



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**WORKSHOP MEETING MINUTES
FEBRUARY 5, 2024**

CALL TO ORDER

The February 5, 2024 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Mrs. Danielle Esposito
	Mr. Brian Senyk	Mrs. Cara Shenton	

ABSENT:	Ms. Megan Dempsey	Mr. Timothy Gitin	Mr. Greg MacSweeney
	Mr. Vincent Pompeo		

ALSO PRESENT: Michael Portas, Ed. D., Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Liliana Fazliu, Student Representative
Elizabeth Sheridan, Ed.D., Director of Curriculum
Jaclyn M. Morgese, Esq., Board Attorney

FLAG SALUTE

President's Report – Mr. Brian Senyk

Pleased to honor staff and students including students' musical and athletic accomplishments. Expressed condolences on the passing of Jay Wanczyk.

Student Representative Report - Lilliana Fazliu

Reported on activities at PTHS including teachers and support professionals of the year, midterms, winter sports, winter guard, mock trial, grades 8-11 elective requests, Allied Health interviews, sports sign-ups, talent group, HOSA.

Superintendent's Report - Dr. Michael Portas

Congratulated the teachers and support professionals of the year and area band. Announced the special education presentation for tonight.

Student Recognition – North Jersey Area Band Participants

Sean Fournier, Kendra Meyer, Alexander Nacion, and Liam Philhower

Staff Recognition – Teacher/Support Professionals of the Year

- PTHS - Gayle Lipari and Alexandra Blau
- PV - Michael Zummo and Jennie Jacobs
- Hillview - Kathryn Pontoriero and Ilona Oosterwyk
- North Boulevard - Jessica Murin and Kimberley Meyerson
- SJG - Karen Kovalcik-Schiffel and Jacqueline Griffith

Special Education Presentation – Ms. Helena Branco and Mr. Chris Foglio

Special Education Parent Advisory Council (SEPAC) Presentation – Parent Executive Board

School Business Administrator's Report - Mr. Gordon Gibbs

Reported on beam repair in the PTHS Media Center, PV inspection, carpet replacement in the high school auditorium, repair of shed at the high school athletic field, reminder to complete financial disclosure statements, and the eighth Township Zoning Board of adjustment meeting regarding One School Global's facility across from the high school.

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Peggy Bionde of Pompton Plains and former PTHS teacher and coach provided background on the history of Ruth Kellett and her contributions for the betterment of the district.
- John Nacion of Pompton Plains provided an update on music program successes and upcoming events. He asked if the stage lights could be replaced. He reported that the ticket booth is in bad shape. He wished the Board a successful retreat.

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-179-24	Acceptance of Reports - 2023-2024 School Year
PMC-180-24	Approval of Unpaid Absences - 2023-2024 School Year
PMC-181-24	Acceptance of Resignations for the Purpose of Retirement
PMC-182-24	Approval of Movement on the Salary Guide - 2023-2024 School Year
PMC-183-24	Approval to Amend Reappointment of Certificated Staff - 2023-2024 School Year
PMC-184-24	Approval to Amend Medical and/or Family Leave of Absence - 2023-2024 School Year (PMC-99-24)
PMC-185-24	Approval to Rescind Worker's Compensation Leave of Absence - 2023-2024 School Year (PMC-160-24)
PMC-186-24	Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
PMC-187-24	Approval of Appointments - 2023-2024 School Year
PMC-188-24	Approval of Additional Period Assignments - 2023-2024 School Year
PMC-189-24	Approval of Salaries for Extracurricular Positions - 2023-2024 School Year

RESOLUTION NO. PMC-179-24

ACCEPTANCE OF REPORTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 5-0-0
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RESOLUTION NO. PMC-180-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#3199	1/30/2024, 1/31/2024, 2/1/2024, 2/2/2024, 2/5/2024

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 5-0-0
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RESOLUTION NO. PMC-181-24

ACCEPTANCE OF RESIGNATIONS FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
Crefeld, Michele	Spanish/French/ESL Teacher Pequannock Township High School/ Pequannock Valley School	6/30/2024

