

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
June 6, 2023**

CALL TO ORDER

Live Stream available on our You Tube Channel:

<https://www.youtube.com/channel/UCFtucuG39Q22YSmAWLV9zzQ>

6:00 pm - Executive Session

7:00 pm - Public Session

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

Ms. Akinwande

Mr. Bonnett

Mr. Campbell

Ms. Gottlieb

Ms. Graham

Ms. O'Neil

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on November 8, 2022. Said notice was published in the Star Ledger on November 11, 2022 and the Glen Ridge Paper on November 17, 2022. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

6:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations, confidential pupil matters, and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

7:00 pm PUBLIC SESSION

WRITTEN COMMUNICATIONS

Written communications for a specific board meeting must be received by Business Administrator Ms. Barbara Murphy bmurphy@glenridge.org by 10 am on the morning before the meeting. Communications received after the deadline will be reported out at the next scheduled board meeting.

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

- Honoring Educators of the Year and Retirees

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this

opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
 Personnel and Policy Committee
 Negotiations Committee
 Finance and Facilities Committee
 Communications Committee

LIAISON REPORTS (First meeting of the month only)

Glen Ridge Board of Education Student Representative
 Home & School Associations
 Glen Ridge Association for Special Education (GRASE)
 Glen Ridge Diversity and Inclusion Association (GRDIA)
 Glen Ridge Educational Foundation (GREF)
 Glen Ridge Athletic Association (GRAA)
 Glen Ridge Arts Patrons Association (GRAPA)
 Gas Lamp Players

BOARD GOALS (Quarterly)

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
 May 16, 2023 Executive Session and Regular Meeting

ADMINISTRATION

A-1 Approve Treasurer of School Monies

Approve the appointment of John Calavano as Treasurer of School Monies at a rate of \$6,394 for the 2023-2024 school year. This position is required as set forth in NJSA 18A:17-31.

A-2 Award Professional Services Contracts

Upon recommendation of the Superintendent, move to approve the following resolution:

Whereas, there exists a need for legal services, architectural services, and physician services, and,

Whereas, there are funds available for these purposes, and,

Whereas, in accordance with 18A:18A-2 governing Professional Services, these services are authorized by law, regulated by law requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study, and

ACCORDINGLY, the Glen Ridge Board of Education authorizes the award of the following professional services appointments and contracts for the period of July 1, 2023 through June 30, 2024:

Cornell, Merlino, McKeever & Osborne, LLC be appointed to provide legal services at a rate of \$170 per hour.

Flanagan, Barone & O'Brien be appointed to provide legal services at a rate of \$180 per hour.

Parette Somjen Architects be appointed to provide architectural services at the hourly rate of \$178 for Principal and Partner Licensed Architects, including additional professional services.

Mountainside Family Practice Group (MFPG) as the physicians for school, team, post-employment offer and Department of Transportation physicals not to exceed \$40,000.

These appointments are made without competitive bidding as "Professional Services" under the provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

Be It Further Resolved that a brief notice of this action shall be printed once in The Star Ledger as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount and that the resolution and terms of their appointment are on file in the office of the Board of Education.

A-3 Award Extraordinary Unspecifiable Services (EUS) Contracts

1. Approve the appointment of the following insurance brokers of record for the 2023-2024 school year:
 - a. **Conner Strong & Buckelew Benefit Advisors** for medical, dental, prescription and vision insurance.
 - b. **W.H. Roddy, Inc.** for property and casualty and other organizational insurance.
2. Approve the appointment of the following environmental consultants for the 2023-2024 school year:
 - a. **T&M Associates** to provide Regulatory Compliance Services and Asbestos Management Services at the following rates:

| Service | Rate/Fee |
|---|-----------------|
| Right-to-Know Services | \$8,700 |
| Create or Update Hazard Communication Plan | No Chg |
| Initial Hazard Communication Education & Training* | \$600/ea. |
| Biennial Hazard Communication Education & Training* | \$600/ea. |
| Bloodborne Pathogen Standards Education & Training* | \$600/ea. |
| Asbestos Awareness Training | \$750/ea. |
| 6-Month Periodic AHERA Surveillance Inspections | \$3,300/ea. |
| 3-Year AHERA Reinspection | n/a |

(*Maximum 40 people per training session)

Be It Further Resolved that a brief notice of this action shall be printed once in The Star Ledger as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount and that the resolution and terms of their appointment are on file in the office of the Board of Education.

A-4 School Alliance Insurance Fund (SAIF) Coverage

Upon the recommendation of the Superintendent, move to approve the renewal of the School Alliance Insurance Fund (SAIF) to provide property-casualty, school leaders professional liability, excess liability and cyber liability insurance in an amount not to exceed \$270,000 for the 2023-2024 school year for the Glen Ridge Board of Education and liability insurance coverage only for the following organizations:

| |
|---|
| Glen Ridge Home & School Executive Council |
| High School Home & School Association |
| Ridgewood Avenue Home & School Association |
| Forest Avenue Home & School Association |
| Linden Avenue Home & School Association |
| Glen Ridge Central School Home & School Association |
| Glen Ridge Educational Foundation |

A-5 Renewal of Philadelphia Insurance Company

Approve the renewal with the Philadelphia Insurance Company to provide student accident insurance coverage for the Glen Ridge Board of Education at a cost of \$13,434 for the \$50,000 Primary contract and \$3,151 for the Catastrophe contract with a \$5,000,000 limit for a total cost of \$16,585 for the July 1, 2023 to July 1, 2024 period.

