

**SCHOOL COMMITTEE AGENDA  
WEDNESDAY, SEPTEMBER 12, 2018**

**I. Call to Order**

**II. Public Comments**

**III. Review of the Minutes**

- A. Meeting of July 16, 2018

**IV. Information/Discussion Items**

- A. Bay State Textiles Fundraiser – Rebecca Bromark
- B. School Committee Goals
- C. Superintendent Goals
- D. District Strategic Objectives
- E. Enrollment Update
- F. Facility Update
- G. Budget Calendar
- H. Student Handbook
- I. Husky Home Learning
- J. Change in Warrant Review and Signature

**V. Communications/Correspondence**

- A. Christine Lear – CSC Coffees
- B. Review of Communication

**VI. Superintendent's Report**

**VII. Members'/Committee Reports as Needed**

**VIII. Warrants**

- A. Payroll Warrant #0819; \$241,010.72
- B. Payroll Warrant #0519; \$222,963.51
- C. Accounts Payable Warrant #1319; \$49,400.38
- D. Accounts Payable Warrant #0719; \$145,726.96
- E. Accounts Payable Warrant #1019; \$63,849.35
- F. Payroll Warrant #1419; \$357,124.76
- G. Accounts Payable Warrant #1619; \$28,711.78
- H. Accounts Payable Warrant #1819; \$40,982.47

**IX. Action Items**

- A. Vote new member for Warrant Review and Signature

**X. Other Business**

**XI. Citizens' Comments**

**XII. Adjourn Meeting**

Adjourn to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to open session, for the following purposes:

Purpose 3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and

Purpose 7, To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements. Mass. Gen. Laws Ch. 39, 23B (1)-(7). G.L. c. 30A, sec. 22(g), consideration of release of executive session minutes from previous meetings.

The agenda items listed are those that the Chair reasonably anticipates will be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

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## **Carlisle School Committee Minutes July 16, 2018 Carlisle School Community Room 6:00 PM**

Present – School Committee: David Model - Chair, Mary Storrs, Josh Kablotsky, Christine Lear, Melynda Gambino.

Present – School Administration: James O’Shea, Superintendent; Susan Pray, Business Manager; Nancy Anderson, Assistant to the Superintendent/Recording Secretary.

Meeting Documents:

Minutes from 6/13/18		
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### **I. Call to Order**

In Mr. Model’s absence, Vice Chairman Mr. Kablotsky called the meeting to order at 6:09 p.m. Mr. Model joined the meeting at 6:16 pm and chaired the rest of the meeting.

### **II. Review of Minutes**

Ms. Storrs made a motion to approve the minutes of the meeting of June 13, 2018. Ms. Lear seconded the motion. After the Committee reviewed the minutes, noting the date will be changed to June 13, 2018, Ms. Lear, Mr. Model, Mr. Kablotsky and Ms. Gambino voted in favor of approving the minutes; Ms. Storrs abstained.

### **III. Information/Discussion Items**

The Committee posed several questions, including: What will we seek to accomplish in the coming year? How do we deal with the increasing special education population? Should we allocate resources differently? How can the CSC educate the town about why the School needs more of a budget increase? Mr. Kablotsky stated that we have a wonderful District, beautiful town and supportive community. There is a shared commitment to providing a great educational experience for our children. The arts, library, and special activities are threatened if funding is reduced. Increasing costs must therefore be addressed and the issue is whether the education of Carlisle children be provided in a more efficient and

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effective way from a budget perspective. For example, it is prudent to explore changing the middle school model before change is imposed on us. Ms. Lear noted that we have an incredible resource of the school property and wondered if the facility can be used in the summer to acquire increased revenue. Ms. Gambino noted that the Town has been supportive of the School and it's important to be strategic in discussions. Mr. Model echoed the idea of exploring different models to educate our children. Mr. O'Shea said the challenge is to bring change and opportunity for new educational experiences for our children. The definition of what is successful in education is changing. There are a number of ways to explore how we run as a district, beyond the financial implications. Mr. Model summarized that we've always led with what is best for students. However, we must also consider our resources.

