



Regular Meeting Agenda

Pioneer Middle School, 1750 Bob's Hollow Lane, DuPont, WA

<https://steilacoom-k12-wa-us.zoom.us/j/81891620365>

or call 253-215-8782 and enter Webinar ID: 818 9162 0365

Wednesday, February 21, 2024 06:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Agenda Review
- D. Approval of Agenda

II. PRESENTATIONS

A. Pioneer Middle School Choir

(Presentation)

Presenter: JoAnne Fernandes/Katie Elshire

B. NBCT Recognition

(Presentation)

Presenter: Susanne Beauchaine

[NBCT Recognition.pdf \(p. 4\)](#)

III. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IV. REPORTS

A. CTE Advisory Committee Report

(Information)

Presenter: Charlie Hilen/Jen McDonald

[2023-2024 SHS Career & Technical Education.pdf \(p. 9\)](#)

B. Budget Status Report

(Information)

Presenter: Shawn Lewis

[Budget Status Report.pdf \(p. 23\)](#)

C. Legislative Update

(Information)

Presenter: Loujanna Rohrer

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of January and February 2024 Accounts Payable and January 2024 Payroll.pdf \(p. 34\)](#)

[Approval of January 17 2024 Regular Board Meeting Minutes.pdf \(p. 89\)](#)

[Approval of Admin Personnel Report.pdf \(p. 94\)](#)

[Approval of Certificated Personnel Report.pdf \(p. 95\)](#)

[Approval of Classified Personnel Report.pdf \(p. 96\)](#)

[Approval of Co-Curricular Personnel Report.pdf \(p. 97\)](#)

[Approval of Out of Endorsement Report.pdf \(p. 98\)](#)

[Approval of Amazon Paint Donation.pdf \(p. 100\)](#)

[Approval of SHS Key Club Field Trip.pdf \(p. 102\)](#)

VI. NEW BUSINESS

A. Approval of Pioneer Middle School Outdoor Camp Plan

(Action)

Presenter: JoAnne Fernandes

[Pioneer Middle School Outdoor Camp Plan.pdf \(p. 104\)](#)

B. First Reading of Policy 6550 Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements

(Action)

Presenter: Shawn Lewis

[Policy 6550 Capitalization Threshold for Leases and SBITAs.pdf \(p. 111\)](#)

C. Board Meeting Location

(Action)

Presenter: Shawn Lewis

[Board Meeting Location.pdf \(p. 113\)](#)

D. Board Retreat

(Action)

Presenter: Sam Scott

E. Committee for Strategic Investments in School District Facilities

(Action)

Presenter: Shawn Lewis

[Committee for Strategic Investments in School District Facilities.pdf \(p. 114\)](#)

F. Board Goal - Professional Learning

(Discussion)

Presenter: Sam Scott

[23-24 Board Goals - Professional Learning.pdf \(p. 116\)](#)

VII. BOARD COMMUNICATION

(Information)

VIII. ANNOUNCEMENTS

(Information)

IX. ADJOURNMENT

(Action)

Celebrating Our Teachers

National Board Certification Recognition

SHSD School Board Meeting
February 21, 2024



What is a National Board Certificate?

National Board Certification is the most respected professional certification available in education (PK-12th).

New candidates complete four components (performance-based and peer-reviewed).

1. Content Knowledge
2. Differentiation in Instruction
3. Teaching Practice and Learning Environment
4. Effective and Reflective Practitioner

What is a National Board Certificate?

By the Numbers

1-5 years

Certification process takes between one and five years (all components must be submitted within three years; an additional two years is allowed for retakes only).

200-400 hours

The estimated time commitment is between 200 to 400 hours to complete the certification process.

40 %

Certification is not a guarantee; the national certification rate hovers around 40 percent from year to year.

5 years

The process to maintain the certificate (Maintenance of Certification) must be completed every five years.

12%

The percentage of Steilacoom Historical School District teachers and counselors who hold a National Board Certificate this year.

Why pursue a National Board Certificate?

Positive Impact on Student Learning

Professional Growth

Network of professionals

**Recognition of high level of skill and
dedication to teaching**

Annual Bonus

Enhanced Teaching Skills

National Board Certification Recognition

Let's Celebrate!

Anderson Island

Cara Kamel

Cherrydale

Lanae Olson
Meleesa York

Chloe Clark

Kaitlyn Almeida
Karen Antonowicz
Rod Enos
Bonnie Landes
Shannon Schmitz

Saltar's Point

Deirdre Davis
Keane Hansen

Pioneer

Kristen Barton
Aimee Brown
Kylie Martin
Stephanie Mateus
Trina McJunkins

Steilacoom High School

Renee Chase
Sarah Dorsch
Marilyn Wynn
Meggan Zajac-Mattes

**Maintenance of
Certificate**

**Bonnie Landes
Chloe Clark**



New Certificate

**Meleesa York
Cherrydale**



**Maintenance of
Certificate**

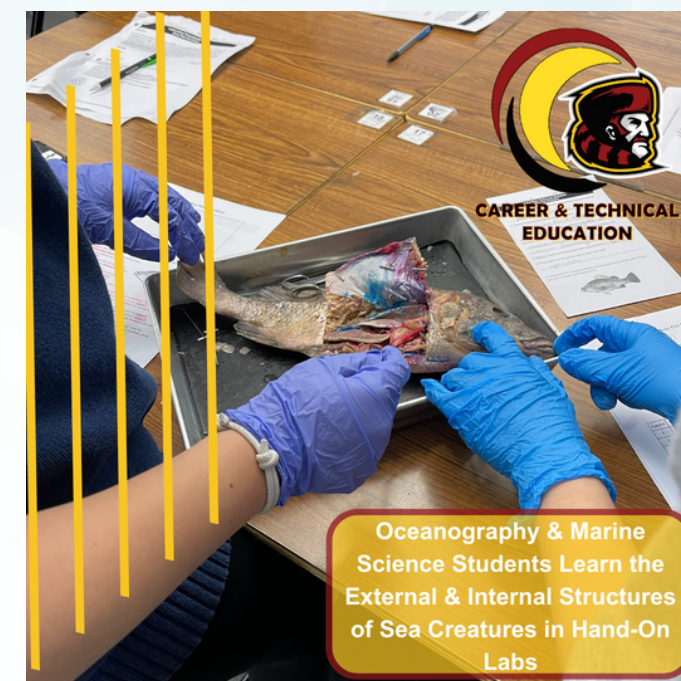
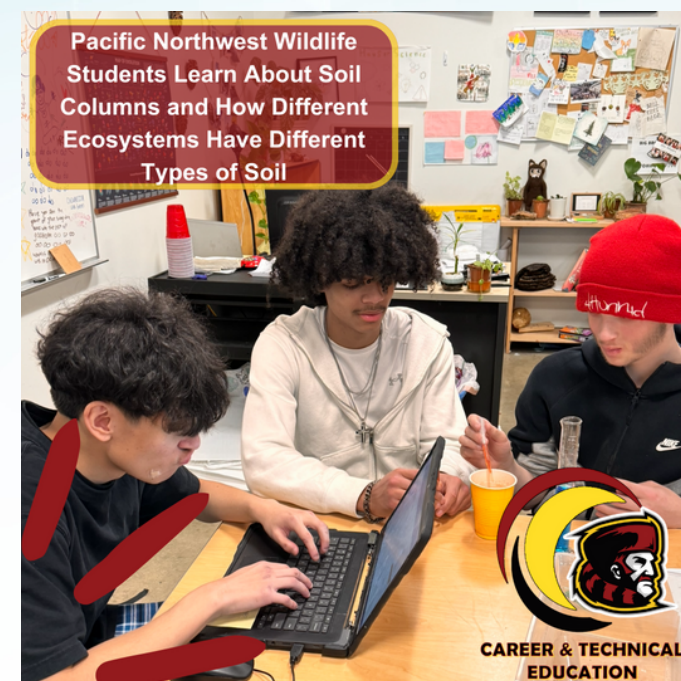
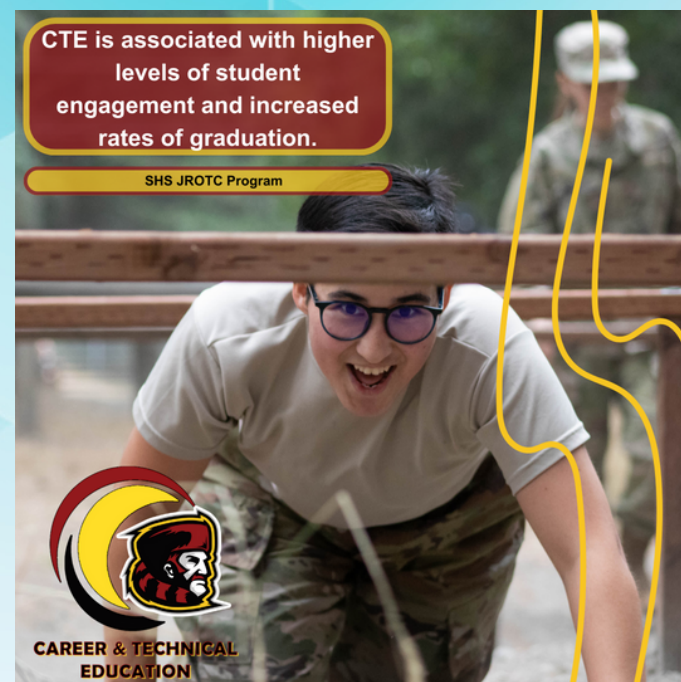
**Kaitlyn Almeida
Chloe Clark**



Steilacoom High School Career & Technical Education

**School Board Meeting
February 2024**





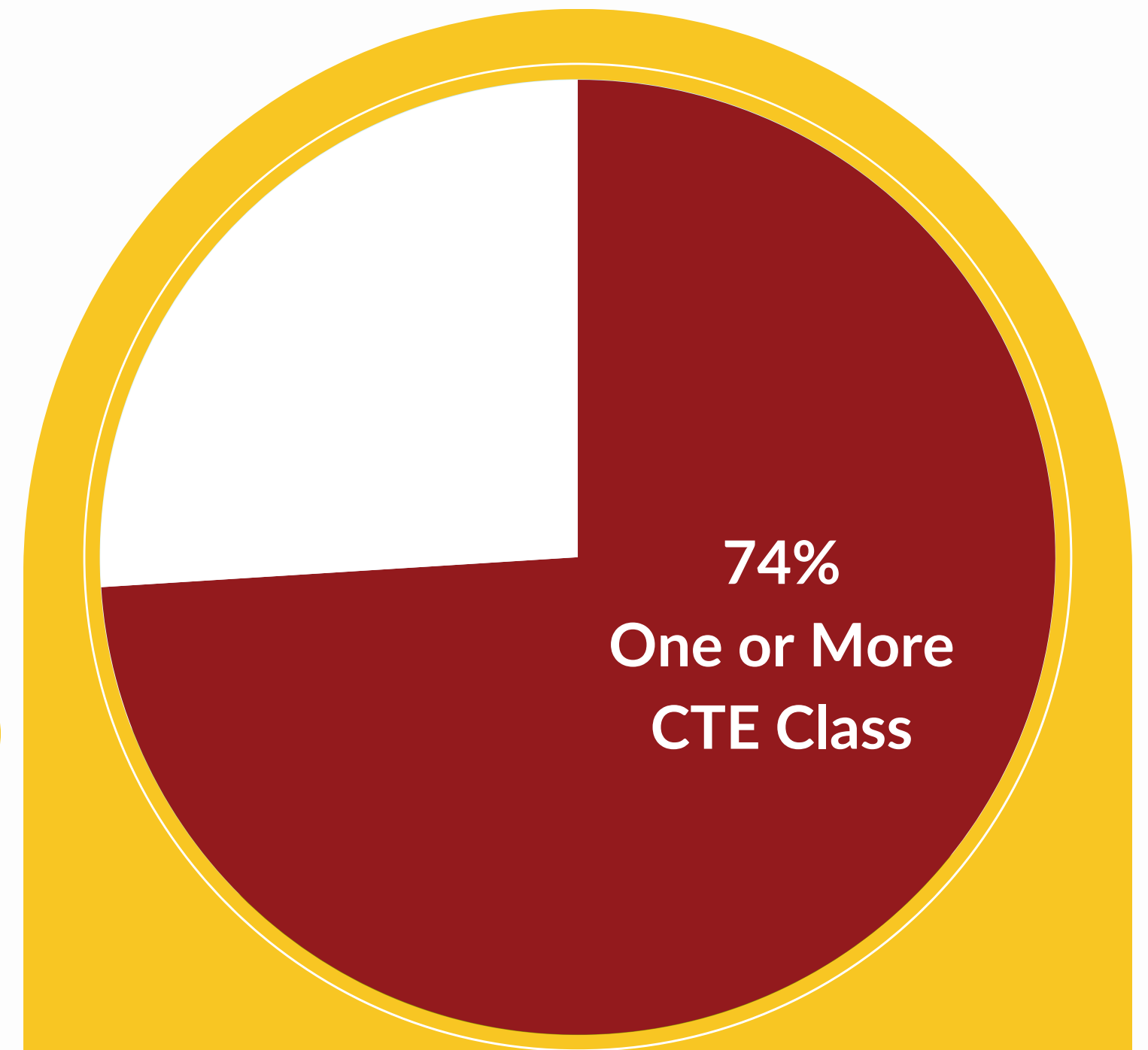
Steilacoom High School Career & Technical Education Overview

Total Students

970

CTE Students

712





**Agriculture
Sciences**



**Business &
Marketing**



**Family & Consumer
Sciences**



Health Sciences



**Skilled & Technical
Sciences**



STEM

Agriculture Sciences

- Advanced Placement Environmental Science
- Pacific Northwest Plants and Wildlife
- Oceanography and Marine Science



155 Students
3 Teachers

Sections

- 1 - Advanced Placement Environmental Science
- 3 - Pacific Northwest Plants and Wildlife
- 2 - Oceanography and Marine Science

Club

Environmental Stewards Club



PNW - Steilacoom Historical Community Garden Food Bank
AP Environmental - Scores above State and National Average
Ocean and Marine - Tacoma Youth Marine Partnership

Business & Marketing

- Communication in the Workplace
- Financial Math
- Marketing 1: DECA
- Marketing 2: Advertising
- Marketing 3: DECA Operations (Student Store)



67 Students
2 Teachers

Sections

- 1 - Communication in the Workplace
- 1 - Financial Math
- 1 - Marketing 1: DECA
- 1 -Marketing 2: Advertising
- 1 -Marketing 3: DECA Operations (Student Store)

