

**Carlisle School Committee  
Policy Subcommittee**

Minutes

Thursday, October 10, 2019

Spalding Conference Room,

Carlisle Schools, 83 School Street, Carlisle, MA 01741

9:00 a.m.

Present – School Committee: Christine Lear - Chair, Eva Mostoufi, Sara Wilson

Present – School Administration: James O’Shea, Superintendent; Nancy Anderson, Assistant to the Superintendent.

Meeting Policies for Review:

A Qualified Individual with a Disability	Athletic Concussion Policy	Communicable Diseases
Health Policy Manual	Life Threatening Allergy Policy	Medication Administration Policy
Policy on School Attendance	School Committee Ethics Policy	Sexual Harassment Policy
Student Discipline	Student Rights and Responsibilities	

**I. Call to Order**

Chair Christine Lear called the meeting to order at 9:10 a.m.

**II. Public Comment Period**

There were no comments.

**III. Review/Approve Minutes**

Ms. Mostoufi made a motion to approve the minutes of the meeting of September 18, 2019; Ms. Wilson seconded the motion. All members present voted in favor of approving the minutes. These were voted again later at the School Committee meeting on November 13, 2019. Ms. Lavery made a motion to approve the Policy Subcommittee minutes of September 18, 2019; Ms. Mostoufi seconded the motion. The following votes were taken in roll call: Model, aye; Wilson, aye; Lear, aye; Mostoufi, aye; Lavery, aye.

**IV. Review Policies**

The following policies were discussed, and will be reviewed in one or more subsequent School Committee meetings:

- A. A Qualified Individual with a Disability

- B. Athletic Concussion Policy
- C. Communicable Diseases
- D. Health Policy Manual
- E. Life Threatening Allergy Policy
- F. Medication Administration
- G. School Attendance
- H. Student Discipline

#### **V. Adjourn Meeting**

Ms. Mostoufi made a motion to adjourn the meeting; Ms. Wilson seconded the motion. All members present voted in favor of the motion. The meeting was adjourned at 11:00 a.m.

Respectfully submitted,



Nancy Anderson  
Assistant to the Superintendent