

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
APRIL 25, 2023**

CALL TO ORDER

Live Stream available on our You Tube Channel:

<https://www.youtube.com/channel/UCFtucuG39Q22YSmAWLV9zzQ>

6:00 pm - Executive Session

7:00 pm - Public Session

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

Ms. Akinwande

Mr. Bonnett

Mr. Campbell

Ms. Gottlieb

Ms. Graham

Ms. O'Neil

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on April 4, 2023. Said notice was published in the Star Ledger on April 20, 2023 and the Glen Ridge Paper on April 20, 2023. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

6:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations, confidential pupil matters, and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

7:00 pm PUBLIC SESSION

WRITTEN COMMUNICATIONS

Written communications for a specific board meeting must be received by Business Administrator Ms. Barbara Murphy bmurphy@glenridge.org by 10 am on the morning before the meeting. Communications received after the deadline will be reported out at the next scheduled board meeting.

PRESIDENT'S REPORT

- Board Retreat
- Board Goals

SUPERINTENDENT'S REPORT

- District Update - Dirk Phillips
- Central School - Dr. Keisha Harris

- 2023-24 Public Hearing on the Budget - School Budget Presentation - Barbara Murphy, School Business Administrator

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
 Personnel and Policy Committee
 Negotiations Committee
 Finance and Facilities Committee
 Communications Committee

LIAISON REPORTS (First meeting of the month only)

Glen Ridge Board of Education Student Representative
 Home & School Associations
 Glen Ridge Association for Special Education (GRASE)
 Glen Ridge Diversity and Inclusion Association (GRDIA)
 Glen Ridge Educational Foundation (GREF)
 Glen Ridge Athletic Association (GRAA)
 Glen Ridge Arts Patrons Association (GRAPA)
 Gas Lamp Players

BOARD GOALS (Quarterly)

MINUTES

M-1 Board of Education Minutes

Upon the recommendation of the Superintendent, move to approve the Glen Ridge Board of Education minutes of the following meetings:

March 28, 2023 Executive Session and Regular Meeting

ADMINISTRATION

A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #19 and finds that HIB was not substantiated.

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 CS #3 and finds that HIB was not substantiated.

A-3 First Reading of New and/or Revised Policies and Regulations

Approve the First reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as

follows: (Exhibit A-3)

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, move to approve the appointment of the following:

Name Location	Position Guide/Salary	Effective Date	End Date	Account # PCR#	Rationale
Cristina Jerolimic Linden	Part Time Paraprofessional Step 10 \$24.38	3/8/23	6/30/23	11-214-100-106-00-00-03 51-07-00/amd	REVISED
Sonia Gaines District	Substitute Teacher \$125.00 per diem	4/26/23	6/30/23	11-120-100-101-01-01-00	New
Brenda Stone District	Substitute Teacher \$125.00 per diem	4/26/23	6/30/23	11-120-100-101-01-01-00	New
John Loconsolo RAS	Permanent Substitute Teacher \$100 per diem	4/17/23	6/30/23	11-120-100-101-01-01-00	New
Agnieszka Tyszka* District	Accounts Payable/Bookkeeper \$71,000.00	6/16/23	6/30/24	11-000-251-100-29-00-00 95-01-00/afo	Replacing #4582
Ellen Naughton RAS	LR Elementary Teacher \$350.00/day	1/12/23	4/28/23	11-120-100-101-00-00-04	REVISED

*Pending State and District Approval

P-2 Resignations/Retirements

Upon the recommendation of the Superintendent, accept, with regret, the following:

Name	Position	Location	Resignation or Retirement	Effective Date
Diane Blazier	Teacher	FAS	Retirement	10/1/23
Nicole Lombard	Psychologist	District	Resignation	6/30/23
Edward Salaski	Teacher	GRHS	Resignation	6/30/23
Alissa Mahadeen	Teacher	CS	Resignation	6/30/23
Yuri Ortega	Teacher	GRHS	Resignation	6/30/23
Jasmine Santillan Jimenez	Nurse	GRHS	Resignation	6/30/23