Club

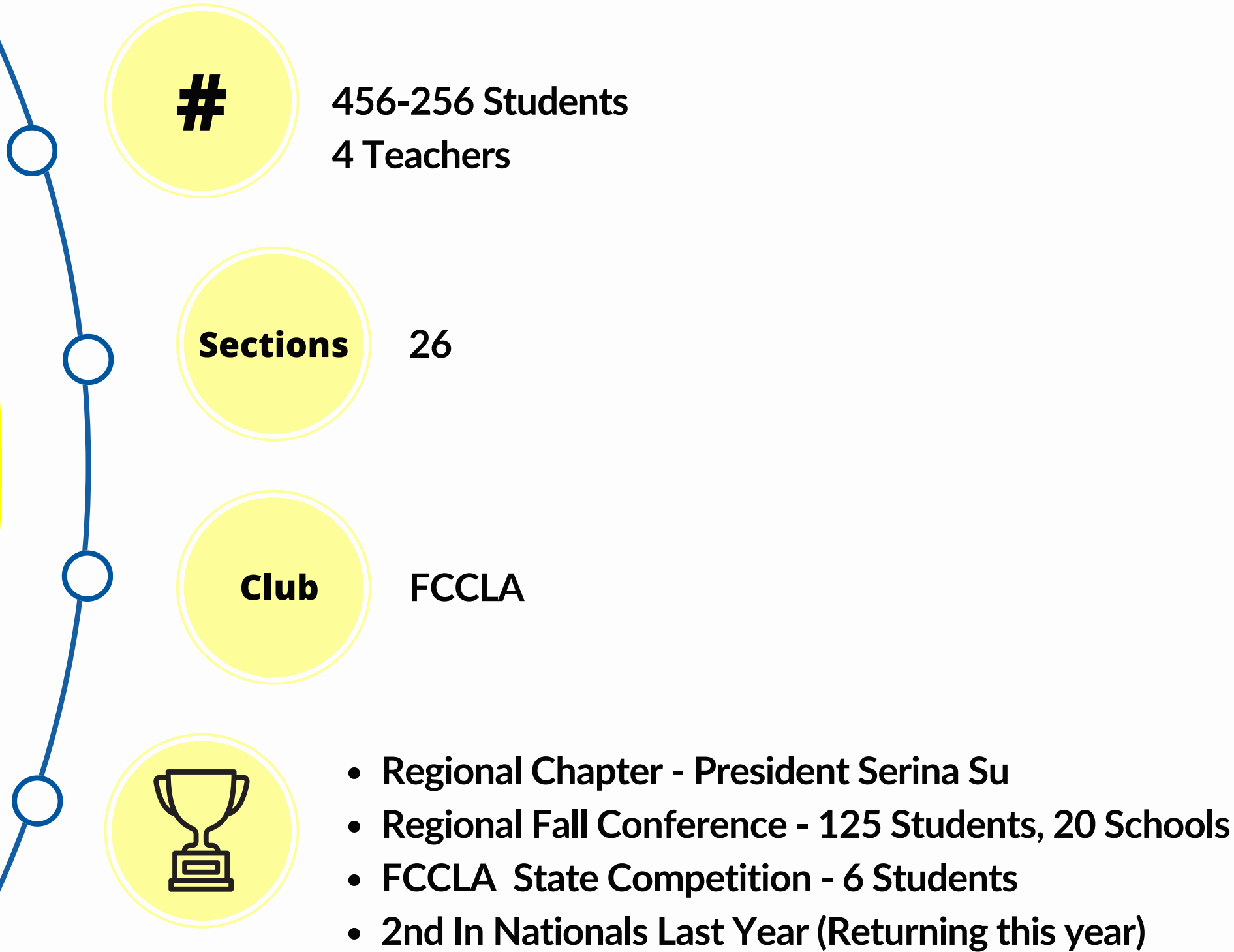
DECA



- DECA State Competition 4 Students, 1 Additional
- School Board Enterprise Gold Award Student Store.

Family & Consumer Sciences

- Interior Design
- Textiles and Apparel
- American Sign Language 1, 2, 3
- Careers in Education
- Advanced Foods I
- Baking
- International Foods
- Introduction to Foods
- Human Development
- Independent Living (Personal Choices)
- AP Psychology
- Intro to Psychology



Health Sciences

- Human Body Systems (Project Lead the Way)
- Medical Interventions (Project Lead the Way)
- Principles of Biomedical Engineering (Project Lead the Way)
- Family Health

#

255-393 Students
4 Teachers

Sections

13

Club

HOSA



- Toy Drive for Mary Bridge
- Annual Blood Drive in Spring
- Fundraising for State Competitions next year
- Be the Match

Skilled & Technical Sciences

- Advanced Placement Art and Design
2D, 3D, and/or drawing
- Art Foundations 1 & 2
- Ceramics
- Graphic Design 1 & 2
- Digital Photography 1, 2, 3
- Journalism
- Yearbook
- Film Survey
- Intro to Video Production
- Army JROTC 1, 2, 3, 4

- Middle School
- Video



STEM

- Advanced Placement Computer Science Principles
- Principles of Engineering (Project Lead the Way)
- Civil Engineering and Architecture (Project Lead the Way)
- Introduction to Engineering Design (Project Lead the Way)

#

95 Students
2 Teachers

Sections

4

Club

Wet Plate Photography



- Electronic Development with RaspberryPi
- Robotics Basics
- App Development
- Residential and Commercial Design



Pierce County Skills Center

- Advanced Manufacturing – Composites
- Advanced Manufacturing – Machining (1)
- Advanced Manufacturing – Mechatronics/Pre-Engineering
- Automotive Technology (2)
- Construction Trades (3)
- Cosmetology-Hair Design (off-site)
- Criminal Justice (1)
- Culinary Arts (7)
- Electrical Trades
- Fire Science & Emergency Services (2)
- ITS & Cybersecurity (2)
- Medical Assistant
- Medical Careers
- Pre-Pharmacy Technology (1)
- Pre-Physical Therapy & Sports Medicine (1)
- Pre-Veterinary Technology (1)
- Video Game Development (3)

Partnerships

Western State Hospital New Forensic Hospital



Outlook



Compliance

OPSI Compliance
Frameworks
Various other Pieces



Future Outlook

Analyze Future Job Demand
Partnerships with Local Businesses
Re-align Current Offerings



Dual Credit and IRC

Confirm all Dual Credit Officering and look for other
Opportunities
Industry Recognition Certification

THANK YOU!



Job Demand Information

<https://washingtonstem.org/>

<https://www.onetonline.org/>

Careeronestop.org



February 8, 2024

To: Dr. Kathi Weight, Superintendent

From: Shawn Lewis

Subject: Financial Update

Attached are the Budget Status Reports for all funds as of the end of January 2024, along with charts and data showing our monthly attendance, general fund balance, and general fund cash balance.

Enrollment for the year to date continues to be under projection. Enrollment in February has historically increased slightly but this year we simply maintained overall enrollment. Running Start winter quarter enrollment is in the process of being verified, and it appears to be down slightly – but this isn't necessarily helpful if our overall FTE enrollment only held steady.

General Fund balance as of the end of December was \$1,824,291 – which is about \$2.2 million better than last year at the same time. Our end of month cash balance is also roughly \$1.4 million higher than last year.

No items of significance to report in other funds.

Overall cash flow remains fine at this point, with March continuing to be our projected low-point. December activity was better than expected – so cash balance projections are slightly improved.

As you know, the State Auditor's Office has started their work on the 2022-23 school year and expects to have their fieldwork completed by mid-March.

Steilacoom Historical School District No. 1

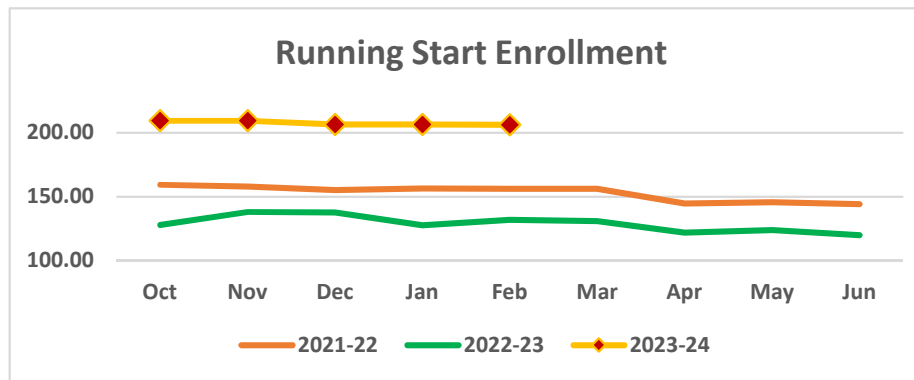
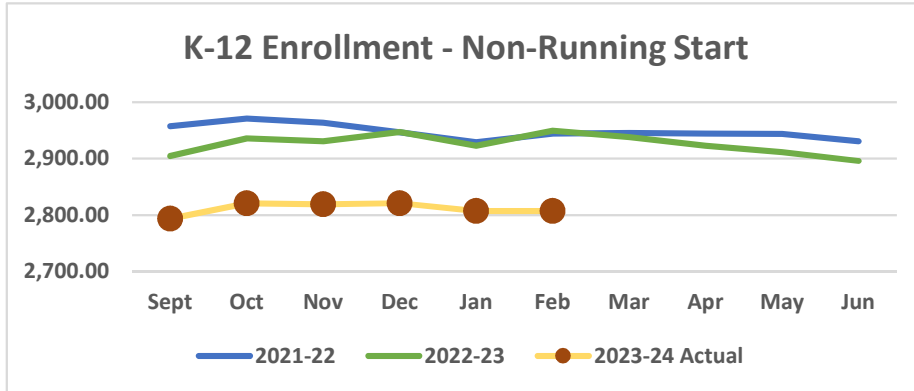
Monthly Budget Report

2023-24 Executive Summary

Jan-24

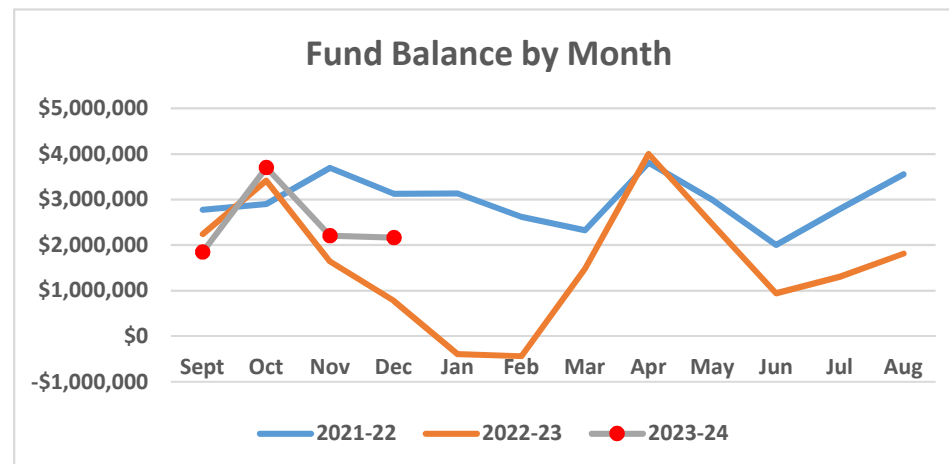
Enrollment

Budgeted FTE	3,037.00
Actual Average Annual FTE	3,019.13
FTE Over/Under Budget	(17.87)



General Fund Balance

Actual as of Prior Month	\$2,216,995
Actual as of Current Month	<u>\$1,824,291</u>
Increase/Decrease in Fund Balance	(\$392,704)
Fund Balance as a % of Budgeted Expenditures	3.57%

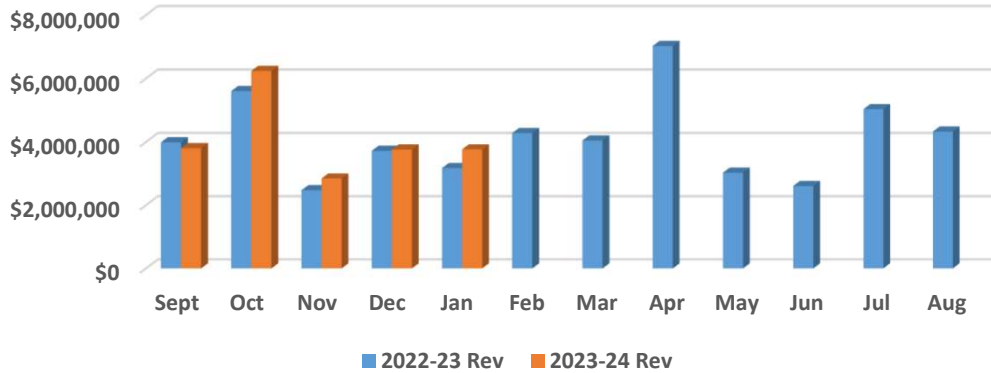


General Fund Cash and Investment Balance

As of Month End

	2021-22	2022-23	2023-24	Change From Prior Year
Sept	\$3,699,925	\$2,127,134	\$1,739,546	(\$387,588)
Oct	\$4,954,039	\$3,382,880	\$3,636,745	\$253,865
Nov	\$4,196,404	\$1,628,957	\$2,386,579	\$757,622
Dec	\$3,792,454	\$751,911	\$2,138,377	\$1,386,466
Jan	\$3,830,686	\$370,061	\$1,795,477	\$1,425,416
Feb	\$3,317,966	(\$1,964)		
Mar	\$2,991,604	\$785,205		
Apr	\$4,489,799	\$3,972,916		
May	\$3,627,568	\$2,365,690		
Jun	\$2,705,656	\$852,646		
Jul	\$2,773,910	\$1,171,464		
Aug	\$2,924,278	\$1,691,540		

Monthly Revenue Compared to Prior Year



Monthly Expenses Compared to Prior Year



10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	8,336,223	.00	3,094,784.57		5,241,438.43	37.12
2000 LOCAL SUPPORT NONTAX	857,000	107,168.52	489,195.14		367,804.86	57.08
3000 STATE, GENERAL PURPOSE	30,608,676	2,362,672.65	11,849,910.87		18,758,765.13	38.71
4000 STATE, SPECIAL PURPOSE	8,992,655	677,585.58	3,266,451.07		5,726,203.93	36.32
5000 FEDERAL, GENERAL PURPOSE	399,000	.00	423,853.28		24,853.28-	106.23
6000 FEDERAL, SPECIAL PURPOSE	2,536,337	206,761.21	961,262.46		1,575,074.54	37.90
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	3,000.00		3,000.00-	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	51,729,891	3,354,187.96	20,088,457.39		31,641,433.61	38.83
B. EXPENDITURES						
00 Regular Instruction	27,814,301	2,059,508.30	10,717,806.37	14,537,249.92	2,559,244.71	90.80
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	7,224,977	597,871.39	3,057,801.32	3,985,820.37	181,355.31	97.49
30 Voc. Ed Instruction	2,263,813	174,697.87	895,710.37	1,118,852.09	249,250.54	88.99
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,689,402	101,248.87	505,535.72	660,090.49	523,775.79	69.00
70 Other Instructional Pgms	592,263	122,136.94	378,045.87	307,831.57	93,614.44-	115.81
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	11,477,509	710,502.50	4,624,383.34	3,428,250.23	3,424,875.43	70.16
Total EXPENDITURES	51,062,265	3,765,965.87	20,179,282.99	24,038,094.67	6,844,887.34	86.60
C. OTHER FIN. USES TRANS. OUT (GL 536)	450,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	217,626	411,777.91-	90,825.60-		308,451.60-	141.73-
F. TOTAL BEGINNING FUND BALANCE	500,000		1,896,042.46			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	717,626		1,805,216.86			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	.00
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	450,000-	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,167,626	1,805,216.86
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	717,626	1,805,216.86

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	3,000,000	.00	.00		3,000,000.00	0.00
2000 Local Support Nontax	151,000	7,611.00	8,191.65		142,808.35	5.42
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 3,151,000	 7,611.00	 8,191.65		 3,142,808.35	 0.26
 <u>B. EXPENDITURES</u>						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	1,450,000	32,010.41	54,352.04	34,126.46	1,361,521.50	6.10
30 Equipment	200,000	.00	.00	20,192.35	179,807.65	10.10
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 1,650,000	 32,010.41	 54,352.04	 54,318.81	 1,541,329.15	 6.59
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 1,625,000	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 124,000-	 24,399.41-	 46,160.39-		 77,839.61	 62.77-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 170,000		 183,530.62			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 46,000		 137,370.23			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	1,600,000-	6,576.56-
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	270,000	111,208.18
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	1,376,000	32,738.61
G/L 890 Unassigned Fund Balance	0	.00
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	46,000	137,370.23

