



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

**REGULAR BUSINESS MEETING MINUTES**  
**JANUARY 22, 2024**  
(rescheduled from January 16, 2024)

**CALL TO ORDER**

The January 22, 2024 Regular Business Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
	Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Greg MacSweeney
	Mr. Vincent Pompeo	Mrs. Cara Shenton	Mr. Brian Senyk

ALSO PRESENT: Michael Portas, Ed. D., Superintendent  
Gordon E. Gibbs, School Business Administrator/Board Secretary  
Jaclyn M. Morgese, Esq., Board Attorney

**FLAG SALUTE**

Board President's Report – Mr. Brian Senyk

Acknowledged community members affected by the weather. Announced that tonight the Board will participate in a training towards the goal of the Carol E. Larsen Master Board Certification. Also announced that tonight there will be an SSDS presentation and that school start/dismissal times will be voted on.

Student Representative Report – Emily Zegler and Caitlin Zegler

Reported on activities at PTHS including teachers of the year, PTHS scheduling meetings, school start times, AP Fair, Winter Cabaret, Beauty and the Beast, winter cheer, winter sports, Senior Night, 2024 McDonald's All-American nominee Chloe Vasquez, County Tournament, end of marking period, mid-terms.

Superintendent's Report – Dr. Michael Portas

Announced that school start/dismissal times will be voted on tonight and explained that scheduling will take place after the times are approved by the Board. Reported that the Veterans' Wall Committee met where Frank Messineo of Solutions Architecture shared his insights and STEM Academy students provided input. Reported that the Rotary Club, along with Lincoln Park, New Bridge, and Allied Health will partner to provide mental health programs.

Student Safety Data System (SSDS) Report for January 1 2023 – June 30, 2023 - Matthew Reiner and Oona Abrams

NJSBA Ethics for School Officials Training - Ms. Charlene Peterson, NJSBA Field Representative

School Business Administrator's Report – Mr. Gordon E. Gibbs

Reported on the SDA grant application for reimbursement in the amount of \$1.6m and the SDA grant receipt in the amount of \$2.7m. Reported that claims for damage to the high school auditorium and media center, due to weather, have been submitted. Announced that the budget season is moving along nicely and that principals and directors have submitted their budget requests for the 2024-2025 school year. Reported that the next Zoning Board of Adjustment meeting is scheduled for January 24<sup>th</sup>.

**OPEN TO PUBLIC – AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Dave Vasilenko of Pompton Plains inquired about pick up procedures at the high school with the new start/dismissal times. He expressed concern regarding potential traffic issues with PTHS dismissal times along with dismissal times of the new school across from the high school. He asked that the students be represented by the Board at the Township zoning board meetings.
- Janelle McGowan of Pequannock asked for input on students getting extra time outside of the lunch period when the school start/dismissal times change.
- Jen Sittig asked if five minutes could be taken off each period. She expressed concern regarding sports schedules and getting extra help if a student did not have a class before a test day, with a block schedule.

Dr. Portas and Mr. Hayzler responded to start/dismissal time questions. Mr. Hayzler said that drop off and pick up issues will be addressed. Mr. Ciresi shared his experience of when he attended a Township zoning board meeting and how he was not permitted, as a board member, to speak regarding traffic concerns. Dr. Portas reminded the public that the Board is not approving schedules, just the start/dismissal times. Dr. Portas explained that it is better to have a longer block of instructional time as opposed to removing five minutes from each period. He went on to comment that sports schedules have been accommodated. Mr. Hayzler commented that he has been communicating with other schools and how they handle testing and block schedules.

- Kristen Scillia of Pompton Plains inquired if there will be changes to the Allied Health Academy and Mr. Hayzler responded that there will be no changes to the Academy structure.

**APPROVAL OF MINUTES**

December 11, 2023 and January 4, 2024

Motion by: Gitin	Second by: Pompeo	Roll Call Vote: 9-0-0
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## APPROVAL OF ACTION ITEMS

### PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-162-24	Approval of Unpaid Absences - 2023-2024 School Year
PMC-163-24	Acceptance of Resignations for the Purpose of Retirement
PMC-164-24	Acceptance of Resignations - 2023-2024 School Year
PMC-165-24	Approval to Amend Extracurricular Stipend Positions - 2023-2024 School Year (PMC-323-23)
PMC-166-24	Approval to Amend Salaries For Extracurricular Positions - 2023-2024 School Year (PMC-324-23)
PMC-167-24	Approval of Appointments - 2023-2024 School Year
PMC-168-24	Approval of Movement on the Salary Guide - 2023-2024 School Year
PMC-169-24	Approval to Amend Additional Period Assignment - 2023-2024 School Year (PMC-118-24)
PMC-170-24	Approval of Extracurricular Stipend Positions - 2023-2024 School Year
PMC-171-24	Approval of Salaries for Extracurricular Positions - 2023-2024 School Year
PMC-172-24	Approval of Interscholastic Sports Stipend Positions - 2024-2025 School Year
PMC-173-24	Approval of Coach - 2023-2024 School Year
PMC-174-24	Approval of the Statement of Assurance Regarding Use of Paraprofessional Staff - 2023-2024 School Year
PMC-175-24	Approval of School Start/Dismissal Times for the 2024-2025 School Year
PMC-176-24	Approval of Additional Period Assignment - 2023-2024 School Year
PMC-177-24	Approval of Substitute Accounts Payable Coordinator Position for Central Office
PMC-178-24	Approval to Amend Medical and/or Family Leave of Absence - 2023-2024 School Year (PMC-128-24)

The Board made a motion to amend PMC-175-24 to remove PreK from approval of start/dismissal times to allow for community input.

Motion by: Senyk	Second by: Blumert	Roll Call Vote: 9-0-0
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### RESOLUTION NO. PMC-162-24

#### **APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#3199	1/12/2024, 1/18/2024

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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### RESOLUTION NO. PMC-163-24

#### **ACCEPTANCE OF RESIGNATIONS FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
Eveland, Rhett	Art Teacher Pequannock Township High School	6/30/2024

Newton, Lauren	Special Education Teacher Stephen J. Gerace School	6/30/2024
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Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-164-24**

**ACCEPTANCE OF RESIGNATIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE (on or about)
Andresen, Jillian	Student Assistance Counselor/ School Counselor Pequannock Township High School	2/29/2024
Trujillo, Roman	Indoor Percussion (Winter) Percussion Caption Head Pequannock Township High School	1/4/2024

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-165-24**

**APPROVAL TO AMEND EXTRACURRICULAR STIPEND POSITIONS - 2023-2024 SCHOOL YEAR  
(PMC-323-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the following stipends for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

**Pequannock Valley School**

LAST NAME	FIRST NAME	POSITION	STIPEND
Foth	Jeffrey	Band 6	\$995.50 (prorated)
Foth	Jeffrey	Band 7	\$995.50 (prorated)
Foth	Jeffrey	Band 8	\$995.50 (prorated)

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-166-24**

**APPROVAL TO AMEND SALARIES FOR EXTRACURRICULAR POSITIONS - 2023-2024 SCHOOL YEAR (PMC-324-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the extracurricular salaries of the following out of district personnel for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Pequannock Township High School**

LAST NAME	FIRST NAME	POSITION	STIPEND
Trujillo	Roman	Indoor Percussion (Winter)	\$893.84 (prorated)

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-167-24****APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Butryn, Marlee <i>New Position</i>	Math Teacher Pequannock Township High School	1/29/2024-6/30/2024	BA, Step 1, \$58,040 (prorated)
Donahue, Jennifer <i>Replacing Randy VanDuyne</i>	.7 Special Education Aide Hillview School	1/22/2024-6/30/2024	Step 3, \$14,564 (prorated)
Mistrette, Ellen <i>Replacing Jenna Finizio</i>	.7 Special Education Aide Hillview School	2/12/2024-6/30/2024	Step 6, \$15,106 (prorated)
Wilk, Heather <i>Leave Replacement for #3810</i>	Leave Replacement Elementary Teacher Hillview School	2/20/2024-6/30/2024	BA, Step 1, \$58,040 (prorated)

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-168-24****APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation that they have earned additional graduate school credits:

**Effective February 1, 2024**

NAME	ASSIGNMENT/SCHOOL	FROM	TO
Santos, Samantha	Physical Education Teacher Pequannock Township High School	BA+15, Step 6 \$61,535	MA, Step 6 \$65,535
Sica, Traci	English Teacher Pequannock Valley School	MA+45, Step 19 \$98,595	MA+60, Step 19 \$100,595

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-169-24****APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENT - 2023-2024 SCHOOL YEAR (PMC-118-24)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Ciavarella, Eileen <i>Add'l Period Assignment</i>	Pequannock Valley School	45 minutes/day 2.5 days/week	Art	10/30/2023- 2/29/2024	\$1,276.33

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-170-24****APPROVAL OF EXTRACURRICULAR STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

