



Carlisle Public School

FY'20/21 School Committee Budget Discussion

April 20, 2020

FY 2020 Overview

- Assumptions:
 - Schools will not reopen this scholastic year
 - Chapter 70 and Circuit Breaker funding unaffected for this year
 - Current situation:
 - Salaries continued (professional and support) through June 30
 - Transportation salaries and fixed costs continued
 - Reductions in spending on supplies, maintenance, utilities and gasoline
 - Some potential increases to technology
 - Private tuition rebates (Out of District) TBD but assume none
 - Summer school and SPED “additional services” will offset some savings (see later)
 - However, CPS will save some operating expenses compared with its FY 20 budget

Projected Spending as of June 30, 2020

FY20 Year End Projection (assuming no return to school)					
	FY20 Budget	FY20 Spent YTD	Encumbered	Savings	Notes
REGULAR EDUCATION					
Instructional Salaries	5,267,616	\$ 3,485,162	\$ 1,800,610	\$ 36,844	
Tech Salaries & Support	242,821	\$ 160,664	\$ 82,157	\$ 0	
Instructional supplies	268,319	\$ 40,676	\$ 10,649	\$ 155,316	Savings due to remote operations
TOTAL REGULAR EDUCATION	5,778,756	\$ 3,686,503	\$ 1,893,416	\$ 192,161	
SPECIAL EDUCATION					
Salaries, services, supplies	2,320,811	\$ 1,504,965	\$ 776,818	\$ 39,028	
Transportation	130,868	\$ 75,288	\$ 55,580	\$ -	We do not anticipate a rebate
Tuition	289,269	\$ 90,679	\$ 177,854	\$ 20,737	
Contingency	163,030	\$ -	\$ -	\$ 163,030	2 OOD placeholders not used
TOTAL SPECIAL EDUCATION	2,903,978	\$ 1,670,931	\$ 1,010,251	\$ 222,795	
STUDENT SERVICES					
Salaries; psych, health supplies	350,642	\$ 235,001	\$ 114,390	\$ 1,252	
transportation	56,194	\$ 29,055	\$ 7,807	\$ 19,332	Savings due to remote operations 15% reduction to contract for gas not used
transportation	363,520	\$ 244,935	\$ 100,798	\$ 17,787	
TOTAL STUDENT SERVICES	770,356	\$ 508,990	\$ 222,995	\$ 38,371	
ADMINISTRATION					
School Committee	36,085	\$ 30,294	\$ 1,969	\$ 3,823	
Salaries, pd, supplies	1,086,963	\$ 814,849	\$ 236,226	\$ 35,888	Savings due to remote operations
TOTAL ADMINISTRATION	1,123,048	\$ 845,143	\$ 238,195	\$ 39,711	
OPERATIONS					
Custodial	540,882	\$ 409,514	\$ 131,193	\$ 176	
Utilities	257,042	\$ 189,614	\$ 46,549	\$ 20,878	Savings due to remote operations
Maintenance	185,204	\$ 115,605	\$ 52,119	\$ 17,479	Savings due to remote operations
TOTAL OPERATIONS	983,128	\$ 714,734	\$ 229,861	\$ 38,533	
TOTALS	11,559,266	\$ 7,426,301	\$ 3,594,718	\$ 531,570	

FY 2021 Overview

- Assumptions

- Schools do reopen in late August

- Budget as proposed in early 2020:

- Largely driven by contractual increases (89% of total budget)
 - 2% COLA for teachers, mirrored by staff
 - Steps and lanes for teachers
 - Fixed contracts (utilities, transportation)
- SPED remains the biggest variable
 - Proposed two private placement placeholders as contingency

- Current information:

- At least two likely new private placements will use up the \$160K contingency “placeholders” in the budget
- There will likely be an overhang of other SPED needs due to the interruption in services
- There will likely be increased technology needs to ensure remote learning is always a robust option