Mr. O'Shea distributed the Concord and CCRSD district plan overview. The focus groups emerged with four themes. Students want to have services that are relevant to them. There are multiple paths to success. It's important to have a balance between academic achievement and well-being. An aim is to develop students who are culturally proficient in an innovative environment. Mr. Model noted that the CCRSD overview seems similar to the Carlisle process. Challenges include: How do we make the education process more inclusive? How do we account for the tremendous student needs that have to be fulfilled? Mr. O'Shea discussed the RISE (Reaching Independence through Supportive Education) program, which manages students with special needs in the Middle School age range. There has been discussion about exploring a similar program for the elementary grades, which would necessitate a commitment to resources for that program. The number of elementary students fit the profile to be in such a program would have to be explored. Mr. O'Shea discussed the co-teaching model that we are implementing for next school year. With the diversity of needs, students within a single grade and with a certain profile are grouped in a single classroom with one regular and one special educator. All students benefit in that classroom. Mr. O'Shea shared that teachers are collaborating and working on developing their skills this summer. Often when students have identifiable needs, the school hires more staff to meet those needs. Mr. O'Shea noted the importance of looking at alternative service delivery models. Mr. Kablotsky asked how does the school evaluate all of these models, to decide what to move forward with for future years? He noted that people have comfort zones and that can alter the perspective of what is working and what isn't. Mr. Model added that these are innovative pilot programs. In terms of assessment, if the scores of these students improve, then the model is likely working; if they decline, the model likely didn't work well. Mr. O'Shea said that teachers and administrators are thinking about how to assess the program.

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Students and parents will be solicited for feedback. He added that the grants program helped provide additional time for collaboration and assessment.

Ms. Storrs wants to look at other areas of the school. Mr. Model asked if we could pilot a grade 6-7 social studies program. Mr. O'Shea said that based on conversation in the last few months, administrators must talk with faculty and staff first. His plan is to engage the staff, give people opportunities to give feedback and offer ideas. Parents and students will be involved too. Mr. Model remarked that this is an opportunity to think outside our comfort zone to find a solution. The challenge of rethinking educational model is a good thing.

Expectations for the coming school year were discussed. Mr. Kablotsky would like to see a number of pilot ideas tried, modified and expanded upon. He said it is important to establish a process of evaluations and assessment of these programs. Ms. Storrs noted that it takes more than a year to evaluate a program. Mr. Model said that four educators are involved in these pilots; could they be challenged to come up with goals? Mr. Kablotsky posed a challenge; could we establish a culture that encourages innovation. Odden Pool money could be used for this. A goal would be to provide better educational experiences at lower costs, keeping quality education. Mr. O'Shea will engage teachers to identify initiatives for different programs.

Mr. Model asked for ideas for strategic goals for the CSC. Ms. Gambino is invested in the School Advisory Council (SAC) and the school communication plan. She would like to see more engagement of families and parents, and communications with families. She would like to implement platforms that encompass a lot of communication.

Ms. Lear put together a Facebook page; this is one more place where parents can see how CSC operates. She has been promoting a general understanding on what CSC is and does. Even with these initiatives, publicizing and communicating what CSC does, a lot of people do not attend CSC meetings. The thought is that if people are happy with what the school is doing, they do not attend meetings. One actionable item: parents felt more engaged when teacher communicated with them once a week, especially at the Elementary level. We need a strategy and plan to improve community engagement.

Mr. Kablotsky asked how we can make the district communicate better. He has heard negative feedback from parents who don't feel heard, listened to or responded to. There is a need for communication tailored to individual needs.

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Ms. Storrs feels that the CSC has an obligation to communicate to the greater community.

Mr. O'Shea is meeting more with each CSC member. One question is how do we use resources to meet the educational outcomes that we want? Mr. Kablotsky proposed that the focus be on sustainable financial plans that go beyond one-year budgets. Mr. Model and Mr. O'Shea will draft consolidated goals.

### **IV. Communications/Correspondence**

There was no new correspondence to circulate.

