

MINUTES



**Addison Central School District
Communications and Engagement Committee
Committee Meeting
Wednesday, October 25, 2023, 4:30 pm - 5:30 pm
49 Charles Avenue, Middlebury VT**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

In-Person Attendance

Mary Heather Noble; Tricia Allen

Remote Attendance

Ellie Romp

- A. Call to Order Upon Reaching a Quorum Meeting
called to order at 4:37 p.m.
 - 1. Introductions: Board Members, Administrators and Staff Present: Mary Heather Noble, Tricia Allen, and Ellie Romp
- B. Public Comment - Agenda Items No public comment.
- C. Recommendation to Approve the Minutes of
October 11, 2023 Motion to approve the minutes of
October 11, 2023.
Move: Tricia Allen Second: Ellie Romp Status: Passed
- D. Committee Discussion:
 - 1. ACSD Voicemails

Mary Heather Noble reported that the Board voicemail messages have been checked every Monday, and that there have been no new messages since the October 11, 2023 meeting.

2. Communications for Superintendent Search

Mary Heather stated that she wants the Communications & Engagement Committee to have this on its radar -- the Board may ask the Committee to prepare communications around the Superintendent Search. Her understanding was that Judy Sclair-Stein, the search consultant,

is working with Tim Williams and building principals to identify participants for the Stakeholder groups. The idea is to keep the number of people to 10-ish to keep the groups small. But the committee should be prepared to create communications related to the Board's choice.

3. Community Engagement for Strategic Plan

The Committee discussed community engagement around the Strategic Plan work. The group favored checking in with the community in mid-December or early January after the Board approves its portion of the plan (goals & strategies) and upon handing it to the administration to work on Implementation. The idea is to inform the community on the Board's approved goals, vision & strategic direction, and to allow stakeholders to provide some feedback on what it might look like to them, to inform the administration's efforts moving forward. Ellie Romp expressed the importance of having enough of a plan before taking it to the public and inadvertently causing confusion. Tricia Allen expressed the importance of making sure the Committee is clear about the purpose of the engagement work: to provide information, invite feedback, or both? All agreed that the Committee needs to be clear about what it is soliciting feedback for. The group considered pros and cons of one public meeting vs multiple, in-person vs. zoom.

The Committee also discussed creating a list of ACSD events to report at each committee update so Board members can be encouraged to attend.

Tentative thoughts:

- One in-person meeting with zoom option in mid-Dec or early Jan. Slide show presentation to review the process, mission, vision, goals with targets, strategies, and some example action steps.
- Connecting with "Friends of" parent groups for each school to see if the Board can appear at a future meeting or school event to present the slideshow.

TO DO:

Mary Heather will reach out to building principals to see whether connecting with parent group meetings or other school events will work for them.

4. Website Updates for FMP Page Tabled for future meeting.

E. Public Comment - Any Topic No public comment.

F. Adjournment

Meeting adjourned at 5:25 p.m.

Respectfully

Submitted, Mary

Heather Noble

Motion to adjourn.

Move: Tricia Allen Second: Mary Heather Noble Status: Passed

*Public Comment Guidelines:

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.