Galliano, Alice	Elementary Teacher Hillview School	6/30/2024
Hopper, Charles	Custodian Pequannock Township School District	8/31/2024

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 5-0-0
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RESOLUTION NO. PMC-182-24

APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation that they have earned additional graduate school credits:

Effective February 1, 2024

NAME	ASSIGNMENT/SCHOOL	FROM	TO
McNulty-Dod, Melissa	Elementary Teacher North Boulevard School	MA, Step 11 \$72,650	MA+15, Step 11 \$74,650

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 5-0-0
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RESOLUTION NO. PMC-183-24

APPROVAL TO AMEND REAPPOINTMENT OF CERTIFICATED STAFF - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the reappointment of the following certificated staff member for the 2023-2024 school year:

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Macey, Rebecca	.74 Occupational Therapist Pequannock Township School District	2/16/2024-6/30/2024	MA, Step 4 \$48,126 (prorated)

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 5-0-0
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RESOLUTION NO. PMC-184-24

APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR (PMC-99-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby amends the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	UNPAID (on or about)	RETURN TO WORK DATE (on or about)
#4520	10/30/2023-1/11/2024	40 sick days 3 personal/no reason days	1/12/2024- 4/11/2024	4/12/2024- 6/30/2024	9/1/2024

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 5-0-0
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RESOLUTION NO. PMC-185-24**APPROVAL TO RESCIND WORKER'S COMPENSATION LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR (PMC-160-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby rescinds the following worker's compensation leave of absence.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#5276	1/8/2024-2/16/2024	N/A	N/A	N/A	N/A	2/20/2024

Motion by: Ciresi

Second by: Blumert

Roll Call Vote: 5-0-0

RESOLUTION NO. PMC-186-24**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#0803	1/31/2024-2/28/2024	20 sick days	N/A	N/A	N/A	2/29/2024
#4553	2/5/2024-4/5/2024	.5 sick day 1 personal/no reason day	N/A	N/A	2/6/2024-4/5/2024	4/8/2024

Motion by: Ciresi

Second by: Blumert

Roll Call Vote: 5-0-0

RESOLUTION NO. PMC-187-24**APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
McDermott, Shayna <i>Leave Replacement for #0803</i>	Leave Replacement - Social Studies Teacher Pequannock Valley School	2/6/2024-2/29/2024	BA, Step 1 \$58,040 (prorated)

Motion by: Ciresi

Second by: Blumert

Roll Call Vote: 5-0-0

RESOLUTION NO. PMC-188-24**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Batelli, Tracy <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	2/20/2024-6/30/2024	\$3,652 (prorated)
DiMattina, Jacqueline <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	2/20/2024-6/30/2024	\$3,652 (prorated)
Donch, Denise <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	2/20/2024-6/30/2024	\$3,652 (prorated)

Motion by: Ciresi

Second by: Blumert

Roll Call Vote: 5-0-0

RESOLUTION NO. PMC-189-24**APPROVAL OF SALARIES FOR EXTRACURRICULAR POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extracurricular salaries of the following out-of-district personnel for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
D'Andrea	Joseph	Volunteer - Indoor Percussion (Winter)	N/A

Motion by: Ciresi

Second by: Blumert

Roll Call Vote: 5-0-0

CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**Mr. Greg MacSweeney, Chair**

Mrs. Esposito thanked Mr. McBride for putting together the ski trip.

CIS-63-24	Approval of Agreement with Stockton University for Professional Development
CIS-64-24	Approval of Student Field Trip
CIS-65-24	Approval of Providers for Services to Students 2023-2024 School Year
CIS-66-24	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-67-24	Approval of Out-of-District Placement of Students 2023-2024 School Year

RESOLUTION NO. CIS-63-24**APPROVAL OF AGREEMENT WITH STOCKTON UNIVERSITY FOR PROFESSIONAL DEVELOPMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with Stockton University in the amount of \$874.00 for professional development to be paid for through the ARP ESSER Grant Fund.