### **V. Superintendent's Report**

Highlights of Superintendent Jim O'Shea's report included:

Danny Flannery is retiring August 10

David Flannery is retiring December 31

Mr. O'Shea attended the MASS conference last week

Administrative retreat took place in early July

Mr. O'Shea has been working with Matt Mehler on transitions

The Lillian Award was given to Kathy Horan and Stage Casparis

Carlisle Master Planning Ideas workshop took place

Graduation

Cleaning of the buildings is underway

Police are doing an annual training at the school next week

### **VI. Members'/Committee Reports as Needed**

Ms. Gambino attended a meeting on the Caring for Carlisle Health Assessment. There is a Community Center feasibility study. Highland Building has safety and access issues. Ms. Gambino will represent the committee as the Town completes a Community Center feasibility study.

Facilities Committee: Mr. Kablotsky reported that the Town Hall is overrun with paper and needs a place to store it. The Highland Building is not a feasible location due to the concern about fire; there needs to be a sprinkler installed. The likely solution is installing storage containers behind the DPW shed for storage.

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## **VII. Action Items**

The following items were reviewed:

Vote for EDCO rep. Ms. Storrs made a motion to vote to appoint Mr. O'Shea as the EDCO representative; Mr. Kablotsky seconded the motion. All members present voted in favor.

## **VIII. Warrants (all FY 18)**

- A. Accounts Payable Warrant #8918; \$136,700.19
- B. Accounts Payable Warrant #8518; \$276,244.97
- C. Payroll Warrant #8718; \$286,415.50
- D. Payroll Warrant #8418; \$501,743.90
- E. Accounts Payable Warrant #9118; \$64,645.49
- F. Payroll Warrant #0219; \$233,405.89
- G. Accounts Payable Warrant #0419; \$24,143.39

Susan Pray was recognized and noted we are on track budget-wise.

Ms. Gambino noted that it would be helpful to summarize the procedures Ms. Pray has established as Business Manager to pass along to the next person. Ms. Pray also noted that this year is a bus contract year. She is sending it to 5-10 vendors. She is also pricing electricity.

## **IX. Other Business**

There was no other business.

## **X. Adjourn to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to open session, for the following purposes:**

**Purpose 2;** To conduct strategy sessions in preparation for negotiations with the elementary principal or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and

**Purpose 3;** To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body.

## **DRAFT**

Mr. Kablotsky made a motion to adjourn to executive session, for Purposes 2 and 3; Ms. Lear seconded the motion. The following votes were taken in roll call: Storrs, Aye; Gambino, aye; Lear, aye; Model, aye; Kablotsky, aye.

The public meeting was adjourned at 8:21 p.m.

Respectfully submitted,

Nancy Anderson  
Assistant to the Superintendent

## Draft School Committee Goals 2018-2019

### **Explore Restructuring**

With the Carlisle School enrollment projected to be declining at the middle school level for the foreseeable future, and with the financial pressures from the town, the School committee would like to explore possible models for restructuring resources and refining processes in order to meet the needs of students while staying within the existing budgetary restraints. Our goal would be to have two or more possible options identified by the end of the 2018-2019 school year with the intention of piloting a component in 2019-2020.

### **Communication**

The School Committee would like to focus on improving communication among district constituents and further engage members of the broader Carlisle Community. Strategies for meeting this goal could include acting upon the School Advisory Council's survey and recommendations, increasing individual teacher communication with families, and broadening family and community engagement and dialogue.

### **Collaborative District Leadership**

With the purpose of further strengthening the collaboration between the School Committee and the Superintendent of Schools, the Committee members are committed to collaborating more closely with the Superintendent on a one to one basis with more frequency.

If these goals meet with member approval, we can work on developing a plan to achieve and measure.



# Carlisle Public Schools

83 School Street Carlisle, MA 01741 Phone: 978-369-6550 Fax: 978-371-2400

## Superintendent Goals 2018-2019

### Student Development Goal

Support our new Middle School Principal Matt Mehler in his new supervisory role and ensure a shared vision of excellence in instructional practices and student achievement in the classroom among our Instructional Leadership Team (Middle School Principal, Elementary Principal, Student Services Director, and Superintendent). This will be measured by a high level of consistency on format, breadth and depth of classroom observation document and feedback, and 100% adherence with the Carlisle Educator Evaluation Process.