A-6 Participation in New Jersey Schools Insurance Group (NJSIG)

Upon the recommendation of the Superintendent, move to approve the participation in the New Jersey School Insurance Group (NJSIG) for Worker's Compensation Insurance for the 2023-2024 school year at a cost of \$210,291, and \$9,217 for

the Supplemental Indemnity. NJSIG is a shared services cooperative purchasing arrangement whereby member school districts acquire lower rates for insurance through joint purchasing.

A-7 Official Newspapers

Approve designation of official newspapers for the 2023-2024 school year as follows:

The Glen Ridge Paper, Union, New Jersey

The Star Ledger, Newark, New Jersey

A-8 Banking Institutions

Approve the following banking institutions as depositories of school funds: Citizens Bank; and authorizes the Board Secretary to invest idle funds of the Board of Education in said depository and to transfer funds in and out of the following accounts for investment purposes for the 2023-2024 school year. Approve depositories and signatories as follows:

| Account | Signatory |
|--|---|
| Citizens Bank General Checking | Board President, Elizabeth H. Ginsburg, Business Administrator/Board Secretary, Treasurer of School Monies, John Calavano |
| Citizens Bank Payroll | Treasurer of School Monies, John Calavano |
| Citizens Bank Payroll Agency | Business Administrator/Board Secretary |
| Citizens Bank Unemployment Trust | Business Administrator/Board Secretary and Payroll Bookkeeper |
| Citizens Bank Chromebook Account | Director of Technology, Secretary and HS Principal |
| Citizens Bank High School G.O. | Principal, HS Assistant Principal, MS Assistant Principal, Director or Student Activities and Secretary |
| Citizens Bank High School Athletics | Principal, HS Assistant Principal, MS Assistant Principal, Director of Student Activities and Secretary |
| Citizens Bank Ridgewood Avenue G.O. | Principal and Secretary |
| Citizens Bank Linden Avenue G.O. | Principal and Secretary |
| Citizens Bank Forest Avenue G.O. | Principal and Secretary |
| Citizens Bank Central School G.O. | Principal and Secretary |

A-9 Custodian of Records

Appoint Barbara Murphy, School Business Administrator/Board Secretary, as Custodian of Records for the Glen Ridge School District for the 2023-2024 school year.

A-10 Affirmative Action Officer

Appoint Keisha Harris as the Affirmative Action Officer for the Glen Ridge School District for the 2023-2024 school year.

A-11 Section 504 Coordinator

Appoint John DeWitt as the Section 504 Coordinator for the Glen Ridge School District for the 2023-2024 school year.

A-12 Americans with Disabilities Act Coordinator

Appoint John DeWitt as the Americans with Disabilities Act Coordinator for the Glen Ridge School District for the 2023-2024 school year.

A-13 District Anti-Bullying Coordinator

Appoint John DeWitt as the District Anti-Bullying Coordinator for the Glen Ridge School District for the 2023-2024 school year.

A-14 District Integrated Pest Management Coordinator (IPMC)

Appoint Robert Gomes, Supervisor of Facilities, as the district's Integrated Pest Management Coordinator (IPMC) for the 2023-2024 school year.

A-15 Toxic Hazard Preparedness (THP) Officer

Appoint Robert Gomes to serve as Toxic Hazard Preparedness (THP) Officer for the 2023-2024 school year.

A-16 AHERA (Asbestos Hazard Emergency Response Act) Program Manager

Appoint Robert Gomes as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CER-763 for the 2023-2024 school year.

A-17 Chemical Hygiene Officer

Appoint Robert Gomes to serve as Chemical Hygiene Officer for all district schools for the 2023-2024 school year.

A-18 HIPAA Compliance Privacy Official

Upon the recommendation of the Superintendent, move to approve Barbara Murphy as the HIPAA Compliance Privacy Official and authorize the following employees to have access to "protected health information" (PHI):

| |
|------------------|
| Barbara Murphy |
| Dirk Phillips |
| Glory Santangelo |
| Louise Cox |
| Teresa Laurie |

A-19 District 403(b) and 457(b) Providers

Approve the following providers for the 2023-2024 school year:

- a. AXA/Equitable/Aspire/AR 360
- b. Valic
- c. Vanguard
- d. Security Benefit

A-20 COBRA Administration

Approve Benefits Express, SHIF and SEHBP to provide COBRA Administration services for the 2023-2024 school year.

A-21 Program 403(b) & 457 (b) 3rd Party Administrator

Approve Plan Connect as the third-party administrator for the 403(b) and 457(b) programs at no charge for the 2023-2024 school year.

A-22 Voluntary Insurance Companies

Approve the following voluntary insurance companies for the 2023-2024 school year:

- a. Prudential
- b. Aflac

A-23 Readopt Glen Ridge Board of Education Bylaws, Policies and Regulations

Readopt the Glen Ridge Board of Education Bylaws, Policies and Regulations consistent with the NJ Quality Single Accountability Continuum (NJQSAC) guidelines for the 2023-2024 school year with all changes and revisions that have been properly adopted at public meetings.

A-24 Public Agency Compliance Officer (P.A.C.O.)

Appoint Barbara Murphy, School Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) for the 2023-2024 school year.

A-25 Appointment of Board Secretary Pro Tem for the 2023-2024 School Year

Upon the recommendation of the Superintendent, move to appoint Winnie Kievit as the Board Secretary pro tem for any meeting of the Glen Ridge Board of Education which Barbara Murphy, Board Secretary, is unavailable to attend during the 2023-2024 school year.

