

MIDWESTERN INTERMEDIATE UNIT IV

TITLE: Puppeteer **DATE:** May 21, 2003
REVISED: August 13, 2014

REPORTS TO: Director of Special Education **APPROVED BY:** Board of Directors

JOB SUMMARY: Provide performances for children in grades one and four, demonstrating the differences among people.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Memorize skits and learn songs for performances.
2. Load and unload equipment and supplies used in performances and set-up stage.
3. Have a basic knowledge of disabilities to answer questions of students and show them the differences among people.
4. Perform other duties as assigned by the Director of Special Education.

QUALIFICATIONS:

- High School Diploma or equivalent required
- Knowledge of various disabilities
- Ability to relate to children
- Public speaking/performing skills required
- Submission of pre-employment medical examination (Section 148 of the Pennsylvania School Code)
- Must have valid driver's license
- Submission of a report of criminal history record from the Pennsylvania State Police (Section 111 of the Pennsylvania School Code)
- Submission of a clearance report from the Pennsylvania Department of Public Welfare in accordance with Act 151 of 1994
- Submission of Federal Criminal History Report in accordance with Act 114 of 2006
- Submission of Arrest/Conviction Report and Certification Form per Act 24 of 2011
- Such alternatives to the above qualifications as the Board of Directors may find appropriate and acceptable

PHYSICAL DEMANDS:

- Ability to reach above and below the waist
- Ability to use fingers to pick, feel and grasp objects
- Some stooping, bending, kneeling, and twisting of the body required
- Ability to lift and/or carry supplies weighing no more than 50 lbs.
- Ability to mostly stand with some walking and sitting

SENSORY ABILITIES:

- Visual acuity
- Auditory acuity

WORK ENVIRONMENT:

- Subject to inside environmental conditions

TEMPERAMENT:

- Must possess excellent interpersonal skills

COGNITIVE ABILITY:

- Ability to communicate effectively
- Ability to organize tasks
- Ability to exercise good judgment

SPECIFIC SKILLS:

- Ability to operate various skit equipment
- Memorization skills
- Must appropriately handle confidential information

(Reasonable accommodations may be made to enable a qualified individual with a disability or disabilities to perform the primary duties and responsibilities of the job.)