### Family Engagement/Professional Practice Goal

More effectively engage parents, families, and community members in the work of the district by providing opportunities for them to participate in conversations about district programming and contemporary educational issues, and by providing opportunities for the community to share feedback and perspectives on critical topics which the district is working on. Such topics would include but not be limited to *alternative structured learning time*, *student information systems*, *exploration of restructuring models for the middle school* and *participation in the national youth risk survey*.

### District Improvement Goal/Professional Practice

During the 2018-2019 school year I will work to devote at least 75% of administrative meeting time (Admin Team, Instructional Leadership Team) to district improvement goals, and I will improve my use of appropriate strategies to actively engage administrators in developing and sharing ways to effectively implement those goals at the school level.

### District Planning Goal

Working with my administrative team, faculty, staff and parents I will explore possible models for restructuring resources at the middle school level and refining processes in grades PreK-8 in order to meet the needs of students while also addressing declining enrollments and staying within the existing budgetary restraints. My goal would be to identify a number possible options by the end of the 2018-2019 school year with the intention of piloting a component in 2019-2020.

# **Carlisle Public Schools**

## **District Goals**

### **2017 - 2020**

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#### ***Vision Statement***

*The vision of the Carlisle Public Schools is to inspire intellectual and ethical excellence so our students are prepared to participate with integrity in a global community.*

#### ***Mission Statement:***

*The mission of the Carlisle Public Schools is to provide a collaborative and caring community in which each student is known, understood, and valued so that students can learn to their fullest potential in a safe, inclusive environment with high expectations and clear standards for all.*

#### ***Core Values:***

*Academic Excellence*

*Creativity*

*Respect*

*Responsibility*

*A fuller expression of these values would include . . .*

*We always look beyond what we now know.*

*We constantly work to know more.*

*We are respectful toward all in our community.*

*We use what we know to help others.*

*We take responsibility for ourselves and for others.*

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It should be understood that the following district strategic objectives will be pursued within the framework of a fiscally responsible budget.

#### ***Objective 1: Provide a Rich, Rigorous and Relevant Curriculum:***

Provide a rich, rigorous, and relevant curriculum, which ensures students develop academic and intellectual skills, along with, the social and emotional competence to be confident, engaged and successful global citizens in the 21<sup>st</sup> century.

1. Increase student awareness of and responsiveness to the challenges and benefits of digital citizenship.
  1. Work with grade level teachers, integration specialist, and media specialist to support the implementation of our k-8 curriculum
  2. Continue to coordinate and offer special presentations for students and families that address the topics of Internet safety, security, and managing the impact of technology on their lives.
2. Solidify the presence of Computer Science (coding and programming) within our curriculum.
  1. Work with administrative team, teachers, and Engineering assistant to include additional computer science related activities, lessons, projects, and programs in grades Pre-k-8
  2. Create a Science, Technology and Engineering curriculum committee to identify a scope and sequence for computer science, programming, and engineering education in grades pre-k-8.
  3. Work with Technology Committee, grade level teachers, Engineering assistant, and administration to identify additional computer science curricular opportunities where appropriate.
3. Use technology to broaden student awareness of their world from a global perspective.
  1. Continue to work with Technology Integration Specialist, Library Media Specialist and classroom teachers to identify at least two additional opportunities to connect our classrooms with classrooms beyond Carlisle.
  2. Reach out to identified schools to explore possibilities of collaboration.