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	4,071,610	.00	3,831,159.60		240,450.40	94.09
2000 Local Support Nontax	1,000	.00	15,141.85		14,141.85-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	725,000	.00	.00		725,000.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 4,797,610	 .00	 3,846,301.45		 951,308.55	 80.17
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	8,870,000	.00	8,330,000.00	0.00	540,000.00	93.91
Interest On Bonds	710,000	.00	297,600.00	0.00	412,400.00	41.92
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 9,580,000	 .00	 8,627,600.00	 0.00	 952,400.00	 90.06
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	 4,782,390-	 .00	 4,781,298.55-		 1,091.45	 0.02-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 5,441,308		 6,130,439.64			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 658,918		 1,349,141.09			
 <u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	658,918		1,349,141.09			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
 <u>TOTAL</u>	 658,918		 1,349,141.09			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	260,710	7,751.33	110,747.45		149,962.55	42.48
2000 Athletics	178,332	2,868.35	13,150.51		165,181.49	7.37
3000 Classes	219,200	533.00	11,819.70		207,380.30	5.39
4000 Clubs	568,580	4,405.43	111,378.08		457,201.92	19.59
6000 Private Moneys	21,100	86.36	1,132.80		19,967.20	5.37
Total REVENUES	1,247,922	15,644.47	248,228.54		999,693.46	19.89
B. EXPENDITURES						
1000 General Student Body	298,660	2,832.76	29,794.78	0.00	268,865.22	9.98
2000 Athletics	234,461	36,773.42	96,431.94	27,393.09	110,635.97	52.81
3000 Classes	229,100	1,541.38	8,097.31	9,145.49	211,857.20	7.53
4000 Clubs	622,037	9,996.35	90,266.60	24,274.33	507,496.07	18.41
6000 Private Moneys	29,275	522.24	1,926.00	0.00	27,349.00	6.58
Total EXPENDITURES	1,413,533	51,666.15	226,516.63	60,812.91	1,126,203.46	20.33
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	165,611-	36,021.68-	21,711.91		187,322.91	113.11-
D. TOTAL BEGINNING FUND BALANCE	277,387		361,478.59			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	111,776		383,190.50			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	111,776		383,190.50			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	111,776		383,190.50			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of January, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	.00	2,325.67		1,325.67-	232.57
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	1,000	.00	2,325.67		1,325.67-	232.57
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	1,000	.00	2,325.67		1,325.67-	232.57
D. EXPENDITURES						
Type 30 Equipment	4,000	.00	.00	0.00	4,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	4,000	.00	.00	0.00	4,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	.00	2,325.67		5,325.67	177.52-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	140,603		155,621.43			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	137,603		157,947.10			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	137,603		157,947.10			
G/L 830 RES FOR DEBT SERVICE	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
<u>TOTAL</u>	137,603		157,947.10			

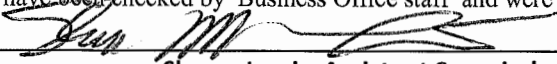
***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: **February 21, 2024**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Shawn Lewis, Assistant Superintendent

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME			WARRANTS (INCLUSIVE)		AMOUNT
GENERAL FUND:					
	Payroll	800945	to	800946	\$ 2,977.60
	Payroll A/P	134002	to	134014	\$ 498,449.06
	Payrol ACH Payments		to		\$ 492,280.08
	Payroll Taxes		to		\$ 597,168.97
	Direct Deposit		to		\$ 1,696,642.30
January 25, 2024	Accounts Payable	134015	to	134015	\$ 7,029.59
January 25, 2024	Accounts Payable	134016	to	134052	\$ 270,972.35
February 7, 2024	Accounts Payable	134053	to	134053	\$ 116.16
February 12, 2024	Accounts Payable	134054	to	134097	\$ 471,958.38
February 13, 2024	Accounts Payable	134098	to	134098	\$ 12.36
TOTAL GENERAL FUND:					\$ 4,037,606.85

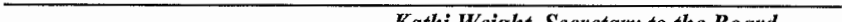
CAPITAL PROJECTS FUND:					
			to		
January 25, 2024	Direct Deposit	200562	to	200562	\$ 1,729.73
TOTAL CAPITAL PROJECTS FUND:					\$ 1,729.73

ASSOCIATED STUDENT BODY FUND:					
January 25, 2024	Accounts Payable	405338	to	405338	\$ 4,334.15
January 25, 2024	Accounts Payable	405339	to	405350	\$ 23,709.13
January 25, 2024	Accounts Payable	405351	to	405351	\$ 107.62
February 7, 2024	Accounts Payable	405352	to	405352	\$ 165.21
February 13, 2024	Accounts Payable	405353	to	405358	\$ 7,430.24
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 35,746.35

TRANSPORTATION VEHICLE FUND:					
			to		
			to		
TOTAL TRANSPORTATION VEHICLE FUND:					\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$498,449.06. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134002 through 134014, totaling \$498,449.06

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134002	*CSIDENTITY CORPORATION	01/31/2024	20240131ADNWEXP	Payroll accrual	0	33.00	33.00
134003	*DVM INSURANCE AGENCY - DBA NA	01/31/2024	20240131ADNWPI	Payroll accrual	0	81.39	81.39
134004	*EMPLOY SEC DEPTS - WA LTC	01/31/2024	20240131AD1WLTC	Payroll accrual	0	11,927.44	11,927.44
134005	*EMPLOYMENT SECURITY DEPARTMEN	01/31/2024	20240131AD1PFML	Payroll accrual	0	13,067.36	18,293.20
			20240131AF1PFML	Payroll accrual	0	5,225.84	
134006	*ESD UNEMPLOYMENT POOL	01/31/2024	20240131AF1UC	Payroll accrual	0	2,808.58	2,808.58
134007	*LEGAL ACCESS CONSULTING LLC -	01/31/2024	20240131ADNWLE	Payroll accrual	0	139.60	139.60
134008	*PUGET SOUND WORKERS COMP TRUS	01/31/2024	20240131AD1WC	Payroll accrual	0	3,854.99	20,460.71
			20240131AF1WC	Payroll accrual	0	16,605.72	
134009	*WEA PAYROLL DEDUCTIONS	01/31/2024	20240131ADC0UA	Payroll accrual	0	18,475.76	22,811.42
			20240131ADC0UB	Payroll accrual	0	186.20	
			20240131ADC0UC	Payroll accrual	0	60.80	
			20240131ADC1UB	Payroll accrual	0	960.57	
			20240131ADC1UC	Payroll accrual	0	453.32	
			20240131ADC1UD	Payroll accrual	0	1,060.38	
			20240131ADC1UE	Payroll accrual	0	1,295.19	
			20240131ADC1UG	Payroll accrual	0	27.08	
			20240131ADC3UB	Payroll accrual	0	25.00	
			20240131ADC4UC	Payroll accrual	0	234.75	
			20240131ADC0US	Payroll accrual	0	32.37	
134010	HCA-SEBB BENEFITS	01/31/2024	20240131AFSEBB	Payroll accrual	0	368,500.00	368,500.00
134011	HCA-SEBB BENEFITS	01/31/2024	20240131ADKP1CR	Payroll accrual	0	350.00	42,158.00
			20240131ADKP1ER	Payroll accrual	0	100.00	
			20240131ADKP2CR	Payroll accrual	0	500.00	
			20240131ADKP2ER	Payroll accrual	0	572.00	
			20240131ADKP2FR	Payroll accrual	0	479.00	
			20240131ADKP3ER	Payroll accrual	0	237.00	
			20240131ADKP3FR	Payroll accrual	0	711.00	
			20240131ADKW1CR	Payroll accrual	0	168.00	
			20240131ADKW1ER	Payroll accrual	0	240.00	
			20240131ADKW1FR	Payroll accrual	0	144.00	
			20240131ADKW2CR	Payroll accrual	0	172.00	
			20240131ADKW2ER	Payroll accrual	0	490.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20240131ADKW2FR	Payroll accrual	0	882.00	
			20240131ADKW2SR	Payroll accrual	0	196.00	
			20240131ADKWSCR	Payroll accrual	0	2,010.00	
			20240131ADKWSESR	Payroll accrual	0	2,440.00	
			20240131ADKWSFR	Payroll accrual	0	2,687.00	
			20240131ADKWSSR	Payroll accrual	0	1,742.00	
			20240131ADPHCR	Payroll accrual	0	804.00	
			20240131ADPHER	Payroll accrual	0	1,430.00	
			20240131ADPHFR	Payroll accrual	0	3,155.00	
			20240131ADPHSR	Payroll accrual	0	1,610.00	
			20240131ADPMCRR	Payroll accrual	0	35.00	
			20240131ADPMER	Payroll accrual	0	100.00	
			20240131ADPMFR	Payroll accrual	0	180.00	
			20240131ADPSCR	Payroll accrual	0	1,008.00	
			20240131ADPSESR	Payroll accrual	0	1,088.00	
			20240131ADPSFR	Payroll accrual	0	1,394.00	
			20240131ADPSSR	Payroll accrual	0	921.00	
			20240131ADV1CR	Payroll accrual	0	302.00	
			20240131ADV1ER	Payroll accrual	0	86.00	
			20240131ADV1FR	Payroll accrual	0	774.00	
			20240131ADV2CR	Payroll accrual	0	151.00	
			20240131ADV2ER	Payroll accrual	0	688.00	
			20240131ADV2FR	Payroll accrual	0	824.00	
			20240131ADV2SR	Payroll accrual	0	516.00	
			20240131ADVACR	Payroll accrual	0	2,772.00	
			20240131ADVAER	Payroll accrual	0	1,469.00	
			20240131ADVAFR	Payroll accrual	0	3,051.00	
			20240131ADVASR	Payroll accrual	0	2,712.00	
			20240131ADVHSAE	Payroll accrual	0	63.00	
			20240131ADVHSAF	Payroll accrual	0	302.00	
			20240131ADVHSAS	Payroll accrual	0	84.00	
			20240131ADVUCR	Payroll accrual	0	539.00	
			20240131ADVUER	Payroll accrual	0	723.00	
			20240131ADVUFR	Payroll accrual	0	1,081.00	
			20240131ADVUSR	Payroll accrual	0	176.00	
134012	HCA-SEBB FLEX SPEND	01/31/2024	20240131ADDCFSA	Payroll accrual	0	951.39	5,121.43
			20240131ADHCFSA	Payroll accrual	0	4,170.04	
134013	IDAHO CHILD SUPPORT RECEIPTING	01/31/2024	20240131ADCSIDS	Payroll accrual	0	295.00	295.00
134014	The Standard Insurance Company	01/31/2024	20240131ADLTD50	Payroll accrual	0	1,143.71	5,819.29
			20240131ADLTD60	Payroll accrual	0	4,675.58	

13 Computer Check(s) For a Total of 498,449.06

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	498,449.06
Total For	13	Manual, Wire Tran, ACH & Computer	Checks	498,449.06
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	498,449.06

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$1,089,449.05. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202300022 through 202300026, totaling \$1,089,449.05

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300022	KEYBANK NATIONAL ASSOCIATION	01/31/2024	20240131AD1FIC	Payroll accrual	0	148,648.12	597,168.97
			20240131AD1FIT	Payroll accrual	0	213,495.40	
			20240131AD1FIT+	Payroll accrual	0	16,848.41	
			20240131AD1Med	Payroll accrual	0	34,764.46	
			20240131AF1FIC	Payroll accrual	0	148,648.12	
			20240131AF1Med	Payroll accrual	0	34,764.46	
202300023	*KEYBANK NA - OMNI	01/31/2024	20240131ADA101	Payroll accrual	0	1,400.00	20,625.40
			20240131ADA104	Payroll accrual	0	3,137.50	
			20240131ADA104R	Payroll accrual	0	1,953.90	
			20240131ADA105R	Payroll accrual	0	2,600.00	
			20240131ADA106	Payroll accrual	0	200.00	
			20240131ADA107	Payroll accrual	0	2,666.00	
			20240131ADA108	Payroll accrual	0	2,325.00	
			20240131ADA108R	Payroll accrual	0	2,175.00	
			20240131ADA109	Payroll accrual	0	4,168.00	
202300024	*KEYBANK NA - DSHS	01/31/2024	20240131ADCS%50	Payroll accrual	0	2,417.44	2,417.44
202300025	*KEYBANK NA - DRS	01/31/2024	20240131AD1ReE0	Payroll accrual	0	0.00	445,117.47
			20240131AD1ReE2	Payroll accrual	0	24,775.67	
			20240131AD1ReE3	Payroll accrual	0	15,349.74	
			20240131AD1ReT0	Payroll accrual	0	0.00	
			20240131AD1ReT2	Payroll accrual	0	48,053.68	
			20240131AD1ReT3	Payroll accrual	0	94,510.41	
			20240131ADA81%3	Payroll accrual	0	1,308.89	
			20240131ADA8103	Payroll accrual	0	21,750.00	
			20240131ADDCP R	Payroll accrual	0	200.00	
			20240131AF1ReE0	Payroll accrual	0	0.00	
			20240131AF1ReE2	Payroll accrual	0	34,896.72	
			20240131AF1ReE3	Payroll accrual	0	23,302.78	
			20240131AF1ReT0	Payroll accrual	0	0.00	
			20240131AF1ReT2	Payroll accrual	0	57,831.42	
			20240131AF1ReT3	Payroll accrual	0	121,202.16	
			20240131AF%457n	Payroll accrual	0	1,936.00	
202300026	*KEYBANK NA - VEBA	01/31/2024	20240131ADV1119	Payroll accrual	0	2,100.00	24,119.77

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20240131ADV2119	Payroll accrual	0	4,400.00	
			20240131ADV3119	Payroll accrual	0	15,387.94	
			20240131ADV3ps	Payroll accrual	0	1,031.83	
			20240131ADV4119	Payroll accrual	0	900.00	
			20240131ADV4ps	Payroll accrual	0	300.00	

5 Wire Transfer Check(s) For a Total of 1,089,449.05

	0	Manual	Checks For a Total of	0.00
	5	Wire Transfer	Checks For a Total of	1,089,449.05
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	5	Manual, Wire Tran, ACH & Computer Checks		1,089,449.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,089,449.05

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$7,029.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134015 through 134015, totaling \$7,029.59