A-26 Petty Cash Funds

Approve the following petty cash funds for the 2023-2024 school year:

| Location | Amount | Individual Responsible |
|---------------------------------|---------------|-------------------------------|
| Glen Ridge High School | \$200 | HS Principal |
| Ridgewood Avenue School | \$200 | Ridgewood Principal |
| Linden Avenue School | \$200 | Linden Principal |
| Forest Avenue School | \$200 | Forest Principal |
| Central School | \$200 | Central Principal |
| Student Services Department | \$200 | Director of Student Services |
| Superintendent's Office | \$200 | Superintendent |
| Business Office and Maintenance | \$200 | Business Administrator |
| Technology Department | \$200 | Director of Technology |

BE IT FURTHER RESOLVED, that the individuals responsible, or his/her designee, shall report to the Board on the amounts disbursed and request reimbursement on a monthly basis, and

BE IT FURTHER RESOLVED that all unused petty cash funds will be returned to the custodian general account at the end of the school year.

A-27 Summer Resolutions for Superintendent's Authorization

BE IT RESOLVED, that the Superintendent of Schools, with the written approval of the President and Vice President of the Board of Education, is authorized to approve the 2023-2024 non-administrative staff appointments, projects, and take other necessary personnel, routine financial, and curricular actions until approved at the next regularly scheduled meeting of the Board of Education.

A-28 Summer Resolutions for Payment of Bills

BE IT RESOLVED, that the President or Vice President of the Board of Education, together with the Board Secretary, is authorized to draw warrants to pay bills for the 2022-2023 and the 2023-2024 school years that may become due and payable during the summer vacation, the same to be submitted for ratification by the Board at its regularly scheduled meeting.

A-29 Summer Resolutions for Transfers

BE IT RESOLVED, that the School Business Administrator/Board Secretary is authorized to execute all necessary transfers in the 2022-2023 budget for year-end close-out with review and approval of the Finance Committee, the same to be submitted for ratification by the Board at its next regularly scheduled meeting.

A-30 Joint Purchasing Agreements

Upon recommendation of the Superintendent, move to renew the following Joint Purchasing Agreements, per N.J.S.A. 18A:18A-11 for the 2023-2024 school year:

- a. Bergen County - New Jersey Cooperative Purchasing Alliance
- b. Educational Data Services, Inc.
- c. Educational Services Commission of New Jersey (ESCNJ) – Formerly Middlesex Regional Educational Services Commission (MRESC)
- d. Hunterdon County Educational Services Commission Cooperative Purchasing (HCESC Co-op)
- e. Pennsylvania Education Purchasing Program for Microcomputers (PEPPM)
- f. Sourcewell NJ Cooperative Purchasing
- g. Union County Cooperative Pricing (8UCCP)

A-31 Uniform Minimum Chart of Accounts

Upon recommendation of the Superintendent, move to approve the Uniform Minimum Chart of Accounts for New Jersey Public Schools as per NJAC 6A:23-2.12 for the 2023-2024 school year.

A-32 Board Agents

Upon recommendation of the Superintendent, move to approve the following Resolution:

RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary for the Glen Ridge Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2023-2024 school year.

A-33 Procurement of Goods and Services

Upon recommendation of the Superintendent, move to approve the following resolution authorizing the procurement of goods and services through state agency effective for the 2023-2024 school year:

WHEREAS, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property"; and

WHEREAS, The Glen Ridge Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Glen Ridge Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the Glen Ridge School District;

NOW, THEREFORE, BE IT RESOLVED, that the Glen Ridge Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts.

A-34 Purchasing Activity

Upon recommendation of Superintendent, move to approve the following resolution, effective for the 2023-2024 school year:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter; and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution; and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution; and

NOW, THEREFORE, BE IT RESOLVED, that the Glen Ridge Board of Education, pursuant to the statutes cited above, hereby appoints Barbara Murphy, Business Administrator/Board Secretary, as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Glen Ridge School District; and be it further resolved, that Barbara Murphy is hereby authorized to award contracts on behalf of the Glen Ridge School Board of Education that are in the aggregate less than 15% of the Bid threshold (\$6,600) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Barbara Murphy is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (\$6,600) but less than the bid threshold of \$44,000. The Glen Ridge Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services below the bid threshold after seeking competitive quotations.

A-35 Guide for Standard Operating Procedures and Purchasing Manual

Upon the recommendation of the Superintendent, move to adopt the Guide for Standard Operating Procedures and Internal Controls and the Purchasing Manual.

A-36 Request for Bids

Upon recommendation of the Superintendent, move to authorize the Business Administrator/Board Secretary to advertise and request bids for any goods or services as needed by the District for the 2023-2024 school year.

A-37 Claims Auditor

Upon recommendation of the Superintendent, move to authorize that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct

pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2023-2024 school year.

A-38 Transfer of Funds

Upon recommendation of the Superintendent, move to approve a procedure for the 2023-2024 school year on over expenditures of funds, authorizing the Board Secretary to transfer funds beyond the level of the uniform minimums, Chart of Accounts (Handbook 2R2), as per N.J.A.C. 6:20-2A. 10A2 and per G.A.A.P. requirements.

A-39 Comprehensive Equity Plan Annual Statement of Assurance

Approve the submission of the Comprehensive Equity Plan Statement of Assurance for the 2023-2024 school year.

