

Agenda
February 21, 2024
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Erin Carroll	Curriculum Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Marie Barbara	(Chair) Personnel/Finance Committee, Negotiations
<input type="checkbox"/> Tamara McGovern	Curriculum Committee
<input type="checkbox"/> Alfred Beaver	Operations Committee
<input type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum _____

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
_____ Personnel _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time_____

- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

E. Approval of Minutes

Recommendation: Approve the regular minutes dated **January 3, 2024** and regular and executive session minutes dated **January 17, 2024, as submitted**.

Board action needed: Yes

2. Presentations

A. Stellar Comet of the Month- **January 2024**

- 1) **Walter Hill School**
Grade 6
 - Aubrey Cahill
 - Aiden Lu
 - Malia Gregg
 - Sehanya Muhandiramge
- 2) **Charles G. Harker School**
Grade 3
 - Ella Langi
 - Christopher LutherGrade 4
 - Mira Verdi
 - Keaton LesserGrade 5
 - Louisa Thwaite
 - Daniel Bodalski
- 3) **Gov. Charles Stratton School**
Grade 1
 - Kosisochukwu Dim
 - Brooke Szczepanski

Grade 2

- Isidora Slawsky
- Kellan Horne

4) **Margaret Clifford School**

Kindergarten

- Jeremiah Villecco
- Adrian Lieze
- Tivosiel Rivera
- Sean Averette

B. Teacher of the Year

- Clifford School- Christina McClernan
- Stratton School- Amanda Seal
- Harker School- Joanne Ferrara
- Walter Hill School- Vivian Gracie

C. Educational Support Person of the Year

- Clifford School- Linsley Shainline
- Stratton School- Patty Lynn
- Harker School- Meghan Egbert
- Walter Hill School- Alaine Zizzamia

D. VFW Presentation

- VFW Post 10886 Teacher of the Year- Stanley Coleman

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates

2) District Enrollment

a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

3) Correspondence

a) [Thank you- Elisa Turdo](#)

4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1-To review the other proposals you received as well as all records of how their proposals and ours scored in your process. Please accept this letter as our request for copies of these records.	Varsity Tutors	January 26, 2024	February 7, 2024

B. District Administration

1) Administrator’s Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara
Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Staff ID # 4953	Speech Therapist	-	-	Maternity Leave	On or about April 2, 2024 - September 1, 2024
2- Staff ID # 4610	Teacher	-	-	Maternity Leave	On or about May 28, 2024- January 2, 2025/Employee requesting to use 9 sick days prior to birth and 5 sick days and Comet hours preceding delivery
3- Terri Overbey	Admin Support	-	-	Retirement	August 1, 2024
4- Paige Moore	Teacher	-	-	Retirement	July 1, 2024
5- Kelley Weick	LPC	-	-	Resignation	February 6, 2024
6- Darrell Ford	STEM Coach	-	-	Resignation	March 23, 2024
7- Derek Gieschen	Maintenance	-	-	Resignation	April 1, 2024
8- Brian Hoefl	Maintenance	\$44,000	11-000-262-100-000-00	New Hire	March 25, 2024- pending completion of ALL state required paperwork
9- Kelley Weick	LPC Substitute	\$15.13/hour	60-910-310-100-000-00	LPC Substitute	February 7, 2024
10- Tammy Romansky	LTS	\$125/day for days 1-19 and \$200/day for days 20+	11-213-100-101-000-00-060	Long Term Substitute for Vivian Gracie	February 22, 2024- June 30, 2024
11- Jocelyn Scott	School Psychologist	-	-	Requesting 1 day without pay	March 27, 2024
12- Lisa Bitterman	Teacher	-	-	Requesting day without pay	March 27, 2024
				Requesting day without pay	March 28, 2024 (Pending finalization of Spring Break Dates)
13- Donna DeMareo	Paraprofessional	-	-	Requesting 3 days without pay	April 29, 30 & May 1, 2024

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B. Workshops- Recommendation: Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Jennifer Boston	Safety Specialist Training	February 21 & 28, 2024 March 6 & 13, 2024	\$0	\$0
2- Maria Vai & Erin West	New Jersey Association of Learning Consultants Spring Conference 2024	April 19, 2024/8am-3pm – Cherry Hill	\$205/person	\$0
3- Diane Thomas	Student Self- Regulation: Practical Steps for Assisting Dysregulated Students to Deescalate, Regulate, and Reintegrate into the Classroom. Happy Kids Don't Punch You in the Face National Association of School Psychologists- Self guided webinar	Self-Guided Webinars	\$90	\$0
4- Jamie Flick	Annual Culturally Responsive Teaching and Learning Conference	April 17-19, 2024/Linthicum Heights, Maryland	\$500	TBD
5- Kylie Crompton, Haley Watson and Ada Kreutzer	Scaffolding Learning through Language- Webinar Series	March 5-7,2024 (virtual)	\$350/person- to be paid for with Title III Funds	\$0

C. Recommendation: Approve the **Board Secretary's Report** in accordance with 18A: 17-36 and 18A: 17-9 for the month of [December 2023 & January 2024](#). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the **Reconciliation Report** in accordance with 18A:17-36 and 18A:17-9 for the month of [December 2023 & January 2024](#). The Reconciliation Report and Board Secretary's Report are in agreement for the month of **December 2023 & January 2024**.

