



Board of Education Meeting Minutes
Tuesday September 20, 2022
Administration Office

Members Present: Dan Kriener, Tim Swedean, Fr. Brad Pelzel, Jacki Kelly, Fr. Tim Friedrichsen, Jennifer Rose-Bass, Fr. David Esquiliano, Melissa Uhl, Rhonda Bridges, Doug Skinner

Members Absent: Fr. David Hemann, Nick Hegarty, Rick Bertrand

Staff Present: John Flanery, Jeanette Frey, Marisa O'Connell, Laurie Dougherty

Business

1. Opening Prayer – 5:00 p.m. Fr. David Esquiliano
2. Revise August 16, 2022 Board Meeting Minutes –
 - Under: 4. Advancement Update
 - Legacy Campaign – amend: “2 donors committed to \$3,500,000 (signed)”
 - Under: Committee Reports – Finance – Preliminary Financials
 - Amend: Proceeds from life insurance policy in amount of \$132,000”

Approval of August 16, 2022 board meeting minutes
Motion by Jennifer Rose-Bass, Seconded by Melissa Uhl
All in favor: Aye

3. Enrollment Update – Laurie Dougherty
 - 179 students on hold in spring 2022 and now at 19 students
 - Approximately of 126 students lost (which is average over last few years)
 - Financial
 - Moving
 - Various
 - Continue to do tours and shadow days (2 each this week)
 - Current enrollment is at 1562
 - Hoopla was a big success – 527 people were fed hamburgers and hot dogs!
 - Hispanic Heritage month starting September 16th
 - Celebrating Hispanic Heritage Day at last home volleyball game
 - Mid-October will have pumpkin contest as a retention event
 - Families coming from all over to enroll (Akron, IA; Laverne, MN)
4. Committee Reports
 - a. Academics – Nick Hegarty
 - Meetings will commence in fall of 2022
 - b. Catholic Identity – Jacki Kelly – see attachment
 - Fr. Crotty was unable to attend the 9-13-2022 meeting
 - Lots of asks out for membership (doesn't have to be a teacher, but someone with working knowledge)
 - Fr. Tim Friedrichsen suggested that the books donated from Bill and Sandy Drexell be referred to as the “Book of the Gospels” not Bibles

- c. Enrollment and Marketing – Jennifer Rose-Bass – see attachment
 - Lifetime Advantage OTT Campaign
 - Will run our commercial to use up the \$1300 credit
 - Hispanic Heritage Month (Sept 16-Oct 16)
 - Crusader Kermese
 - Matrinass made food, but due to poor turn out last year, may take a year off or have during a sporting event
 - Posado
 - Story of Jesus's life – would like to have the play at the high school
- d. Finance – Nick Hegarty and Jeanette Frey – see attachments
 - Tuition Receivables
 - Received \$642,416 in tuition payments for August
 - Preliminary Financials: Statements were not shared as numbers are still moving
 - EANS wage savings through FACTS Ed - \$243,780.83 minus \$15,617.65 from salary budget for total potential wage savings to budget of \$228,163.18
 - Collection cycle started
 - Noll collection fee (40%) was brought up. Shared that BHCS revokes assistance when an account is turned over; we can generally recoup that fee or better compared to a discounted tuition account
- e. Leadership & Governance - Melissa Uhl – see attachment
 - Developing local policies
 - The 1000 Community Series & 3000 Business series have been reviewed
 - Currently working with Chris Bork on the attendance section of the high school policy handbook. Melissa stated that there are outdated sections in the policy handbook
 - Elementary handbook policies would be next – each principal noticed inefficiencies through-out the year
 - Committee suggested that handbooks should be reviewed every couple of years along with By-Laws
 - Diocesan handbook can override any handbook created by committee and board of education
 - There are two attorneys on the committee plus Maureen Heffernan could review
 - Is there a budget for to pay Maureen Heffernan for her time?

5. President's Report

- a. Advancement
 - Legacy Campaign – 3.5 million in pledges
 - Have appointments scheduled and several “asks” have been made
 - Gold Club is at \$140,318, slightly under goal of \$160,000
 - Siouxland Big Give funds will go towards Wall of Pride project at high school. Kiosk in high school with yearbook in the program and online virtual history of BHCS. Approximately \$18,000 - \$20,000 for the project
- b. Staffing Update
 - Overall, principals are happy with new hires
 - Zach James started September 12 in parttime capacity for the first 2 weeks then moving with us full time
- c. Meitler Plan Update
 - Meitler strategic plan is not going as planned. Last Friday, September 16th, the Task Force & Steering Committee met without Meitler
- d. Bibles – Donation
 - Bill & Cindy Drexel donated “Book of Gospels” as a gift to all HHS students and staff (these should be referred to as “Book of Gospels” not “bibles”)

6. Other business
 - a. Due to Fr. Crotty's responsibilities, he is unable to do morning mass at the high school. It has been mentioned that this has been greatly missed.
7. Motion to adjourn to Executive Session – 6:04 pm
 - Motion to Adjourn – Melissa Uhl
 - Seconded by – Fr. Brad Pelzel
 - All in favor – Aye
8. Executive Session finished at 6:14 p.m.
 - Motion to Adjourn – Fr. Brad Pelzel
 - Seconded by – Fr. Tim Friedrichsen

Next meeting Tuesday, October 17, 2022 at 5:00 p.m.