Motion by: Esposito	Second by: Shenton	Roll Call Vote: 5-0-0
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RESOLUTION NO. CIS-64-24**APPROVAL OF STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
2/22/24	Mountain Creek Ski Resort Vernon	McBride, Colin	PV/6-8/30	Exploring feasibility of a Ski Club	\$100.00	\$0

Motion by: Esposito	Second by: Shenton	Roll Call Vote: 5-0-0
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RESOLUTION NO. CIS-65-24**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following providers for services to students for 2023-2024 School Year:

PROVIDER	SERVICE	FEE
Accurate Language Services	Translation & Interpretation	See Rate Sheet

Motion by: Esposito	Second by: Shenton	Roll Call Vote: 5-0-0
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RESOLUTION NO. CIS-66-24**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
2/14/24	Abrams, Oona	Regional ELA Supervisor Meeting Madison, NJ	\$0	\$0	\$0	\$0
2/16/24	Buscher, Kimberly	Suicide Prevention Wayne, NJ	\$0	\$0	\$0	\$0
2/16/24	Goff, Abigail	Suicide Prevention Wayne, NJ	\$0	\$0	\$0	\$0
2/16/24	Patti, Shannon	Suicide Prevention Wayne, NJ	\$0	\$0	\$0	\$0

Motion by: Esposito	Second by: Shenton	Roll Call Vote: 5-0-0
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RESOLUTION NO. CIS-67-24**APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for 2023-2024 School Year:

STUDENT	PLACEMENT		FEE
#2750464	Holmstead (start 2/1/24)	Feb-Jun (approx. pro-rated)	\$32,310.00

Motion by: Esposito	Second by: Shenton	Roll Call Vote: 5-0-0
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OTHER

O-10-24 Approval of HIB Investigation Decisions

RESOLUTION NO. O-10-24
APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
PV-4-24
PV-5-24
PV-6-24

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 5-0-0
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

School Start/End Times

Dr. Portas discussed that next steps include revising the association contract and working with the administrative team to help prepare the staff. He went on to say that there will be a presentation in order to field questions and to clear up concerns and also, there will be an information session on preschool.

Staffing Update

Dr. Portas reported that we are fully staffed and a goal is to help any community member who would like to obtain certification. He explained that budgets are being reviewed and wish lists from staff are being compiled.

Action Items for February 20, 2024 Regular Business Meeting:

PMC-190-24 Approval of Unpaid Absences - 2023-2024 School Year
PMC-xxx-24 Approval of Appointments - 2023-2024 School Year
PMC-xxx-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
PMC-xxx-24 Approval of Interscholastic Sports Stipend Positions - 2023-2024 School Year
PMC-xxx-24 Approval of Coaches - 2023-2024 School Year
PMC-xxx-24 Approval of Coach - 2024-2025 School Year

RESOLUTION NO. PMC-xxx-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
XXXXXX	XXXXXX

RESOLUTION NO. PMC-xxx-24

APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXXX	Athletic Aide Pequannock Township High School	3/4/2024-6/30/2024	Not to exceed \$1,000

RESOLUTION NO. PMC-xxx-24**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#0969	5/28/2024-6/7/2024, 6/14/2024	10 sick days	N/A	N/A	N/A	6/10/2024

RESOLUTION NO. PMC-xxx-24**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Spring, 2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Head Baseball	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Baseball	PTHS	M	\$6,031
XXXXX	XXXXX	Assistant Baseball	PTHS	4	\$4,898
XXXXX	XXXXX	Volunteer Baseball	PTHS	N/A	N/A
XXXXX	XXXXX	Volunteer Baseball	PTHS	N/A	N/A
XXXXX	XXXXX	Head Softball	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Softball	PTHS	M	\$6,031
XXXXX	XXXXX	Head Boys Tennis	PTHS	3	\$5,523
XXXXX	XXXXX	Assistant Boys Tennis	PTHS	2	\$3,945
XXXXX	XXXXX	Head Boys Golf	PTHS	M	\$7,400
XXXXX	XXXXX	Head Girls Golf	PTHS	M	\$7,400
XXXXX	XXXXX	Assistant Golf (boys & girls)	PTHS	2	\$3,945
XXXXX	XXXXX	Volunteer Golf	PTHS	N/A	N/A
XXXXX	XXXXX	Head Boys Track	PTHS	5	\$6,860