Proposed Uses of Savings

- Summer school
 - Regular education option will mirror SPED model
 - 5 weeks, 3 days per week, 3 hours per day
 - Core subjects only
 - Voluntary, but anticipate high participation
 - No transportation or meals provided
 - Cost estimated \$130K
- SPED “additional services”
 - “Catch up” model to support interruption of in-person services normally provided to Tier III students will require additional resources
 - Cost estimated at \$50K
- General contingency for the unknown
 - E.g. change to Circuit Breaker formula
 - Estimated at \$50K

Proposed Model

Category	Notional Estimate
Anticipated savings as of 6-30-20	\$530,000
Summer school June/July 2020	\$130,000
Reserve for SPED Additional Services	\$ 50,000
Reserve for other contingencies	\$ 50,000
Return to Town	\$300,000

Summary and Risks

- By returning all available savings to the Town, CPS is acknowledging the need to provide the Town as much “dry powder” as practical to address unknown shortfalls and ensure critical functions can continue
- CPS will enter the 2021 scholastic year without any prepaid expenses, a \$250K departure from past practice
- CPS believes that the two “placeholder” private placements in its 2021 budget are already needed, leaving CPS without any contingency for additional placements
- CPS does not know whether DESE will adjust its “Circuit Breaker” formula for FY21 (\$X assumed in the budget)
- CPS trusts that the Town will implement a mechanism to transfer funds in FY 21 should contingency be needed for any of the above reasons

Reference Slides

Carlisle Public Schools Enrollment Projections for FY21

Grade	Actual Grade Size 18-19	Actual Sections 18-19	Average Class Size 18-19	Projected Grade Size 19-20	Actual Grade Size 19-20	Actual Sections 19-20	Average per section 19-20	Projected Grade size 20-21	Projected Sections 20-21	Average per section 20-21	Guideline
Pre-K	14	1	15	15	14	1	14	15	1	14	<18
K	57	3	19	55-57	52	3	17	55-57	3	18	<18
1st	62	4	16	57-59	62	4	16	55-57	3	18	<18
2nd	62	4	16	62-64	66	4	17	62-64	3	21	<18
Pre-K-2	195	12		189-195	194			191-197			
3rd	62	3	21	62-64	69	4	17	66-68	3	17	<21
4th	64	3	21	62-64	64	3	21	69-71	4	18	<21
5th	76	4	19	64-66	66	3	22	64-66	3	22	Triad
3-5	202	10		188-194	199			199-205			
6th	65	4	17	76-78	77	4	19	66-68	4	18	MS Model
7th	73	4	19	65-67	66	4	17	77-79	4	19	MS Model
8th	73	4	19	73-75	73	4	19	66-68	4	17	MS Model
6-8	211	12		214-220	216			207-213			
Total Pre-K-8	608	34		591-609	609	34		594-612	32 +2		

	FY19 FTE	FY20FTE	FY21FTE
Special Educators	19.8	19.8	19.8
Specialists	15.4	14.4	15.4
TOTAL Contracted FTE	69.2	68.2	69.2