3. Identify technological tools and apps necessary to facilitate connections.
  4. Pilot collaborative projects and share outcomes with school community.
4. Evaluate our current World Language program and determine the future direction for the program.
    1. Reconvene the World Language Study Committee made up of teachers, administrators, parents, and students to explore world language program options and to make a recommendation as to the direction of our World Language Program with regards to the program design.
      1. Identify committee members
      2. Research program possibilities
      3. Make recommendation for future program design
  5. Review our Social Studies and Math curriculum to ensure rigor, relevance, and alignment with state frameworks, as well as, identified local outcomes.
    1. Convene Social Studies and Math Curriculum Committees
    2. Review existing curriculum to ensure alignment K-8
    3. Research curriculum trends in best practices in the respective fields
    4. Identify gaps and areas for progress in each curriculum
    5. Identify a plan of action to ensure sustained rigor and relevance
  6. Increase professional development opportunities designed to support the integration of technology into teaching and learning, and to support the use of technology as a tool to connect with classrooms and communities outside of Carlisle.
    1. Work with Technology Committee to develop Technology Professional Development survey
    2. Identify strategies, programs, and applications to design professional development opportunities around.
    3. Explore the possibility of developing and utilizing a video production studio.
    4. Design professional development opportunities with multiple access points for teachers
    5. Provide additional support to teachers as they pilot new activities
    6. Assess impact of piloted activity

**Objective 2: Build a Community of Respect and Inclusion in a Safe and Healthy Learning environment:**  
 Build a community of inclusion, which understands, accepts and embraces diversity, where all students feel known, cared for, welcome, respected and enjoy their educational experience.

1. Improve school climate for all students and enhance student self-advocacy skills through the introduction and implementation of the Olweus program.
  1. Conduct professional development training with faculty and staff
  2. Introduce Olweus program to students through whole school assembly
  3. Integrate class meetings with Olweus lessons into existing advisory time.
  4. Introduce parents to the Olweus Program through parent presentation at Back to School Nights
  5. Implement Olweus program consistently with students over the course of the year.
  6. Establish check-in points throughout the year to assess program implementation and fidelity.
  7. Conduct Olweus survey to assess program implementation.
2. Decrease student stress and anxiety through school based initiatives
  1. Continue our Challenge Success work designed to teach balance and perspective to students
  2. Expand the no homework pilot program to 2<sup>nd</sup> grade
  3. Work with grade level teachers to expand classroom practices designed to reduce stress and anxiety
3. Create a school community that demonstrates cultural proficiency, and a commitment to meeting the diverse needs of students and families.

1. Create avenues for parents and students to share their experiences as they pertain to the topics of diversity and acceptance in our school community.
  2. Integrate new diversity sensitivity workshops into the 7<sup>th</sup> and 8<sup>th</sup> grade curriculums.
  3. Provide a faculty and staff workshop on diversity awareness and sensitivity.
4. Increase professional development opportunities for faculty and staff to effectively address diversity in the classroom.
1. Provide faculty and staff with training designed to heighten awareness and sensitivity to issues of diversity
  2. Conduct school-wide cultural proficiency self-assessment
  3. Analyze cultural proficiency data to identify areas for further growth
  4. Encourage and support faculty member's access to outside of district professional development focused on diversity and active anti-racism.
5. Increase opportunities for teacher leadership and career growth
1. Work with interested teachers on developing Carlisle Teacher Training Program
  2. Reach out to area colleges and universities to encourage collaborative efforts pertaining to teacher training
  3. Support student teacher practicums within the district at both the elementary and middle school levels.
  4. Support teachers and specialists in leading new initiatives and professional development.
  5. Assess the impact of teacher leadership on the success and sustenance of new initiatives.
6. Improve student and family satisfaction with the school dining room experience.
1. Provide a more diverse menu of food items with a focus on nutritious and delicious food
  2. Create opportunities for students and families to share their thoughts, ideas, and feedback on the dining room experience.
  3. Implement at least 2 new ideas designed to engage students in their dining experience

**Objective 3: Ensure Equity and Excellence in Learning:**

Ensure that all students have access to high quality content and differentiated instruction that provides for the academic, social and emotional supports required to ensure success for all students.