XXXXX	XXXXX	Head Girls Track	PTHS	5	\$6,860
XXXXX	XXXXX	Head Girls Lacrosse	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Girls Lacrosse	PTHS	M	\$6,031
XXXXX	XXXXX	Head Baseball	PVS	M	\$5,727
XXXXX	XXXXX	Head Softball	PVS	M	\$5,727
XXXXX	XXXXX	Track	PVS	M	\$5,727
XXXXX	XXXXX	Track	PVS	M	\$5,727
XXXXX	XXXXX	Track	PVS	M	\$5,727

RESOLUTION NO. PMC-xxx-24

APPROVAL OF COACHES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Spring 2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Assistant Softball	PTHS	3	\$4,480
XXXXX	XXXXX	Volunteer Softball	PTHS	N/A	N/A
XXXXX	XXXXX	Volunteer Softball	PTHS	N/A	N/A
XXXXX	XXXXX	Assistant Boys Track	PTHS	M	\$5,570 + \$300
XXXXX	XXXXX	Assistant Girls Track	PTHS	M	\$5,570 + \$300
XXXXX	XXXXX	Assistant Girls Lacrosse	PTHS	M	\$6,031
XXXXX	XXXXX	Head Boys Lacrosse	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Boys Lacrosse	PTHS	5	\$5,317
XXXXX	XXXXX	Assistant Boys Lacrosse	PTHS	5	\$5,317
XXXXX	XXXXX	Volunteer Golf	PTHS	N/A	N/A
XXXXX	XXXXX	Assistant Coach	PVS	N/A	\$2,580
XXXXX	XXXXX	Volunteer Baseball	PVS	N/A	N/A
XXXXX	XXXXX	Volunteer Softball	PVS	N/A	N/A
XXXXX	XXXXX	Volunteer Baseball	PVS	N/A	N/A

RESOLUTION NO. PMC-xxx-24

APPROVAL OF COACH - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel as coaches/volunteers for the 2024-2025 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Fall, 2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
xxxxx	xxxxx	Assistant Volleyball	PTHS	3	\$4,351

CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion:

EduPlanet Rollout Update

Dr. Sheridan reported that licenses are in place to give teachers access to board approved curriculum. She is pleased that EduPlanet is a flexible platform and helps staff in creating a more robust curriculum and to measure data more easily.

Upcoming PD Day

Dr. Sheridan reported that small group differentiated instruction will be emphasized for middle school and high school and the elementary teachers will use time to collaborate with their grade level partners.

Mrs. Esposito provided a CIS committee report with topics including instructional time at PTHS and PV, EduPlanet, State testing, literature selections, biology concerns with pacing and workload, homework concerns.

Action Items for February 20, 2024 Regular Business Meeting:

CIS-68-24	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-xx-24	Approval of Student Field Trips
CIS-xx-24	Approval of Student Teacher Placements in District 2023-2024 School Year
CIS-xx-24	Approval of Student Application for Option II Credit
CIS-xx-24	Approval of Agreement with Inspired Instruction, LLC for Professional Development

RESOLUTION NO. CIS-xx-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
2/27/24	Silipena, Brian	Northern NJ State Conf Virtual	\$80.00	\$0	\$0	\$80.00 (Paid w/ESEA funds)
3/8/24	Buscher, Kimberly	Executive Functioning & Coping Skills Wayne, NJ	\$0	\$0	\$0	\$0

