Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

1. ASBESTOS REPAIR & REMOVAL - ANNUAL **15-23-0059**
Responsible party as indicated in the summary: Terri Moses

Recommendation:
It is recommended the bid of Remediation Contractors, Inc. (RCI) (Wichita, KS), in the amount not to exceed $200,000.00, be renewed for removal and remediation of asbestos containing materials for various projects throughout the District. The contract term is July 1, 2023, through June 30, 2024.

Explanation: This is a contract extension from the original bid.

Tabulation:
Remediation Contractors, Inc. **$200,000.00 LBMS**

Funding Year and Funding: 2023-2024 Capital Outlay Fund

Reason for Purchase: During remodeling and new construction the Environmental Department uses these services to safely remove asbestos materials from district locations as it is identified. Contract rates remain the same.

2. CERTIFIED ATHLETIC TRAINERS - ANNUAL **11-44714**
Responsible party as indicated in the summary: Loren Hatfield

Recommendation:
It is recommended the responsible proposal from Via Christi Health/Sports Medicine (Wichita, KS), be renewed in the amount not to exceed $216,843.00, to provide sports medicine services for high schools Heights, Northwest, Southeast, West and respective feeder middle schools. This renewal will also include management services for certified athletic trainers hired by the District to serve at high schools East, North, South and respective feeder middle schools. The contract expires June 30, 2024.

Explanation: This is a contract extension from the original proposal.

Tabulation:
Via Christi Health/Sports Medicine **$216,843.00 RP**

Funding Year and Funding: 2023-2024 General and Athletic Funds

Reason for Purchase: To provide sports medicine services for student athletes, as well as management services for certified athletic trainers hired by the District.

3. MAGNET SCHOOL APPLICATION SELECTION SOFTWARE **BID EXEMPT**
Responsible party as indicated in the summary: DeeDee Stroot/Rob Dickson

Recommendation:
Per BOE Policy 3304, it is reported payment will be made to SchoolMint (Lafayette, LA), in an amount not to exceed $130,000.00, for licensing use services for three years of support and maintenance for student application and lottery management software used by the Magnet Office. Agreement if approved will extend from years 2023-2026.

Explanation: Bid Exempt

Tabulation:
SchoolMint **$130,000.00 BE**

Funding Year and Funding: 2023-2024 General Fund

Reason for Purchase: This software will be used by the Magnet Office to give them the ability to blindly select applications for the magnet schools throughout the district.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

4. NUTRITION SERVICES COLD STORAGE – ANNUAL **BID EXEMPT**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended the Board approve the service provided by Americold Logistics LLC (Wichita, KS) in the amount not to exceed $100,000.00 for nutrition services cold food storage.

Explanation: Bid Exempt

Tabulation:
Americold Logistics LLC **$100,000.00 BE**

Funding Year and Funding: 2023-2024 Nutrition Services Fund

Reason for Purchase: Nutrition Services uses this service to store refrigerated and frozen food items for future student menu items. With supply chain issues still at a high, many manufactures are requiring Nutrition Services to purchase minimum quantities, consisting of several pallets or full truck loads. The current Nutrition Services freezer space at the School Service Center is unable to hold large purchases like this. Nutrition Services will be adding additional freezer space to the School Service Center, once completed, the need for this service will be eliminated.

5. NUTRITION SERVICES TEMP HOSPITALITY - ANNUAL **BID EXEMPT**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended that the Board approve service provided by LGC Associates LLC (Wichita, KS) in the amount not to exceed $75,000.00 for nutrition services at various sites throughout the District.

Explanation: Bid Exempt

Tabulation:
LGC Associates LLC **$75,000.00 BE**

Funding Year and Funding: 2023-2024 Nutrition Services Fund

Reason for Purchase: LGC Associates LLC has been selected to provide supplemental nutrition services at various sites throughout the district; covering positions difficult to fill with full time employees.

6. ROLL-OFF DUMPSTER & SOLID WASTE REMOVAL SERVICES - ANNUAL **BID EXEMPT**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the Board approve Waste Connections of Kansas, Inc. (Wichita, KS) in the estimated amount of $475,000.00, for roll off dumpster service and solid waste removal for all attendance and administrative centers throughout the District. The contract term is July 1, 2023, through June 30, 2024.

