

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
MARCH 7, 2023**

**CALL TO ORDER**

**Live Stream available on our You Tube Channel:**

<https://www.youtube.com/channel/UCFtucuG39Q22YSmAWLV9zzQ>

6:00 pm - Executive Session

7:00 pm - Public Session

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**ROLL CALL**

Ms. Akinwande

Mr. Bonnett

Mr. Campbell

Ms. Gottlieb

Ms. Graham

Ms. O'Neil

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on November 8, 2022. Said notice was published in the Star Ledger on November 11, 2022 and the Glen Ridge Paper on November 17, 2022. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

**6:00 pm EXECUTIVE SESSION**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations, confidential pupil matters, and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**7:00 pm PUBLIC SESSION**

**WRITTEN COMMUNICATIONS**

Written communications for a specific board meeting must be received by Business Administrator Ms. Barbara Murphy [bmurphy@glenridge.org](mailto:bmurphy@glenridge.org) by 10 am on the morning before the meeting. Communications received after the deadline will be reported out at the next scheduled board meeting.

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

- Tentative Budget 2023-2024 School Year - Barbara Murphy
- Student Recognition - Dirk Phillips

**PUBLIC COMMENTS (Agenda Items)**

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this

opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

### **COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
 Personnel and Policy Committee  
 Negotiations Committee  
 Finance and Facilities Committee  
 Communications Committee

### **LIAISON REPORTS (First meeting of the month only)**

Glen Ridge Board of Education Student Representative  
 Home & School Associations  
 Glen Ridge Association for Special Education (GRASE)  
 Glen Ridge Diversity and Inclusion Association (GRDIA)  
 Glen Ridge Educational Foundation (GREF)  
 Glen Ridge Athletic Association (GRAA)  
 Glen Ridge Arts Patrons Association (GRAPA)  
 Gas Lamp Players

### **BOARD GOALS (Quarterly)**

## **ADMINISTRATION**

### **A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #11 and finds that HIB was not substantiated.

### **A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #12 and finds that HIB was not substantiated.

### **A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #13 and finds that HIB was not substantiated.

### **A-4 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #14 and finds that HIB was not substantiated.

### **A-5 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #15 and finds that HIB was not substantiated.

**A-6 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #16 and finds that HIB was not substantiated.

**A-7 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 RAS #4 and finds that HIB was not substantiated.

**A-8 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 RAS #5 and finds that HIB was not substantiated.

**A-9 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 LAS #1 and finds that HIB was not substantiated.

**A-10 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 LAS #2 and finds that HIB was not substantiated.

**A-11 Second Reading of New and/or Revised Policies and Regulations**

Upon the recommendation of the Superintendent, move to approve the second reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-11)

A. Bylaw, Policy, and Regulation Updates

- P 0152 Board Officers (Revised)
- P 0161 Call, Adjournment, and Cancellation (Revised)
- P 0162 Notice of Board Meetings (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P 8140 Student Enrollments (M) (Revised)
- R 8140 Enrollment Accounting (M) (Revised)
- P & R 8330 Student Records (M) (Revised)
- R 8420.2 Bomb Threats (M) (Revised)
- R 8420.7 Lockdown Procedures (M) (Revised)
- R 8420.10 Active Shooter (M) (Revised)

**A-12 Appointment of Board Secretary Pro Tem for the 2022-2023 School Year**

Upon the recommendation of the Superintendent, move to appoint Winnie Kievit as the Board Secretary pro tem for any meeting of the Glen Ridge Board of Education which Barbara Murphy, Board Secretary, is unavailable to attend during the 2022-2023 school year.