1. Increase the use and effectiveness of our Tiered System of Supports, with a focus on our Tier II supports.
  1. Ensure that all students are being assessed using a standardized progress monitoring system.
  2. Use student performance data to identify students requiring supplemental services.
  3. Provide training on Limited Literacy Intervention to those faculty and staff who will be providing Tier II interventions.
2. Ensure that all students have the opportunity to develop their social emotional intelligence as a consistent part of their educational experience.
  1. Implement our Olweus program with fidelity.
  2. Work with grade level teachers, integration specialist, and media specialist to implement k-8 curriculum
  3. Assess our existing social and emotional group supports and create additional support groups as necessary.
3. Increase professional development opportunities for teachers in order to improve the school experience of our English Language Learners

1. Work with ELL teacher and classroom teachers to identify areas of need.
  2. Identify interest in school based professional development programs in ELL to meet MA DESE recertification requirements.
  3. Support specific and broad based professional development with district resources where identified.
4. Increase professional development opportunities for teachers in order to ensure effective implementation of our tiered system of support.
  1. Assess current implementation of research based progress monitoring systems
  2. Provide professional development pertaining to the use of identified universal screener and Aimsweb.
  3. Work with teachers to ensure implementation.
5. Create professional development opportunities to support paraprofessional effectiveness and connectedness
  1. Administration and special education faculty will work together to continue professional development activities to support paraprofessional.
  2. Paraprofessionals will be included in early release professional development programming where appropriate.
  3. Early release time will be specifically designated for paraprofessional to work with district administration on addressing support service challenges.
  4. The effectiveness of these strategies will be assessed via data gathering with cooperating teachers and end of the year paraprofessional surveys.
6. Explore participation in the Youth Risk Behavior Survey, with the goal of improving our responsiveness to the social and emotional needs of our students.
  1. Join the Emerson Hospital Youth Risk Behavior Survey consortium.
  2. Engage parents and school community in conversations regarding the appropriateness and benefits of the YRBS.
  3. Make a determination if we wish to pursue survey administration to grades 6 and 8.
  4. Utilize survey data to focus social emotional supports, develop additional supports, and to guide the development of our Health/Wellness curriculum

User: Nancy Anderson  
Academic Year: 2018-2019

# Carlisle School

HR Assign BY GL BY LastName

Time: 11:30:47  
Tuesday, September 11, 2018

Room	Teacher	GL Students	M	F	Total
Casa1-S2	Ms. Casazza	01	7	8	15
Gera1-S2	Ms. Gerade	01	8	8	16
Grad1-S2	Ms. Grady	01	8	8	16
Hunt1-S2	Ms. Hunt	01	6	9	15
			<b>29</b>	<b>33</b>	<b>62</b>
Caro2-S2	Ms. Caron	02	8	7	15
Gilc2-S2	Ms. Gilchrist	02	9	7	16
Katz2-S2	Ms. Katz	02	9	7	16
Vana2-S2	Ms. Vanaria	02	9	6	15
			<b>35</b>	<b>27</b>	<b>62</b>
Cox3-R13	Ms. Cox	03	10	10	20
Morr3-R1	Ms. Morris	03	11	9	20
Niem3-R1	Ms. Niemierko	03	12	8	20
OD	Outside Distric	03	0	2	2
			<b>33</b>	<b>29</b>	<b>62</b>
DeFo4-R2	Mr. DeForest	04	12	9	21
King4-R2	Ms. King	04	12	8	20
McCa4-R2	Ms. McCabe	04	12	9	21
OD	Outside Distric	04	1	1	2
			<b>37</b>	<b>27</b>	<b>64</b>
Deno5-G2	Ms. Denaro	05	10	9	19
Glea5-G2	Ms. Gleason	05	10	9	19
Naro5-G2	Mr. Naroff	05	11	8	19
Putn5-G2	Ms. Putnam	05	10	9	19
			<b>41</b>	<b>35</b>	<b>76</b>
Gale6-G1	Mr. Gale	06	9	7	16
Gray6-W1	Ms. Gray	06	9	7	16
OD	Outside Distric	06	1	0	1
Stac6-G1	Ms. Stack	06	9	7	16
Zuck6-W1	Mr. Zuckerman	06	9	7	16
			<b>37</b>	<b>28</b>	<b>65</b>
Cran7-G1	Mr. Cranston	07	8	9	17
Hay7-W10	Ms. Hay	07	10	7	17
Murp7-W1	Ms. Murphy	07	11	8	19
OD	Outside Distric	07	2	0	2
Perr7-W1	Ms. Perry	07	10	8	18
			<b>41</b>	<b>32</b>	<b>73</b>
Kilm8-W1	Mr. Kilmartin	08	9	8	17
Mars8-G1	Ms. Marsh	08	8	11	19
OD	Outside Distric	08	0	2	2
Pixl8-W1	Ms. Pixley	08	9	9	18
Spie8-W1	Ms. Spiegel	08	8	9	17
			<b>34</b>	<b>39</b>	<b>73</b>
GrahK-S1	Ms. Graham	KT	9	10	19
SeveK-S1	Ms. Severy	KT	10	9	19
WestK-S1	Ms. Weston	KT	9	10	19
			<b>28</b>	<b>29</b>	<b>57</b>
HardPK-S	Ms. Hardimon	PK	8	6	14
			<b>8</b>	<b>6</b>	<b>14</b>
<b>Female:</b>		<b>285</b>			
<b>Male:</b>		<b>323</b>			
<b>Total:</b>		<b>608</b>			

