

MIDWESTERN INTERMEDIATE UNIT IV

TITLE: Interpreter **DATE:** May 21, 2003
REVISED: August 13, 2014

REPORTS TO: Supervisor of Special Education **APPROVED BY:** Board of Directors

JOB SUMMARY: Interpret, in sign language, what is said in the classroom, at lunchtime, during recess, or at assemblies.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Facilitate learning in the educational environment through sign language.
2. Provide academic support through sign language.
3. Facilitate communication between students and staff.
4. Perform other duties as assigned by the Supervisor of Special Education.

QUALIFICATIONS:

- Experience in working with hearing impaired individuals.
- Must score 3.5 or higher on the Educational Interpreter Performance Assessment (EIPA) **OR** hold elementary and/or secondary level certification based on the requirements at the time of posting **OR** hold certification from the Office for the Deaf and Hard of Hearing, Pennsylvania Department of Labor and Industry **OR** Registered Intern for the Deaf
- Submission of pre-employment medical examination (Section 148 of the Pennsylvania School Code)
- Must have valid driver's license
- Submission of a report of criminal history record from the Pennsylvania State Police (Section 111 of the Pennsylvania School Code)
- Submission of a clearance report from the Pennsylvania Department of Public Welfare in accordance with Act 151 of 1994
- Submission of Federal Criminal History Report in accordance with Act 114 of 2006
- Submission of Arrest/Conviction Report and Certification Form per Act 24 of 2011
- Such alternatives to the above qualifications as the Board of Directors may find appropriate and acceptable

PHYSICAL DEMANDS:

- Ability to reach above and below the waist
- Ability to use fingers to pick, feel and grasp objects
- Some stooping, bending, kneeling, and twisting of the body required
- Ability to lift and/or carry supplies weighing no more than 50 lbs.
- Ability to stand, walk, and sit for extended periods of time

SENSORY ABILITIES:

- Visual acuity
- Auditory acuity

WORK ENVIRONMENT:

- Typical educational environment
- Subject to inside and outside environmental conditions

TEMPERAMENT:

- Must possess excellent interpersonal skills
- Must be able to work in an environment with frequent interruptions
- Able to make judgments and work under a high level of stress

COGNITIVE ABILITY:

- Ability to communicate effectively
- Ability to organize tasks
- Ability to handle multiple tasks
- Ability to exercise good judgment

SPECIFIC SKILLS:

- Ability to operate student's equipment as needed
- Must appropriately handle confidential information

(Reasonable accommodations may be made to enable a qualified individual with a disability or disabilities to perform the primary duties and responsibilities of the job.)