P-3 Evening Event for the 2022-2023 School Year

Upon the recommendation of the Superintendent, move to approve the following staff to attend evening events:

- a. Approve Cathy Ciccone to provide coverage for the Flocking Party at the Forest Avenue School at the rate of \$67 on June 8, 2023.
- b. Approve the following staff to attend evening events at Glen Ridge High School at a rate of \$50:

Write to College - 3/23/23
Lindsey Deptula
Larence Rothweiler
Oksana Rusynko
College Admission Panel - 3/27/23
Lindsey Deptula
Larence Rothweiler
Heather Kobylinski

P-4 Leaves

Upon the recommendation of the Superintendent, move to approve the following:

- a. **REVISED** Medical leave of absence under Federal Family and Medical Leave Act (FMLA) for employee #4999, utilizing **24** sick days starting February 21, 2023 through March 29, 2023, returning **March 30, 2023**.
- b. **REVISED** Leave of absence under Federal Family and Medical Leave Act (FMLA) for employee #4574, utilizing sick days starting December 6, 2022 with a return date **TBD**.
- c. **REVISED** Upon recommendation of the Superintendent, move to approve the leave of absence under Federal Family and Medical Leave Act (FMLA) for employee #6801, utilizing **21** sick days starting **January 20, 2023** through February 21, 2023, returning **April 24, 2023**.

P-5 Unpaid Days

Approve the following staff for unpaid days:

Employee	School	Date
6786	RAS	6/1/23, 6/2/23

P-6 Teacher Conference Stipend

Upon the recommendation of the Superintendent, move to approve the following staff for a teacher conference stipend at the rate of \$30.00 per night:

RIDGEWOOD AVENUE SCHOOL 3/21/23	
First Name	Last Name
Lauren	Bas

P-7 6th Period and Extra Duty Assignments 2022-2023

Upon the recommendation of the Superintendent, move to approve the 6th Period and Extra Duty assignments for the 2022-2023 school year:

First Name	Last Name	School	Amount	Type	Effective
Steve	Finkel	GRHS	\$710.10	Extra Duty	4/12/23
Sandra	Gatsch	GRHS	\$710.10	Extra Duty	4/12/23
Jenelle	Hamer	GRHS	\$725.88	Extra Duty	4/11/23
Dave	Majewski	GRHS	\$725.88	Extra Duty	4/11/23
Shihong	Zhang	GRHS	\$725.88	Extra Duty	4/11/23
Shana	Caulfield	GRHS	\$725.88	Extra Duty	4/11/23
Smita	Ganatra	GRHS	\$820.56	Extra Duty	3/24/23
Nick	Benevento	GRHS	\$725.88	Extra Duty	4/11/23
Alex	Hsieh	GRHS	\$725.88	Extra Duty	4/11/23
Sean	Mclearie	GRHS	\$725.88	Extra Duty	4/11/23
Jackie	Cerone	GRHS	\$911.74	Extra Duty	4/24/23
Lauren	Foley	GRHS	\$911.74	Extra Duty	4/24/23
Meredith	Batastini	GRHS	\$1,452.22	6th Period	4/11/23

Smita	Ganatra	GRHS	\$1,641.64	6th Period	3/24/23
Nick	Benevento	GRHS	\$1,452.22	6th Period	4/11/23
Dave	Majewski	GRHS	\$1,452.22	6th Period	4/11/23
Alex	Hsieh	GRHS	\$1,452.22	6th Period	4/11/23
Sean	Mcclerie	GRHS	\$1,452.22	6th Period	4/11/23
Jackie	Cerone	GRHS	\$1,823.48	6th Period	4/24/23
Lauren	Foley	GRHS	\$1,823.48	6th Period	4/24/23

P-8 Staff Presenters

Approve the following staff for presenting at a rate of \$100.00:

Name	Location	Event	Date
Jill Szalony	Virtual	Parent Book Night	4/26/23
Oksana Rusynko	GRHS	College Admissions Panel	3/27/23
Kostas Barkoura	GRHS	6th Grade Parents Night	4/20/23
Jennifer Chiang	GRHS	6th Grade Parents Night	4/20/23
Maria Dessipris	GRHS	6th Grade Parents Night	4/20/23
Corin Drozdowski	GRHS	6th Grade Parents Night	4/20/23
Jill Landgraber	GRHS	6th Grade Parents Night	4/20/23
Dave Majewski	GRHS	6th Grade Parents Night	4/20/23
Alyssa Stevens	GRHS	6th Grade Parents Night	4/20/23
Yan Wang	GRHS	6th Grade Parents Night	4/20/23
Jennifer Koprucki	GRHS	6th Grade Parents Night	4/20/23
Lisa Petrucci	FAS	PreK/K Orientation	5/17/23
Erin Goldstein	FAS	PreK/K Orientation	5/17/23
Genna Chiapperini	FAS	PreK/K Orientation	5/17/23
Charlene Reilly	FAS	PreK/K Orientation	5/17/23
Carla Jurz	LAS	PreK/K Orientation	5/17/23
Jodie Schnack	LAS	PreK/K Orientation	5/17/23
Pamela Barton	LAS	PreK/K Orientation	5/17/23

P-9 Coaches/Athletics, Co-Curricular/Club Advisors

Upon the recommendation of the Superintendent, move to approve the appointment of the following for the 2022-2023 school year beginning April 11, 2023:

Name	Position	Guide	Step	Year	Amount
Danielle Zeiser	Spanish Club/Honor Society (.5)	7	1	1	\$190
Laura Zepp	Spanish Club/Honor Society (.5)	7	1	1	\$190

P-10 Boiler License Stipend

Approve Boiler License Stipends for the 2022-2023 school year to the following:

Ludovico Arico	\$474.75 starting October 2022
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P-11 Transfers

Approve the transfer of the following staff member effective 7/1/23:

Name	Position	Location	New Assignment
Heather Kobylinski	Counselor	GRHS	RAS

P-12 Student Teachers / Interns

Upon the recommendation of the Superintendent, approve the following student teachers/Intern for the 2023-2024 school year:

Name	Dates	Building/Grade	Cooperating Staff Member	College
Obed Naricisse	23-24 School Year	District	Jack DeWitt	Fairleigh Dickinson

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, move to approve the following field trips:

Students	Field Trip	Location	Date(s)	Exhibit
a. Gr. 6 Students	Fountain Springs	Ringwood, NJ	6/6/23	C-1.a
b. Computer Science Honor Society Gr. 9-12	Ridgewood Avenue School Computer Science Lessons	Glen Ridge, NJ	5/18/23, 5/23/23	C-1.b
c. Engineering Club Gr. 9-12	3D Printed Bridge Competition	NJIT Newark, NJ	4/30/23	C-1.c
d. Community Service Club Gr. 9-12	Wagner Farm Arboretum	Warren, NJ	5/31/23	C-1.d
e. Chemistry Club Gr. 10-12	NJ Chemistry Olympics	NJIT Newark, NJ	5/12/23	C-1.e
f. Astronomy/Engineering Students Gr. 10-12	Liberty Science Center	Jersey City, NJ	5/25/23	C-1.f
g. Senior Class	Great Adventures	Jackson, NJ	6/12/23	C-1.g

C-2 School Bus Evacuation Drill Reports

Approve the State mandated School Bus Emergency Evacuation Drill Reports as per the attached. (Exhibit C-2)

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- Approve the Bills and Claims as per attached list, in the amount of **\$888,561.64** and further move that the following bills drawn on the current account in the total amount of **\$3,309,402.68** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board.
- Approve transfers for the month of **March 2023** as presented and on file in the Board Office. (Exhibit B-1.b)
- Approve reports of the Secretary and Treasurer for the period ending **March 31, 2023**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Exhibit B-1.c)
- Approval of the Open Purchase Order Report, as per attached, in the amount of **\$136,469.37** for school year 2022-2023.
- Student activity account bills list as follows: (Exhibit B-1.e)