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134015	BMO FINANCIAL GROUP	01/26/2024		CREDIT CARD PAYMENT CHECK			7,029.59
	BMO FINANCIAL GROUP		GFPC240100002	Credit Card Payment AP Invoice.	0	2,840.09	
	BMO FINANCIAL GROUP		GFPC240100011	Credit Card Payment AP Invoice.	0	175.00	
	CURRICULUM ASSOCIATES LLC		GFPC240100006	Credit Card Payment AP Invoice.	0	535.40	
	FLINN SCIENTIFIC		GFPC240100013	Credit Card Payment AP Invoice.	0	114.03	
	JW PEPPER & SON INC		GFPC240100007	Credit Card Payment AP Invoice.	0	388.86	
	KCDA		GFPC240100008	Credit Card Payment AP Invoice.	0	299.93	
	KOMPAN, INC.		GFPC240100001	Credit Card Payment AP Invoice.	0	193.75	
	MICHAELS - PCARD		GFPC240100012	Credit Card Payment AP Invoice.	0	69.81	
	ODP SOLUTIONS, LLC		GFPC240100010	Credit Card Payment AP Invoice.	0	632.94	
	PIERCE COUNTY FERRY		GFPC240100000	Credit Card Payment AP Invoice.	0	6.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	PIERCE COUNTY FERRY		GFPC240100015	Credit Card Payment AP Invoice.	2372324005	142.50	
	SAFEWAY, INC		GFPC240100003	Credit Card Payment AP Invoice.	142324009	373.87	
	SAFEWAY, INC		GFPC240100004	Credit Card Payment AP Invoice.	142324009	245.74	
	SAFEWAY, INC		GFPC240100005	Credit Card Payment AP Invoice.	142324009	363.45	
	SAFEWAY, INC		GFPC240100009	Credit Card Payment AP Invoice.	0	74.20	
	SCHOLASTIC TESTING SERVICE		GFPC240100016	Credit Card Payment AP Invoice.	0	152.59	
	SMARTSIGN		GFPC240100014	Credit Card Payment AP Invoice.	0	421.13	
			1	Computer	Check(s) For a Total of		7,029.59

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	7,029.59
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	7,029.59
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,029.59

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$270,972.35. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134016 through 134052, totaling \$270,972.35

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134016	AMAZON.COM SALES, INC	01/25/2024	13KD-XTFF-PCDR	MAINT - OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324032	86.07	7,505.18
			13KP-FLHM-WPK6	PIO - Principal Supplies Term 2 - End of Semester 1 December2023 - February 2024	2372324017	115.34	
			13Q7-4PNW-WM1Y	SHS - Open PO for Amazon Purchases	4312324004	142.62	
			13RP-R6LX-96HP	CC - Open PO for Amazon Supplies	1622324007	107.30	
			144C-K7DL-71MN	PIO - AMAZON - LIBRARY SUPPLIES REQUESTED BY MARY HILTON	2372324009	393.39	
			146P-Q6KM-CG1X	SP PRINCIPAL & TEACHING SUPPLIES	0	129.42	
			161X-3WMG-CHJM	PIO MS Principal Supplies Term 2 - End of Semester 1 December2023 - February 2024	2372324017	220.59	
			17JG-K1V3-WCR7	MAINT - OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324032	111.77	
			17JN-1X6H-NQ3N	SP HEALTH & TEACHING SUPPLIES	0	165.61	
			17L1-YC3H-CT6J	CD TEACHING, HEALTH & PRINCIPAL	1462324003	105.02	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			17WM-M441-9FRQ	SP TEACHING & LIBRARY SUPPLIES	0	355.04	
			1CJM-9GPY-9VF9	CC TEACHING SUPPLIES	1622324007	98.53	
			1D1L-JGPV-PLG1	CC - Open PO for Amazon Supplies	1622324007	9.84	
			1D39-TN6P-W6HK	HR - COUNSELING BOOKS	0	242.20	
			1F7D-WWNY-KV7X	SHS - Open PO for Amazon Purchases	4312324004	71.04	
			1G6N-QRXF-Q9LL	PIO - LIBRARY SUPPLIES FOR MARY HILTON	2372324009	12.32	
			1GDF-GNG3-VTPP	PIO - MATH DEPT. SUPPLIES TERM 2- TERM 3	2372324015	41.15	
			1GJW-VHYW-XHGV	SP - PRINCIPAL SUPPLIES	0	434.87	
			1GV3-V6NH-9XDH	CTE BRACE TEACHING SUPPLIES	0	73.42	
			1J74-XD7W-XDD1	SP - TEACHING SUPPLIES	0	23.87	
			1J74-XD7W-Y96F	PIO - SCIENCE DEPT. SUPPLIES TERM 2 - TERM 3 DECEMBER - FEBRUARY	2372324016	392.96	
			1JH6-66WM-RVVR	MAINT - OPEN PURCHASE ORDER 2023-2024	102324032	106.79	
			1KW3-D6TN-TPT	PIO - SCIENCE DEPT. SUPPLIES TERM 2 - TERM 3 DECEMBER - FEBRUARY	2372324016	14.77	
			1MVR-QYFF-T74M	PIO - Principal Supplies Term 2 - End of Semester 1 December 2023 - February 2024	2372324017	83.09	
			1NC1-FNGJ-RVJ4	CTE- BRACE SUPPLIES	0	29.70	
			1NCG-7TMH-WWQN	CC - Open PO for Amazon Supplies	1622324007	464.54	
			1Q6C-CJVC-WQDT	CD - Open purchase order for 1st quarter of 23/24 school year.	1462324003	231.65	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1QRD-VGM4-TTVY	CTE - KNUTSEN SUPPLIES	0	665.01	
			1R6M-MWRH-T1D7	CTE MOCK ART SUPPLIES	0	94.22	
			1T9P-KMQG-W67H	CTE - BRACE SUPPLIES	0	247.82	
			1TGC-4TDC-7YY7	MAINTENANCE SUPPLIES	102324032	279.66	
			1TP9-NFFX-9LRX	SALTARS POINT TEACHING SUPPLIES	0	15.00	
			1VYH-XR6P-XCK4	PIO - MATH DEPT. SUPPLIES TERM 2- TERM 3	2372324015	54.52	
			1WTH-H3DX-CF9J	CTE MATTES TEACHING SUPPLIES	0	138.21	
			1X47-3CQW-79WR	MAINTENANCE SUPPLIES	102324032	87.93	
			1X99-9JQD-RH9J	SHS - Open PO for Amazon Purchases	4312324004	209.59	
			1X99-9JQD-T6FH	CD - TEACHING SUPPLIES	1462324003	86.06	
			1XNK-1CR4-7WM1	SHS TEACHING SUPPLIES	4312324004	561.86	
			1YPF-Y31N-XHRW	CTE MOCK ART SUPPLIES	0	761.70	
			1YPF-Y31N-XMJF	SP - HEALTH ROOM SUPPLIES	0	40.69	
134017	ANDERSON ISLAND GENERAL STORE	01/25/2024	16547806	ANDERSON ISLAND ELEMENTARY SCHOOL TRANSPORTATION DIESEL FUEL SUPPLY Q4 2023-24	82324027	265.61	715.77
			1658898	ANDERSON ISLAND ELEMENTARY SCHOOL TRANSPORTATION FUEL SUPPLY	0	239.37	
			1660670	ANDERSON ISLAND ELEMENTARY SCHOOL TRANSPORTATION FUEL SUPPLY	0	210.79	
134018	ASATO, DANIELLE AIKO OI GEE	01/25/2024	reim_01.17.24_\$208.8	SALTARS POINT ELEMENTARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	208.89	208.89
134019	CARDCONNECT LLC	01/25/2024	REMI1690935	CREDIT CARD SERVICES: FIRST SEMESTER FY 2023-2024	82324017	2,439.13	2,439.13
134020	CENTURYLINK #300493944	01/25/2024	300493944_1.18.24	PREVIOUS BALANCE	0	244.49	244.49

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134021	CITY OF TACOMA - TACOMA PUBLIC	01/25/2024	100683154_1.16.24	NOT PAID SHS READER BOARD ELECTRIC	0	38.91	38.91
134022	CODEWORK INC	01/25/2024	240142	CODEWORK ANNUAL RENEWAL FOR VISION PRO LICENSES	272324052	975.00	975.00
134023	CONSOLIDATED ELECTRICAL DISTRI	01/25/2024	8541-1061626	OPEN PURCHASE ORDER 2023-2024 for ELECTRICAL/LIGHTS SUPPLIES	102324086	341.27	341.27
134024	CROSS CULTURAL COMMUNICATIONS	01/25/2024	47	TRANSLATION SERVICE FEES DECEMBER 20, 2023	0	82.75	82.75
134025	DEPT OF LICENSING (WA STATE)	01/25/2024	L0224563928	OPEN PURCHASE ORDER 2023-2024 for TYPE 2 Driving Abstracts	102324098	45.00	45.00
134026	ESD 113	01/25/2024	1002400523	CAPITAL REGION ESD 113 NETWORK MONITORING AND OTHER SUPPORT (SEE ATTACHED AGREEMENT)	272324031	3,075.00	3,075.00
134027	FORD, JEREMIAH T	01/25/2024	reim_12.21.23_\$65.67	CHLOE CLARK ELEMENTARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	65.67	65.67
134028	GAFFEY, KAYLA MARIE	01/25/2024	reim_12.22.23_\$94.87	SALTARS POINT ELEMENTARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	94.87	94.87
134029	HP FINANCIAL SERVICES CO	01/25/2024	600996197	HP ANNUAL MALWAREBYTES RENEWAL INVOICE 600996197	272324058	16,801.89	16,801.89
134030	LEADER SERVICES	01/25/2024	WA12542	DECEMBER 2023 SERVICE FEES	0	15.40	15.40
134031	LES SCHWAB TIRES	01/25/2024	30500814299	OPEN PURCHASE ORDER 2023-2024 for VEHICLE SUPPLIES/MAINTENAN CE/REPAIRS	102324096	125.38	142.73
			SVC charge 12.30.23	OPEN PURCHASE ORDER 2023-2024 for VEHICLE SUPPLIES/MAINTENAN	102324096	17.35	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134032	LOWE'S / CREDIT SERVICES	01/25/2024	923328	CE/REPAIRS OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	18.30	352.45
			923857	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	163.04	
			973054	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	70.72	
			980072	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	63.80	
			994645	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	18.30	
			998893	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	18.29	
134033	MYSTERY SCIENCE INC.	01/25/2024	248332	MEMBERSHIP RENEWAL EARLY BIRD RATE - FOR MYSTERY SCIENCE 24-25 AND 25-26 SCHOOL YEARS	272324054	8,370.00	8,370.00
134034	ODP SOLUTIONS, LLC	01/25/2024	346476846001	SALTARS POINT ELEMENTARY SCHOOL: Copy Paper X 15 cases	1272324004	643.92	643.92
134035	OSPI-AGENCY ACCOUNTING	01/25/2024	FY24-225	FY 2023-24 ANNUAL K-20 CO PAY	82324035	7,500.00	7,500.00
134036	PACIFIC UNIVERSITY	01/25/2024	RDNG01102024	PROFESSIONAL DEVELOPMENT DYSLEXIA CERTIFICATION PART 1 SPRING 2024	272324050	54,396.00	54,396.00
134037	PAPE' MACHINERY, INC.	01/25/2024	15003415	OPEN PURCHASE ORDER 2023-2024 for Grounds Supplies and Repairs	102324059	55.49	1,993.02
			6608814	OPEN PURCHASE ORDER 2023-2024 for Grounds Supplies and Repairs	102324059	1,937.53	
134038	PIERCE COUNTY FINANCE DEPT.	01/25/2024	CI-345288	ELECTION FEES FY 2023-2024	82324013	12,525.52	12,525.52
134039	REFRIGERATION SUPPLIES DISTRIB	01/25/2024	26341752-00	OPEN PURCHASE	102324090	152.10	152.10

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2023-2024 for SUPPLIES			
134040	RIVERSIDE INSIGHTS	01/25/2024	INV193840	COGAT FORM 8 SCREENING ONLINE	272324056	9,896.35	9,896.35
				TEST - HI CAP			
134041	SARCO SUPPLY	01/25/2024	1153606	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	1,593.75	6,367.24
			1153607	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324093	917.47	
			1153608	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324057	1,091.07	
			1153609	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	1,270.84	
			1153610	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324101	1,038.11	
			1153660	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	51.32	
			1153661	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	91.93	
			1153662	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	54.75	
			1153663	DAC/DO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324092	51.60	
			1153664	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324093	51.60	
			1153666	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	51.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1153667	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324057	51.60	
			1153669	AI OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324102	51.60	
134042	SECURE PACIFIC CORP	01/25/2024	395632	OPEN PURCHASE ORDER 2023-2024 for BURGLARY, FIRE & ELEVATOR MONITORING District Wide	102324027	216.27	216.27
134043	SODEXO INC & AFFILIATES	01/25/2024	1002383090	FOOD SERVICE MANAGEMENT: FIRST SEMESTER FY 2023-2024	82324011	109,676.86	109,676.86
134044	STATE AUDITOR'S OFFICE	01/25/2024	L158856	DEC 2023 AUDIT: AUDIT #55841	0	320.25	320.25
134045	TACOMA COMMUNITY COLLEGE	01/25/2024	PC-0000003033	STEILACOOM HIGH SCHOOL RUNNING START: DECEMBER 2023	0	987.35	987.35
134046	TED BROWN MUSIC CO	01/25/2024	5240704	PIONEER MIDDLE SCHOOL BAND INSTRUMENT REPAIR	0	241.17	1,589.35
			5270866	STEILACOOM HIGH SCHOOL: Anchor MegaVox 2 with built in blue tooth @Dual Wireless Receiver	4312324010	1,323.59	
			5311043	STEILACOOM HIGH SCHOOL: Instrument Repairs from Ted Brown	4312324005	24.59	
134047	TOWN OF STEILACOOM	01/25/2024	1409.0_12/20/2023	STEILACOOM HIGH SCHOOL WATER UTILITIES	0	225.10	15,191.15
			1409.1_12.20.23	STEILACOOM HIGH SCHOOL UTILITIES	0	11,985.28	
			3181_12.20.23	STEILACOOM HIGH SCHOOL ELECTRIC UTILITIES	0	0.00	
			3533.0_12.20.23	CHERRYDALE PRIMARY SCHOOL UTILITIES	0	936.77	
			3533.1_12/20/2023	CHERRYDALE	0	2,044.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134048	VEBBER, MICHAEL	01/25/2024	1330	PRIMARY SCHOOL UTILITIES STEILACOOM HIGH SCHOOL DESSERT AUCTION CHOIR PIANO ACCOMPANIMENT SERVICES	0	300.00	300.00
134049	VERIZON WIRELESS	01/25/2024	9954579427	PHONE MESSAGING SERVICES	0	599.50	599.50
134050	WEX BANK	01/25/2024	94485804	MOTOR VEHICLE FUEL SUPPLY: 2ND SEMESTER FY2023-24	82324033	1,341.17	1,341.17
134051	WILLIAMS, LORIANN	01/25/2024	mileagereim_10.13.23	MILEAGE REIMBURSEMENT FOR WAFLT CONFERENCE AT MT. VERNON HIGH SCHOOL	0	136.90	136.90
134052	WSRA, INC.	01/25/2024	1800	WSRA DR. LUMPE'S EVALUATION SERVICES FOR DODEA 2019 - INVOICE 1800	272324053	1,875.00	5,625.00
			1801	QUARTERLY EVALUATION SERVICES FOR DODEA 2022	272324059	3,750.00	
37	Computer			Check(s) For a Total of			270,972.35

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	37	Computer	Checks For a Total of	270,972.35
Total For	37	Manual, Wire Tran, ACH & Computer	Checks	270,972.35
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	270,972.35

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$116.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134053 through 134053, totaling \$116.16

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134053	STEILACOOM HIST SCHOOL DIST #1	02/09/2024	CTAX11 20240207AAA	Comp Tax owed for Cash Account 11 through 01/31/2024	0	116.16	116.16
			1	Computer	Check(s) For a Total of		116.16

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	116.16
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	116.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	116.16

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$471,958.38. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 134054 through 134097, totaling \$471,958.38