**Pequannock Valley School**

LAST NAME	FIRST NAME	POSITION	STIPEND
Benitez	Rebecca	Chorus	\$1,618.15 (prorated) (1/23/24-6/30/24)
Jacobs	Jennie	Drama Assistant Director	\$1,073
Kertesz	Michael	Band 6	\$995.50 (prorated)
Kertesz	Michael	Band 7	\$995.50 (prorated)
Kertesz	Michael	Band 8	\$995.50 (prorated)

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-171-24****APPROVAL OF SALARIES FOR EXTRACURRICULAR POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extracurricular salaries of the following out of district personnel for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Pequannock Township High School**

LAST NAME	FIRST NAME	POSITION	STIPEND
Butz	Joseph	Indoor Percussion (Winter)	\$1,620.16 (prorated)

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-172-24****APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Fall, 2024**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Zummo	Michael	Boys Soccer Coach	PVS	M	\$5,727

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-173-24****APPROVAL OF COACH - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel as coaches/volunteers for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Winter, 2023-2024**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Gray, II	Alia	Volunteer Statistician Girls Basketball	PTHS	N/A	N/A

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-174-24****APPROVAL OF THE STATEMENT OF ASSURANCE REGARDING USE OF PARAPROFESSIONAL STAFF - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the biannual Statement of Assurance regarding the use of paraprofessional staff for the 2023-2024 school year for submission to the Executive County Superintendent by January 31, 2024.

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-175-24****APPROVAL OF SCHOOL START/DISMISSAL TIMES FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves school start/dismissal times for the 2024-2025 school year:

	Start	End	Proposed Start	Proposed End
High School	7:29 AM	2:40 PM	8:05 AM	3:06 PM
Delayed	9:29 AM	2:40 PM	10:05 AM	3:06 PM
Early Dismissal	7:29 AM	11:56 AM	8:05 AM	12:32 PM

<b>Middle School</b>	7:50 AM	2:43 PM	7:50 AM	2:32 PM
Delayed	9:50 AM	2:43 PM	9:50 AM	2:32 PM
Early Dismissal	7:50 AM	12:25 PM	7:50 AM	12:25 PM
<b>Elementary Schools</b>	8:30 AM	3:00 PM	8:30 AM	3:00 PM
Delayed	10:30 AM	3:00 PM	10:30 AM	3:00 PM
Early Dismissal	8:30 AM	12:40 PM	8:30 AM	12:40 PM
<b>K-5 MD</b>	8:15 AM	2:45 PM	8:15 AM	2:45 PM
Delayed	10:15 AM	2:45 PM	10:15 AM	2:45 PM
Early Dismissal	8:15 AM	12:25 PM	8:15 AM	12:40 PM

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-176-24**

**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENT - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Larranaga, John <i>Add'l Period Assignment</i>	Stephen J. Gerace School	48 minutes/day 1 day/week	Physical Education	1/23/2024- 6/30/2024	\$710.50

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-177-24**

**APPROVAL OF SUBSTITUTE ACCOUNTS PAYABLE COORDINATOR POSITION FOR CENTRAL OFFICE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to perform accounts payable duties in the Central Office on an as-needed basis for the 2023-2024 school year, not to exceed 25 days:

NAME	POSITION	RATE
Fritz, Ann	Substitute Accounts Payable Coordinator	\$150.00/day

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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**RESOLUTION NO. PMC-178-24****APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR (PMC-128-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby amends the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

<b>EMPLOYEE ID</b>	<b>DISABILITY LEAVE (on or about)</b>	<b>SICK/PERSONAL/ VACATION DAYS TO BE USED</b>	<b>FMLA LEAVE (on or about)</b>	<b>NJFLA LEAVE (on or about)</b>	<b>UNPAID DAYS</b>	<b>RETURN TO WORK DATE (on or about)</b>
#4642	1/3/2024-1/25/2024	15.5 days	N/A	1/25/2024- 4/25/2024	4/26/2024- 6/6/2024	6/7/2024

Motion by: Ciresi

Second by: Blumert

Roll Call Vote: 9-0-0

## **CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**

**Mr. Greg MacSweeney, Chair**

CIS-54-24	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-55-24	Approval of Out-of-State Student Field Trip
CIS-56-24	Approval of Student Field Trips
CIS-57-24	Approval of Student Teacher Placements in District 2023-2024 School Year
CIS-58-24	Approval of New and Revised Curriculum Writing and Payment to Writers for 2024-2025 School Year
CIS-59-24	Approval of Accelerated Learning Tutors at North Boulevard - ESSER Funded
CIS-60-24	Approval of District Mentors for the 2023-2024 School Year
CIS-61-24	Approval of Professional Day Presenters
CIS-62-24	Approval of Program of Studies for School Year 2024-2025