Carlisle Public Schools  
Facility Activity  
Summer 2018

**2018 Summer Facility Projects**

- Several classroom moves were completed.
- A sweep of the buildings was done for any hazardous chemicals, paints or medical waste and other materials were removed from the buildings and disposed of by licensed contractors.
- Interior Painting:
  - Robbins Faculty Room Skylights.
- Exterior Painting
  - Wastewater Treatment Plant
- Flooring Replacements:
  - Grant building End of Corridor (tile)
  - Wilkins Bathrooms (Ceramic)
  - Grant learning Center (Carpet tiles)
  - Corey Kitchen locker room.
- Corey gym equipment was inspected & tested. Maintenance done.
- Corey Gym – Climbing Cargo net removed.
- Wilkins OT Room apparatus inspected & tested.
- Robbins Corridor-Exterior Glass Replacements – for safety.
- Brick Building - Roofing & Flashing repairs -

**Pending or in progress:**

- Repair of the playground “spiral slide “.
- Tree Evaluation for Safety – Carlisle Castle
- Tree Work – repairing Storm damage- Carlisle Castle.
- Door hardware repairs – Robbins & Corey
- HP door operators – installation (Wilkins, Corey & Robbins)
- Green Communities Grant – Replacement of classroom lighting fixtures with high efficiency type.
- Corey Stage – replacement of white backdrop curtain.
- Add safety ground cover at Carlisle Castle Play area.

## **Fiscal 2020 Proposed Budget Calendar and Timeline**

<b>September</b>	4	Initial meeting with David Model and Sue Pray to establish calendar and preview budget.
	6	Introduce budget calendar to admin team. Principals and Director seek input from faculty and staff.
	11	School Committee Budget Team (David, Melynda, Sue, Jim) meeting with Scott Triola Finance Committee Liaison Business Office 8 AM
	12	Present Budget Calendar to School Committee 7 PM
	17	School Committee Budget Team meeting Business Office 8 AM
	20	Principals and Director submit needs during admin Team meeting
	27	Budget Team finalizes presentation for faculty and staff Business Office 8 AM
<b>October</b>	2	Faculty and staff budget presentation (Jim) 3:20 PM
	4	School Committee Budget Team meeting with Scott Triola Business Office 8 AM
	9	Budget Team finalizes presentation for School Committee 8 AM
	10	Initial Budget Presentation to the School Committee 7 PM
	18	Budget Team meets to make any necessary presentation adjustments 8 AM
	23 or 25	Budget Team prep for Finance Committee Presentation Bus Office 8 AM
	29	Finance Committee presentation Town Hall 7 PM (tentative)
<b>November</b>	30	Budget Team makes final adjustments to budget presentation Business Office 8 AM
	8	Meet with Scott Triola if needed
	14	Final Budget presentation to the School Committee 7 PM