A-40 Job Description

Upon the recommendation of the Superintendent, approve the job description for Lead IT-Technician as per the attached (Exhibit A-40)

A-41 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #28 and finds that HIB was not substantiated.

A-42 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #29 and finds that HIB was not substantiated.

A-43 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 GRHS #30 and finds that HIB was not substantiated.

A-44 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 RAS #9 and finds that HIB was not substantiated.

A-45 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 RAS #10 and finds that HIB was not substantiated.

A-46 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 22-23 RAS #11 and finds that HIB was not substantiated.

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

| Name Location | Position Guide/Salary | Effective Date | End Date | Account # PCR# | Rationale |
|---------------------------|--|---------------------------|-----------------|---|--------------------|
| Mikayla Kostyn Central | 2nd Grade Teacher BA Step 2 \$56,656.00 | 7/1/23 | 6/30/24 | 11-120-100-101-00-00-01 10-11-00/axw | Replacing #6263 |
| Malik Alston* District | Substitute Custodian \$15.00 per hour | TBD | 6/30/24 | 11-000-262-100-06-21-00 | Open position |

| | | | | | |
|------------------|-----------------------|--------|---------|--|--------------------|
| MaryClare Bacha* | 1st Grade Teacher | 9/1/23 | 6/30/24 | 11-120-100-101-00-00-02 10-02-00/aac | Replacing #4027 |
| FAS | BA Step 6 \$62,656 | | | | |
| Anita Cimera | Resource Teacher (.7) | 9/1/23 | 6/30/24 | 20-487-100-100-00-00-00 10-11-00/axj | Replacing #7057 |
| Central | MA Step 7 \$50,415 | | | | |
| Alyssa Herrera* | Photography Teacher | 9/1/23 | 6/30/24 | 11-130-100-101-00-00-05 11-140-100-101-04-00-00 10-07-00/ahi | Replacing #7147 |
| GRHS | BA Step 6 \$62,656 | | | | |
| Monica Lopez* | Chemistry Teacher | 9/1/23 | 6/30/24 | 11-140-100-101-04-00-00 10-07-00/ail | Replacing #7023 |
| GRHS | BA Step 10 \$71,356 | | | | |

*Pending State and District Approval

P-2 Mentors

Approve the following staff to be paid as new teacher mentors for the 2023-2024 school year:

| Name of Mentor | Number of Weeks | Total | Alternate Route/ Traditional |
|-----------------------|------------------------|--------------|---|
| Lisa Walter | 10 | \$183.33 | Traditional |
| Alice Roberts | 16 | \$533.33 | Alternate Route |
| Christine Coppola | 10 | \$183.33 | Traditional |
| Danielle Chesney | 30 | \$550.00 | Traditional |
| Anne Malone | 15 | \$275.00 | Traditional |
| Pamela Barton | 20 | \$366.67 | Traditional |
| Nick Benevento | 30 | \$1,000.00 | Alternate Route |

P-3 Summer Workers (Technology)

Approve the following summer workers starting June 16, 2023 through September 1, 2023, not to exceed 32.50 hours per week:

| Name | Position | Salary |
|-------------------|-----------------|---------------|
| Eric Dimeck | Technology | \$20.00 |
| Patrick Hansen | Technology | \$20.00 |
| Caitlin Reilly | Technology | \$20.00 |
| Jenelle Hamer | Technology | \$20.00 |
| Matt Canicci | Technology | \$20.00 |
| Tim Aumack | Technology | \$20.00 |
| Jennifer Cordasco | Technology | \$20.00 |
| John Sarcone | Technology | \$20.00 |
| Michelle Kanasky | Technology | \$20.00 |
| Julie Booth | Technology | \$20.00 |

P-4 RAS, LAS, FAS and Central Team Leaders

Upon the recommendation of the Superintendent, approve the appointment of the following staff members as Team Leaders for the 2023-2024 school year at a rate of \$1,000.00 per year:

| Staff Member | Grade | School |
|--------------------------|--------------|---------------|
| Jodie Schnack | Kindergarten | LAS |
| Helene Maia | 1st Grade | LAS |
| Jennifer O'Neill Gonzaga | 2nd Grade | LAS |
| Jennifer McCrea | 3rd Grade | RAS |
| Alyssa DeSimone | 4th Grade | RAS |
| Amanda Goodwin | 5th Grade | RAS |
| Samantha Odell | 6th Grade | RAS |
| Tim Aumack | Related Arts | RAS |

| | | |
|-------------------|-------------------|---------|
| Jennifer Cordasco | Special Education | RAS |
| Stephanie Appleby | PreK & K | Central |
| Rachel Patterson | 1st & 2nd | Central |
| Genna Chiapperini | K | FAS |
| Michelle Kanasky | 2 | FAS |

