

BURRELL SCHOOL DISTRICT

Board of Directors MEETING SUMMARY - FEBRUARY February 13 and 20, 2024

- Executive Sessions **ANNOUNCED**
- Minutes: Agenda Meeting – January 9, 2024; Regular Meeting – January 16, 2024 **APPROVED**
- Monthly Financial Reports: **APPROVED**
 - a. Treasurer’s Report
 - b. General Fund Report
 - c. Capital Reports
 - d. Food Service Reports
 - e. Student Activity Reports
- Comments from Public - Agenda Items Only **NONE**

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- Student Representatives Report **NONE**
- Revisions to Policy 210 – Medications **APPROVED**
- Revisions to Policy 210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors **APPROVED**
- Revisions to Policy 819 – Suicide Awareness, Prevention and Response **APPROVED**
- Richard Patterson, Independent Contractor to provide Interim/Substitute Athletic Training Services retroactive to February 5, 2024 **APPROVED**
- Revisions to District Comprehensive Plan 2023–2026 **APPROVED**
- District Safety and Security Improvement Information **HEARD**

OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Contract with Grade Point Resources for Extended School Year Services 2024 **APPROVED**
- Student Education Agreement with River Academy for Special Education Services for 2023-2024 school year **APPROVED**
- Tuition Agreement with New Story, LLC for Special Education Services from February 8, 2024 through May 29, 2024 **APPROVED**
- Agreement with Axiom Family Counseling Services, Inc. for Outpatient Behavioral Health Services for period February 6, 2024 through March 1, 2024 **APPROVED**

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Board of Directors MEETING SUMMARY - FEBRUARY February 13 and 20, 2024

- PERSONNEL: Personnel Log dated February 20, 2024 **APPROVED**
- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **HEARD**
- Westmoreland Intermediate Unit Report - Mrs. Watson **HEARD**
- PSBA Liaison Report - Mr. Deiseroth **HEARD**

BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Request to close the Newspaper student activity account **APPROVED**
- Service Agreement with Siemens Industry for preventive maintenance and support effective retroactive to January 1, 2024 **APPROVED**
- Permission to discard obsolete equipment **APPROVED**
- Acceptance of Independent Audit Report of Hosak, Specht, Muetzel and Wood, LLP and Management's Discussion and Analysis for fiscal year ended June 30, 2023 **APPROVED**
- Transfer of \$650,000 from General Fund to Capital Reserve Fund **APPROVED**
- Board Meeting – Budget Workshop: March 26, 2024 at 7:00 PM **ANNOUNCED**
- Communications **RECEIVED**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Additions to Agenda (Agenda Meeting only) **NONE**
- Comments from Public **NONE**

BURRELL SCHOOL DISTRICT**Personnel Log - February 20, 2024****CONFERENCE**

- | | | |
|---|---------------|---|
| 1 | Megan Aranyos | 2024 PSLA Conference - Pocono Manor, PA - April 11-13, 2024 |
|---|---------------|---|

APPOINTMENTS**PROFESSIONAL**

- | | | |
|---|------------------|--|
| 1 | Joshua A. Davis* | Substitute Teacher - Mathematics 7-12 (pending clearances) |
|---|------------------|--|

CLASSIFIED

- | | | |
|----|-----------------|---|
| 1 | George Zelznak | General Maintenance, \$23/hour, retroactive to February 8, 2024 |
| 2 | Beth Hosbach | Cafeteria - General Help, BHS, \$16.50/hour, retroactive to February 15, 2024 |
| 3 | Cole Prager | Custodian - Location TBD, \$18/hour |
| 4 | Connor Whited | Substitute Custodian, \$16/hour (pending clearances) |
| 5 | Caitlin Hopkins | Recess Aide, change from Recess Aide Substitute |
| 6 | Jennifer Kuhel | Recess Aide, change from Recess Aide Substitute |
| 7 | Domenica Sgro | Recess Aide, change from Recess Aide Substitute |
| 8 | Jill Szish | Recess Aide, change from Recess Aide Substitute |
| 9 | Jocelyn Vickers | Recess Aide, change from Recess Aide Substitute |
| 10 | Dana Mike | Recess Aide, \$15/hour (pending clearances) |
| 11 | Melissa Squires | Recess Aide, \$15/hour, retroactive to February 12, 2024 |

VOLUNTEERS

- | | | |
|---|-------------------|---|
| 1 | Kaitlyn Selfridge | General Volunteer, retroactive to January 22, 2024 |
| 2 | Victoria Gropelli | General Volunteer, retroactive to February 14, 2024 |
| 3 | Haley Rosa | General Volunteer |
| 4 | Stephanie Rovnak | General Volunteer |
| 5 | Stephen Scheftic* | Athletic Volunteer |

SUPPLEMENTALS 2023-2024

- | | | |
|---|------------------|---|
| 1 | Faith Remich | Track - Head Coach, \$5,000 |
| 2 | Kaylen Sharrow | Track - 4th Assistant, \$2,000 |
| 3 | Jennifer Shannon | Grade Level Leader - 3rd Grade, prorated for 2nd semester |
| 4 | Brian Colgan | Baseball - Assistant, \$2,688 |

LEAVE OF ABSENCE**CLASSIFIED**

- | | | |
|---|---------------|---------------------------------|
| 1 | Amy Mazzei | Unpaid Leave - January 12, 2024 |
| 2 | Cassandra Imm | Unpaid Leave - January 30, 2024 |

TERMINATION**PROFESSIONAL**

- | | | |
|---|-----------------|---|
| 1 | Melinda Kulick* | Resignation - Teacher, effective March 18, 2024 |
|---|-----------------|---|

CLASSIFIED

- | | | |
|---|------------------|---|
| 1 | Paul Dunlap | Resignation - Cafeteria General Help, retroactive to January 30, 2024 |
| 2 | Tiffany Michaels | Resignation - Recess Aide Substitute, effective February 9, 2024 |

SUPPLEMENTAL 2023-2024

- | | | |
|---|--------------|---|
| 1 | Steven White | Resignation - Track Head Coach, retroactive to January 12, 2024 |
| 2 | Faith Remich | Resignation - Track - 4th Assistant |

* Added after the February 13, 2024 Agenda Meeting