**PERSONNEL**

**P-1 Appointments**

Upon the recommendation of the Superintendent, move to approve the appointment of the following:

<b><u>Name</u></b> <b><u>Location</u></b>	<b><u>Position</u></b> <b><u>Guide/Salary</u></b>	<b><u>Effective</u></b> <b><u>Date</u></b>	<b><u>End Date</u></b>	<b><u>Account #</u></b> <b><u>PCR#</u></b>	<b><u>Rationale</u></b>
Lori Metroka*	Substitute Nurse	3/8/23*	6/30/23	11-000-213-100-00-00-03	Substitute
District	\$200.00 per diem				

Cristina Jerolic*	Part Time Paraprofessional	3/8/23*	6/30/23	11-214-100-106-00-00-03 51-07-00/amd	Open Position
Linden	Step 10 \$23.38				
Javon Holston	Full Time Custodian	3/8/23	6/30/23	11-000-262-100-01-00-00 19-11-00/avn	Replacing #7163
CS	Step 1 \$47,241.00				

\*Pending State and District Approval

### **P-2 Evening Event for the 2022-2023 School Year**

Upon the recommendation of the Superintendent, move to approve the following staff to attend evening events:

- a. Chaperones at the 8th Grade Dance on January 20, 2023 at a rate of \$50:

Sandra Gatsch
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- b. Chaperones at the Middle School Student Council Activity Night on March 3, 2023 at a rate of \$50:

Dave Majewski	Kendall Southerland
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### **P-3 Registered Behavior Technician (RBT) Certification Stipend**

Upon the recommendation of the Superintendent, move to approve the following staff to receive a prorated stipend for utilizing their RBT certification:

<b>Name</b>	<b>Location</b>	<b>Certification Date</b>	<b>Prorated Amount</b>
Patricia Swantek	Linden Primary 1	11/12/22	\$1,500
Emily Giresi	Linden Primary 1	12/28/22	\$1,200
Joanne Prussak	Linden Kindergarten	2/27/23	\$800

### **P-4 Volunteer Coaches**

Upon the recommendation of the Superintendent, move to approve the following as volunteer coaches for the 2022-2023 school year:

<b>Name</b>	<b>Sport</b>
Bob Finlay	Spring Softball
Bill Indek	Spring Track
Andy Bryant	Spring Boys Lacrosse*

\*Pending State and District Approval

### **P-5 Resignations/Retirements**

Upon the recommendation of the Superintendent, accept, with regret, the following:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Resignation or Retirement</b>	<b>Effective Date</b>
Ira Ford	Head Spring Track	GRHS	Resignation	2/24/23
Carlos Shepherd	Part Time Custodian (.7)	RAS	Resignation	3/2/23

### **P-6 Coaches/Athletics, Co-Curricular/Club Advisors**

Upon the recommendation of the Superintendent, move to approve the appointment of the following for the 2022-2023 school year:

<b>Name</b>	<b>Position</b>	<b>Guide</b>	<b>Step</b>	<b>Year</b>	<b>Amount</b>
Brian Ianni	Spring Sports Site Director	5	1	1	\$3,325.00
Danielle Purciello	Assistant Spring Track	3	3	6	\$6,362.00

### **P-7 Leaves**

Upon recommendation of the Superintendent, move to approve the following:

- a. **Revised** medical leave of absence under Federal Family and Medical Leave Act (FMLA) for employee #5810, utilizing **42** sick days starting **January 23, 2023** through **March 23, 2023**, returning **March 24, 2023**.
- b. Medical leave of absence under Federal Family and Medical Leave Act (FMLA) for employee #7013, utilizing 16 sick days through March 10, 2023.

**P-8 Program Leader**

Upon the recommendation of the Superintendent, move to approve the following staff member as Program Leader for the 2022-2023 school year:

<b>Name</b>	<b>Location</b>	<b>Course/Grade</b>	<b>Dates</b>	<b>Amount</b>
Lauren Hertz	RAS	Gr. 3	1/19/23-4/17/23*	\$300

\*Temporarily replacing #6801

**P-9 Head Stipend**

Upon the recommendation of the Superintendent, move to approve the following Head Stipend for the 2022-2023 school year effective March 8, 2023:

<b>School</b>	<b>Name</b>	<b>Amount</b>	<b>Position</b>
Forest Avenue School	John Price	\$5,011.00 pro-rated	Custodian

**CURRICULUM****C-1 Field Trips**

Upon the recommendation of the Superintendent, move to approve the following field trips:

<b>Students</b>	<b>Field Trip</b>	<b>Location</b>	<b>Date(s)</b>	<b>Exhibit</b>
a. Art and Chinese Classes (Gr. 10-12)	Workshop Art Demonstration: Jun Leng's Art and his Figure Painting	William Paterson University Wayne, NJ	3/6/23	C-1.a
b. Forest Avenue School Kindergarten Classes	Turtle Back Zoo	West Orange, NJ	5/8/23	C-1.b

**BUSINESS****B-1 2023-2024 Tentative School Year Budget**

Upon the recommendation of the Superintendent, move to approve the following resolution:

**Adopt the Tentative Budget**

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2023-24 Total Expenditures</b>	39,490,196	547,285	1,960,435	41,997,916
<b>Less: Anticipated Revenues</b>	<u>6,087,872</u>	<u>547,285</u>	<u>303,834</u>	<u>6,938,991</u>
<b>Taxes to be Raised</b>	33,402,324	0	1,656,601	35,058,925

And, to advertise said tentative budget in the Star-Ledger in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND a public hearing on the budget for the 2023-2024 school year will be held at the Glen Ridge High School Media Center on April 25, 2023 at 7 pm.

BE IT RESOLVED that the Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$130,478. The additional funds will be used to pay for the additional increases in health benefit premiums.

**Maximum Travel**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$92,395 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$88,495, of which, \$13,285.20 has been spent and \$5,652.21 is encumbered to date.

**Travel and Related Expense Reimbursement**

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$92,395 for all staff and board members for the 2023-2024 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

**Maximum Professional Services**

**WHEREAS, N.J.A.C. 6A:23A:5.2(a)** mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

**WHEREAS,** the budget includes the following appropriations:

Legal	\$157,819
Auditing	\$52,875
Architectural Services	\$10,000
Other Purchased Services-Admin	\$36,321
Repair Services	\$405,143
Professional Development	\$27,895

**WHEREAS,** the Administration needs to notice the board if there arises a need to exceed said maximums upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

**WHEREAS,** the Board and Administration wishes to minimize the amount of paperwork involved in this area;

**BE IT RESOLVED,** that the Glen Ridge School District Board of Education, in the County of Essex, New Jersey establishes maximums for professional services in the areas listed above at a level of 130% of the amounts listed for the 2023-2024 school year.

**Capital Reserve**

**Capital Reserve Account Withdrawal: \$546,000**

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$546,000 for:

High School HVAC Upgrades \$546,000

**BE IT FURTHER RESOLVED** that the Glen Ridge Board of Education approves the following equipment, capital outlay and capital projects for the 2023-2024 school year:

Fiber Cable/Run for Internet \$18,000  
 Media Center Carpet \$39,851  
 Stairwell Risers, Treads, and Landings \$45,657  
 Gym Exhaust Fan \$15,455

Fence Repairs	\$8,230
PA System Upgrade	\$60,000
Special Ed Transportation Van	\$43,500
Partial Roof Replacement	\$324,000
SDA Assessment for NJ Rod Grant	\$24,241
Promethean Panels	\$72,000
FAS Poster Printing Machine	\$4,499

**B-2 Workshops/Conferences**

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

Staff Member/Position	Workshop/Conference	Date(s)	Location	Cost
a. Barbara Murphy, Business Administrator	NJASBO Annual Conference	6/6/23-6/9/23	Atlantic City, NJ	Reg.: \$275 Est. Travel: \$747.80
b. Kim Waldron, Teacher	Morris Union Juncture - Managing Difficult, Challenging Behaviors Using Trauma-Informed Practices	3/15/23	New Providence, NJ	Reg.: \$145 Est. Travel: \$7.98

**B-3 Out-of-District Placement**

Upon the recommendation of the Superintendent, move to approve the out-of-district placement of the following student:

Student	Placement	School Year	Tuition	ESY Tuition
35003	Chapel Hill Academy	3/6/23-6/30/23	\$26,112.00	n/a

**B-4 Authorization for Parette Somjen Architects to Submit Grant Documentation**

RESOLVED, upon the recommendation of the Superintendent, that the Glen Ridge Public School District, in the County of Essex, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the

High School Partial Roof Replacement

to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District's 2023-2024 Budget.

**PUBLIC COMMENT**

**ADJOURNMENT**