P-5 Bus Drivers for the 2023-2024 School Year

Approve the following employees to work as bus drivers, beyond the regular work schedule, at a rate of \$36.75 per hour:

| |
|-----------------|
| José Granados |
| Ahmad Mohamed |
| Octavio Morales |

P-6 Substitute Bus Aide

Upon the recommendation of the Superintendent, approve the appointment of the following for the 2023-2024 school year as substitute bus aides at a rate of \$20 per hour:

| |
|----------------|
| Mariluz Velez |
| Justin Rich |
| Janet Messineo |

P-7 Summer Curriculum Writing

Approve the following staff for the 2023 summer curriculum writing:

| Course Name | Author | Amount |
|--------------------------|---------------------------------|----------|
| Pre-K Social Studies | Megan Connolly | \$850.00 |
| K Social Studies | Stephanie Appleby | \$850.00 |
| 1st Grade Social Studies | Rachel Patterson/Helene Maia | \$850.00 |
| 2nd Grade Social Studies | Beth Murach | \$850.00 |
| 3rd Grade Social Studies | Lara Boss | \$850.00 |
| 4th Grade Social Studies | Alyssa Desimone, Erica Marinaro | \$850.00 |
| 5th Grade Social Studies | Alice Roberts | \$850.00 |
| 6th Grade Social Studies | Keith Bucher | \$850.00 |
| 7th Grade Social Studies | Carol Svetik & Brian Ianni | \$850.00 |
| 8th Grade Social Studies | David Majewski | \$850.00 |
| World History | Connie Kontos | \$850.00 |
| World History Honors | Eric Dimeck | \$850.00 |
| US I | Gina Bruno | \$850.00 |
| US I Honors | Emily Ramos | \$850.00 |
| US II | Jackie Cerone | \$850.00 |
| US II Honors | Jackie Cerone | \$850.00 |
| AP World History: Modern | Eric Dimeck | \$850.00 |
| AP US History | Emily Ramos | \$850.00 |
| AP Economics | Gina Bruno | \$850.00 |
| AP Research | Jackie Cerone | \$850.00 |
| AP Human Geography | Brian Ianni | \$850.00 |
| Sociology | Connie Kontos | \$425.00 |
| Modern Issues | Brian Ianni | \$425.00 |
| Financial Literacy | Connie Kontos | \$425.00 |
| Women/Gender Studies | Gina Bruno | \$425.00 |
| History of Sports | David Majewski | \$425.00 |
| Cultures & Cuisine | Carol Svetik | \$425.00 |
| Criminal Law | Emily Ramos | \$425.00 |

| | | |
|---------------------------|-------------------------|-------------------------|
| • Social Worker | Sasha Klipp | \$61.16/hr nte 20 hours |
| • Occupational Therapy | Francesca Roselli | \$75.57/hr nte 48 hours |
| • Occupational Therapy | Caitlyn Wacha | \$61.16/hr nte 19 hours |
| • Speech-Language Therapy | Deanna Ruglio | \$46.42/hr nte 40 hours |
| • Physical Therapy | Next Step Pediatric LLC | \$90/hr nte 18 hours |
| • Behaviorist | Jill Szalony | \$75.57/hr nte 12 hours |
| • Behaviorist | Greg Reisman | \$58.30/hr nte 12 hours |

CHILD STUDY TEAM EVALUATIONS

Approve the following child study team members for \$425 per evaluation

- Sharon Mahaffey
- Alasandra Martino
- Lisa Jacobsen
- Manual Holguin
- Arlene Non
- Sasha Klipp
- Heather Sinton
- Deanna Ruglio
- Heather Goss
- Francesca Roselli
- Caitlyn Wacha
- Jill Szalony
- Greg Reisman

CHILD STUDY TEAM MEMBERS SUMMER CASE MANAGEMENT SERVICES

Approve the following hours to provide mandated Case Management services for 2023 summer referrals not to exceed 15 hours per case as follows:

- Sharon Mahaffey - \$58.30/hr
- Alasandra Martino - \$61.28
- Lisa Jacobsen - \$75.57/hr
- Manual Holguin - \$47.23/hr
- Arlene Non - \$75.57/hr
- Sasha Klipp - \$61.16/hr
- Heather Sinton - \$55.73/hr
- Deanna Ruglio - \$46.42/hr
- Heather Goss - \$66.57/hr

Approve additional hours for required attendance at Eligibility Conference and/or IEP meetings during the 2023 summer, 1 hr per meeting:

- Sharon Mahaffey - \$58.30/hr
- Alasandra Martino - \$61.28
- Lisa Jacobsen - \$75.57/hr
- Manual Holguin - \$47.23/hr
- Arlene Non - \$75.57/hr
- Sasha Klipp - \$61.16/hr
- Heather Sinton - \$55.73/hr
- Deanna Ruglio - \$46.42/hr
- Heather Goss - \$66.57/hr
- Francesca Roselli - \$75.57/hr
- Caitlyn Wacha - \$61.16/hr
- Jill Szalony - \$75.57/hr
- Greg Reisman - \$58.30/hr

MEETINGS FOR EXTENDED SCHOOL YEAR

Approve all certified teachers for mandatory Child Study Team meetings at a rate of \$40.00/ hr nte 1 hr per meeting.

CHILD STUDY TEAM SERVICES FOR EXTENDED SCHOOL YEAR

Approve the following Child Study Team members for Extended School Year services nte 42 hours:

- Sharon Mahaffey - \$58.30/hr
- Alasandra Martino - \$61.28

- Lisa Jacobsen - \$75.57/hr
- Manual Holguin - \$47.23/hr
- Arlene Non - \$75.57/hr
- Sasha Klipp - \$61.16/hr
- Heather Sinton - \$55.73/hr

Approve the following Child Study Team members for Summer Services nte 14 hours:

- Deanna Ruglio \$46.42/hr
- Heather Goss \$66.57/hr
- Francesca Roselli \$75.57/hr
- Caitlyn Wacha \$61.16/hr
- Jill Szalony \$75.57/hr
- Greg Reisman \$58.30/hr

