

The Lowellville Board of Education met for the Organizational meeting on Wednesday, January 10, 2024 in the Lowellville Library; Treasurer Andrea Apisa presiding. Ms. Apisa called the meeting to order at 6:00 p.m.

ROLL CALL: Joseph Sturm – Present  
Jennifer Johnson- Present  
Gerald Dubos- Present  
Brian Wharry-Present  
Stephanie Yon- Present

1. Pledge of Allegiance
2. The Board Treasurer, Ms. Apisa will now administer the Oath of Office to re-elected board members Joseph Sturm and Gerald Dubos. (24-1-8539)
3. **Nominations and Vote for the Office of the President of the Board of Education**  
Ms. Apisa will ask the Board to open the floor for nominations for the President of the Lowellville Local School District Board of Education for the calendar year 2024.

- 1st Nomination of Mrs. Jennifer Johnson by Mr. Brian Wharry.
- 2nd Nomination (if needed) of N/A by N/A.

Ms. Apisa will call for a motion to close the floor for nominations for President and to elect Mrs. Jennifer Johnson as President of the Lowellville Local School District Board of Education for calendar year 2024.

Moved by Brian Wharry, seconded by Joe Sturm.

ROLL CALL: Johnson- Sturm- Wharry- Yon - Dubos  
Andrea Apisa declared the motion carried 5-0.

(24-1-8540)

4. **Nominations and Vote for the Office of the Vice President of the Board of Education**  
Ms. Apisa will ask the Board to open the floor for nominations for the Vice President of the Lowellville Local School District Board of Education for the calendar year 2024.

- 1st Nomination of Mr. Joseph Sturm by Mrs. Jennifer Johnson.
- 2nd Nomination (if needed) of N/A by N/A.

Ms. Apisa will call for a motion to close the floor for nominations for Vice President and to elect

**MISSION**

Mr. Joseph Sturm as Vice President of the Lowellville Local School District Board of Education for calendar year 2024.

Moved by Jennifer Johnson, seconded by Stephanie Yon.

ROLL CALL: Johnson- Sturm- Wharry- Yon - Dubos  
 Andrea Apisa declared the motion carried 5-0.

5. Oath of Office- Ms. Apisa will administer the Oath of Office to the newly appointed President (Mrs. Jennifer Johnson) and Vice President (Mr. Joseph Sturm).
6. The President (Mrs. Jennifer Johnson) assumes the chair. From this point forward the President (Mrs. Jennifer Johnson) will preside over the rest of the meeting.

**(24-1-8541)**

7. Discussion to establish regular board meeting dates, times, and location for the 2024 calendar year.

It is recommended that the Board approve the following regular Board meeting dates, times, and location (as discussed above) for the 2024 calendar year:

Monday, January 10, 2024  Time: Regular meeting will begin immediately after the conclusion of the Organizational meeting. Regular meeting started at 6:30 p.m.  Lowellville Library	Wednesday, February 21, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, March 20, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, April 10, 2024  Time: 6:00 p.m. Lowellville Library
<b>Thursday</b> , May 16, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, June 26, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, July 24, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, August 28, 2024  Time: 6:00 p.m. Lowellville Library
Wednesday, September 18, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, October 16, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, November 20, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, December 18, 2024  Time: 6:00 p.m. Lowellville Library

Moved by Brian Wharry, seconded by Jennifer Johnson.

**MISSION**

ROLL CALL: Johnson- Sturm- Wharry- Yon - Dubos  
Jennifer Johnson declared the motion carried 5-0.

(24-1-8542)

8. It is recommended that the Board approve the Standing Resolutions as attached.

Moved by Joe Sturm, seconded by Brian Wharry.

ROLL CALL: Johnson- Sturm- Wharry- Yon - Dubos  
Jennifer Johnson declared the motion carried 5-0.

(24-1-8543)

9. Discussion and appointment of Board Committees and Members. It is recommended that the following Board members serve on the Board Committees outlined below:

Extra-Curricular / Clubs: **Stephanie Yon and Brian Wharry**

Academics: **Stephanie Yon and Jerry Dubos**

Building / Grounds / Safety: **Joe Sturm and Brian Wharry**

Finance: **Jennifer Johnson and Joe Sturm**

Other:

- Lowellville School Foundation Member: **Jerry Dubos**

Moved by Jerry Dubos, seconded by Joe Sturm.

ROLL CALL: Johnson- Sturm- Wharry- Yon - Dubos  
Jennifer Johnson declared the motion carried 5-0.

(24-1-8544)

10. Discussion and appointment of Ohio School Boards Association (OSBA) Liaisons / Delegates. It is recommended that the following Board members serve as the Ohio School Boards Association (OSBA) Liaisons / Delegates as outlined below:

Ohio School Boards Association (OSBA) Legislative Liaison: **Brian Wharry**

Ohio School Boards Association (OSBA) Student Achievement Liaison: **Stephanie Yon**

Ohio School Boards Association (OSBA) Delegate to Capital Conference: **Jennifer Johnson**

**MISSION**

Ohio School Boards Association (OSBA) Alternate Delegate to Capital Conference: **Joe Sturm**

Moved by Brian Wharry, seconded by Stephanie Yon.

ROLL CALL: Johnson- Sturm- Wharry- Yon - Dubos  
Jennifer Johnson declared the motion carried 5-0.