3/8/24	Goff, Abigail	Executive Functioning & Coping Skills Wayne, NJ	\$0	\$0	\$0	\$0
3/8/24	Shea, Amy	Executive Functioning & Coping Skills Wayne, NJ	\$0	\$0	\$0	\$0
3/11/24 / 3/15/24	Silipena, Brian	DAANJ State AD Conf Atlantic City, NJ	\$468.00	\$924.52	\$0	\$1,392.52 (Paid w/ESEA funds)
3/26/24	Lyon, Samantha	Scaffolding as an Essential Support Paramus, NJ	\$300.00	\$0	\$150.00	\$450.00 (Paid w/ESEA funds)
5/7/24 - 5/9/24	Rubino, Michele	Tools of the Mind TEACH Conference, VIRTUAL	\$0	\$0	\$225.00	\$225.00 (Sub Cost)
5/7/24 - 5/9/24	Tucker, Diane	Tools of the Mind TEACH Conference, VIRTUAL	\$0	\$0	\$0	\$0

RESOLUTION NO. CIS-xx-24

APPROVAL OF STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
2/22/24	Cedar Crest Pompton Plains	Walsh, Shannon	NBS/4/14	School Ambassadors	\$0	Transportation
3/1/24	Morristown Airport Morristown	Kopp, Edward Muller, Nicole George, Chris	PTHS/9-12/25	Aviation Academy	\$40.00	\$150.00 Substitute
3/7/24	Cedar Crest Pompton Plains	Walsh, Shannon	NBS/4/14	School Ambassadors	\$0	Transportation
3/11/24 - 3/13/24	Harrah's Atlantic City	Wehrhahn, Al	PTHS/9-12/30	FBLA State Leadership Conf	\$275.00	Not to exceed \$450.00 Substitute Plus Nurse Substitute
3/12/24	North Boulevard School Pompton Plains	Praschak, Terri Toth, Lindsey Jacobs, Jennie	PV/7-8/9	Orientation Program for 5th Graders	\$0	\$0
3/13/24	Hillview School Pompton Plains	Praschak, Terri Toth, Lindsey Jacobs, Jennie	PV/7-8/9	Orientation Program for 5th Graders	\$0	\$0
3/14/24	Stephen J. Gerace School Pequannock	Praschak, Terri Toth, Lindsey Jacobs, Jennie	PV/7-8/9	Orientation Program for 5th Graders	\$0	\$0
3/19/24	Fortis Institute Wayne	O'Connor, Kristen	PTHS/11-12/25	Post Graduate Trade Career	\$0	\$0

4/15/24	Newark Airport Newark	Kopp, Edward Muller, Nicole George, Chris	PTHS/9-12/25	Aviation Academy	\$40.00	\$150.00 Substitute
4/19/24	Turtle Back Zoo West Orange	Guerrero, Maria	NB/MD K-8/17	Animal/Plant Research Project	\$0	\$0
5/22/24	Brookhollow Barnyard, Boonton	Ochner, Marjorie Ann Shizas, Stella	NB/K/42	Plant and Animal Survival	\$0	Nurse Substitute
5/14/24	Sterling Hills Mine, Ogdensburg	Mallon, Kristin	NB/4/49	Effects of Weathering	\$0	\$0

RESOLUTION NO. CIS-xx-24

APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2023-2024 school year:

NAME	UNIVERSITY	PLACEMENT
Amico, Samantha	Sacred Heart	Elementary/MS - Occupational Therapy
Livingstone, Ashley	Montclair University	NB & HV - Counselors

RESOLUTION NO. CIS-xx-24

APPROVAL OF STUDENT APPLICATION FOR OPTION II CREDIT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves student #2010068 and #2520272 for additional credit used to supplement transcript according to N.J.A.C. 6A:8-5.1(a)2 at no expense to the Pequannock Township School District.

RESOLUTION NO. CIS-xx-24

APPROVAL OF AGREEMENT WITH INSPIRED INSTRUCTION, LLC FOR PROFESSIONAL DEVELOPMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with Inspired Instruction, LLC in the amount of \$4,050.00 for professional development, "Coaching/Teacher Support," services to be paid for through the ARP ESSER Grant Funds.

