MIDWESTERN INTERMEDIATE UNIT IV

TITLE: School Nurse DATE: May 21, 2003
REVISED: August 13, 2014

REPORTS TO: Director of Special Education APPROVED BY: Board of Directors

JOB SUMMARY: Promote health and wellness of students.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Demonstrate the knowledge and skills necessary to provide health care needs and/or arrange for the provision of appropriate health care for preschool through high school children attending school.

- 2. Promote and maintain health and wellness of students.
- 3. Demonstrate knowledge of the principles of growth and development for children and adolescents and possess the ability to assess data reflective of the student's status.
- 4. Assess the health needs of students and school staff and provide timely referrals.
- 5. Participates in communicable disease control through the implementation of immunization laws and record screening.
- 6. Provides health counseling and education to individuals, groups and classes for chronic illness, nutrition, disease prevention and health lifestyles.
- 7. Collaborates with other school professionals, parents, and caregivers to meet the health, development, and education needs of the students.
- 8. Collaborate with staff regarding classroom management of medically fragile children.
- 9. Provide in-service to students and staff pertaining to health issues.
- 10. Provide personal transportation assistance for students as dictated by the Individualized Education Program (IEP), authorized by the parent/guardian and approved by the program supervisor.
- 11. Assist in the development and implementation of health care plans.
- 12. Provide First Aid/Cardio Pulmonary Resuscitation (CPR) certification and recertification to staff.
- 13. Perform other duties as assigned by the Director of Special Education.

QUALIFICATIONS:

- Bachelor's degree in Nursing required
- Registered Professional Nurse required
- School Nurse Certification required
- Valid Cardio Pulmonary Resuscitation (CPR) and First Aid certification required
- Must have valid driver's license

- Some previous experience in Pediatric and/or School Nursing is required
- Submission of pre-employment medical examination (Section 148 of the Pennsylvania School Code)
- Submission of a report of criminal history record from the Pennsylvania State Police (Section 111 of the Pennsylvania School Code)
- Submission of a clearance report from the Pennsylvania Department of Public Welfare in accordance with Act 151 of 1994
- Submission of Federal Criminal History Report in accordance with Act 114 of 2006
- Submission of Arrest/Conviction Report and Certification Form per Act 24 of 2011
- Such alternatives to the above qualifications as the Board of Directors may find appropriate and acceptable

PHYSICAL DEMANDS:

- Ability to reach above and below the waist
- Ability to use fingers to pick, feel and grasp objects
- · Some stooping, bending, kneeling, and twisting of the body required
- Ability to lift and/or carry supplies and/or papers weighing no more than 50 lbs.
- Ability to stand for extended periods of time with some walking or moving throughout the building
- Ability to perform all aspects of Safety Mechanics

SENSORY ABILITIES:

- Visual acuity
- Auditory acuity

WORK ENVIRONMENT:

- Typical nursing office environment
- Subject to inside environmental conditions
- May be exposed to hazardous materials, body fluids, or disease

TEMPERAMENT:

- Must possess excellent interpersonal skills
- $\bullet \hspace{0.4cm} \mbox{Able to make judgments} \mbox{ and work under high level of stress}$

COGNITIVE ABILITY:

- Ability to communicate effectively
- Ability to organize tasks
- Ability to handle multiple tasks
- Ability to exercise good judgment

SPECIFIC SKILLS:

- Must possess computer skills
- Ability to operate various nursing equipment
- Ability to operate various school/office equipment
- Must appropriately handle confidential information

(Reasonable accommodations may be made to enable a qualified individual with a disability or disabilities to perform the primary duties and responsibilities of the job.)