Carlisle Public School FY20 – FY 21 Budget Comparison

	FY20 Budget	% of Total Budget
Staffing Expense (Compensation)		
Regular Education	\$ 5,498,052	44.8%
Special Education	\$ 2,435,384	19.8%
Student Services	\$ 352,077	2.9%
Administration	\$ 676,045	5.5%
Facilities	\$ 425,630	3.5%
Substitutes/Leave	\$ 140,007	1.1%
Other?	\$ 187,646	1.5%
TOTAL STAFFING	\$ 9,714,841	79.1%
SPED (Non-Staffing)		
OOD Tuition	\$ 590,670	4.8%
Contracted Services	\$ 82,300	0.7%
Transportation (CASE)	\$ 150,576	1.2%
Other?	\$ 138,613	1.1%
TOTAL SPED (NON-STAFFING)	\$ 962,159	7.8%
Facilities		
Electricity	\$ 150,013	
Gas Heat	\$ 77,109	
Water/Waste	\$ 21,100	
Maintenance & Repairs	\$ 160,205	
Other?	\$ 124,072	
TOTAL FACILITIES	\$ 532,499	4.3%
Information Technology (IT)		
Hardware	\$ 51,752	
Software	\$ 50,472	
TOTAL IT	\$ 102,224	0.8%
TRANSPORTATION (BUSES)	\$ 398,520	3.2%
CURRICULUM & MATERIALS	\$ 202,664	1.7%
STAFF TRAINING AND DEVELOPMENT	\$ 70,566	0.6%
EARLY RETIREMENT	\$ 62,344	0.5%
LEGAL	\$ 6,366	0.1%
MISC (TRAVEL, DUES, ETC.)	\$ 66,297	0.5%
Contingency		
SPED?	\$ 160,030	
TOTAL CONTINGENCY	\$ 160,030	1.3%
TOTAL BUDGET	\$ 12,278,510	100.0%
Budget Offsets		
Student Fees (Full-day K, MS Bus, etc.)	\$ (181,813.00)	
Grants	\$ (154,300.00)	
Circuit Breaker	\$ (138,371.00)	
Other?	\$ (244,760.00)	
TOTAL OFFSETS	-719,244	-5.9%
TOTAL TOWN FUNDED	\$ 11,559,266	94.1%

	FY21 Budget	% of Total Budget
Staffing Expense (Compensation)		
Regular Education	\$ 5,762,915	46.1%
Special Education	\$ 2,472,375	19.8%
Student Services	\$ 367,821	2.9%
Administration	\$ 691,257	5.5%
Facilities	\$ 434,142	3.5%
Substitutes/Leave	\$ 105,047	0.8%
Other?	\$ 179,158	1.4%
TOTAL STAFFING	\$ 10,012,716	80.0%
SPED (Non-Staffing)		
OOD Tuition	\$ 589,983	4.7%
Contracted Services	\$ 71,415	0.6%
Transportation (CASE)	\$ 130,000	1.0%
Other?	\$ 33,871	0.3%
TOTAL SPED (NON-STAFFING)	\$ 825,269	6.6%
Facilities		
Electricity	\$ 157,505	
Gas Heat	\$ 80,964	
Water/Waste	\$ 22,596	
Maintenance & Repairs	\$ 188,216	
Other?	\$ 128,288	
TOTAL FACILITIES	\$ 577,569	4.6%
Information Technology (IT)		
Hardware	\$ 46,492	
Software	\$ 45,472	
TOTAL IT	\$ 91,964	0.7%
TRANSPORTATION (BUSES)	\$ 420,000	3.4%
CURRICULUM & MATERIALS	\$ 199,866	1.6%
STAFF TRAINING AND DEVELOPMENT	\$ 70,927	0.6%
EARLY RETIREMENT	\$ 59,044	0.5%
LEGAL	\$ 6,684	0.1%
MISC (TRAVEL, DUES, ETC.)	\$ 62,620	0.5%
Contingency		
SPED?	\$ 166,000	
Subs?	\$ 18,000	
TOTAL CONTINGENCY	\$ 184,000	1.5%
TOTAL BUDGET	\$ 12,510,660	100.0%
Budget Offsets		
Student Fees (Full-day K, MS Bus, etc.)	\$ (181,600.00)	
Grants	\$ (149,900.00)	
Circuit Breaker	\$ (283,000.00)	
Other?	\$ -	
TOTAL OFFSETS	-614,500	-4.9%
TOTAL TOWN FUNDED	\$ 11,896,160	95.1%

Does not reflect movement of \$80K from LTC to Op budget

Capital Items

- \$80,000 for technology
 - Moved into operating budget
 - More important than ever!
- \$28,750 for fire alarm upgrade
 - Code compliance issue, need to complete
- \$25,764 for replacement tractor
 - HOLD FOR NOW