NURSE

Approve the following Nurse for ESY and Boost Programs:

- Sasha Lewis \$50.00/hr for ESY Only Weeks
- Sasha Lewis \$75.00/hr for ESY and Boost Weeks

P-10 Guidance Department Summer Days for the 2022-2023 School Year

Approve the following guidance counselors to work (5) five days at their per diem rate in June 2023:

| Name | Per Diem Rate |
|---------------------|----------------------|
| Lindsey Deptula | \$522.91 |
| Lawrence Rothweiler | \$389.91 |
| Oksana Rusynko | \$368.03 |
| Heather Kobylinski | \$522.91 |
| Jill Barkouras | \$500.91 |

P-11 Guidance Department Summer Days for the 2023-2024 School Year

Approve the following guidance counselors to work at their per diem rate for (5) five days in July/August 2023 and (5) five days in June 2024:

| Name | Per Diem Rate |
|---------------------|----------------------|
| Lindsey Deptula | \$528.99 |
| Lawrence Rothweiler | \$411.99 |
| Oksana Rusynko | \$390.11 |
| Heather Kobylinski | \$528.99 |
| Jill Barkouras | \$528.99 |

P-12 Summer Days

Approve the following staff for summer days in 2023-2024 at their per diem rate::

| Name | Rate | Number of Days |
|-------------------|-------------|-----------------------|
| Lauren Bas | \$528.99 | 4 |
| Laura Fitzpatrick | \$408.11 | 1 |

P-13 Summer Student Workers

Approve the following Summer Workers starting June 16, 2023 through August 31, 2023, not to exceed 29 hours per week:

| Name | Position | Hourly Rate |
|----------------------------|-----------------|--------------------|
| Matthew Bayne | Tech | \$14.13 |
| Bradley Koenig | Tech | \$14.13 |
| Evan Rossi (Starts June 7) | Tech | \$16.00 |
| Lawson Jordan | Custodian | \$14.13 |
| Emmett Bushue | Custodian | \$14.13 |
| Matthew Bonnet | Custodian | \$14.13 |
| Alexander Bonnet | Custodian | \$14.13 |

| | | |
|------------------------|-------------|---------|
| Matthew Overholtzer | Custodian | \$14.13 |
| Timothy Overholtzer | Custodian | \$14.13 |
| Sebastian Chang-D'arcy | Custodian | \$14.13 |
| Colin Dowd | Custodian | \$14.13 |
| Sebi Kristal | Custodian | \$14.13 |
| Logan Porawski | Custodian | \$14.13 |
| Sean Horsky | Custodian | \$14.13 |
| Owen Kristal | Custodian | \$14.13 |
| Jaden Segal | Custodian | \$14.13 |
| Arnav Saraogi | Custodian | \$14.13 |
| Dylan Berrutti | Custodian | \$14.13 |
| Ryan Liddy | Custodian | \$16.00 |
| Haley Aaron | Secretarial | \$14.13 |
| Ava Kotronis | Secretarial | \$14.13 |
| Gabe Springer | Secretarial | \$14.13 |
| Brian Colleary | Secretarial | \$14.13 |
| Samir Sostre | Secretarial | \$14.13 |
| Tianna Haas | Secretarial | \$14.13 |
| Lola Zimet | Secretarial | \$14.13 |

P-14 School Nursing Services

Approve the following nurses to work 36 hours (maximum) at the following hourly rates during summer 2023:

| Name | Amount |
|---------------|---------|
| Pamela Barton | \$55.82 |
| Emily Salud | \$48.96 |
| Sasha Lewis | \$61.15 |
| Lori Metroka | \$50.96 |

P-15 Head Stipend

Head Stipends for the 2023-2024 school year to the following:

| School | Name | Amount | Position |
|-------------------------|----------------|---------|-------------|
| Ridgewood Avenue School | Brian Thibault | \$8,268 | Custodian |
| Forest Avenue School | John Price | \$5,011 | Custodian |
| Ridgewood Avenue School | Ahmad Mohamed | \$1,500 | Maintenance |
| Linden Avenue School | James Doran | \$5,011 | Custodian |
| Glen Ridge High School | David Rotondo | \$9,001 | Custodian |
| Central School | Michael Pierro | \$5,011 | Custodian |

P-16 Event Workers

Upon recommendation of the Superintendent, move to approve the following staff as athletic event workers for the 2022-2023 school year with remuneration set as follows:

Ticket Sales - \$60.00/event, Clock/Varsity -\$65.00/event, Clock/Lower Level- \$45.00/event, Site Supervision - \$60.00/event, Announcer - \$75.00/event

| Name |
|---------------|
| Manjeet Singh |

P-17 Evening Events

a. Approve the following staff for evening activities at the rate of \$50.00:

| Name | Event | Date |
|----------------------|-------|--------|
| Rachael Hogan | Prom | 6/2/23 |
| Caitlin Reilly | Prom | 6/2/23 |
| Kendall Southerland | Prom | 6/2/23 |
| Jill Blender Paterno | Prom | 6/2/23 |
| Jenelle Hamer | Prom | 6/2/23 |

| | | |
|--------------------|-----------------|--------|
| Dave Majewski | MS Dinner Dance | 6/9/23 |
| Jill Landgraber | MS Dinner Dance | 6/9/23 |
| Janet Dobbs | MS Dinner Dance | 6/9/23 |
| Corina Drozdowski | MS Dinner Dance | 6/9/23 |
| Caitlin Reilly | MS Dinner Dance | 6/9/23 |
| Felicia Nardiello | MS Dinner Dance | 6/9/23 |
| Shihong Zhang | MS Dinner Dance | 6/9/23 |
| Jenelle Hamer | MS Dinner Dance | 6/9/23 |
| Meredith Batastini | MS Dinner Dance | 6/9/23 |
| Sandra Gatsch | MS Dinner Dance | 6/9/23 |

