

**SCHOOL COMMITTEE  
POLICY SUBCOMMITTEE MEETING  
MINUTES  
THURSDAY, SEPTEMBER 21, 2023, 8:30 AM  
REMOTE MEETING**

Present Via Zoom– School Committee: Brian Waterson, Sara Wilson

Present Via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent;

Per the governor's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Policy Subcommittee Meeting

Time: Sep 21, 2023 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/86523032100?pwd=c0tVV2ozOEY1LyszenZ6U1FBSWFvdz09>

Meeting ID: 865 2303 2100

Passcode: 976081

**I. Call to Order**

The meeting was called to order at 8:32 AM.

**II. Review/Approval of Minutes**

A motion was made by Mr. Waterson to approve the minutes of the Policy Subcommittee meeting from 8.31.23. Ms. Wilson seconded the motion and the minutes were approved.

**III. Review of Current Policies**

- B1 School Committee By-Laws - The policy was reviewed and minor revisions were suggested to the Order of Business Section with regard to the order of agenda items.
- C9 Wellness Policy - School Nurse Lauren Sawyer proposed additional text be added to the policy as well as revisions to some of the text in the policy. Kitchen Manager Sue Robichaud requested the addition of text regarding USDA guidelines, smart snacks, vending machines, and food/beverage marketing in follow-up to an audit conducted in the spring of 2023.
- F2 Use of Cameras for Safety and Security - Members reviewed the current policy, compared it to the MASC policy, and were in agreement to adopt the MASC policy with minor edits, removal of several introductory sentences.

**IV. Review of MASC Policies**

Health Education Policies will be reviewed at a future meeting.

**V. Public Comments**

There were no public comments.

**VI. Adjourn Meeting**

A motion was made and the meeting was adjourned at 9:30 AM.

Respectfully submitted,  
Mary O'Regan  
Assistant to the Superintendent  
September 21, 2023

List of Documents Viewed or Reviewed:

B1 School Committee By-Laws

C9 Wellness Policy

MASC Policy ADF - SCHOOL DISTRICT WELLNESS PROGRAM

F2 Use of Cameras for Safety and Security

MASC Policy - ECAF - SECURITY CAMERAS IN SCHOOLS