



Board of Education Meeting Minutes
Tuesday, November 15, 2022
Administration Office

Members Present: Dan Kriener, Fr. Brad Pelzel, Jacki Kelly, Fr. Tim Friedrichsen, Jennifer Rose-Bass, Fr. David Esquiliano, Melissa Uhl, Rick Bertrand, Nick Hegarty

Members Absent: Fr. David Hemann, Tim Swedean, Rhonda Bridges, Doug Skinner

Staff Present: John Flanery, Jeanette Frey, Marisa O'Connell, Kate Connealy

Guest: Patty Lansink

Business

1. Opening Prayer – 5:00 p.m. Fr. David Esquiliano

Approval of October 18, 2022 board meeting minutes
Motion by Fr. David Esquiliano, Seconded by Melissa Uhl
All in favor: Aye

2. Update – Kate Connealy, Sacred Heart Principal

- “Year of Flexibility” is the theme at Sacred Heart due to construction
- Faith – mass, adoration, saints project, saints board
- Academics – standards/assessments; “Fast”/monitor progress; math curriculum; restorative practices (admin assistants attended classes at AEA)
- SEL (social & emotional) – experiencing more social and emotional issues with students, especially when a student is told “no” or cannot do something – principals are to focus elementary schools first to address this issue
- DLA fun events – color run, Grandparents day, Hispanic day
- Renovations – going well; hoping most things will be done by next school year

3. Committee Reports

- a. Academics – Nick Hegarty
 - Meetings will commence in fall of 2022
- b. Catholic Identity – Jacki Kelly – see attachment
 - Last meeting was positive – helping with PD
 - Rick Bertrand shared that his daughter was excited about discussion of Catholic college opportunities due to Steubenville experience
- c. Enrollment and Marketing – Jennifer Rose-Bass – see attachment
 - Licensing/Legal Agreement
 - BHCS logo needs to be used appropriately per the licensing agreement
 - Anything associated with BHCS logo needs approval unless abiding by agreement
 - Jennifer will clean up the agreement then will send to John and Dan to review
- d. Finance – Nick Hegarty and Jeanette Frey – see attachments
 - Tuition Receivables
 - No report to share due to Infinite Campus access issues
 - Lost Sequel Access in Infinite Campus

- Effects dashboard
 - No interest posted this month
 - Read/write access with Thompson
 - Balance as of 11/8/22, \$5,567,795 balance dropped \$568k
 - Received \$11,300 in collections (NCS)
- Preliminary Financials:
 - Cash balances are strong
 - Received \$188k (Nov) EANS funds (Other Sources Income Statement)
 - Received \$103k from new pledge
 - Second round MLTF was \$58k
 - Debt - \$240k principal payment made in October (\$20k/month budgeted) for entire 22-23 year
 - Recorded \$2.5M Legacy pledge (Capital Campaign Income Statement)
 - Took \$200k hit on investments/deposited \$200k PY scholarship receipts
 - Interest rates increasing-doubling our interest expense on Pride I
 - Finance Committee brainstormed on ideas for refi
 - Other student activities over budget – Drexel gift (Book of Gospels)
 - Athletics trending up
 - Increased use of Charters
 - Summer sports placing orders early
 - Gold Club 83% of budget
 - Girl's basketball uniforms purchased
 - Golf outing
 - 3 yr consulting contract with Dordt for AD's and coaches
- Tuition Management System
 - Board vote needed in Dec for Blackbaud fee
- Tuition Rates and 5 yr plan
 - Determined tuition committee will sit tight until more info available on ESA's
 - Concern over outpricing our high school rate at \$10k
 - Discussion on minimum rate and should ESA qualifiers have to pay something
- 22/23 Salary Scales
 - Compression review done a couple of years ago on longer tenured
 - Looking at all teachers to ensure we are not underpaying according to pay scale steps
- Corporate Resolution – approval to add new board President and BHCS Administrators to do financial business on behalf of the District
 - Motion to approve – Fr. Brad Pelzel
 - Seconded – Fr. Tim Friedrichsen

e. Leadership & Governance - Melissa Uhl

- Melissa to attend Diocesan meeting in Storm Lake
- Chris Bork working on procedures (review 3 policies)
- Draft will be going around regarding requirement for families to participate in TADS

4. President's Report

a. Advancement

- Legacy Campaign
 - 4.05 million dollars - ½ million dollars (unsigned pledge)
 - Last fiscal year, 2500 Thank You cards sent (did not include MLTF, Auction, Gold Club)
- MLTF update
 - \$359,000
- Omaha Alumni Event
 - Approximately 45-50 people attended

- b. Employee Christmas Bonus
 - \$50/\$25 was already budgeted for full/part-time employees
 - Will review when \$267k ERTC is received – could use as a “retention” bonus
- c. School Choice Update
 - Universal ESA's – current students could be eligible as well as transfer and new students. South Dakota and Nebraska students are not eligible.
- d. Teammates Update
 - Looking to reinvigorate our local chapter
- e. Safety Grants
 - Governor should be issuing \$50k grant per building
- f. Director of Finance position and Staff Accountant position
 - Jeanette's last day is scheduled for 12-20-22
 - Dan Kriener, Nick Hegarty and Tim Swedean will be on the search committee
 - Melody will be going part-time starting 11-28-22 with her leaving in March
 - Melody's position has been renamed to Financial Analyst based on the job description
 - Jeanette's position has been posted and hope to have Melody's position posted this week
- 5. Other Business
 - a. Drexel's have agreed to purchase Volume 2 of Acts, Letters and Revelation for Theology Dept, faculty & staff
- 6. Motion to adjourn to Executive Session – 6:04 pm
 - Motion to Adjourn – Melissa Uhl
 - Seconded by – Fr. Brad Pelzel
 - All in favor – Aye
- 7. Executive Session finished at 7:30 p.m.
 - Motion to Adjourn – Fr. Brad Pelzel
 - Seconded by – Fr. Tim Friedrichsen
- 8. Other Business
 - a. This took place via emails after conclusion of board meeting
 - Board of Education members motioned and voted to pass to enter an agreement with Elite Staffing to assist with Director of Finance position.

Next meeting Tuesday, December 20, 2022 at 5:00 p.m.