### **RESOLUTION NO. CIS-54-24**

#### **APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

<b>DATES</b>	<b>EMPLOYEE</b>	<b>CONFERENCE/ WORKSHOP LOCATION</b>	<b>REGISTRATION</b>	<b>TRAVEL/ LODGING</b>	<b>SUB COST</b>	<b>ESTIMATED TOTAL EXPENSE</b>
1/19/24	Foglio, Christopher	NJCIE Inclusion Leadership Conference, Williamstown, NJ	\$0	\$127.21	\$0	\$127.21 (Paid w/ESEA funds)
2/7/24	Smith, Colleen	Realtime Parsippany, NJ	\$0	\$16.26	\$0	\$16.26 (Paid w/ESEA funds)
2/15/24	Lipari, Gayle	Yearbook/Jostens Parsippany, NJ	\$0	\$0	\$150.00	\$150.00
2/20/24 - 2/22/24	Matysek, Hannah	WRS Introductory Course Virtual	\$710.00	\$0	\$450.00	\$1,160.00 (Paid w/ESEA funds)
2/22/24	Abrams, Oona	NJASCD Whole Child Conf, Monroe Township	\$0	\$52.64	\$0	\$52.64 (Paid w/ESEA funds)
2/23/24	Rodriguez, Gemma	Central Bucks School District, Warrington, PA	\$0	\$0	\$150.00	\$150.00
2/28/24	Lefebvre, Justin	CBI Exploration Virtual	\$0	\$0	\$0	\$0

2/28/24	Moore, Katherine	CBI Exploration Virtual	\$0	\$0	\$0	\$0
3/7/24 - 3/8/24	Lynes, Misty	PESI/Play Therapy Suffern, NY	\$499.00	\$63.73	\$0	\$562.73 (Paid w/ESEA funds)
3/8/24	Schneider, Nicola	APBA 2024 Conventions, New Orleans, LA	\$0	\$0	\$0	\$0
3/12/24	Brensinger, Lee Ann	NJECC Annual Tech Conf Montclair University	\$115.00	\$9.21	\$150.00	\$274.21 (Paid w/ESEA funds)
3/12/24	Sutherland, Daniel	NJECC Annual Tech Conf Montclair University	\$0	\$0	\$150.00	\$150.00
3/14/24	Abrams, Oona	NJCTE Conf Drew University	\$100.00	\$19.74	\$0	\$119.74 (Paid w/ESEA funds)
3/14/24	Allison, Samantha	NJCTE Conf Drew University	\$100.00	\$19.74	\$150.00	\$269.74 (Paid w/ESEA funds)
3/14/24	Helenek, Maria	NJCTE Conf Drew University	\$100.00	\$19.74	\$150.00	\$269.74 (Paid w/ESEA funds)
3/14/24	Ondrof, Nicole	NJCTE Conf Drew University	\$100.00	\$19.74	\$150.00	\$269.74 (Paid w/ESEA funds)
3/20/24 - 3/22/24	Csakvary, Dorothy	Annual Transportation Conf, Atlantic City	\$475.00	\$482.98	\$0	\$957.98
3/21/24	Resz, Loretta	NJASBO Purchasing Birchwood Manor	\$175.00	\$6.96	\$0	\$181.96

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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#### **RESOLUTION NO. CIS-55-24**

#### **APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/24/24	Dorney Park Allentown, PA	Khalil, Zaid	PTHS/11-12/41	Physics Lessons	\$90.00	\$450.00 Substitutes