Explanation: Bid Exempt

Tabulation:
Waste Connections of Kansas, Inc. **$475,000.00 BE**

Funding Year and Funding: 2023-2024 General & Various Funds

Reason for Purchase: Waste Connections collects refuse and waste from all of the District's locations. Contract rates remain the same.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

7. BUILDING AUTOMATION SYSTEM **IACP**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the Omnia Partners Contract #3341 to Trane (Wichita, KS) and the Sourcewell Contract # 030421-SIE Building Controls & Services (Siemens) (Wichita, KS), in the amount not to exceed $2,000,000.00 for HVAC building automation controls, utilized by Design and Construction and the Direct Digital Controls (DDC) Maintenance Department.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
Omnia Partners Contract # 3341
Trane
Sourcewell Contract # 030421-SIE
Building Controls & Services (Siemens) **$2,000,000.00 IACP**

Funding Year and Funding: 2023-2024 Capital Outlay Fund

Reason for Purchase: Many of our buildings contain outdated or obsolete HVAC controls components and systems. These components and systems consist of old manual pneumatic controls that are not programmable, as well as direct digital controls that have reached the end of their life cycle and need replacement (much like a computer). Replacing these systems and components is part of the district's capital forecasting and replacement plan. This is for as needed purchases and a nonexclusive contract.

8. CARPET - ANNUAL **IACP**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the Sourcewell Contract #080819-MCD with Mohawk Industries (Calhoun, GA), in the amount not to exceed $150,000.00, be approved to purchase Mohawk carpet as needed, to be used throughout the District. The contract term is July 1, 2023, through June 30, 2024.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
Sourcewell Contract #080819-MCD
Mohawk Industries **$150,000.00 IACP**

Funding Year and Funding: 2023-2024 Various Funds

Reason for Purchase: Design & Construction purchases carpet to replace old and worn carpet. When working on large construction projects, the District's pricing is extended to the vendor to minimize upcharge costs. Contract rates remain the same and this is a nonexclusive contract.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

9. COPIER LEASE PAYMENTS **IACP**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended that the Board approve the Association of Education Purchasing Agencies (AEPA) Contract #017-B, with Konica Minolta (Ramsey, New Jersey) in the amount not to exceed $200,000.00. For the lease payment of 2 Konica Accurio Press 6136 Black/White, 2 Konica Accurio Press 6100 Color, and 1 Konica BizHub 2250 to include software, click charges, and training, for use in the Print Center.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
AEPA Contract #017-B and #013.1
Konica Minolta **$200,000.00 IACP**

Funding Year and Funding: 2023-2024 Supplemental General Fund

Reason for Purchase: The Print Center uses these high production copiers to provide lower cost printed options for the District.

10. DIGITAL SIGNAGE – NUC MINI PC **IACP**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:
It is recommended that the Board approve the State of Kansas Contract #42603 with Kansas City Audio Visual (Kansas City, MO) in an amount not to exceed $50,000.00 to upgrade our current digital signage system to the Rise Vision system. This will make it easier for administrators to update information and control displays from any computer, anywhere, with the correct permissions.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
State of KS Contract #42603
Kansas City Audio Visual **$50,000.00 IACP**

Funding Year and Funding: 2023-2024 General Funds

Reason for Purchase: Upgrading current SCALA system that is a hard-wired digital signage currently in use throughout the district. Moving to the Rise Vision digital signage software utilizing the NUC players providing a cloud-based solution to our sites and controls that are not currently available.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

11. ELEVATOR INSPECTION AND REPAIR **IACP**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the Omnia Partners Contract #2019001564 to KONE Corporation (Naperville, IL), the Omnia Partners Contract #2019001563 to Otis Elevator Company (Farmington, CT), the Sourcewell Contract #100516-TKE to Thyssenkrupp Elevator (Wichita, KS), and Stars & Stripes Elevator LLC (Goddard, KS) in the amount not to exceed $150,000.00 for major repairs and compliancy upgrades for the District's elevators and wheelchair lifts.

