

**SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
THURSDAY, NOVEMBER 30, 2023, 8:30 AM
REMOTE MEETING**

Present Via Zoom– School Committee: Brian Waterson, Sara Wilson

Present Via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent;

Per the governor's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Policy Subcommittee Meeting 11-30-23

Time: Nov 30, 2023 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/82514808111?pwd=aFBreGR0RWVtQXpJa2RjY3ArZkpMZz09>

Meeting ID: 825 1480 8111

Passcode: 845459

I. Call to Order

The meeting was called to order at 8:21 AM.

II. Review/Approval of Minutes

A motion was made by Mr. Waterson to approve the minutes of the Policy Subcommittee meeting from 11.2.23. The motion was seconded by Ms. Wilson and the minutes were approved.

III. Review of Current Policies

- B3 Warrant Signature - Minor edits will be recommended to paragraph five to fix what seem to be typos.
- F6 Public Access to Defibrillation Program - The Health Office reviewed the policy and recommended edits.
- I5 Home Schooling Policy - A few minor edits will be recommended. It was noted that the district policy does have additional language that the MASC policy does not include.
- K2 Gifts to and Solicitations By Staff - The MASC policy was updated since the last review of this policy. The MASC Policy includes references to several policies that the district does not have, so those references will be removed and/or not included.
- A5 Background Checks - There was review of the language surrounding adding SORI checks. It was noted that SORI checks will begin once the edits to the policy is approved by the full school committee but staff and volunteers will not be required to be SORI checked until their CORI needs to be resubmitted.

IV. Review of MASC Policies

Carlisle School Committee Policy Subcommittee Minutes

Meeting Date: 11/30/2023

Approved: 12/13/23

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- MASC IHAMA - PARENTAL NOTIFICATION RELATIVE TO SEX EDUCATION - There will be additional follow-up with the Middle School Principal and Health teacher to get feedback on the policy prior to the next meeting. The policy will be revisited at the next meeting.
- MASC EFE - CIVIL RIGHTS COMPLAINT POLICY FOR CHILD NUTRITION PROGRAMS - The August 2023 MASC Policy noted that this policy is new and required by the USDA Food and Nutrition Services. There was discussion regarding adding language from this policy into a current district policy rather than adding another policy. A draft revision of current policy A8.1 Non-Discrimination Policy Including Harassment and Retaliation with additional language will be shared at the next meeting for review.

V. Public Comments

There were no public comments.

VI. Adjourn Meeting

The next meeting of the subcommittee is scheduled for Wednesday, December 13 at 8:30 AM.

A motion was made and the meeting was adjourned at 9:12 AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
November 30, 2023

List of Documents Viewed or Reviewed:

B3 Warrant Signature
F6 Public Access to Defibrillation Program
I5 Home Schooling Policy
K2 Gifts to and Solicitations By Staff
A5 Background Checks
MASC IHAMA - PARENTAL NOTIFICATION RELATIVE TO SEX EDUCATION
MASC EFE - CIVIL RIGHTS COMPLAINT POLICY FOR CHILD NUTRITION PROGRAMS