

# *Webster Public Schools*

## *Bartlett Building Committee*

*District Administration Office*  
Michael Makara Conference Room  
77 Poland Street  
6:00 PM Monday, February 26, 2024

- I. Call to Order**
- II. Review of Previous Meeting Minutes for Approval**
  - a. January 16, 2024 (*Potential Vote*)
  - b. January 22, 2024 (*Potential Vote*)
- III. General Contractor Introduction**
- IV. OPM Report**
  - a. Update Budget to tie out to Commitments (*Potential Vote*)
    - i. Review Bid Day Savings Options/MSBA Grant Funding (*Potential Vote*)
    - ii. Review details of
      - 1. Overall Budget
      - 2. Budget adjustments
      - 3. Commitments
      - 4. Invoices
      - 5. Cashflow
  - b. Potential Invoice Work Flow (*Potential Vote*)
  - c. Potential Add Services/Budget Adjustments (*Potential Votes*)
    - i. Colliers Project Leaders
    - ii. Flansburgh Associates
    - iii. Delta Beckwith
    - iv. Town Engineer Fees
  - d. Project Schedule Review
- V. MSBA Project Funding Agreement (PFA)**
- VI. Design Team Report**
  - a. Chair Lift Update
  - b. Construction Start Up
  - c. Modular Closeout
  - d. FFE Process / Timeline
- VII. Groundbreaking Ceremony:** Monday, April 8 at 11:00 a.m.
- VIII. Approval of Warrant (*Potential Vote*)**
- IX. Executive Session**
  - a. Discussion re Bartlett High School Project Pursuant to G.L. c. 30A, §21(a)(3) (to discuss strategy regarding potential litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares).
- X. Approval of Rebid Settlement Agreement with Flansburgh Architects, Inc. (*Potential Vote*)**
- XI. Next Steps**
  - a. Next SBC meeting to be held on:
    - i. Monday, March 19, 2024 at 6:00 p.m.
- XII. Adjourn (*Potential Vote*)**

This Agenda has been prepared in advance and represents a listing of topics that are reasonably anticipated to be discussed at this meeting. However, the Agenda does not necessarily include all matters which may be taken up at this meeting.