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Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **February 2024 regular and addendum bills** in the amount of **\$4,129,132.59** and payment of **January 2024 payroll** in the amount of **\$1,551,482.84, as submitted.**

E. Recommendation: Approve the **Line-Item Transfer** for **January 2024** in the amount of **\$36,848.21, as submitted.**

F. Recommendation: After review and discussion, accept the **Annual Comprehensive Financial Report** for the fiscal year ended June 30, 2023, **as submitted.**

G. Recommendation: After review and discussion, approve the **Corrective Action Plan** for the fiscal year ended June 30, 2023, **as submitted.**

H. Recommendation: Accept the ARP Homeless II Supplemental Funding Award in the amount of \$374.00.

I. Recommendation: Accept the **SDA (State of New Jersey Schools Development Authority) Emergent Capital Needs Grant Award** in the amount of \$35,758, **as submitted.**

J. Recommendation: Approve the application for the use of the **SDA (State of New Jersey Schools Development Authority) Emergent Capital** needs Grant Funds, **as submitted.**

K. Recommendation: Approve the following **Tuition Reimbursements** for the 2023-2024 school year, as submitted.

- L. Recommendation: Approve the withdrawal of maintenance reserve funds in the amount of \$142,225 for the purpose of replacing the HVAC rooftop unit at the Walter Hill School (Note: Quote can be found [here](#))

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- A. Recommendation: Approve to accept the [SSDS \(Student Safety Data System\) information](#) for July 1, 2023 – December 31, 2023, **as submitted**.
- B. Recommendation: Approve the Steve Kreps Scholarship Fun to run a T-Shirt Fundraiser. The shirts would be worn by students and staff for the Annual Student-Staff Basketball game being held in March.
- C. Recommendation: Approve Harker FLL, G&T and Student Leaders to participate in the Woolwich Twp Spring Clean-Up on Saturday March 23, 2024.
- D. Recommendation: Approve the following staff members to instruct Homework Help on a rotating basis for one hour on Tuesdays and Thursdays from February 27 - May 30, 2024 at the contract rate of \$38/hour.

Stan Coleman	Madison Roberts
Katie Richer	Caroline Schooley
Nick Leypoldt	Kelly Woronicak
Dan Owen	Brad Gilmore
Emily Greta	Ada Kruetzer
Haylee Dawson	Kelly Pollitt
Samantha Regina	

- E. Recommendation: Approve the Winter Curriculum Parent Support Virtual Event for March 4, 2024 from 6:00-6:30 pm.
- F. Recommendation: Approve PECentral to present at the May 24, 2024 In-Service from 8:30am-11:30 am, at the cost of \$2500. Presenter- Justin Schleider.
- G. Recommendation: Approve the Kindergarten Parent Information Session (Round Up) on March 14, 2024 (Snow date March 21, 2024) from 6:00-7:30 at the Clifford school.
- H. Recommendation: Approve the homeless [tuition contract](#) for student #2991917108 attending Harrison Township School District, **as submitted**.

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I. Recommendation: Approve Hospital-Based Instruction for (#9630874821) with Brookfield Schools at the contracted rate of \$38/hour.

J. Recommendation: Approve Homebound Instruction for (#1072278876) by Morgan Baals at the contracted rate of \$38/hour.

K. Recommendation: Approve the [2024-2025 school calendar](#), as submitted.

L. Recommendation: Approve the following Class trips for the 2023-2024 school year:

School	Grade	Location	Date
*Clifford School	Kindergarten	Please Touch Museum	April 4-5, 2024
*Clifford School	PreK	Cohanzick Zoo	April 24, 2024 (Rain Date April 25, 2024)
Harker School	3 rd Grade	Change in venue from Camden Aquarium to the Franklin Institute	June 4, 2024
Hill School	6 th Grade Renaissance Program	Wood Lanes Bowling Alley in Woodstown	June 5, 2024

*To be paid in full with Boosterthon Funds

M. Recommendation: Approve the following Spring Clubs for the 2023-2024 school year. Each Club will run for 10 sessions:

Teacher	School	Grade(s)	Club Name	Dates
Deanna Mazzuca	Harker	3 rd	Bingo Club	TBD
Deanna Mazzuca	Harker	3 rd	Exercise Club	TBD
Anne Doherty	Harker	3 rd , 4 th , 5 th	Conservation Club	TBD
Doug Tranz	Hill	6 th	Guitar Club	TBD
Brad Gilmore	Hill	6 th	Logic Club	TBD

Board action needed: Yes (Roll Call Required)

Natalie Baker
 Laurie Cecala-Read
 Alfred Beaver

Julie Dickson
 Marie Barbara
 Kenneth Riley

Erin Carroll
 Tamara McGovern
 Gina Azzari

Operations

**Buildings and Grounds, Long Range Plans, Technology, Transportation
 Committee Meeting Report, (Chairperson) Julie Dickson**

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- SWSA	Hill Field	March 11, 2024-May 26, 2024	Practices
2- SW Stars Baseball	Harker Gym	Thursday Night's from 3/14/2024 through May 23, 2024/6-8 pm	Practices

B. Recommendation: Authorize Collier's Engineering Firm to apply for the 2024 Local Recreation Improvement Grant on behalf of the district. Note: The maximum award is \$100,000 for new and existing playgrounds. Collier's will apply for a new playground at Margaret Clifford School. The application deadline is February 29, 2024.)

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

5. Old Business

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

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Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time _____

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time _____

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: _____

Respectfully submitted,



Mr. Robert Miles
Board Secretary/SBA

Next Meeting(s).

March 20, 2024

Board/Committee Meetings as scheduled