENTER FOR COMMUNITY HEALTH**

Dr. Robert L. Yeager Health Center 50 Sanatorium Road, Building D Pomona, New York 10970 Phone: (845) 364-2620 Fax: (845) 364-2093



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Commissioner of Health

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## Clarkstown School District - CPSE Registration 62 Old Middletown Road New City, N.Y. 10956 845-639-6413

- 1. Call Registrar at 639-6310 to make an appointment. Registrar is available from 8:00am -4:00pm during the school year and from 8:00am.-3:00pm during the summer.
- 2. Complete online registration packet. The Health Services Registration Form is **not** needed.
- 3. Bring completed paperwork including the following documentation to appointment with registrar at: 62 Old Middletown Road, New City, N.Y. 10956
  - a. Proof of residency:
    - 1. For homeowners, mortgage statement and utility bill
    - 2. For renters, lease and utility bill
  - b. Birth certificate with raised seal
  - c. Proof of parental relationship
    - 1. Driver's License or Government ID
    - 2. Guardianship documents or Form DSS-2999 for foster parents
- 4. The Registrar will forward this paperwork to the CPSE Chairperson.
- 5. CPSE Chairperson will send parent a Prior Written Notice (PWN) Consent for Initial Evaluation. This consent includes a list of evaluating agencies. Parent chooses agency, signs consent and returns PWN to CPSE Chairperson. Upon return of the PWN consent, the agency of parent's choice will be informed. The evaluation agency will contact parent directly to schedule the evaluations.