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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**RESOLUTION NO. CIS-56-24**  
**APPROVAL OF STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
1/20/24	Passaic County Tech Institute Wayne	Valverde, Ariel	PTHS/9-12/5	Regional HOSA Conference Events	\$40	\$0
1/28/24	Northern Highlands Regional HS Allendale	Arnold, William	PTHS/9-12/15	ICHSA Quarterfinals	\$0	Transportation
2/1/24	The Legacy Castle Pompton Plains	Honig, Elliott Lipari, Gayle	PTHS/10-12/50	Management/ Marketing	\$0	\$300.00 Substitutes
3/6/24	Wayne Valley HS Wayne	Streifer, Anthony	PTHS/9-12/20	NJ State Jazz Band Festival	\$0	Transportation
4/9/24	Waterloo Village Stanhope	Belardo, Joshua	HV/4/42	Examine Early Exploration	\$21.00	Nurse Substitute
4/11/24	Waterloo Village Stanhope	Budd, Julie	HV/4/21	Examine Early Exploration	\$21.00	\$0
4/11/24	Liberty Science Center Jersey City	Esposito, Aileen	HV/3/58	Enhance Science Curriculum	\$40.00	Nurse Substitute
4/15/24	Yogi Berra Museum Little Falls	Bellas, Patricia	HV/5/41	Connection to STEM Program	\$10.00	\$0
5/9/24	Turtle Back Zoo West Orange	Segedin, Denise	HV/1-2/84	Animal/Plant Research Project	\$12.00	Nurse Substitute
5/21/24	Brookhollow Barnyard Boonton	Meyers, Anne	HV/K/55	Plant and Animal Survival	\$6.50	Nurse Substitute
5/30/24	North Boulevard School	Sinopoli, Cheryl	SJG/HV/5/60	Battle of the Books	\$0	\$0

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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**RESOLUTION NO. CIS-57-24**  
**APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2023-2024 school year:

NAME	UNIVERSITY	PLACEMENT
Baum, Alicia	Caldwell University	PV - Math
Dunn, Nina	Rutgers University	Elementary - Physical Therapy
Pinand, Samantha	Ithaca College	Elementary - Occupational Therapy
Wittig, Teagan	Montclair University	Elementary - Melissa Cohen - Psychology

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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**RESOLUTION NO. CIS-58-24**

**APPROVAL OF NEW AND REVISED CURRICULUM WRITING AND PAYMENT TO WRITERS FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum writing and payment to writers as follows, per PTEA Article 30.6.m. \$183 per diem:

TITLE	TOTAL PAYMENT
Math - Elementary - Grade 3	Huff, Kim (4 days) \$732.00
Math - Algebra I - Grade 8 & 9	Slaff, Gregg (6 days) \$1,098.00
Math - Algebra I - Grade 8 & 9	Zummo, Michael (6 days) \$1,098.00

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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**RESOLUTION NO. CIS-59-24**

**APPROVAL OF ACCELERATED LEARNING TUTORS AT NORTH BOULEVARD - ESSER FUNDED**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following tutors for the 2023-2024 school year to take place at North Boulevard, before or after regular school hours, at \$50 per 30-minute sessions for English Language Arts and Math. Funding for this program is to be paid with ESSER grant money.

NAME
Guerrero, Maria
McNulty-Dod, Melissa
Murin, Jessica

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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**RESOLUTION NO. CIS-60-24****APPROVAL OF DISTRICT MENTORS FOR THE 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2023-2024 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Benitez, Rebecca	Standard/Informal	Ciavarella, Eileen	PV
Kertesz, Michael	Standard/Informal	Streifer, Anthony	PV

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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**RESOLUTION NO. CIS-61-24****APPROVAL OF PROFESSIONAL DAY PRESENTERS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff as workshop presenters for the 2023-2024 school year, as per negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 30.A.6.n \$95 for up to four hours and \$190 for more than four hours.

Tucker, Diane
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Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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**RESOLUTION NO. CIS-62-24****APPROVAL OF PROGRAM OF STUDIES FOR SCHOOL YEAR 2024-2025**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Year 2024-2025 Program of Studies for the Pequannock Township High School.

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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## **FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Joseph Blumert, Chair**

Mr. Blumert thanked the donors for their generosity.

FFA-97-24	Transfer of Funds for December 2023
FFA-98-24	Payment of Bills - December 12, 2023 to January 22, 2024
FFA-99-24	Approval of Financial Reports/Monthly Certification for November 2023
FFA-100-24	Monthly Reports from Schools and Programs for November 2023
FFA-101-24	Approval to Accept Donations to the Pequannock Township School District
FFA-102-24	Retroactive Approval of Contract with Securly
FFA-103-24	Approval to Accept Learning Acceleration Program - High Impact Tutoring Grant Funds for 2023-2024
FFA-104-24	Approval to Remove Projects from ROD Grant
FFA-105-24	Approval for the School Business Administrator to Send Out Requests for Proposals for District Physician and Auditor

### **RESOLUTION NO. FFA-97-24**

#### **TRANSFER OF FUNDS FOR DECEMBER 2023**

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from December 2023, in accordance with the attached list, which shall become a part of the record.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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### **RESOLUTION NO. FFA-98-24**

