

SEPAC Meeting

17 September 2019 /9:25AM-11:15AM / COMMUNITY ROOM ROBBINS BUILDING

Attendees

LORI BRUCE, DIRECTOR OF STUDENT SUPPORT SERVICES, M.ED

ANGELA RICHARDSON, CO-CHAIR SEPAC

KATE MAZZOLA, CO-CHAIR SEPAC

MELISSA SUDERMAN, TREASURER

ATARA KORIK, SECRETARY

MEREDITH BIELECKI, PUBLICITY

KATE ROTMAN, PARENT

CAROL YELLE, BOARD MEMBER OF CCHS SEPAC

Agenda

Last Meeting Follow-up

1. Meeting Minutes of May 29, 2019 were reviewed and approved at 9:40 am. Kate Mazzola made a motion to approve, Atara Korik 2nd the motion.
2. Welcome Director of Student Support Services (DSSS), and update from DSSS
3. Federation of Children with Special Needs 2019-2020 membership discussion
4. Back-to-School night plans
5. Summer School Survey
6. SEPAC Board member terms
7. Solicit input for next SEPAC meeting

New Business

1. Lori B. - Introduction and vision for the school year.
2. Parent Survey- Summer School and Tutoring
3. SEPAC Board Members Terms and Federation of Special Needs Membership
4. Movie Screening
5. Group Workshops
6. Back to School Nights

MEETING MINUTES

1. Lori Bruce DSSS

- Two major focuses for the school year are streamlining IEPs and Summer School Program.
- Lori has been reviewing IEPs for trends. She is in the process of streamlining all IEPs.
- Lori B. putting together E-Sped training for all teachers.
- Parents asked, How are IEPs written? How are teachers trained? This brought up the suggestion on a possibility for a 411 workshop about IEP.
- Another parent asked if Lori B. has talked with Concord Carlisle about transferring/transitioning students from 8th grade to High School? Lori B. has been in touch and has a plan in place, for those transitioning into high school.
- Another parent asked who is the Director of the Preschool. Lori B. answered that she oversees all Special Ed. She also oversees the general ed of the preschool too.
- The preschool is play based and not nationally accredited.
- Lori B. wants revise summer school program.
- Lori B. mentioned moving the summer school program towards a more project based program. See #2 for summer school info.
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2. Parent Survey, Summer School and Tutoring

- Revise Summer School program.
- Extend from 3 weeks to 5 weeks, 3 days a week.
- Hired SLP from Concord.
- Lots of issues surrounding tutoring.
- Send out Survey Monkey to Parents.

2. Parent Survey, Summer School and Tutoring (Continued)

- Survey Monkey to address issues that parents may face. Eg. being a working parent, vacation etc...
- SEPAC needs to draft objectives for the survey. See what parents are interested in.
- A question was raised, Who is summer school for? Is it just for students on IEPs or General Ed too? Are parents interested in sending kids to summer school?
- Could also add if parents are interested in a specific IEP workshop.
- Survey should be sent to the whole school through the school.
- Survey should also be kept short, not too many questions.
- Lori B. will revisit last years budget.
- A parent commented on it can take time to get things set up and running.
- One of the SEPAC board members will put together a google Doc for possible Survey Monkey questions.

3. SEPAC Board Member Terms and Board Meeting and Federation Membership

- Board Member terms will be discussed next meeting.
- Carol Y. will send a copy of Bylaw changes for Board Member terms.
- There is a Concord/Carlisle board meeting on the 26th.
- Now there are three different versions of Basic Parent Rights.
- There was talk about budding up with other districts for parents rights.
- A parent asked where is the funding coming from? Are we responsible for covering the cost?
- A parent asked if we could use the funds from the Treasury? Which we can. However most parents agreed that it would be better used towards a speaker or event.
- Another parent asked, who is going to attend? Maybe we could have the school pay this year and see how it goes? Then gauge if we should use the presentation the school has if low turn out?
- The idea was brought up of maybe attending a presentation of Basic Rights in another district to see how we feel about joining.

- A parent mentioned we should get in touch with Leslie Leslie from the Federation about any training, questions or content we may be wondering about.

3. SEPAC Board Member Terms and Board Meeting and Federation Membership

(continued)

- Lori B. mentioned that the joining fee is not supposed to come out of school budget per Business Manager.
- Lori B. asked Supra and it was approved to come out of school budget.
- Kate Mazzola put forth a motion for the SEPAC to join the Federation of Special Needs if paid in full by Carlisle Public School. Motion seconded by Atara Korik. Motion approved by board at 10:56am
- Angela Richardson will pay for Federation and will be reimbursed by CPS.
- School Committee needs to appoint a rep for SEPAC. MA law states that all in district schools must have a SEPAC.
- Lori B. will reach out to School Committee member Eva Mostoufi

4. Movie Night

- “**Intelligent Lives**” by Dan Habib
- Acton/Boxborough to have screening with guest speaker, Melanie Perkins McLaughlin.
- Carol Yelle will forward information.

5. Back to School Night

- Need brochures updated and printed.
- Need to staff tables
- Meredith B. will help with brochures and list of dates of meetings.
- Meredith will send dates to Mosquito.

6. Group Workshops

- Contact and Invite Sally Quinn Reed, Center for Parents and Teachers.

Meeting was adjourned at 11:15 am

Action Items

1. Join Federation
2. Google Doc for Survey Monkey
3. Follow up on table for back to school night.

Next Meeting Agenda

1. Possible workshops
2. Join Federation of Children with Special Needs 2019-2020 membership
3. Summer School Survey Monkey
4. SEPAC Board member terms
5. Solicit input for next SEPAC meeting