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion:

Long Range Facilities Update

- Paving front and back lots of the Gym at the High School with curb and drain work -Mr. Gibbs reported that the cost will be \$623,831.
- Window project - Mr. Gibbs reported that 128 windows will be replaced at a cost of \$1,073,000.
- Renovating the Varsity Softball and Varsity Baseball fields - Mr. Gibbs reported that the cost will be \$97,190.

2024-2025 Tuition Rates

Mr. Gibbs explained that tuition rates will increase by 3%, except for the preschool which will have no increase.

Shared Services

Dr. Portas discussed the advantage of sharing services with neighboring districts for the purpose of greater efficiency and solidifying relationships.

Mr. Senyk commented that he would like to see the naming of the PTHS gym take place before next basketball season.

Action Items for February 20, 2024 Regular Business Meeting:

FFA-106-24 Transfer of Funds for January 2024
FFA-xxx-24 Payment of Bills - January 23, 2024 to February 20, 2024
FFA-xxx-24 Approval of Financial Reports/Monthly Certification for December 2023
FFA-xxx-24 Monthly Reports from Schools and Programs for December 2023
FFA-xxx-24 Approval to Set Tuition Rates for 2024-2025
FFA-xxx-24 Approval to Name the Main Gym at PTHS

RESOLUTION NO. FFA-xxx-24

TRANSFER OF FUNDS FOR JANUARY 2024

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from January 2024, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xxx-24

PAYMENT OF BILLS – JANUARY 23, 2024 - FEBRUARY 20, 2024

RESOLVED, that the Board of Education approves the Bills List, from January 23, 2024 to February 20, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xxx-24

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR DECEMBER 2023

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for December 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xxx-24

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR DECEMBER 2023

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of December 2023 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xxx-24

APPROVAL TO SET TUITION RATES FOR 2024-2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to set tuition rates for the 2024-2025 school year as follows:

PROGRAM	TUITION RATE
Previously Enrolled, General Ed, K-12	\$9,888
Newly Enrolled, General Ed, K-12	\$12,257
Additional Siblings, General Ed, K-12	\$7,416
Preschool Half Day	\$3,995
Preschool Full Day	\$7,500
Academy Tuition	\$16,675
LLD Program	\$22,973
LLD Program - ESY	\$3,829
Multiple Disabilities	\$33,743
Multiple Disabilities - ESY	\$3,749
Preschool Disabilities - Full Time	\$15,998
Preschool Disabilities - ESY	\$3,749

RESOLUTION NO. FFA-xxx-24

APPROVAL TO NAME THE MAIN GYM AT PTHS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to name the main gym at PTHS in honor of Ruth Kellett.

POLICY

Ms. Megan Dempsey, Chair

Discussion:

Policy 1210 - Board-Superintendent Relations

Dr. Portas commented that this policy is a good practice and part of good governance.

Policy 2330 – Homework

Dr. Portas explained that homework being 5% of the grade is no longer relevant and this policy will be brought back to the administrative team in order to frame it better.

Action Items for February 20, 2024 Regular Business Meeting:

P-12-24 Approval of Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-12-24

APPROVAL OF REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies and Regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1210 - Board-Superintendent Relations

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. Senyk noted that the Board Effectiveness Committee needs to set a schedule for upcoming events.

BOARD MEMBER ANNOUNCEMENTS

Mrs. Esposito congratulated teachers and students honored tonight. She reminded all that SEPAC will meet on March 5th. She attended the Portrait of a Graduate meeting where great work is being done. Mr. Blumert congratulated the PV Girls Basketball Team. Mr. Ciresi congratulated all staff. Mr. Senyk reminded the Board of the Retreat.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Shenton	Second by: Blumert	Voice Vote: 5-0-0	Time: 9:06 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Tuesday, February 13, 2024	Board Retreat	7:00 P.M.	PTHS
Tuesday, February 20, 2024	Regular Business Meeting	7:00 P.M.	PTHS