#### **PAYMENT OF BILLS – DECEMBER 12, 2023 - JANUARY 22, 2024**

RESOLVED, that the Board of Education approves the Bills List, from December 12, 2023 to January 22, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$7,695,492.07
Capital Projects Fund 30	\$0.00
Food Service Fund 6x	\$148,127.42

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0 Abstain: MacSweeney "as it pertains to me"
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### **RESOLUTION NO. FFA-99-24**

#### **APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR NOVEMBER 2023**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for November 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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**RESOLUTION NO. FFA-100-24**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR NOVEMBER 2023**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of November 2023 for the High School Activities Account, the High School Interscholastic Athletic Account; and the Pequannock Valley School Student Activities Account.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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**RESOLUTION NO. FFA-101-24**

**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Uniforms for Indoor Percussion Value 2,663.00	PTHS	PTHS Association of Music Parents
Staff Stipend Supplementation Winter Guard, Indoor Percussion, Jazz Band Value \$4,520.00	PTHS	PTHS Association of Music Parents

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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**RESOLUTION NO. FFA-102-24**

**RETROACTIVE APPROVAL OF CONTRACT WITH SECURLY**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, retroactively approves a contract with Securly, for classroom monitoring software, commencing January 1, 2024 through June 30, 2025.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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**RESOLUTION NO. FFA-103-24**

**APPROVAL TO ACCEPT LEARNING ACCELERATION PROGRAM-HIGH IMPACT TUTORING GRANT FUNDS FOR 2023-2024**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the acceptance of the Learning Acceleration Program-High Impact Tutoring Grant funds in the amount of \$76,000 from the New Jersey Department of Education for fiscal year 2023-2024.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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**RESOLUTION NO. FFA-104-24**

**APPROVAL TO REMOVE PROJECTS FROM ROD GRANT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby verifies that various scope of work originally included in the District's 2013-2014 ROD Grant Applications was removed for funding reasons. That removed scope resulted in lowered contract pricing and updated ROD grant forms. The removed scope was included in the attached spreadsheet. This documentation was submitted to the New Jersey Schools Development Authority for approval and subsequent release of ROD Grant Funding for the District.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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**RESOLUTION NO. FFA-105-24**

**APPROVAL FOR THE SCHOOL BUSINESS ADMINISTRATOR TO SEND OUT REQUESTS FOR PROPOSALS FOR DISTRICT PHYSICIAN, AND FOR AUDITOR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Business Administrator/Board Secretary to send out requests for proposals (RFPs) for district physician, and for the auditor to perform services for the 2024-2025 school year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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### OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- John Nacion of Pompton Plains and PTHS Music Parent congratulated Mr. Foth on his retirement. He thanked Mr. Senyk and the public for attending the pancake breakfast. He provided an update of music department events including the Nocktaves, Winter Guard, and Beauty and the Beast.
- Janell McGowan f Pequannock suggested a homework-free weekend as a possibility for mental health awareness.

### UNFINISHED BUSINESS

Mr. Senyk attended the Veterans' Wall Committee meeting where the status of the project was reviewed and the next meeting will take place in February. Ms. Dempsey reminded the Board to review the policy on Board-Superintendent relations so that a discussion can take place at the February 5<sup>th</sup> Workshop Meeting. Mr. Blumert revisited scheduling facilities tour for Board members.

### NEW BUSINESS

Mr. Senyk commented that he would like to set up an ad hoc committee with Dr. Portas to discuss the contract with the post office that will be expiring and to begin work on where that path will lead.

### BOARD MEMBER ANNOUNCEMENTS

Mr. Blumert attended the 6<sup>th</sup> grade concert at PV, where the students sang a special song for Mr. Foth in honor of his retirement. Mr. Ciresi attended Coach Spencer's Hall of Fame event. Ms. Dempsey attended the Unified Basketball game and she congratulated the athletes and Coach LeFebvre.

### CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Pompeo	Second by: Shenton	Voice Call Vote: 9-0-0	Time: 8:47 pm
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### ADJOURNMENT OF PUBLIC MEETING

Motion by: Gitin	Second by: Blumert	Voice Vote: 9-0-0	Time: 9:23 pm
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Respectfully,



Gordon E. Gibbs  
Board Secretary

### FUTURE PUBLIC BOARD MEETINGS

Monday, February 5, 2024	Workshop Meeting	7:00 P.M.	PTHS
Tuesday, February 13, 2024	Board Retreat	7:00 P.M.	PTHS
Tuesday, February 20, 2024	Regular Business Meeting	7:00 P.M.	PTHS