

GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
REGULAR MEETING MINUTES
January 22, 2024

The School Board of Grand Forks Public School District No. 1 met in regular session on Monday, January 22, 2024, at the Mark Sanford Education Center with President Amber Flynn presiding.

Board Members Present: Josh Anderson, Amber Flynn, Monte Gaukler, Joel Larson, Eric Lunn, Bill Palmiscno, and Cynthia Shabb. **Absent:** Dave Berger and Jeff Manley.

Student Board Members Present: Maggie Barker. **Absent:** Ryaan Alshami.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; Matt Bakke, Assistant Superintendent of Elementary Education; Brady Olson, Vice President, Grand Forks Education Association; and Cindy Johnson, Executive Secretary.

Call to Order and Pledge of Allegiance. The meeting was called to order at 6:01 p.m. and the Pledge of Allegiance was recited.

Reading of School Board Meeting Norms. Shabb read aloud the school board norms.

Approval of Agenda. It was moved by Shabb and seconded by Palmiscno to approve the agenda as written. Dr. Brenner requested the agenda be amended by adding a third-party student information request for Dakota State University student teachers to the consent agenda. The motion and second were amended by Shabb and Palmiscno respectively and the upon roll call vote as follows, the motion carried unanimously: Aye: Anderson, Gaukler, Larson, Lunn, Palmiscno, Shabb, and Flynn. Nay: None. Absent: Berger and Manley.

Approval of Minutes. It was moved by Lunn and seconded by Larson to approve the minutes of January 8, 2024, as written. Upon voice vote, the motion carried unanimously. Absent: Berger and Manley.

Public Comments (non-agenda items). Durga Vijayakumar spoke about bicycle parking at the schools.

Consent Agenda. It was moved by Larson and seconded by Anderson to approve the amended consent agenda as follows:

- ◆ Open Enrollment application as presented;
- ◆ Resignation of Melanie Craig, Band Teacher, effective May 31, 2024; and

- ◆ Third-Party Request for Student Information for homestyler.com and Dakota State University student teachers.

Upon voice vote, the motion carried unanimously. Absent: Berger and Manley.

Contracted Staff Resignation and Request for Release from Contract – Ryne Dolleslager. Dr. Brenner reported Mr. Dolleslager is resigning effective January 8, 2024, for personal reasons.

It was moved by Lunn and seconded by Palmiscno to approve the resignation of Ryne Dolleslager effective January 8, 2024, with the 5% liquidated damages under Policy DKBB. Upon roll call vote as follows, the motion carried unanimously: Aye: Larson, Lunn, Palmiscno, Shabb, Anderson, Gaukler, and Flynn. Nay: None. Absent: Berger and Manley.

Contracted Staff Resignation and Request for Release from Contract – Samantha Casserly. Dr. Brenner reported Ms. Casserly is resigning effective January 2, 2024, for personal reasons.

It was moved by Lunn and seconded by Larson to approve the resignation of Samantha Casserly effective January 2, 2024, with the 5% liquidated damages under Policy DKBB. Upon roll call vote as follows, the motion carried unanimously: Aye: Gaukler, Larson, Lunn, Palmiscno, Shabb, Anderson, and Flynn. Nay: None. Absent: Berger and Manley.

Consideration of Resolution Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures. Baumbach reported the resolution is

needed to comply with Treasury Regulations in order to preserve the option for the District to be reimbursed for certain expenditures from the proceeds of tax-exempt bonds related to the Valley Middle School, Child Nutrition main facility, safety and security, air quality/ HVAC improvements, and Career Impact Academy projects.

It was moved by Shabb and seconded by Anderson to approve the Resolution Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures. Upon roll call vote as follows, the motion carried unanimously: Aye: Palmiscno, Shabb, Anderson, Gaukler, Larson, Lunn, and Flynn. Nay: None. Absent: Berger and Manley.

Finance Committee Report. Palmiscno and Baumbach reported on the January 22, 2024, meeting of the Finance Committee. Discussion topics and topics for consideration are detailed below.

- Consideration of Bid Award for Child Nutrition Central Kitchen Project. Ben Matson of Construction Engineers gave a high-level summary of the bid process and review. The total project cost is estimated at \$5,355,627 which includes all soft costs related to the project. For the construction project itself including all four alternates, the overall project guaranteed maximum price is \$4,812,582. The four alternates are a garage addition, warehouse office demolition, stair demolition, and chain-link trash enclosure. The Finance Committee recommended acceptance of the guaranteed maximum price for construction services and associated owners' contingency of 1.5% for the base bid plus four alternates.

It was moved by Shabb and seconded by Palmiscno to accept the guaranteed maximum price for construction services including the garage addition, warehouse office demolition, stair demolition, and chain-link trash enclosure alternates, and the associated owners' contingency of 1.5%. Upon roll call vote as follows, the motion carried unanimously: Aye: Lunn, Palmiscno, Shabb, Anderson, Gaukler, Larson, and Flynn. Nay: None. Absent: Berger and Manley.

- Consideration of Change Order to Career Impact Academy to include Issued for Construction Plan Updates and Accepted Value Engineer Efforts. Baumbach explained there were proposed

contract changes related to civil, structural, architectural, mechanical, and electrical items that will increase the contract sum by \$562,582. The Finance Committee recommended approval of the change orders and contract sum increase. It was explained that the increase will be paid out of a previously approved owner contingency.

It was moved by Lunn and seconded by Shabb to approve change orders CRX-0001.1 through CRX-0001.5 and the resulting increase in the contract sum of \$562,582. Upon roll call vote as follows, the motion carried unanimously: Aye: Shabb, Anderson, Gaukler, Larson, Lunn, Palmiscno, and Flynn. Nay: None. Absent: Berger and Manley.

General Fund Financial Statement. Baumbach reported the period of July 1, 2023, through December 31, 2023, total general fund revenues were \$56,116,008 and total general fund expenditures were \$55,402,518 resulting in revenues over expenses of \$713,489.

It was moved by Palmiscno and seconded by Gaukler to approve the General Fund Financial Statement for the period July 1, 2023, through December 31, 2023. Upon roll call vote as follows, the motion carried unanimously: Aye: Anderson, Larson, Gaukler, Palmiscno, Lunn, Shabb, and Flynn. Nay: None. Absent: Berger and Manley.

Announcements. South Middle School will host a robotic tournament on February 2-3, 2024.

Board Requests for Future Consideration. Gaukler requested an update on substitute staffing since the classified wage increase.

School Board Norms – How Did We Do? Shabb reported the board did great in following its meeting norms.

Adjournment. The meeting adjourned at 6:35 p.m.

APPROVED _____
(Date)

Amber Flynn, President

Brandon Baumbach, Business Manager