

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: January 17, 2024

LOCATION: Virtual via Google Meet

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen - Vice Chairman

Maureen Bonanno-Secretary

Leslie Moriarty (BET)

Louis Contadino

Stephanie Cowie

Ashley Cole

Ex-Officio Members Present:

Craig Amundson (RTM)

Ralph Mayo (GHS Principal)

Dan Watson (BOE- Central Office)

Others Present:

David Stein (Silver Petrucelli)

Mike Lampel (Wernert)

Bob Washburn (Silver Petrucelli)

Christina Downey

Will Schwartz (DPW)

Max Wernert (Wernert)

Jim Giuliano (CSG)

Not Present:

Dennis Yeskey (**P&Z**)

Lauren Rabin (Board of Selectmen)

Karen Hirsh (BOE)

Tom Bobkowski (BOE - Central Office)

Brent Reeves (BOE - Central Office)

Steven Swidler (BOE Staff)

- **Call to Order:**

- Meeting was called to order by Mr. Walko at 8:00 a.m.

- **Owners Rep Update:**

- Mr. Giuliano gave an update on the state process; they have finished up the first payment requests, have the newly required spreadsheet filled out and will get it to the Superintendent this week to sign and will then submit to the state for reimbursement.

- Mr. Walko asked about the donations from the PTA and how they should be handled from the state's perspective and Mr. Giuliano responded that they are excluded and will be accounted for separately.
- Mr. Giuliano asked about the cost of labor to install the bricks through Wernert and Mr. Walko responded that that cost was in the original plan. Mr. Stein clarified that the old bricks were being repurposed so they were considered a relocated item.
- Ms. Moriarty asked for a copy of the state submittal for the committee's files.
- **Project Update:**
 - Mr. Lampel gave an update on the project, stating that the structural steel is 99.9% complete and added, the cold weather slowed down the masonry and roof work, and they are taking measures to build weatherproof enclosures for the masonry, but they are still in good shape.
 - Mr. Walko asked about the last steel inspection report that showed some deficiencies and asked about the protocol. Mr. Lampel responded, in this situation, the testing lab came back and retested and they issued a follow up report, saying most of the deficiencies were addressed satisfactorily, but then they did some ultrasonic testing. Mr. Walko asked for the final reports.
 - Mr. Lampel stated, the structural engineer visited the site yesterday to review the issue and they have coordinated a solution that will be put into action after they receive the sketchings.
 - Mr. Stein stated that in this situation, they receive a report and they will report back on this at the next meeting.
 - Mr. Lampel noted that they are scheduling a coordination meeting with the trades for a plan for the work starting over the winter recess break.
 - Mr. Washburn did not have any additional update to add.
 - Mr. Stein confirmed that they had a meeting with the landscape architect and Mr. Lampel, Ms. Cowie and Ms. Bonanno regarding the installation of the benches and bricks.
- **Landscaping/Brick Fundraising Campaign Update:**
 - Mr. Walko noted that the brick contract has been signed.
 - Ms. Cowie gave an update on the brick campaign. She stated, we have sold 526 bricks at a cost of \$29,982 so the profit would be \$127,818 plus PTA money of \$30,000 for a total profit of \$157,818.
 - Ms. Cowie confirmed that there are a few more bricks to sell, however, the online campaign through Membership Toolkit has been closed.
 - Ms. Cowie continued, the sub-committee will review the list of purchases and then will send the list to the brick fabricator and there will be a two week turnaround period which will get the bricks back by the end of February.
 - Mr. Walko would like to have a decision on what we will be buying with the \$157,818. Mr. Stein suggested that Wernert could put together a list of costs for all of the add-alternates.
 - Ms. Bonanno asked about the wording on the plaques for the tables and the benches and Ms. Downey suggested that we keep it simple and just say "Donated by *donor/ family name*."
 - Ms. Downey asked about the installation of the tables and the pricing on the installation of the benches. Mr. Lampel responded that there is an approved change orders to place the concrete footings for the benches but it does not include the cost of installation for the benches and he stated that the civil engineer recommended the concrete pads for the tables remain.

- Mr. Mayo asked for someone to speak with Mr. Reeves, Mr. Bobkowski's replacement, regarding wiring for monitors.
- Ms. Cowie then asked about the concrete pads for the tables and Mr. Lampel responded that having the the pads will cut down on maintenance issues.
- The committee discussed the type of proposed tables. Mr. Contadino noted that he prefers movable tables. Ms. Moriarty noted the proposed tables are not very functional, given that these only have 4 connected seats and suggested the PTA should look at the design to see if that is the best option. The subcommittee will have a discussion with Mr. Stein on alternate tables.
- Mr. Walko stated, by the next meeting, we should have the information on the finances before we make a decision on how to go forward.
- Ms. Bonanno will send an email out to the committee regarding the purchase of the "Building Committee Brick".
- **Motion to Approve Change Orders:**
 - Mr. Walko noted that there were two outstanding change orders. Mr. Lampel stated that Change Order #5 was for the field conditions encountered at the tops of the four existing concrete columns that the as-built drawings showed base plates but the structural engineer wanted the new steel welded to them so the structural engineer then gave them a sketch to fabricate 4 custom steel brackets. Mr. Stein confirmed that they reviewed and approved the change order and confirmed that this does not add any timeline to the project.

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve Change order #5 with a total amount of \$8,920.91. The motion was approved. The Motion Passed 7-0-0.

- Mr. Walko then noted that Change Order #6 relates to the ADA compliant countertops which must have the width increased from 25 inches to 30 inches. Mr. Stein clarified that this change is within the discretion of the architect.

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve Change order #6 with no charge. The motion was approved. The Motion Passed 7-0-0.

- **Motion to Approve Invoices:**

Motion was made by by Mr. Allen and seconded by Ms. Moriarty to approve the Connecticut Materials Testing Lab invoice #2023-20065 dated 12/31/23 and reviewed by the architect in the amount of \$2,551.09 The motion was approved. The Motion Passed 7-0-0.

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve the CSG invoice #2 dated 1/10/24 in the amount of \$1,702.50 The motion was approved. The Motion Passed 7-0-0.

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve the Wernert invoice #714005 reviewed by the architect in the amount of \$219,731.48. The motion was approved. The Motion Passed 7-0-0.

- **Motion to Approve Meeting Minutes:**

Motion was made by Ms. Moriarty and seconded by Mr Allen to approve the January 3rd meeting minutes. The motion was approved. *The Motion Passed 7-0-0.*

- **Moving Forward:**

- Mr. Walko will send out a schedule of meetings. The committee will meet again on February 7th.

- **Adjourn:**

- The meeting was adjourned by Mr. Walko at 9:03 am

Submitted by Maureen Bonanno on February 2, 2024