School	March 2023
Glen Ridge High School	\$19,137.63
Glen Ridge High School Athletics	\$1,209.00
Ridgewood Avenue School	\$788.25
Forest Avenue School	\$150.00
Linden Avenue School	\$0

B-2 Workshops/Conferences

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

Staff Member/Position	Workshop/Conference	Date(s)	Location	Cost
a. Beth Coletta and Helene Maia, Teachers	Phonics First by Brainspring	5/17/23	Virtual	\$249 ea.
b. Alyssa DeSimone, Erica Marinaro, John Sarcone and Francoise Spano, Teachers	Morphology: Greek and Latin Overview (Gr. 4-12)	5/31/23	Virtual	\$249 ea.

B-3 Professional Support Services

Upon the recommendation of the Superintendent, move to approve the following professional support services:

Vendor	Services	School Year/Dates	Fee/Rate	Student
a. Bergen County Specialty Services	Assistive Technology Assessment	2022-2023	\$975	26094
b. Bergen County Specialty Services	Assistive Technology Assessment	2022-2023	\$975	26089

B-4 Professional Services Agreement with Effective School Solutions

Upon the recommendation of the Superintendent, move to approve an agreement with Effective School Solutions for the 2023-2024 school year for a total cost not to exceed \$327,000.

B-5 Sale of Exercise Equipment

Upon the recommendation of the Superintendent, move to approve the sale of the following exercise equipment from the Glen Ridge High School Fitness Center through online auction via GovDeals at a total selling price of \$1,950 on March 31, 2023:

Machine	Amount
2 Heartline Strength System Squat Racks w/Platform	\$200
Landice L7 Treadmill & 2 BH T8 Sport Treadmills	\$160
Lower Back Extension Machine	\$50
2 Olympic Competition Benches w/Catches - Wate-Man	\$210
Paramount FL-33 Lat/Row Machine	\$160
Paramount Smith Machine PFW-7700A	\$160
York 35 Degree Leg Press	\$1,010
Total	\$1,950

B-6 Donations

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

Donor	Item(s)	Value	Installation Included?	Exhibit
a. Glen Ridge Educational Foundation	Monetary for 1-50 Virtual High School contracted seats at \$165 each	\$8,250	n/a	B-6.a
b. Glen Ridge Educational Foundation	Monetary for 2 Rigamajig Kits - Linden Avenue School and Central School STEAM Programs	\$17,480.76	n/a	B-6.b
c. Glen Ridge High School Home & School Association	GRHS Fitness Center renovations including new equipment	\$60,000 (approx. value)	Yes	B-6.c

B-7 Requisition for Taxes

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2023-2024 school year is \$35,058,925 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

DATE	GENERAL FUND	DEBT SERVICE	TOTAL DUE
Friday, July 14, 2023	\$2,783,527.00	\$828,300.00	\$3,611,827.00
Tuesday, August 15, 2023	\$2,783,527.00		\$2,783,527.00
Friday, September 15, 2023	\$2,783,527.00		\$2,783,527.00
Friday, October 13, 2023	\$2,783,527.00		\$2,783,527.00
Wednesday, November 15, 2023	\$2,783,527.00		\$2,783,527.00
Friday, December 15, 2023	\$2,783,527.00		\$2,783,527.00
	\$16,701,162.00	\$828,300.00	\$17,529,462.00
Monday, January 15, 2024	\$2,783,527.00	\$828,301.00	\$3,611,828.00
Thursday, February 15, 2024	\$2,783,527.00		\$2,783,527.00
Friday, March 15, 2024	\$2,783,527.00		\$2,783,527.00
Monday, April 15, 2024	\$2,783,527.00		\$2,783,527.00
Wednesday, May 15, 2024	\$2,783,527.00		\$2,783,527.00

Friday, June 14, 2024	\$2,783,527.00		\$2,783,527.00
Sub Total	\$16,701,162.00	\$828,301.00	\$17,529,463.00
2023-2024 GRAND TOTAL	\$33,402,324.00	\$1,656,601.00	\$35,058,925.00

B-8 Adopt the 2023-2024 School Year Budget

Upon the recommendation of the Superintendent, move to adopt a budget for the 2023-2024 school year, noting the budget has been submitted to and approved by the Executive County Superintendent of Schools:

RESOLVED that the Glen Ridge Board of Education includes in the general fund budget a budgeted withdrawal from Capital Reserve in the amount of \$546,000 that is for High School HVAC Upgrades, for a total project cost of \$910,000.

