

MIDWESTERN INTERMEDIATE UNIT IV

TITLE: School Psychologist **DATE:** May 21, 2003
REVISED: August 13, 2014

REPORTS TO: Director of Special Education **APPROVED BY:** Board of Directors

JOB SUMMARY: Utilize specialized training in both psychology and education to promote student performance and well-being through services such as consultation, assessment, intervention, prevention and professional development programs. Also, provide psychological services to parents and educational staff.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Develop and facilitate the implementation of policy and procedures relative to "best practices" in education.
2. Arrange for assistance in the form of designing or accomplishing of assessment procedures that support academic and/or behavioral interventions such as Instructional Support Team (IST), School Age Parents (SAP), Response to Instruction and Interventions (RTII), School-wide Positive Behavior Support (SWPBS), psychological counseling as Related Service (RS), Concussion and School Reentry, Anti-Bullying, Crisis Prevention and Intervention and other pre-referral activities.
3. Provide consultation and follow-up with the school staff and administration on the application of psychological principles and knowledge to the curriculum and to the classroom instruction.
4. Participate in the evaluation of students experiencing significant educational adjustment difficulties, which interfere with expected student development and learning via the Multidisciplinary Evaluation (MDE) process.
5. Provide counseling and follow-up to develop and maintain skills that will enhance an individual student's educational performance.
6. Provide consultation, counseling and follow-up with parents, school staff and administrators in regard to the educational and psychological needs of students who have been referred for a Section 504 or special education evaluation.
7. Participate in the assessment of the educational progress and adjustment of eligible students through periodic reevaluations under 14.25 (f) and 342.25 (1).
8. Create a system of liaison referrals and follow-up with psychological support resources available outside the school.
9. Organize, manage, and implement psychological testing.
10. Provide consultation with administration regarding district-wide assessment and program evaluation.
11. Develop and provide staff development activities for administration, professional staff, instructional support staff and parents.

12. Provide or facilitate personal transportation assistance for students as dictated by the Individualized Education Program (IEP), authorized by the parent/guardian and approved by the program supervisor.
13. Perform other duties as assigned by the Director of Special Education.

QUALIFICATIONS:

- One (1) year supervised internship required
- Master's degree in school psychology is required
- Pennsylvania Department of Education School Psychologist certification required
- Must have valid driver's license
- Submission of pre-employment medical examination (Section 148 of the Pennsylvania School Code)
- Submission of a report of criminal history record from the Pennsylvania State Police (Section 111 of the Pennsylvania School Code)
- Submission of a clearance report from the Pennsylvania Department of Public Welfare in accordance with Act 151 of 1994
- Submission of Federal Criminal History Report in accordance with Act 114 of 2006
- Submission of Arrest/Conviction Report and Certification Form per Act 24 of 2011
- Such alternatives to the above qualifications as the Board of Directors may find appropriate and acceptable

PHYSICAL DEMANDS:

- Ability to reach above and below the waist
- Ability to use fingers to pick, feel and grasp objects
- Some stooping, bending, kneeling, and twisting of the body required
- Ability to lift and/or carry supplies weighing no more than 50 lbs.
- Ability to mostly sit with some walking and standing
- Ability to perform all aspects of Safety Mechanics

SENSORY ABILITIES:

- Visual acuity
- Auditory acuity

WORK ENVIRONMENT:

- Typical office environment
- Subject to inside environmental conditions

TEMPERAMENT:

- Must possess excellent interpersonal skills
- Must be able to work in an environment with frequent interruptions
- Able to make judgments and work under high level of stress

COGNITIVE ABILITY:

- Ability to communicate effectively
- Ability to organize tasks
- Ability to handle multiple tasks
- Ability to exercise good judgment

SPECIFIC SKILLS:

- Must possess computer skills
- Ability to operate various office equipment
- Must possess conflict mediation skills
- Must appropriately handle confidential information

(Reasonable accommodations may be made to enable a qualified individual with a disability or disabilities to perform the primary duties and responsibilities of the job.)