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134054	AMAZON.COM SALES, INC	02/12/2024	11FF-FG93-NYDP	CD - Amazon: Open purchase order for 1st quarter of 23/24 school year.	1462324003	271.78	5,855.72
			11FF-FG93-P3HC	SP - DAVIS TEACHING SUPPLIES	0	112.10	
			11TT-6H4G-DFQ1	MAINTENANCE SUPPLIES	102324032	26.57	
			133N-KD6F-6K3K	SP - MORFIN/NEFF TEACHING SUPPLIES	0	70.44	
			16GG-YXCR-D1MV	SP - PRINCIPAL SUPPLIES	0	28.01	
			16RJ-M9H9-CCNG	PIO MS - AMAZON Principal Supplies Term 2 - End of Semester 1 December2023 - February 2024	2372324017	145.88	
			174M-7K7Y-3KP1	MAINTENANCE SUPPLIES	102324032	259.61	
			17DD-7VFJ-LXGW	SHS - Open PO for Amazon Purchases	4312324004	288.24	
			1F41-NNR6-LDMD	PIO MS AMAZON - MATH DEPT. SUPPLIES TERM 2-TERM 3	2372324015	77.02	
			1F41-NNR6-LNQQ	CTE - BRACE SUPPLIES	0	63.37	
			1FJ3-XFD7-9JJY	SP - SIMON TEACHING SUPPLIES DONATION	0	78.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SP -			
				SIMON BLDG			
				DONATIONS			
			1GPH-VKY6-NW73	CC - Open PO for	1622324007	156.80	
				Amazon Supplies			
			1JC3-CHVQ-F64Q	SP - PORTABLE LAP	0	165.12	
				DESKS KIWANIS			
			1JQY-4PQM-G4VQ	SP - TEACHING	0	40.24	
				SUPPLIES DAVIS			
			1K46-PN1R-NTM7	CTE - TONER	0	304.74	
				SUPPLY			
			1KM7-1WCV-4D4D	SP - HEALTH ROOM	0	37.38	
				SUPPLIES			
			1M3T-1DV6-679M	CTE - STUTZ	0	207.06	
				TEACHING SUPPLIES			
			1MCW-R93V-44K4	CTE - BRACE	0	203.34	
				TEACHING SUPPLIES			
			1MLL-YLKR-4R1L	CD - Amazon: Open	1462324003	104.16	
				purchase order			
				for 1st quarter			
				of 23/24 school			
				year.			
			1NRT-DRPW-LJRF	SP -	0	26.25	
				SIMON/KIWANIS			
				SUPPLIES			
			1NRT-DRPW-M434	SP -	0	545.16	
				ASATO/CYBULSKI/KIW			
				ANIS DONATION &			
				LIBRARY SUPPLIES			
			1TPM-9K7F-N6VL	CTE - MOCK ART	0	421.88	
				SUPPLIES			
			1TX1-QH1F-D9PY	CTE - MOCK ARTS	0	261.41	
				SUPPLIES			
			1TXH-D931-DP9G	SP - BLDG	0	104.53	
				DONATIONS			
				CROSSEN/SIMON			
			1V94-7FQ1-LY76	PIO MS AMAZON -	2372324019	234.65	
				ELA DEPT.			
				CLASSROOM			
				SUPPLIES TERM 2-			
				3			
			1V94-M9GJ-1NRW	SHS - Open PO for	4312324004	456.77	
				Amazon Purchases			
			1VH1-DXKW-F1K9	SHS - Open PO for	4312324004	791.00	
				Amazon Purchases			
			1WXG-XPRG-DYPK	CD - Amazon: Open	1462324003	155.53	
				purchase order			
				for 1st quarter			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				of 23/24 school year.			
			1XLF-H17T-MDGH	CTE - MATTES SUPPLIES	0	48.36	
			1Y7Q-QN93-DR4Y	PIO MS - AMAZON-LIBRARY SUPPLIES MARY HILTON	2372324021	88.78	
			1YKT-KPWP-MQK4	PIO MS AMAZON - SPED DEPT. - MCJUNKINS SUPPLIES FOR TERM 2-4	2372324018	80.79	
134055	ANDERSON ISLAND GENERAL STORE	02/12/2024	1543378	ANDERSON ISLAND ELEMENTARY SCHOOL TRANSPORTATION FUEL SUPPLY	0	211.57	687.60
			1562823	ANDERSON ISLAND ELEMENTARY SCHOOL TRANSPORTATION FUEL SUPPLY	0	208.45	
			1625197	ANDERSON ISLAND ELEMENTARY SCHOOL TRANSPORTATION FUEL SUPPLY	0	267.58	
134056	BLU ROOM CREATIVE	02/12/2024	SHSD005	OPERATION ELEVATE LOGO	0	490.00	490.00
134057	CAPITAL BUSINESS MACHINES INC	02/12/2024	INV190636	CHERRYDALE PRIMARY SCHOOL TONER SUPPLY	0	316.16	2,484.41
			INV192296	SHSD BLDG 511 - COPIER USAGE	0	196.48	
			INV192297	CHERRYDALE PRIMARY - COPIER USAGE	0	325.62	
			INV192298	PIONEER MIDDLE SCHOOL - COPIER USAGE	0	431.18	
			INV192299	STEILACOOM HIGH SCHOOL - COPIER USAGE	0	423.37	
			INV192300	SALTARS POINT ELEMENTARY - COPIER USAGE	0	299.38	
			INV192301	CHOE CLARK ELEMENTARY - COPIER USAGE	0	400.90	
			INV192302	SHSD IT DEPT - COPIER USAGE	0	13.65	
			INV192303	SHSD MAINTENANCE	0	9.46	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INV192304	- COPIER USAGE ANDERSON ISLAND ELEMENTARY - COPIER USAGE	0	68.21	
134058	COMCAST	02/12/2024	190993740	DISTRICTWIDE NETWORK SERVICES	0	8,274.76	8,274.76
134059	DURHAM SCHOOL SERVICES	02/12/2024	92009318	STUDENT TRANSPORTATION SERVICES: FIRST SEMESTER FY 2023-2024	82324010	280,490.26	280,490.26
134060	ESD 113	02/12/2024	6402400198	SKYWARD WESPAC OR QMLATIV LICENSING/HOSTING & TRAINING/SUPPORT SERVICES BY CRISC FY 2023-24	82324031	14,622.83	29,345.66
			6402400255	SKYWARD WESPAC OR QMLATIV LICENSING/HOSTING & TRAINING/SUPPORT SERVICES BY CRISC FY 2023-24	82324031	14,622.83	
			7422400363	Fingerprinting	182324007	100.00	
134061	FERGUSON ENTERPRISES, LLC	02/12/2024	2233479	OPEN PURCHASE 2023-2024 for PLUMBING SUPPLIES	102324091	142.39	237.82
			2276954	OPEN PURCHASE 2023-2024 for PLUMBING SUPPLIES	102324091	95.43	
134062	FIRST-CITIZENS BANK & TRUST CO	02/12/2024	44075618	QUARTERLY COPIER LEASE JAN - APR 2023-24	82324032	7,537.80	7,537.80
134063	G12 COMMUNICATIONS, LLC	02/12/2024	132715	DISTRICTWIDE COMMUNICATION SERVICES	0	742.54	742.54
134064	GRADUATION ALLIANCE, INC.	02/12/2024	GA69782	GRAD ALLIANCE INVOICES FOR THE 23-24 SCHOOL YEAR	272324037	888.62	888.62
134065	GRAINGER	02/12/2024	9839939098	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324083	16.07	16.07
134066	HAROLD LEMAY ENTERPRISES	02/12/2024	17906076S180	SHSD MAINTENANCE BLDG 1100 LOC 18251-001	0	216.05	9,364.05
			17908959S180	CHERRYDALE PRIMARY SCHOOL LOC 18251-003	0	541.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			17908960S180	SHSD BLDG 510 LOC 18251-004	0	216.05	
			17908961S180	PIONEER MIDDLE SCHOOL LOC 18251-006	0	1,776.98	
			17908962S180	PIONEER MIDDLE SCHOOL LOC 18251-007	0	868.36	
			17908963S180	STEILACOOM HIGH SCHOOL LOC 18251-008	0	1,986.52	
			17908964S180	STEILACOOM HIGH SCHOOL LOC 18251-009	0	669.43	
			17908965S180	CHERRYDALE PRIMARY SCHOOL LOC 18251-010	0	259.80	
			17908966S180	SHSD BLDG 510 LOC 18251-011	0	149.87	
			17908967S180	SALTARS POINT ELEMENTARY SCHOOL LOC 18251-013	0	1,000.38	
			17908968S180	SALTARS POINT ELEMENTARY SCHOOL LOC 18251-014	0	149.87	
			17908969S180	CHLOE CLARK ELEMENTARY SCHOOL LOC 18251-015	0	1,123.50	
			17908970S180	CHLOE CLARK ELEMENTARY SCHOOL LOC 18251-016	0	255.60	
			17908971S180	SHSD MAINTENANCE BLDG 1100 LOC 18251-019	0	149.87	
134067	HORIZON DISTRIBUTORS INC	02/12/2024	3N166598	OPEN PURCHASE ORDER 2023-2024 for GROUNDS SUPPLIES	102324073	39.31	39.31
134068	ISLAND PROPANE INC	02/12/2024	236121	ANDERSON ISLAND ELEMENTARY SCHOOL PROPANE SUPPLY	0	750.52	750.52
134069	J&I POWER EQUIPMENT INC	02/12/2024	752958	OPEN PURCHASE ORDER 2023-2024 for GROUNDS SUPPLIES/REPAIRS	102324071	475.52	814.84
			753133	OPEN PURCHASE ORDER 2023-2024 for GROUNDS SUPPLIES/REPAIRS	102324071	339.32	
134070	JOSTENS INC	02/12/2024	32735078	Diploma Covers	4312324012	41.29	1,749.99

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for the 2024			
			32735233	graduation			
				Diploma Covers	4312324012	1,708.70	
				for the 2024			
				graduation			
134071	KCDA	02/12/2024	300764918	CD - KCDA:	1462324010	148.74	600.86
				teaching supplies			
			300765031	CD - KCDA:	1462324014	310.35	
				playground			
				equipment (PTA			
				donation to cover			
				cost)			
			300765811	ANDERSON ISLAND	1402324007	141.77	
				ELEMENTARY SCHOOL			
				- Supplies			
134072	KEYBANK NATIONAL ASSOCIATION	02/12/2024	23120000134	ACCOUNT ANALYSIS	82324018	547.31	547.31
				SERVICE FEES FY			
				2023-2024			
134073	LAKE JOSEPHINE RIVIERA WATER	02/12/2024	100811_1.9.24	ANDERSON ISLAND	0	54.42	98.42
				ELEMENTARY SCHOOL			
				WATER USAGE			
			100812_1.9.24	ANDERSON ISLAND	0	44.00	
				ELEMENTARY SCHOOL			
				WATER USAGE			
134074	LOWE'S / CREDIT SERVICES	02/12/2024	923027-MICERT	OPEN PURCHASE	102324079	30.72	1,375.83
				ORDER 2023-2024			
				for SUPPLIES			
			923049	OPEN PURCHASE	102324079	318.06	
				ORDER 2023-2024			
				for SUPPLIES			
			923775	OPEN PURCHASE	102324079	44.62	
				ORDER 2023-2024			
				for SUPPLIES			
			9700999	OPEN PURCHASE	102324079	656.00	
				ORDER 2023-2024			
				for SUPPLIES			
			970999	OPEN PURCHASE	102324079	90.84	
				ORDER 2023-2024			
				for SUPPLIES			
			976144	OPEN PURCHASE	102324079	98.25	
				ORDER 2023-2024			
				for SUPPLIES			
			978615	OPEN PURCHASE	102324079	104.48	
				ORDER 2023-2024			
				for SUPPLIES			
			979649	OPEN PURCHASE	102324079	32.86	
				ORDER 2023-2024			
				for SUPPLIES			
134075	MAXIM HEALTHCARE STAFFING SERV	02/12/2024	E11963920294	Psychologist	92324001	3,430.00	9,604.00
				Michael Austin			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			E12046000294	Psychologist	92324001	2,744.00	
				Michael Austin			
			E12107760294	Psychologist	92324001	3,430.00	
				Michael Austin			
134076	MILLER, KAMI	02/12/2024	mileagereim_1.31.24	CD - SHS/SP/PIO	0	15.85	15.85
				MS TRIPS			
134077	MURREY'S DISPOSAL CO., INC.	02/12/2024	11899733S180	SHSD BLDG 511	0	56.60	56.60
				SYRINGE DISPOSAL			
				SERVICES LOC			
				11075000			
134078	O'REILLY AUTO PARTS	02/12/2024	3626-460682	OPEN PURCHASE	102324095	21.96	349.13
				ORDER 2023-2024			
				for VEHICLE			
				PARTS/SUPPLIES			
			3626-461974	OPEN PURCHASE	102324095	169.86	
				ORDER 2023-2024			
				for VEHICLE			
				PARTS/SUPPLIES			
			3626-462388	OPEN PURCHASE	102324095	149.96	
				ORDER 2023-2024			
				for VEHICLE			
				PARTS/SUPPLIES			
			3626-4762218	OPEN PURCHASE	102324095	7.35	
				ORDER 2023-2024			
				for VEHICLE			
				PARTS/SUPPLIES			
134079	ODP SOLUTIONS, LLC	02/12/2024	347695381001	CHLOE CLARK	1622324012	655.19	1,282.76
				ELEMENTARY - Copy			
				paper			
			352452681001	CHERRYDALE	1462324011	627.57	
				PRIMARY - ODP:			
				open p.o. for 3rd			
				quarter copy			
				paper			
134080	PETROCARD, INC.	02/12/2024	C379945	MOBILE FLEET FUEL	82324012	20,932.38	20,932.38
				SUPPLY: FIRST			
				SEMESTER FY			
				2023-2024			
134081	PIERCE COUNTY REFUSE	02/12/2024	17913508S180	AIE TRASH	0	185.25	213.14
				DISPOSAL LOC			
				18251-017			
			17913509S180	AIE RECYCLING	0	27.89	
				SERVICES LOC			
				18251-018			
134082	PIERCE COUNTY SEWER	02/12/2024	1354221_2.1.24	PIONEER MIDDLE	0	224.87	466.36
				SCHOOL SEWER			
				CHARGES			
			858625_2.1.24	CHLOE CLARK	0	241.49	
				ELEMENTARY SCHOOL			
				SEWER CHARGES			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134083	PORTER FOSTER RORICK	02/12/2024	118881	Porter Foster Rorick Semi-Annual Retainer	282324004	14,000.00	14,000.00
134084	PREZI INC.	02/12/2024	INV04014872	Prezi Business Team Subscription	282324009	1,788.00	1,788.00
134085	PUGET SOUND ENERGY	02/12/2024	200002143960_1.30.24	PIONEER MIDDLE SCHOOL GAS & ELECTRIC UTILITIES	0	4,777.99	24,976.63
			200008146082_1.31.24	SHSD BLDG 511 GAS UTILITIES	0	644.81	
			200018787412_1.31.24	STELLACOOM HIGH SCHOOL GAS UTILITIES	0	5,448.06	
			200023874882_1.32.24	CHLOE CLARK ELEMENTARY SCHOOL ELECTRIC UTILITIES	0	13,688.29	
			220005466069_1.34.24	SHSD BLDG 510 GAS UTILITIES	0	417.48	
134086	REFRIGERATION SUPPLIES DISTRIB	02/12/2024	26342134-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324090	34.95	34.95
134087	RODDA PAINT	02/12/2024	27186977	MAINTENANCE PAINT SUPPLIES	102324067	110.18	290.78
			27187400	MAINTENANCE PAINT SUPPLIES	102324067	180.60	
134088	SARCO SUPPLY	02/12/2024	1153804	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	19.32	5,084.38
			1153821	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324093	59.38	
			1153926	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	235.04	
			1153950	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324101	955.76	
			1153951	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	1,175.03	
			1153952	SP SUPPLIES - APPLY CM 1153959	102324057	583.43	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				(\$-138.18)			
			1153953	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324093	590.91	
			1153954	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	1,252.35	
			1153955	MAINT OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324078	164.35	
			1153959	SP SUPPLIES CREDIT MEMO APPLY TO INVOICE # 1153951	102324057	0.00	
			1153985	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	48.81	
134089	SCHMITZ, SHANNON MARIE	02/12/2024	reim_1.29.24_\$68.50	CC - TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	68.50	68.50
134090	SECURE PACIFIC CORP	02/12/2024	396692	OPEN PURCHASE ORDER 2023-2024 for BURGLARY, FIRE & ELEVATOR MONITORING District Wide	102324027	2,879.86	2,879.86
134091	TACOMA SCREW PRODUCTS, INC.	02/12/2024	100263695-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324062	28.15	28.15
134092	TACOMA-PIERCE CO HEALTH DEPT	02/12/2024	IN0232178-1	9994 F&CS LATE FEE CHERRYDALE PRIMARY	102324060	122.50	5,432.00
			IN0232191-1	9994 F&CS LATE FEE SALTARS POINT ELEMENTARY	102324060	122.50	
			IN0234045	CHLOE CLARK ELEMENTARY SCHOOL: FA0004970	102324060	597.00	
			IN0235785	ANDERSON ISLAND ELEMENTARY SCHOOL: FA0000002	102324060	597.00	
			IN0235801	CHERRYDALE PRIMARY SCHOOL: FA0000026	102324060	597.00	
			IN0235885	SALTARS POINT	102324060	597.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELEMENTAR:			
				FA0000166			
			IN0236112	PIONEER MIDDLE	102324060	597.00	
				SCHOOL: FA0010267			
			IN0236113	STEILACOOM HIGH	102324060	2,202.00	
				SCHOOL: FA0000183			
134093	TANNER ELECTRIC	02/12/2024	72131000_2.1.24	ANDERSON ISLAND	0	999.33	999.33
				ELEMENTARY SCHOOL			
				ELECTRIC			
				UTILITIES			
134094	TOWN OF STEILACOOM	02/12/2024	10777.0_1.22.24	SHSD MAINTENANCE	0	357.31	29,934.21
				MOD BLDG			
				UTILITIES			
			1199.1_1.22.24	SHSD ADMIN BLDG	0	1,162.41	
				511 UTILITIES			
			1409.0_1.22.24	STEILACOOM HIGH	0	225.10	
				SCHOOL WATER			
				UTILITIES			
			1409.1_1.22.24	STEILACOOM HIGH	0	11,436.35	
				SCHOOL UTILITIES			
			1884.0_1.22.24	SHSD ADMIN BLDG	0	594.10	
				510 UTILITIES			
			2024-01-12-01	Town of	182324005	7,031.67	
				Steilacoom SRO			
			2075.0_1.22.24	SALTARS POINT	0	308.22	
				ELEMENTARY SCHOOL			
				MOD ELECTRIC			
				UTILITIES			
			2456.0_1.22.24	SHSD MAINT BLDG	0	11.81	
				1100 SEWER			
				UTILITIES			
			2456.1_1.22.24	SHSD MAINT BLDG	0	635.65	
				1100 UTILITIES			
			2662.0_1.22.24	SALTARS POINT	0	1,015.16	
				ELEMENTARY			
				SCHOOLWATER			
				UTILITIES			
			2662.1_1.22.24	SALTARS POINT	0	3,628.97	
				ELEMENTARY SCHOOL			
				ELECTRIC			
				UTILITIES			
			3181.0_1.22.24	STEILACOOM HIGH	0	0.00	
				SCHOOL WATER			
				UTILITIES			
			3533.0_1.22.24	CHERRYDALE	0	963.88	
				PRIMARY SCHOOL			
				UTILITIES			
			3533.1_1.22.24	CHERRYDALE	0	2,025.50	
				PRIMARY SCHOOL			
				UTILITIES			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			6571.0_1.22.24	SHSD BLDG 511 PDC ELECTRIC UTILITIES	0	300.43	
			9157.0_1.22.24	SALTARS POINT ELEMENTARY SCHOOL SEWER UTILITIES	0	237.65	
134095	WATLINGTON, ERIN MAUREEN	02/12/2024	242101	Athletic Trainer Services Jan 2024 - March 2024	182324009	595.00	595.00
134096	WSIPC	02/12/2024	1002301465	WSIPC NEW Student Online Enrollment	182324002	319.65	319.65
134097	ZAJAC-MATTES, MEGGAN ELIZABETH	02/12/2024	trvlreim_1.29.24	SHS - FCCLA CHAPTER ADVISER SUMMIT	0	214.33	214.33
44	Computer			Check(s) For a Total of			471,958.38

