

DASA Governing Board Minutes
February 22, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

Attendees/Invitees			
	Sarah Steimel, President/ Parent Member		
	Thomas Gooch/Vice Chair/Parent Member		
	Alex Crowley, Treasurer/ Parent Member		
	Rachael Pust, Parent Member		
	Juston Rindlesbach/Parent Member		Fred Donaldson, EA
	Sally Shigley, Community Member		Casey Holmes, Business Manager
	Charlie Ewert, Secretary/Community Member		Student-Body President AJ Slee–Student Body President Noemi Pinto-Mendez
	Paul Goggi and Mattison Shutt, Faculty Representatives		

*Not in attendance

DASA Governing Board Minutes
February 22, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

AGENDA TOPICS

1.	Welcome Guests	Sarah Steimel	5 Min
2.	Public Comment	Sarah Steimel	5 Min
3.	Student Report	Student Gov't	5 Min
4.	Review and approve <u>Jan. 18, 2024</u> Board Minutes	Charlie Ewert	5 Min
5.	Review FY24 Budget Financial Duties <ul style="list-style-type: none"> ● FY24 Budget <ul style="list-style-type: none"> ○ <u>Detail Budget</u> ○ <u>Summary Budget</u> 	Alex Crowley	5 Min
6.	Policy updates <ul style="list-style-type: none"> ● <u>School Fee Policy Updates</u> ● Review (already passed) <u>Electronic Device Policy</u>–Purpose is to teach students to be responsible and use self-discipline when using devices, and empower parents to be the primary teachers with managing technology <ul style="list-style-type: none"> ○ Add Parent control APP with these settings turned on from 8 am to 3 pm 	Fred	15 Min

DASA Governing Board Minutes
February 22, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	<ul style="list-style-type: none"> ■ No internet ■ No social media ■ Parent notifications of content that is <ul style="list-style-type: none"> ● Sexual ● Obscene ● Threatening ● Suicidal ideation 		
7.	<p>CTE/Certificate Progress</p> <ul style="list-style-type: none"> ● Getting CTE site licenses–Done ● Certification in the spring–Preliminary Review – We qualify for mid-range funding for CTE Pathways ● Focused Pathways <ul style="list-style-type: none"> ○ <u>Arts, Audio Visual Tech and Communications</u> ○ <u>Business, Finance, Marketing</u> ○ <u>Computer Science and Info Technology</u> ○ Medical ○ Teaching as a profession ● <u>Explorer courses to get to OTECH</u> ● Hands-on tools and Storage ● Focused on these efforts and then Marketing them 	Fred	5 Min
8.	<p><u>School Fees–1st Review</u>–Proposing same fees for 2025</p>	Fred	5 Min
9.	<p>Board Elections</p> <ul style="list-style-type: none"> ● <u>Bylaws</u> <ul style="list-style-type: none"> ○ <u>Parent candidate fills out board candidate application</u> due By 		

DASA Governing Board Minutes
February 22, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	<p>February 29, 2024</p> <ul style="list-style-type: none"> ○ Parent candidates required to obtain 100 signatures by last day in February before being placed on the board ballot in May ○ Board election will start May 1 until May 15, 2024 ● Open parent board positions <ul style="list-style-type: none"> ○ 1 parent position open ○ 1 community member open ○ 4 new parents running 		
10.	<p>Good Times:</p> <p>Secondary: TBD</p> <p>Distance: TBD</p> <p>Elementary: TBD</p>	Fred	5 Min
	<p>Training – <u>Board Training Link</u> (done before Sept. 1) BOY</p> <p>Board Governance</p> <ul style="list-style-type: none"> ● <u>Bylaws</u> ● <u>Board Policy</u> ● Employee Management <ul style="list-style-type: none"> ○ School Vision ○ <u>School Goals</u> ○ EA Goals <p>Board organization:</p> <ul style="list-style-type: none"> ● <u>The Google Board Folder</u>, website, and 	As Needed	10 Min

DASA Governing Board Minutes
February 22, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	<ul style="list-style-type: none">calendar• emails• UCAP• Background checks <p>Board Calendaring:</p> <ul style="list-style-type: none">• Board Calendar Reviewed and approved each August <p>Required trainings:</p> <ul style="list-style-type: none">• August ethics training-- Annual board commitment to abide by ethical behavior• Open and Public Meeting Training• Land trust Training<ul style="list-style-type: none">○ Video-- Land Trust Responsibilities-○ Video-- Data-driven decisions○ handouts--<ul style="list-style-type: none">■ Local Board Guidelines■ Appropriate Expenditures• Fraud Training• Audit Training <p>Finance Training:</p> <ul style="list-style-type: none">• Finance Training<ul style="list-style-type: none">○ Cash handling process at the schools○ finance committee		
--	--	--	--

DASA Governing Board Minutes
February 22, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	<ul style="list-style-type: none"> ○ <u>Restricted funds and tracking</u> ○ <u>School fees and tracking and policy and calendar</u> ○ <u>Financial, Debt, Risk Management, and Disclosure Policy</u> ○ <u>Financial Policy and Procedures</u> ○ <u>Procurement Policy</u> ○ <u>how to read the budget</u> ○ <u>Fraud hotline and define fraud</u> ○ Board governance on finances ● Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern. ● Train on these finance topics: ● <u>Restricted funds and tracking</u> ● School fees and tracking and policy and calendar ● Finance policies and update if needed ● <u>Cash handling process at the schools</u> ● <u>finance committee</u> ● 		
--	---	--	--

Item# Subject

Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

DASA Governing Board Minutes
February 22, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

ITEM	Subject	Presenter
1.	Background checks done and board training	All need to do it before next meeting
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.