- b. Upon the recommendation of the Superintendent, move to approve the following staff as Chaperones for the 8th Class Trip at a rate of \$25:

| Name |
|-------------------|
| Corina Drozdowski |
| Caitlin Reilly |
| Dave Majewski |
| Mike Salvatelli |
| Jenelle Hamer |

P-18 Re-Appointments

Upon the recommendation of the Superintendent, approve the re-appointments of the following personnel for the 2023-2024 school year: (Exhibit P-18)

- Confidential Staff/Technology Staff

P-19 Transfers

Approve the transfer of Jill Barkouras from MS Guidance Counselor to Guidance Counselor at Glen Ridge High School.

P-20 Graduation Hours

Approval the following staff to work the graduation ceremony on 6/16/21 from 4:30-7:30pm at a rate of \$60 each staff member.

| Name |
|----------------------|
| Ellen Aumack |
| Meredith Batastini |
| Darren Gage |
| Tia Gist |
| Jody Hackmeyer |
| Jenelle Hamer |
| Rachel Hogan |
| Jill Blender Paterno |
| Greg Pavliv |
| Stephanie Pollak |
| Caitlin Reilly |
| Shihong Zhang |

P-21 Staff Presenters

Upon the recommendation of the Superintendent, move to approve the following staff for presenting for the following Events at a rate of \$100:

| Name | Event | Date |
|------------------|--------------|-------------|
| Danielle Chesney | Art/Eco Fair | 5/21/23 |
| Jennifer Wujciak | Art/Eco Fair | 5/21/23 |

CURRICULUM

C-1 New Jersey State Interscholastic Athletic Association (NJSIAA)

Approve membership in the New Jersey State Interscholastic Athletic Association for the 2023-2024 school year in the amount of \$2,500.

C-2 New Jersey Interscholastic Boys Lacrosse League

Approve membership in the New Jersey Interscholastic Boys Lacrosse League for the 2023-2024 school year in the amount of \$225.

C-3 New Jersey Interscholastic Girls Lacrosse League

Approve membership in the New Jersey Interscholastic Girls Lacrosse League for the 2023-2024 school year in the amount of \$75.

C-4 Super Essex Conference & Essex County Athletic Directors Association

Approve membership in the Super Essex Conference for the 2023-2024 school year in the amount of \$2,725.

C-5 New Jersey Super Football Conference

Approve membership in the New Jersey Super Football Conference for the 2023-2024 school year in the amount of \$350.

C-6 Field Trips

Upon the recommendation of the Superintendent, move to approve the following field trips:

| Students | Field Trip | Location | Date(s) | Exhibit |
|------------------|--------------------------|-----------------|-----------------|----------------|
| a. Softball Team | Spring Training Softball | Orlando, FL | 3/20/24-3/26/24 | C-6.a |

C-7 Book Discard

Approve the following books to be discarded from the Glen Ridge High School. (Exhibit C-7).

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- Approve the Bills and Claims as per attached list, in the amount of **\$258,873.75** and further move that the following bills drawn on the current account in the total amount of **\$1,897,492.81** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board.
- Approval of the Open Purchase Order Reports, as per attached, in the amount of **\$151,979.11** for school year 2022-2023.

B-2 Out-of-District Placement

Upon the recommendation of the Superintendent, move to approve the out-of-district placement of the following students:

| Student | Placement | School Year | Tuition | ESY Tuition |
|----------------|-----------------------------|--------------------|--------------------------------------|------------------------------------|
| 23163 | Banyan High School | 2023-2024 | \$64,814.40 | \$7,921.76 |
| 31001 | Banyan Elementary School | 2023-2024 | \$59,823.00 1:1 Aide: \$41,400.00 | \$7,311.70 1:1 Aide: \$5,060.00 |
| 26026 | Benway School | 5/24/23-6/22/23 | \$8,976.84 | n/a |
| 26026 | Benway School | 2023-2024 | \$82,511.12 | \$13,452.90 |
| 21039 | Chancellor Academy | 2023-2024 | \$79,773.36 | \$8,718.40 |
| 28001 | ECLC of New Jersey | 2023-2024 | \$64,301.40 | \$7,144.60 |
| 29158 | Newmark K-8 School | 2023-2024 | \$62,042.40 | \$5,859.96 |
| 33027 | Newmark K-8 School | 2023-2024 | \$62,042.40 | \$5,859.96 |
| 26161 | The Phoenix Center - Nutley | 2023-2024 | \$75,972.60 1:1 Aide: \$33,300.00 | \$7,597.26 1:1 Aide: \$3,330.00 |

| | | | | |
|-------|-----------------------------|-----------|--------------------------------------|------------------------------------|
| 24002 | The Phoenix Center - Nutley | 2023-2024 | \$75,972.60 1:1 Aide: \$33,300.00 | \$7,597.26 1:1 Aide: \$3,330.00 |
| 27187 | The Phoenix Center - Nutley | 2023-2024 | \$75,972.60 1:1 Aide: \$33,300.00 | \$7,597.26 1:1 Aide: \$3,330.00 |