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	44	Computer	Checks For a Total of	471,958.38
Total For	44	Manual, Wire Tran, ACH & Computer	Checks	471,958.38
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	471,958.38

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$12.36. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134098 through 134098, totaling \$12.36

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134098	MOLINA, JANETH	02/13/2024	Ref_1.29.24_\$12.36	STEILACOOM HIGH SCHOOL FOOD BALANCE REFUND	0	12.36	12.36
			1	Computer	Check(s) For a Total of		12.36

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	12.36
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	12.36
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	12.36

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$1,729.73. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200562 through 200562, totaling \$1,729.73

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200562	BMO FINANCIAL GROUP	01/26/2024		CREDIT CARD PAYMENT CHECK			1,729.73
	WEBSTaurantSTORE.COM		CPPC240100000	Credit Card Payment AP Invoice.	2002324004	1,729.73	

1	Computer	Check(s) For a Total of	1,729.73
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,729.73
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,729.73
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,729.73

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$4,334.15. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405338 through 405338, totaling \$4,334.15

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405338	BMO FINANCIAL GROUP	01/26/2024		CREDIT CARD PAYMENT CHECK			4,334.15
	BMO FINANCIAL GROUP		ASBC240100001	Credit Card Payment AP Invoice.	0	1,787.11	
	BMO FINANCIAL GROUP		ASBC240100009	Credit Card Payment AP Invoice.	0	460.00	
	COSTCO BUSINESS CENTER - PCARD		ASBC240100004	Credit Card Payment AP Invoice.	4062324001	297.79	
	COSTCO BUSINESS CENTER - PCARD		ASBC240100006	Credit Card Payment AP Invoice.	0	298.11	
	SAFEWAY, INC		ASBC240100007	Credit Card Payment AP Invoice.	0	298.33	
	SCHOLASTIC INC		ASBC240100005	Credit Card Payment AP Invoice.	0	86.11	
	SOCCER.COM		ASBC240100000	Credit Card Payment AP Invoice.	0	110.38	
	STELLACOOM HIST SCHOOL DIST #1		ASBC240100008	Credit Card Payment AP Invoice.	0	99.50	
	TRANSFER EXPRESS		ASBC240100002	Credit Card Payment AP Invoice.	0	220.78	
	VARSITY SPIRIT FASHIONS & SUPP		ASBC240100010	Credit Card Payment AP Invoice.	0	156.04	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	WSSAAA		ASBC240100003	Credit Card Payment AP Invoice.	0	520.00	
				1 Computer	Check(s) For a Total of		4,334.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	4,334.15
Total For	1	Manual, Wire Tran, ACH & Computer Checks		4,334.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,334.15

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$23,709.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405339 through 405350, totaling \$23,709.13

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405339	AMAZON.COM SALES, INC	01/25/2024	11KK-LMM4-KWGT	PIO ASB GSA ART SUPPLIES	0	12.03	4,507.53
			13GT-K1G6-RRYC	SHS ASB WINTER WISH SUPPLIES	0	135.68	
			173F-RPCN-XHLP	PIO ASB ATHLETICS LEGGINGS	0	1,471.68	
			19XP-MVRW-6766	PIO ASB BAND SUPPLIES	0	146.51	
			1C3C-TG3P-DV1C	SHS ASB BOYS SWIM SUPPLIES	0	102.33	
			1CGL-V96G-X7W4	SHS ASB KEY CLUB SUPPLIES	0	1,261.76	
			1F6N-W1X9-KT14	PIO ASB BAND INSTRUMENTS & SUPPLIES	0	84.67	
			1FNG-CDVN-VH7H	PIO ASB STUDENT STORE SUPPLIES	0	35.03	
			1GDF-GNG3-W13P	PIO ASB STUDENT STORE SUPPLIES	0	15.95	
			1KCF-MFFT-V3NN	PIO ASB GSA ART SUPPLIES	0	44.32	
			1KWX-YWGM-C7H6	SHS ASB FCCLA RED RIBBOB BAZAAR SUPPLIES	0	31.36	
			1LTP-T96Q-Y9JD	PIO ASB DANCE SUPPLIES	0	17.28	
			1MYI-7PDR-6VJ7	PIO ASB STUDENT STORE SUPPLIES	0	144.58	
			1NCG-7TMH-X7D6	PIO ASB BAND SUPPLIES	0	185.55	
			1NQD-1MFT-7N4J	SHS ASB FCCLA SUPPLIES	0	323.28	
			1NTQ-RRH6-KQ13	PIO ASB RECYCLING	0	141.18	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			1R6M-MWRH-RN7W	SHS ASB KEY CLUB	0	68.24	
				SUPPLIES			
			1W9Y-JHNR-TDTV	SHS ASB WINTER	0	61.91	
				WISH COSTUMES			
			1XJF-4QRL-763F	PIO ASB SUDENT	0	95.52	
				STORE SUPPLIES			
			1Y17-WDHT-WMF6	PIO ASB DANCE	0	22.98	
				SANTA CLAUSE HATS			
			1YPV-VLDR-LD9H	PIO ASB	0	105.69	
				LEADERSHIP			
				SUPPLIES			
405340	BSN SPORTS, LLC	01/25/2024	924525643	STEILACOOM HIGH	4062324028	2,857.42	2,857.42
				SCHOOL: 2009			
				Girls' Soccer			
				gear			
405341	GRADUATION AUTOBAHN I, INC.	01/25/2024	0001974	STEILACOOM HIGH	4062324023	1,435.00	1,435.00
				SCHOOL: Gen ASB			
				conference			
405342	HENDERSON, SAMANTHA D	01/25/2024	reim_12.22.23_\$22.64	STEILACOOM HIGH	0	22.64	22.64
				SCHOOL CLASS OF			
				2026 SUPPLIES			
				PURCHASE			
				REIMBURSEMENT			
405343	HOLIDAY INN EXPRESS	01/25/2024	19863	STEILACOOM HIGH	4062324024	243.12	1,701.84
				SCHOL: 2007 Boys'			
				basketball			
				lodging			
			19864	STEILACOOM HIGH	4062324024	243.12	
				SCHOOL: 2007			
				Boys' basketball			
				lodging			
			19865	STEILACOOM HIGH	4062324024	243.12	
				SCHOOL: 2007			
				Boys' basketball			
				lodging			
			19866	STEILACOOM HIGH	4062324024	243.12	
				SCHOOL: 2007			
				Boys' basketball			
				lodging			
			19867	STEILACOOM HIGH	4062324024	243.12	
				SCHOOL: 2007			
				Boys' basketball			
				lodging			
			19868	STEILACOOM HIGH	4062324024	243.12	
				SCHOOL: 2007			
				Boys' basketball			
				lodging			
			19869	STEILACOOM HIGH	4062324024	243.12	
				SCHOOL: 2007			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405344	KIWANIS CLUB OF STEILACOOM	01/25/2024	1.3.24_\$422.74	Boys' basketball lodging STEILACOOM HIGH SCHOOL KEY CLUB UNICEF DONATION REIMBURSEMENT	0	422.74	422.74
405345	MF ATHLETIC	01/25/2024	INV268176	STEILACOOM HIGH SCHOOL TRACK EQUIPMENT	0	649.00	649.00
405346	RIVER RIDGE HIGH SCHOOL	01/25/2024	entryfee\$390.00	STEILACOOM HIGH SCHOOL WRESTLING TOURNAMENT ENTRY FEE	0	390.00	390.00
405347	STEILACOOM HIST SCHOOL DIST #1	01/25/2024	shstripSEP23	Athletics to reimburse GF for transportion Sep. 2023 PO#4062324007 \$1935.60, PO#4062324016 \$6973, Purchase Request no PO \$709.72	0	9,618.32	9,618.32
405348	THE TSM SHOP	01/25/2024	5008	STEILACOOM HIGH SCHOOL: THE SENTINEL SOUND T-SHIRTS	0	250.00	250.00
405349	WASHINGTON OFFICIALS ASSN	01/25/2024	11488	STEILACOOM HIGH SCHOOL: VOLLEYBALL LINE JUDGE FEES	0	515.00	515.00
405350	WINNING SEASONS	01/25/2024	S2023118	PIONEER MIDDLE SCHOOL BASEBALL EQUIPMENT & SUPPLIES	0	857.95	1,339.64
			T2023130	STEILACOOM HIGH SCHOOL: CHHER YOUTH CAMP T-SHIRTS	0	481.69	

12 Computer Check(s) For a Total of 23,709.13

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	23,709.13
Total For	12	Manual, Wire Tran, ACH & Computer Checks		23,709.13
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	23,709.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$107.62. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405351 through 405351, totaling \$107.62

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405351	AMAZON.COM SALES, INC	01/26/2024	1RTL-NJXF-PXYW2	Credit of \$107.62 was applied to ASB Invoice 1HHR-613K-V3RW. Credit was due to GF Invoice 1RL-NJXF-PXYW2	0	107.62	107.62

1	Computer	Check(s) For a Total of	107.62
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	107.62
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	107.62
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	107.62

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$165.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405352 through 405352, totaling \$165.21

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405352	STEILACOOM HIST SCHOOL DIST #1	02/09/2024	CTAX41 20240207AAA	Comp Tax owed for Cash Account 41 through 01/31/2024	0	165.21	165.21
			1	Computer	Check(s) For a Total of		165.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	165.21
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	165.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	165.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 21, 2024, the board, by a _____ vote, approves payments, totaling \$7,430.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405353 through 405358, totaling \$7,430.24