BE IT FURTHER RESOLVED that the Glen Ridge Board of Education approves the following equipment, capital outlay and capital projects for the 2023-2024 school year:

Fiber Cable/Run for Internet	\$18,000
Media Center Carpet	\$39,851
Stairwell Risers, Treads, and Landings	\$45,657
Gym Exhaust Fan	\$15,455
Fence Repairs	\$8,230
PA System Upgrade	\$60,000
Special Ed Transportation Van	\$43,500
Partial Roof Replacement	\$324,000
SDA Assessment for NJ Rod Grant	\$24,241
Promethean Panels	\$72,000
FAS Poster Printing Machine	\$4,499

BE IT FURTHER RESOLVED that the budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2023-24 Total Expenditures	39,490,196	547,285	1,960,435	41,997,916
Less: Anticipated Revenues	<u>6,087,872</u>	<u>547,285</u>	<u>303,834</u>	<u>6,938,991</u>
Taxes to be Raised	33,402,324	0	1,656,601	35,058,925

BE IT RESOLVED that the Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$130,478. The additional funds will be used to pay for the additional increases in health benefit premiums.

B-9 Employee Prescription Coverage

Upon the recommendation of the Superintendent, move to approve the contract for employee benefit coverage for the 2023-2024 school year at the monthly/annual premiums listed below:

Benecard/Rx Alliance

1000-Group #1	Monthly	Annual
Employee Only	\$151.84	\$1,822.08
Employee & Spouse	\$346.32	\$4,155.84
Employee & Child(ren)	\$197.60	\$2,371.20
Family	\$351.52	\$4,218.24
2000-Group #2	Monthly	Annual
Employee Only	\$127.92	\$1,535.04
Employee & Spouse	\$291.20	\$3,494.40
Employee & Child(ren)	\$165.36	\$1,984.32
Family	\$295.36	\$3,544.32

3000/4000-NJEHP/GSHP	Monthly	Annual
Employee Only	\$113.36	\$1,360.32
Employee & Spouse	\$256.88	\$3,082.56
Employee & Child(ren)	\$145.60	\$1,747.20
Family	\$261.04	\$3,132.48

B-10 Employee Dental Coverage

Upon the recommendation of the Superintendent, move to approve the contract for employee benefit coverage for the 2023-2024 school year at the monthly/annual premium listed below:

School Health Insurance Fund – Delta Dental	Monthly	Annual
Employee Only	\$32	\$384
Employee & Spouse	\$60	\$720
Employee & Child(ren)	\$64	\$768
Family	\$100	\$1,200

B-11 Employee Vision Coverage

Upon the recommendation of the Superintendent, move to approve the contract for employee benefit coverage for the 2023-2024 school year at the monthly/annual premium listed below:

National Vision Administrators (NVA)	Monthly	Annual
Flat Rate-All Employees	\$12.66	\$151.92

B-12 Renewal of Before/After Care Program Services Contract

Upon the recommendation of the Superintendent, move to approve the two year Extension Addendum for Before and After School Child Care Services with AlphaBest Education, Inc.

B-13 High School HVAC Testing and Balancing Services

Upon the recommendation of the Superintendent, move to approve Vitec Services Inc. to provide Testing and Balancing services to document existing equipment conditions for the Glen Ridge High School HVAC project and SSB-VEEVR grant submission at a total cost not to exceed \$11,860.

PUBLIC COMMENT

ADJOURNMENT