B-3 Professional Support Services

Upon the recommendation of the Superintendent, move to approve the following professional support services:

| Vendor | Services | School Year/Dates | Fee/Rate | Student |
|--|--|--------------------------|---------------------|----------------|
| a. Loving Care Agency and Aveanna Healthcare | Registered Nurse Licensed Practical Nurse | 2023-2024 | \$70/hr \$65/hr | As needed |
| b. New Jersey Pediatric Neuroscience Institute | Neurologist Evaluation | 2023-2024 | \$600/eval. | As needed |
| c. The Uncommon Thread | Registered Behavior Technician (RBT) | ESY 2023 2023-2024 SY | \$4,500 \$70,000 | 31003 |
| d. The Uncommon Thread | Registered Behavior Technician (RBT) | ESY 2023 2023-2024 SY | \$4,500 \$70,000 | 33008 |

B-4 Tuition Contracts

Upon the recommendation of the Superintendent, move to approve tuition contracts for the 2023-2024 school year for students 24217, 26121, 26183, 29164, 29166, 31159, 31162 and 35124 to attend the Glen Ridge Public Schools.

B-5 Application for Dual Use of Educational Space

Approve the submission of the application for Dual Use of Educational Space for the 2023-2024 school year as follows (Exhibit B-5):

- Forest Avenue School - Room 7
- Small Group Resource Center
- Reading Instruction

B-6 Report of Awarded Contracts during the 2022-2023 School Year

Pursuant to PL 2015, Chapter 47 the Glen Ridge Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18; et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. (Exhibit B-6)

B-7 New Jersey School Insurance Group 2023 Safety Grant Acceptance of Funds

Upon the recommendation of the Superintendent, move to approve the application submission and acceptance of the NJSIG 2023 Safety Grant funds in the amount of \$3,679 to be used toward the purchase and installation of two new security gates at the entrances of the driveway in front of Ridgewood Avenue School.

B-8 Professional Architectural Services

Upon the recommendation of the Superintendent, move to approve a contract with Parette Somjen Architects for professional architectural services associated with Glen Ridge High School: Cafeteria HVAC Upgrades - at a fixed cost of \$34,300 plus reimbursables estimated at \$2,500 as per proposal dated May 10, 2023.

B-9 Cooperative Ice Hockey Agreement with Verona Board of Education

Upon the recommendation of the Superintendent, move to approve an agreement with the Verona Board of Education for the continuation of the Cooperative Ice Hockey Program for the 2022-2023 and 2023-2024 ice hockey seasons as per attached. (Exhibit B-9)

B-10 Transfer to Capital Reserve

BE IT RESOLVED, that the Glen Ridge Board of Education moves to approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Glen Ridge Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve and Maintenance Reserve account at year end; and

WHEREAS, the Glen Ridge Board of Education has determined that an amount up to \$1,000,000 may be available for such purpose of transfer into Capital Reserve and up to \$500,000 may be available for such purpose of transfer into Maintenance Reserve;

NOW, THEREFORE, BE IT RESOLVED, by the Glen Ridge Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

B-11 Substitute Rates of Pay

Approve the rates of pay to substitutes for the 2023-2024 school year as follows:

| | |
|------------------------------|----------------|
| Substitute Teacher/Aide | \$125 per diem |
| Permanent Substitute Teacher | \$100 per diem |
| Substitute Nurse | \$200 per diem |
| Substitute Custodian | \$15 per hour |

B-12 Workshops/Conferences

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

| Staff Member/Position | Workshop/Conference | Date(s) | Location | Cost |
|------------------------------|---|-----------------|---------------------|--|
| a. Shihong Zhang, Teacher | Conference: AP Annual Conference Workshop: Applying Pre AP Shared Principles to World Language and Culture | 7/19/23-7/21/23 | Seattle, Washington | Conference: \$375.00 Workshop: \$195.00 Travel: \$2,057.35 |
| b. Erin Chamberlain, Teacher | AP Summer Institute AP Calculus AB and BC Combined | 7/24/23-7/27/23 | Online | \$675.00 |

*Funded by the ARP Grant

B-13 Transportation Services Agreement with the Essex Regional Educational Services Commission

Upon the recommendation of the Superintendent, move to approve an agreement authorizing the Essex Regional Educational Services Commission to coordinate and administer transportation applications submitted by the Glen Ridge Board of Education to provide pupil transportation for the 2023-2024 school year.

B-14 Sale of Exercise Equipment

Upon the recommendation of the Superintendent, move to approve the sale of the following exercise equipment from the Glen Ridge High School Fitness Center through online auction via GovDeals at a total selling price of \$56 on May 22, 2023:

| Machine | Amount |
|-------------------------|--------|
| Paramount HD Squat Rack | \$56 |

B-15 Termination of Out-of-District Placement

Upon the recommendation of the Superintendent, move to approve the termination of the out-of-district placement of the following student:

| Student | Placement | As of |
|---------|--------------------------|---------|
| 26026 | Lakeview Learning Center | 5/11/23 |

B-16 Parent Transportation Contract

Upon recommendation of the Superintendent, move to approve a Parent Transportation Agreement with the parents of student ID #26002 to transport the student to and from Pompton Lakes High School, Pompton Lakes, New Jersey at a cost of \$1,265.40 for the 2023 ESY Program beginning June 22, 2023 through August 4, 2023 for a total of 30 days.

**PUBLIC COMMENT
ADJOURNMENT**