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405353	AMAZON.COM SALES, INC	02/13/2024	13JY-7TJN-3PQ9	PIO MS - OTTER POPS	0	81.90	3,143.18
			14PV-LXKM-34LR	SHS - TOLO SUPPLIES	0	802.37	
			1611-9HDV-9MC6	PIO MS - STOUT CONCESSION SUPPLIES	0	187.23	
			16GG-YXCR-D3GC	PIO MS - GIRLS BASKETBALL SCOREBOOKS	0	38.88	
			174M-7K7Y-34XX	SHS - LITERATURE CLUB BOOKS	0	158.40	
			19LX-Q734-CWP9	PIO MS - ATHLETIC SUPPLIES	0	35.03	
			1J4F-T3XF-379K	PIO MS - BAND SUPPLIES	0	23.60	
			1K1G-31NQ-CGK6	PIO MS - BAND SUPPLIES	0	375.61	
			1M3F-CJK3-63VY	PIO MS - GIRLS BASKETBALL	0	13.00	
			1MPP-CXTT-43CV	SHS - CLASS OF 2025 DECORATIONS	0	161.52	
			1MV1-QKD1-4NP1	PIO MS - BAND EQUIPMENT	0	51.00	
			1MWY-6Q4R-CX49	PIO MS - STUDENT STORE	0	96.32	
			1NHX-M6VL-P1MJ	SHS - BOYS SWIM SENIOR NIGHT SUPPLIES	0	30.76	
			1NTR-CW4K-1CMK	PIO MS - BAND EQUIPMENT	0	14.22	
			1QMX-7QHN-3CHK	SHS - TOLO SUPPLIES	0	92.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1RM9-LQ6L-D7FT	PIO MS - STUDENT STORE SUPPLIES	0	180.83	
			1TX1-QH1F-F6JH	PIO MS - BAND EQUIPMENT	0	109.15	
			1W1Q-C669-GFQ9	PIO MS - STUDENT STORE SUPPLIES	0	424.39	
			1WG7-DN1Y-CMX4	PIO MS - BAND INSTRUMENT MOUTHPIECE	0	47.03	
			1WVK-1RT6-47RL	SHS - TOLO SUPPLIES	0	198.17	
			1XWX-DVCT-DYTK	PIO MS - CHOIR STICKERS	0	21.33	
405354	BSN SPORTS, LLC	02/13/2024	924636000	SHS - 2002 Volleyball uniforms	4062324031	388.36	388.36
405355	FLAME BOOSTER CLUB	02/13/2024	2024-8	PIONEER MIDDLE SCHOOL BAND LIBERTY MS JAZZ FEST REGISTRATION	0	300.00	300.00
405356	RASCHKE, RAGAN LEIGH	02/13/2024	reim_12.16.2023	PIONEER MIDDLE SCHOOL DANCE PURCHASE REIMBURSEMENT	0	248.20	248.20
405357	WASHINGTON OFFICIALS ASSN	02/13/2024	11127	PIONEER MIDDLE SCHOOL SPORTS OFFICIATING FEES	4052324007	1,699.00	1,699.00
405358	WINNING SEASONS	02/13/2024	D2023955	PIONEER MIDDLE SCHOOL P.E. GEAR	4052324006	1,651.50	1,651.50
			6	Computer	Check(s) For a Total of		7,430.24

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	6	Computer	Checks For a Total of	7,430.24
Total For	6	Manual, Wire Tran, ACH & Computer Checks		7,430.24
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,430.24



Regular Meeting Minutes
Steilacoom High School • 54 Sentinel Drive • Steilacoom, WA
January 17, 2024

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Directors Lewis, McDonald, Rohrer, Scott, and Tinsley all present.
Chair Scott inquired if any board members had questions about the agenda. No questions.
Director Tinsley made a motion to move Agenda Item V (Swearing in of Director Position 4 Loujanna Rohrer) to Agenda Item III, Director Lewis seconded the motion, and the motion to approve the amended agenda passed (5/0).

II. PRESENTATIONS

A. Community Partner Recognition - Paul Loveless

Shawn Lewis, Assistant Superintendent, recognized Paul Loveless as an SHSD Champion for Kids. Chair Scott shared Mr. Loveless consistently shows how much he cares about our school district, our schools, and our children, and we are grateful for his leadership. He is always willing to share communications from the district with the greater Steilacoom area, ensures the district is aware of all actions in the Town potentially impacting schools or students, creates positive conversations with local citizens, and does significant work for the "We Love Steilacoom" food pantry. Mr. Loveless has been a true champion for our students and a wonderful partner to our school district.

B. Cherrydale Music Program Recognition

Ryan Douglas, principal of Cherrydale Primary School, shared a presentation recognizing Mrs. Aleece Jenne and the Cherrydale music program. He shared that, through music, Mrs. Jenne has helped the school connect with the community and students connect with each other.

Director McDonald shared how important music is in learning.

Director Tinsley shared she is glad to see all district schools (K-12) having excellent music programs.

Director Lewis shared how important it is to add this aspect of fun through music to our students' days.

Director Rohrer echoed the other directors' comments, and thanked Mrs. Jenne for the quality of music program she is bringing to the students of Cherrydale.

Chair Scott emphasized how important creativity through the arts is to our students.

C. School Board Appreciation

Dr. Weight acknowledged the all-volunteer SHSD Board of Directors and thanked them for their year-round dedicated service to the district's staff, students, and families. In total, the five board members have 37 years of board experience. Each district school shared cards and notes of appreciation with the board members.

Chair Scott shared it is a privilege to serve in this district, and complimented the educators of our district.

Director Tinsley shared it is an honor to serve the community.

Director McDonald shared this is Chair Scott's 21st year on the board, and thanked him for his leadership.

D. Clean Building Performance Standards

Shae Emery, Maintenance and Facilities Manager, shared presentation with the board. Mr. Emery explained the Clean Buildings Performance Standard and the steps needed to comply with this law. He shared the district's progress to date as well as the approach to become 100% compliant by 2026, including efficiency increases in HVAC, lighting, and general electricity.

Director McDonald shared Mr. Emery is a hero for the school district, and thanked him for all the work he does for our school community.

Director Rohrer thanked Mr. Emery for the presentation and asked if the state is offering any incentives, rebates, grant matches, etc. for being in compliance with the requirements. Mr. Emery shared there are opportunities, but it is a very competitive field. He explained the district does its best to capture funding when and where it can.

Director Lewis reiterated the importance of this work, and how it makes the district look great now and in the future.

Director Tinsley asked if there are repercussions if the district does not comply with the new standards. Mr. Emery shared there are penalties of \$1/square foot fine per year if the standards are not met. Director Tinsley also asked if we could be in compliance without the passing of the latest levy. Mr. Emery shared that the district would have been in very rough shape without those funds, and thanked all the voters who voted to approve the levy.

Chair Scott shared his appreciation of Mr. Emery's stewardship and outstanding planning for the district.

III. SWEARING IN OF DIRECTOR POSITION 4 Loujanna Rohrer

Superintendent Weight issued the Oath of Office, swearing in Loujanna Rohrer to School Board Director Position 4.

Director Rohrer thanked her friends and family for attending, and shared she is proud to be a part of this school district.

Chair Scott shared Director Rohrer is the first SHS graduate to serve as a school board director.

IV. COMMENTS FROM THE AUDIENCE

No comments.

V. REPORTS - Budget Status Report

Assistant Superintendent Shawn Lewis stated Shae Emery is the best Maintenance and Facilities Manager he has ever worked with. Mr. Emery has helped the district immensely in so many ways.

Mr. Lewis shared the budget status reports for all funds as of the end of December 2023, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

Chair Scott questioned if the high Running Start enrollment was due to the economy, and families needing to access free college education for their children.

Director McDonald shared the high school and district are doing great things to bring college classes into the high school, and those options would be a great opportunity for students to earn college credits at no cost while also getting their social and emotional needs met at the high school.

VI. CONSENT AGENDA

Director Tinsley made a motion to approve the Consent Agenda, Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included December 2023 and January 2024 Accounts Payable and December 2023 Payroll; December 20, 2023 Regular Board Meeting Minutes; and Personnel Reports.

VII. NEW BUSINESS

A. Review and Approval of Board Operating Protocol

Director McDonald made a motion to approve the 2024 Board Operating Protocol, Director Tinsley seconded the motion, and the motion passed (5/0).

B. First Reading of Policy 5409 Unpaid Holidays for Reason of Faith or Conscience

Executive Director Susanne Beauchaine shared Policy 5409 Unpaid Holidays for Reason of Faith or Conscience. Per Washington law, each district employee may request up to two unpaid holidays per calendar year for a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church or religious organization. This new policy codifies the process for making this request.

Director Rohrer made a motion to approve Policy 5409 Unpaid Holidays for Reason of Faith or Conscience, Director Lewis seconded the motion, and the motion passed (5/0).

C. 2024-25 Budget Planning

Mr. Lewis shared a presentation providing the board with initial information regarding enrollment, expenditures, and revenue projects for the 2024-25 school year, along with a broad timeline for budget adoption. He shared the district expects that some cost reduction steps will be necessary in the 2024-25 school year in order to rebuild the cash balances in the General Fund, generally consistent with the four-year outlook (F-195F) adopted by the board last summer. This information is preliminary and will likely be changed by legislative action. The district expects to have final state budget impacts in March/April 2024. The district will draft a budget proposal in May/June and receive public comment. In June/July the district will submit

the budget to ESD and OSPI for review, and in August present a 2024-25 budget and four-year outlook for board adoption.

Director Rohrer thanked Mr. Lewis for all his work and asked if the district would be able to do a ThoughtExchange, asking the community for budget priorities. She also asked for an update on the Manchester Place property and the impact its sale would have on the budget. Mr. Lewis shared any sale of real property must be deposited in the Capital Projects fund, and cannot be deposited into the General Fund. The district has interested parties in the property, but there are issues with some of the tentative offers at this point. The most possible viable potential offer would not be complete for some time. Mr. Lewis shared the district can do a ThoughtExchange prior to February 28 - when the current contract with ThoughtExchange expires - as the contract will not be renewed. The district has considered other options to receive community input that would not cost \$25,000, which would be the increased cost of a ThoughtExchange subscription. Superintendent Weight shared the district was previously locked into a two-year contract, and that is why the district did not end our relationship with ThoughtExchange in the current year.

Director McDonald suggested the district create a more structured survey to receive community input, offering realistic options to the community. The district has to be good stewards of funds. Director McDonald then inquired about admin/staff furlough and if there was a way to not carry that into future years, so the district does not lose valuable employees. Mr. Lewis suggested a possible board Study Session in March to get feedback on budget changes after the district has budget information from the legislature. Mr. Lewis shared the 2024-25 budget does include making district staff whole who previously did not receive pay increases and willingly agreed to furlough periods to help improve this year's budget.

Director Rohrer shared she and Director Tinsley had an audit committee meeting with Mr. Lewis yesterday, and they also discussed staffing and compensation during that meeting.

VIII. BOARD COMMUNICATION

Chair Scott shared he received a message Sunday morning from Representative Mari Leavitt, asking for support for HB1956 which will educate students on substance abuse. He shared that information with other board members, and encouraged them to register their position in support of this bill.

Director Rohrer thanked Dr. Weight and Dr. Vallieres for organizing the school building tours focusing on School Improvement Plans and the success of our students. Additionally, she shared there is legislative discussion regarding reducing the 60% supermajority needed to pass a bond. She also shared information regarding legislation surrounding restraint and isolation.

IX. ANNOUNCEMENTS

Chair Scott recognized Tina Ridge from Cherrydale Primary School. Ms. Ridge has done an exemplary job at both teaching her third graders and helping all staff with the school's library. Her leadership in this area has been tremendous, and all students and teachers in the school have benefited from her continued efforts to support the library, literacy, and students' love for books. She is an integral part of the Cherrydale team and the district.

Director McDonald thanked the district staff for all they do, giving examples of staff going above and beyond because they genuinely care about students.

X. ADJOURNMENT

Director Tinsley made a motion to adjourn the meeting at 7:23 p.m., Director Rohrer seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
ADMIN PERSONNEL REPORT - FEBRUARY 21, 2024

Name	Position	Location	Effective Date	Action
ELLISON TABITHA	DIRECTOR OF STUDENT SERVICES	DISTRICT OFFICE	6/30/2024	RESIGNATION

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - FEBRUARY 21, 2024

Name	Position	FTE	Location	Effective Date	Action	Comment
LECOMPTE KAREN	TEACHER	1.00	SALTAR'S POINT	8/31/2024	RETIREMENT	
MUNSEY SHAWN	TEACHER	1.00	CHERRYDALE	8/31/2024	RETIREMENT	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - FEBRUARY 21, 2024

Name	Position	Hours	Location	Effective Date	Action	Comment
LEYVA SASHA	PARAPROFESSIONAL	3.00	SALTAR'S POINT	2/25/2024	NEW HIRE	Temporary for the 2023-24 School Year
TRAMBULO BRYAN	PARAPROFESSIONAL	6.50	CHLOE CLARK	1/18/2024	RESIGNATION	
FROEHLE STEVEN	PARAPROFESSIONAL	3.00	SALTAR'S POINT	2/25/2024	NEW HIRE	Temporary for the 2023-24 School Year
LOVELLE CASEY	PARAPROFESSIONAL	6.50	HIGH SCHOOL	2/25/2024	NEW HIRE	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - FEBRUARY 21, 2024

Name	Position	Location	Effective Date	Amount	Comment
HALLER KYLE	ASSISTANT TRACK COACH	PIONEER	04/08/2024	\$3,176.25	
HAYES BRUCE	HEAD BASEBALL COACH	PIONEER	04/08/2024	\$4,235.00	
MCAVOY ROB	ASSISTANT BASEBALL COACH	PIONEER	04/08/2024	\$3,176.25	
RUFFIN ARMAND	HEAD TRACK COACH	PIONEER	04/08/2024	\$4,235.00	
STUGELMEYER SCOTT	ASSISTANT TRACK COACH	PIONEER	04/08/2024	\$3,176.25	
BROWN AIMEE	ASSISTANT TRACK COACH	PIONEER	04/08/2024	\$3,176.25	
MATEUS STEPHANIE	HEAD VOLLEYBALL COACH	PIONEER	04/08/2024	\$4,235.00	
RASCHKE REGAN	ASSISTANT VOLLEYBALL COACH	PIONEER	04/08/2024	\$3,176.25	
AKANA CINDY	ASSISTANT FASTPITCH COACH	HIGH SCHOOL	2/22/2024	\$3,750.00	
JAY EMMA	HEAD FASTPITCH COACH	HIGH SCHOOL	2/22/2024	\$4,800.00	
ENGQUIST SHEREE	LITERACY LAB STIPEND	CHLOE CLARK	2/22/2024	\$1,200.00	DODEA
MARSDEN MARY	LITERACY LAB STIPEND	CHLOE CLARK	2/22/2024	\$600.00	DODEA
SANNE CAROLINE	LITERACY LAB STIPEND	CHLOE CLARK	2/22/2024	\$600.00	DODEA
ZENNER WHITNEY	LITERACY LAB STIPEND	CHLOE CLARK	2/22/2024	\$600.00	DODEA
MORITZ SHELLEY	LITERACY LAB STIPEND	CHLOE CLARK	2/22/2024	\$600.00	DODEA
WIDMAN COURTNEY	LITERACY LAB STIPEND	CHLOE CLARK	2/22/2024	\$600.00	DODEA

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: February 21, 2024

CONSENT AGENDA: Out of Endorsement 2023-2024

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Per WAC 181-82-110, teachers may teach outside of their endorsement area if certain conditions are met. If individuals are assigned outside of their endorsement area, the following needs to happen:

- The out-of-endorsement assignment needs to be approved by the local school board.
- The district and the teacher “mutually develop a written plan” for assistance to the teacher. The plan needs to provide “a reasonable amount of planning and study time associated specifically with the out-of-endorsement assignment.” Plans might include mentoring, PLC time with teachers in the content area, taking a course, independent study, and so on. Although it may, the plan does not have to include acquiring the endorsement.
- There are no out-of-endorsement provisions for CTE teachers.

The district has identified one teacher who has been assigned a course that meets the state’s definition of out of endorsement. While the teacher has previously been endorsed in the subject, and holds multiple advanced degrees in the subject, he currently does not have an active endorsement. A plan of support is on file with the district.