**(24-1-8545)**

11. Adjourn Organizational Board Meeting at **6:28 p.m.**

Moved by Brian Wharry, seconded by Joe Sturm.

ROLL CALL: Johnson- Sturm- Wharry- Yon - Dubos  
Jennifer Johnson declared the motion carried 5-0.

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**PUBLIC PARTICIPATION AT BOARD MEETINGS (BOARD POLICY: KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. At the discretion of the Board President, the time limit may be extended to five minutes. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of calling the Board office to request to be placed on the regular agenda at the Superintendent's discretion. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

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**Lowellville Local School District**  
**Standing Resolutions**  
**Revised 1/10/2024**

**BE IT RESOLVED THAT:**

1. The Treasurer is authorized to invest any and all available funds as available at the best interest rate during the calendar year 2024.
2. The Board establishes a service fund not to exceed \$20,000 (twenty thousand dollars) for Board Members and not to exceed \$4,000 (four thousand dollars) for the Superintendent to cover all legitimate expenses that occur as part or arising from their work as Board Member or Superintendent.
3. The Treasurer is authorized to seek advances from the Auditor when funds are available and payable to the school district.
4. The Treasurer is authorized to pay all bills that fall within the appropriations resolution approved by the Board for CY2024 and that public utility bills be paid in advance of Board meetings to save late charges.
5. The Superintendent is authorized to employ such temporary personnel as is needed for emergency situations. Such employment to be presented to the Board for approval of continuation at the next regular meeting.

**MISSION**

The Lowellville Local School District will educate, empower and challenge our students to reach their individual potentials by providing an environment where tradition, community and excellence create productive members of a global society.

6. The Superintendent is authorized to serve as purchasing agent for the school district. When an expenditure for a single item or service will exceed \$15,000.00 (fifteen thousand dollars), the Superintendent should discuss that expenditure with the Board prior to making such expenditure, unless it is a case of emergency or is governed by some other exceptionally serious concern. This limitation shall not apply to those items or services which are regularly ordered to those funded by special government funds or those included in a project to which the Board has already given its permission.
7. The Treasurer is authorized to issue Bond warrants with only the Treasurer’s signature.
8. The Board shall continue as a member of the Ohio School Boards Association for CY 2024.
9. The Treasurer shall be authorized to modify appropriations as necessary during the fiscal year. Sections 5707.03 and 5705.40, Ohio Revised Code, provide that the annual appropriation measure and any amendments shall be passed by the taxing authority which is the Board of Education for said school district.
10. The Superintendent, Board and Treasurer are authorized to attend meetings or conferences.
11. Each Board member will be paid \$125.00 per meeting not to exceed 15 meetings.
12. The Board set the time, date, and place of regular Board meetings for calendar year 2024 as outlined below:

Monday, January 10, 2024  Time: Regular meeting will begin immediately after the conclusion of the Organizational meeting. Regular meeting started at 6:30 p.m.  Lowellville Library	Wednesday, February 21, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, March 20, 2024  Time: 6:00 p.m. Lowellville Library	Wednesday, April 10, 2024  Time: 6:00 p.m. Lowellville Library
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13. The Lowellville School District will continue participation in Federal and State programs.
14. The Board shall approve transportation contracts as approved by the Treasurer and Superintendent.
15. The Lowellville School District designates the Youngstown Vindicator/Tribune Chronicle as newspaper of record.
16. The Lowellville School District will continue with Inter-District Open Enrollment (State wide). Procedures and guidelines as per original policy adopted August 18, 1994 and 2010, 2016, 2018, and 2023 amendment.
17. The Lowellville School District will permit the Administration to use the legal services of Peters Kalail & Markakis Co., L.P.A., Holmes Legal Services, LLC, Gingo and Bair Law, LLC, and Squire, Patton & Boggs, LLP “as needed” to advise the Administration in matters of finance, personnel, contract development, insurance, purchasing or any other legitimate matter or concern.
18. The Lowellville Board appoints the Superintendent to serve as the Board’s Hearing Officer in suspensions for bus misconduct, student code violations, and student attendance appeals.
19. The Lowellville Board appoints the Superintendent and Treasurer to serve on the Lowellville School Foundation.
20. The Lowellville Board appoints the following Board Member to serve on the Lowellville School Foundation: **Mr. Jerry Dubos**
21. Board meetings will be conducted in accordance with Roberts Rules of Order except for rotated Roll Call.
22. The Board approves participation in The State of Ohio Cooperative Purchasing Program.
23. The Board names the Treasurer as Records Officer on behalf of the Board of Education and designates the Treasurer to be the Board designee for public records training as required.
24. The Board authorizes the Superintendent or Treasurer to request and use the services of either or both of these management services: The Office of School Management Assistance of the State Department of Education, The Management Advisory Service of the Office of Keith Faber, Auditor of the State and other management services when they feel it is necessary or useful to do so.
25. The Board authorizes the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance. The authorization provided by this resolution shall commence on the date of the Organizational Meeting, January 10, 2024, and remain in effect through the Organizational Meeting in January 2025.

**MISSION**

  
\_\_\_\_\_  
President

\_\_\_\_\_  
2/21/24  
Date

  
\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
2/21/2024  
Date

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