

**SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
THURSDAY, OCTOBER 12, 2023, 8:30 AM
REMOTE MEETING**

Present Via Zoom– School Committee: Brian Waterson, Sara Wilson

Present Via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent;

Per the governor's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Policy Subcommittee Meeting 10-12-23

Time: Oct 12, 2023 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/81471183045?pwd=dU5iMGxndUZLUHBoeWpnTkx5VHJTUT09>

Meeting ID: 814 7118 3045

Passcode: 029822

I. Call to Order

The meeting was called to order at 8:33 AM.

II. Review/Approval of Minutes

A motion was made by Ms. Wilson to approve the minutes of the Policy Subcommittee meeting from 9.21.23. Mr. Waterson seconded the motion and the minutes were approved.

III. Review of Current Policies

- I2 Animals in School – There was discussion regarding adding language about therapy dogs similar to the language in the Tewksbury Public Schools policy. Also, the text “or on school grounds” will be added in the second sentence of the current policy.
- J1 Activity Fee – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.
- A1 School District Legal Status – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.
- B3 Warrant Signature – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.
- C6 School Council – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.
- C8 Website Publication Policy – Following review and discussion it was determined that the policy name would be changed to Internet Publication to mirror the MASC policy. Text would be updated under IV Safety Precautions, section B Student Photographs to reflect the current process of families opting out of media consent. Language surrounding staff access and removing access to the district website will be added as well as section III Content Standards from the MASC policy.
- E3 Life Threatening Allergy – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.

- F5 Pest Management – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.
- F6 Public Access Defibrillation Program – There will be follow-up with the school nurse regarding clarification of staff training. This policy will be revisited.
- F8 Use of School Facilities – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.
- F9 Use of School Playing Fields – After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.

IV. Review of MASC Policies

Health Education Policies will be reviewed at a future meeting.

V. Public Comments

There were no public comments.

VI. Adjourn Meeting

The next meeting of the subcommittee is scheduled for Thursday, November 2nd at 8:30 AM.

A motion was made and the meeting was adjourned at 9:21 AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
October 12, 2023

List of Documents Viewed or Reviewed:

I2 Animals in School
MASC Policy IMG - Animals in School
MASC Policy IMG A - Service Animals in Schools
J1 Activity Fee
MASC Policy JQ - STUDENT FEES, FINES, AND CHARGES
A1 School District Legal Status
MASC Policy AA - SCHOOL DISTRICT LEGAL STATUS
B3 Warrant Signature
MASC Policy DGA - AUTHORIZED SIGNATURES
C6 School Council
MASC Policy BDFA - SCHOOL COUNCILS
C8 Website Publication Policy
MASC Policy KDB - PUBLIC'S RIGHT TO KNOW
MASC Policy IJNDC - INTERNET PUBLICATION
E3 Life Threatening Allergy
F5 Pest Management
MASC Policy EBAB - PEST MANAGEMENT POLICY
F6 Public Access Defibrillation Program
MASC Policy EBC - EMERGENCY PLANS
F8 Use of School Facilities
MASC Policy KF - COMMUNITY USE OF SCHOOL FACILITIES
F9 Use of School Playing Fields