RECOMMENDED ACTION:

Consent Agenda Item

Report prepared by: Susanne Beauchaine, Executive Director for Human Resources

NAME	CURRENT CERTIFICATION(S)	OUT OF ENDORSEMENT AREA	SCHOOL
Andrew Milton	English Language Arts	Social Studies	Pioneer Middle School



Donations

The Steilacoom Historical School District No. 1 (SHSD) is pleased to accept the following

donation from: Amazon valued at \$17,500.00

purpose of: Providing paint to SHS art classes and any other SHSD groups needing it

Donation Date: 2/1/24 Amount: \$17,500.00 - see attached

Deposit to Revenue Code (960): Paint given to SHS art/J. Mock

☐ GF or ☐ ASB

Expend from Account Code (530): _____

☐

Attach documentation such as Kiwanis Mini Grant, Admin Approval etc

Donation Approved By:

Chief of Finance and Operations

[Signature]

Date:

2/21/2024

Donations in the amount of \$5,000 or greater must be pre- approved by the Board of Directors prior to being used.

Board approval required?

☒ Yes ☐ No

Board Meeting date:

2/20/24

☐ Purchase Coordinator [accept funds / complete form / copy check & attach to form / deposit]

☐ Chief of Finance and Operations [review / approve / sign]

☐ Finance to forward donation form with attachments & check copy (\$5,000 or greater) to Executive Assistant to the Superintendent for placement on next scheduled Board Meeting for review & approval

☐ Purchase Coordinator maintains all financial transaction records involving this donation to donor if requested

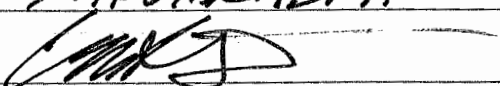
Use this pickup form to track pickup of Manual Donations. Print two copies, one copy should be provided to the non-profit organization and keep one copy for your records.

Date of pickup:	2-1-24
-----------------	--------

Site Code:	BF19
Name of Charity picking up Donations:	PHS

Mark the type of donations			
☐ Consumables	☐ School Supplies	☐ Toys	☐ Household Items
☐ Auto Supplies	☐ Clothing	☐ Electronics	☐ Pet Supplies
☒ Other			

Donation Volume:	☒ Pallet Count <u>3</u>	☐ Case Count _____
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Name of associate coordinating pickup:	DAKOTA RIVERA
Name of individual picking up donations:	

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Convention Schedule

Friday: March 8, 2024

TIME	ACTIVITY	LOCATION
3:00PM	Registration/Room Check-In Opens	Holladay Lobby
3:00-5:45PM	Meet and Greet / Dinner	Oregon Ballroom
4:00-5:00PM	Candidates' Meeting	Multnomah (Portland Hyatt)
5:45PM	Opening Session Doors Open	Portland Ballroom
6:15-8:45PM	Opening Session	Portland Ballroom
9:00PM-Finish	Talent/Oratorical Auditions	D135-136
9:00-10:30PM	Advisor's Reception	Deschutes Ballroom
9:00-10:30PM	Caucus	D137-140
9:00-10:30PM	Personal Development Seminars	Portland/Oregon Ballrooms
12:30AM	Curfew	N/A

Saturday: March 9, 2024

TIME	ACTIVITY	LOCATION
6:45-8:45AM	Breakfast	Oregon Ballroom
9:00-10:00AM	Mega Forum	Portland Ballroom
10:30-11:10AM	Workshop Session 1	Rooms D&F and Portland Hyatt (various locations)
11:20-12:00PM	Workshop Session 2	Rooms D&F and Portland Hyatt (various locations)
12:15PM-Finish	House of Delegates	Regency A (Portland Hyatt)
12:00PM-1:30PM	Lunch/Exhibit Hall	Oregon Ballroom
1:45-2:25PM	Workshop Session 3	Rooms D&F and Portland Hyatt (various locations)
2:35-3:15PM	Workshop Session 4	Rooms D&F and Portland Hyatt (various locations)
3:30-6:30PM	Change into Professional Attire / Dinner	N/A
6:30PM	Closing Session Doors Open	Portland Ballroom
7:00-9:30PM	Closing Session	Portland Ballroom
9:30-11:30PM	Governor's Ball	Oregon Ballroom
12:30AM	Curfew	N/A

*All locations are at the Oregon Convention Center unless otherwise noted

February 1, 2024: Registration Submission Deadline

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: February 21, 2024

Approval of 6th Grade Outdoor Camp

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

Sixth grade Outdoor School (also called Outdoor Camp) is a long-standing tradition within the Steilacoom Historical School District. Board policy 2320 and its accompanying procedure lay out a number of requirements for an outdoor education resident program to be in place. The first requirement is to present a plan to the school board for annual approval.

The presentation will provide the board with our plan, including:

- The purpose of Outdoor Education
- The location and dates proposed
- The activities and curricula planned
- The number of students, staff, and volunteers needed
- The cost of outdoor school, and
- Next steps if approved by the school board.

While some details of outdoor camp will still need to be developed, policy requires board approval of the plan prior to finalizing these details with staff and families.

RECOMMENDED ACTION:

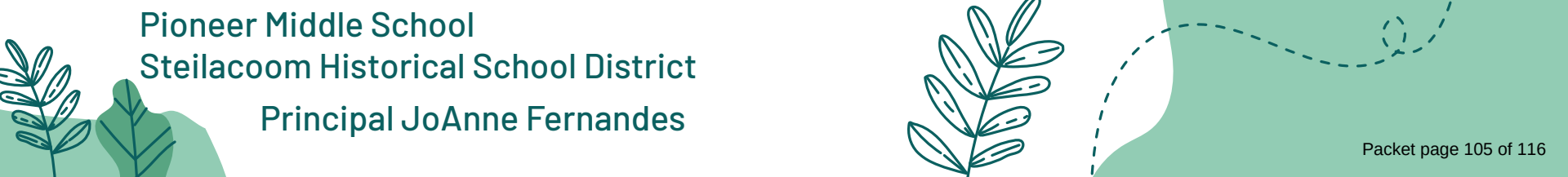
It is the recommendation of the Superintendent to approve the presented plan for Pioneer Middle School 6th graders to participate in Outdoor Camp this spring.

Report prepared by:

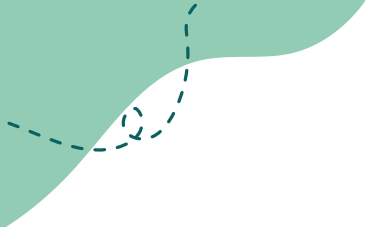
Dr. Kathi Weight, Superintendent



SIXTH GRADE OUTDOOR EDUCATION Spring 2024



Pioneer Middle School
Steilacoom Historical School District
Principal JoAnne Fernandes



Purpose of Outdoor School

Outdoor education **supports emotional, behavioral and intellectual development.** Students who learn outdoors develop:

- a sense of self, independence, confidence, and creativity
- decision-making and problem-solving skills
- empathy towards others
- self-discipline and initiative

It is our mission to foster a greater sense of self-worth in individual students and develop community between 6th graders as they continue on their middle school journey!



Previous Outdoor School Experience

Although Outdoor School has taken place at different locations over the years, we have settled in recently, partnering with YMCA, and attending **Camp Colman** in Longbranch, WA on the Key Peninsula. Link to Camp Colman [HERE](#)



Outdoor School is planned for two sessions: April 8-10 and 15-17, 2024.

Half of the sixth grade attends the first part of the week; the other half attend the second part.

Sixth grade teachers attend the week, additional support staff is required (such as a nurse), and admin make visits throughout the week.

Approximately 8-10 campers are in a cabin;
2 parents/guardians

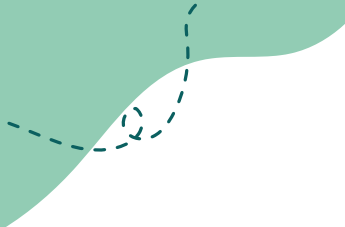
Activities/Curricula



Activities and curricula include:

- *Orienteering
- *Challenge Courses
- *Archery
- *Outdoor Wilderness Survival Skills
- *Squid Dissection
- *Beach Exploration
- *Climbing Tower





Important Details

Total Student Attendance Expected: 238 6th Graders, currently

Total Number of Volunteers Needed: Ideally, 30-40, if all students attend

Total Number of Teachers Needed: 10 6th Grade Teachers; 1 Nurse

Overall Cost: Still to be determined. Overall cost, including cost to families is approximately \$47,000. Cost to each student is \$150 plus bus cost. Cost from district funds is estimated to be \$3,000.

- For students qualifying for Free and Reduced Price Lunch - the fee would be waived
- Fundraising: PTA has approximately \$10,000 for scholarships currently; Kiwanis Club has scholarship funds of approximately \$12,000



Next Steps if approved

School Leadership: Camp Director is Amanda Gidley, 6th Grade Health/Fitness Teacher

Gather Volunteers: Our HR Dept. has created an application and posted this for volunteers to complete. SHSD will conduct fingerprinting and “Safe Schools” training.

Provide insurance details to families: Families must purchase accident insurance or have family accident insurance in accordance with board policy.

Proposed curricula and activities: Co-create with Staff

Program for students who opt-out: All students and families have the ability to opt out of the program. The school will have a program for students who do not attend - which has been a relatively low number in the past.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: February 21 2024

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

Policy 6550 was a new policy adopted at the beginning of this school year based on a WSSDA model policy. After the policy was adopted, WSSDA received additional guidance and clarification from the State Auditor's Office and is recommending a change to the new policy.

Specifically, this policy revision lowers the threshold for capitalization of technology subscriptions to \$20,000. This is consistent with the capitalization threshold for other district assets.

The district does not currently have any subscription based technology agreements that meet the capitalization requirements and therefore this will not have an immediate impact to the district's financial reporting.

RECOMMENDED ACTION:

I move adoption of policy 6550.

Report prepared by:
Shawn Lewis, Assistant Superintendent

CAPITALIZATION THRESHOLD FOR LEASES AND SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS (SBITAs)

The Steilacoom Historical School District Board of Directors acknowledges that the Governmental Accounting Standards Board (GASB) has issued Statements 87 and 96, covering Leases and Subscription-Based Information Technology Arrangements (SBITAs). Within the guidelines of these Statements, the district may establish a liability threshold for reporting either a lease or a SBITA that are considered to be *de minimis* when compared to the district's financial capacity. These leases or SBITAs must have a maximum possible term of greater than one year to be included.

For the purpose of this policy, the following definitions are used, in accordance with the Statements referenced above:

1. A *lease* is a contract which conveys control of the right to use another entity's nonfinancial asset for the time specified in the contract for an exchange or exchange-like transaction.
2. A *subscription-based information technology arrangement (SBITA)* is a contract that conveys the right to use another entity's software, alone or in combination with tangible capital assets, for the time specified in the contract for an exchange or exchange-like transaction. Software that is insignificant to the cost of the underlying asset is excluded.

The value of leases or SBITAs under this policy will be determined using the methodology outlined in the original Statements and current accepted industry practice. Each lease or SBITA will be considered individually.

For capitalization purposes, those leases or SBITAs with a value that equals or exceeds ~~2% of prior year expenditures/budgeted expenditures~~ \$20,000 and has a maximum possible term in excess of one year will be capitalized and recorded as a liability on the district's financial statements in accordance with the Statements referenced above. Any lease or SBITA that does not meet this threshold, or which has a maximum term of less than one year, will not be reported as a liability on the district's financial statements.

Legal References: GASB Statement No. 87, Leases, Issued 06/17
 GASB Statement No. 96, Subscription-Based Information
 Technology Arrangements, Issued 05/20

Adoption Date: 08.22.23
Steilacoom Historical School District No. 1
Revised:

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: February 21, 2024

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

The sound system that has been used for Board meetings has reached the end of its useful life. We have experienced issues with the microphones and the sound system for several years. We have also found that our equipment is insufficient to meet the additional requirement to allow quality video and audio streaming of the meetings.

As we explored options to replace the aging equipment, we identified an option that would significantly reduce the cost in terms of equipment and of ongoing staff time meeting preparation and tear down.

If the School Board decided to hold meetings in the District PDC, the district would reduce the initial equipment expense by roughly \$5,000 because of the sound equipment that already exists in the PDC – purchased just a few years ago.

In addition to the equipment savings, the fixed meeting location is estimated to save staff the equivalent of \$1,350 in staff time per year. This will not be a budget savings – but it will allow custodial and technology staff to spend more time providing services to schools and students instead of setting up and taking down the school-based meeting locations.

While these are both relatively small costs in relation to the overall \$50 million school district budget, this seemed like the right time to ask the board for feedback about their interests in changing board meeting locations to the PDC.

RECOMMENDED ACTION:

If the board wishes to change future meetings to the PDC: **I move the superintendent be authorized to take the necessary steps to change board meetings to occur at the District's PDC.**

If the board wishes to stay with its existing practice no action is needed.

Report prepared by:
Shawn Lewis, Assistant Superintendent

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: February 21 2024

Committee for Strategic Investments in School District Facilities (Capital Facilities Planning Committee)

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

In late 2023, the Board approved a plan to engage the community in a process to make recommendations to the Superintendent and Board regarding strategic investments in school district facilities. Specifically, the committee will make recommendations on the priorities and funding amounts for future bond and capital levy proposals to meet the needs of students.

At the board's direction, we solicited for committee volunteers to find 20 individuals who represent a broad cross-section of the community. We received a very good response and now have 27 individuals who are interested in serving. The volunteers can be categorized in a few ways:

By Geographic Area:

- 3 Anderson Island
- 9 City of DuPont
- 12 Town of Steilacoom
- 3 Lakewood and Unincorporated Pierce County

By School Connection (multiple answers permitted)

- 3 Anderson Island Elementary
- 5 Cherrydale Primary
- 6 Chloe Clark Elementary
- 10 Saltar's Point Elementary
- 13 Pioneer Middle
- 8 Steilacoom High

By Connection Type (multiple answers permitted):

- 23 Current SHSD Parents
- 2 Retirees
- 1 AICAB Member
- 1 Children under 5
- 4 SHSD Staff

We are determined to provide all interested volunteers a role in the process, and have a strong interest in limiting the committee to 20 individuals for efficiency purposes. All others will be invited to participate in other ways: surveys, focus groups, and feedback sessions. Assistance from Board members in selecting the final 20 committee members would be helpful to ensure the district is considering representation appropriately.

We are asking the board to designate two members to be given the authority to review the list and select the final 20 members for the committee.

RECOMMENDED ACTION:

I move board members _____ and _____ be authorized to approve the final list of members appointed to the Committee for Strategic Investments in School District Facilities.

Report prepared by:
Shawn Lewis, Assistant Superintendent

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: February 21, 2024

2023-24 Board Goal – Professional Learning

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

The Board established professional learning goals for the 2023-24 school year based on the most recent Board self-evaluation process. This agenda item will become a “standing” item at our Regular Board Meetings to provide an opportunity for Board members to discuss and share around Goal 1 and Goal 2:

GOAL 1:

By the end of the academic year, each school board member will attend a minimum of three relevant professional development sessions focused on governance best practices, with the aim of enhancing their knowledge and skills in effective decision-making. Progress will be measured through documented attendance records, reflections on key takeaways, and the application of acquired knowledge in at least one board meeting or policy discussion.

GOAL 2:

Board members will actively contribute to their professional growth and help foster a culture of continuous learning by committing to read a minimum of one relevant article or book chapter per month, sharing key takeaways and insights. The chosen readings will directly align with Board responsibilities, providing insights on emerging trends and successful strategies in the field of governance. Board members will engage in regular discussions and reflections on the readings during monthly board meetings.

RECOMMENDED ACTION:

Discussion Purposes Only – No Action.

Report prepared by:

Dr. Kathi Weight, Superintendent