Explanation: Inter-Agency Cooperative Purchase/ Bid Exempt

Tabulation:
Multiple Sources **$150,000.00 IACP**
Omnia Partners Contract #2019001564
KONE Corporation
Omnia Partners Contract #2019001563
Otis Elevator Company
Sourcewell Contract #100516-TKE
Thyssenkrupp Elevator
Stars & Stripes Elevator LLC

Funding Year and Funding: 2023-2024 Capital Outlay Fund

Reason for Purchase: When major repairs are needed in the District, Facilities will have the ability to work with multiple vendors to assure we are getting the best price and vendor for that particular job. Stars and Stripes is for inspection and all major parts will be purchased under cooperative agreements. This is for as needed purchases and a nonexclusive contract.

12. FIRE PANEL SYSTEMS **IACP**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the Kansas University Contract # 13010066 to Johnson Controls (Wichita, KS), be approved in the amount not to exceed $100,000.00, for the purchase of fire panel systems to be installed throughout the District.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
Kansas University Contract # 1310066
Johnson Controls **$100,000.00 IACP**

Funding Year and Funding: 2023-2024 Various Funds

Reason for Purchase: In order to keep up on current and mandatory fire reporting devices, the District is continually updating the fire panel systems. This will allow the use of internet cards to provide a faster connection when reporting emergencies from the school to dispatch. This is for as needed purchases and a nonexclusive contract.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

13. HVAC AIR FILTERS **IACP**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the State Use vendor KETCH (Wichita, KS) in the amount not to exceed $200,000.00, provide HVAC air filters for use at all District sites.

Explanation: Inter-Agency Cooperative Purchase
USD 259 purchases from vendors, such as KETCH, that employ disabled persons under the State Use Statutes-KSA 75-3317 through KSA 75-3322.

Tabulation:
State Use Statutes – KSA 75-3317 through KSA 75-3322
KETCH **$200,000.00 IACP**

Funding Year and Funding: 2023-2024 General Fund

Reason for Purchase: Facilities replaces the air filters to help maintain the air quality throughout the District.

14. NUTRITION SERVICES CLEANING SOLUTIONS - ANNUAL **IACP**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended that the Board approve The City of Tucson, AZ, Contract #202329-01, marketed by OMNIA Partners with Waxie (Wichita, KS) in the amount of $50,000.00 for the cleaning solutions chemical products for use by Nutrition Services at selected secondary sites and main Food Production Center. The contract term is July 1, 2023, through June 30, 2024.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
The City of Tucson, AZ/OMNIA Partners Contract# 202329-01
Waxie Sanitary Supply **$50,000.00 IACP**

Funding Year and Funding: 2023-2024 Nutrition Services Fund

Reason for Purchase: Nutrition Services uses this cleaning solutions service for its main Food Production Center as well as secondary locations throughout the district.

15. NUTRITION SERVICES EMPLOYEE UNIFORMS - ANNUAL **IACP**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended that the Board approve the Sourcewell Contract #040920-UFC with UniFirst Corporation (Wilmington, MA) in the amount of $60,000.00 as the uniform provider for Nutrition Services. The contract term is July 1, 2023, through June 30, 2024.

Explanation: Inter-Agency Cooperative Purchase

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

Tabulation:
Sourcewell Contract #040920-UFC
UniFirst Corporation **$60,000.00 IACP**

Funding Year and Funding: 2023-2024 Nutrition Services Fund

Reason for Purchase: Nutrition Services provides an allowance for uniform needs for its employees based on union negotiations.

16. NUTRITION SERVICES LAUNDRY SERVICES - ANNUAL **IACP**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended that the Board approve the Prince William County Public Schools (VA), Contract #R-BB-19002, marketed by OMNIA Partners with Cintas Corporation (Wichita, KS) in the amount of $30,000.00 as the laundry services provider for Nutrition Services. The contract term is July 1, 2023, through June 30, 2024.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
Prince William County Public Schools/OMNIA Partners Contract #R-BB-19002
Cintas Corporation **$30,000.00 IACP**

Funding Year and Funding: 2023-2024 Nutrition Services Fund

Reason for Purchase: Nutrition Services uses this laundry service for its main Food Production Center as well as secondary locations throughout the District. The laundered items include aprons, gloves, towels, and hot pads.

17. PE T-SHIRTS **IACP**
Responsible party as indicated in the summary: Loren Hatfield

Recommendation:
It is recommended the OMNIA Partners Contract # R201101 with Region 4 Education Service Center (Houston, TX), to BSN Sports LLC (Dallas, TX), in the amount not to exceed $70,000.00 for the purchase of custom printed PE T-shirts for our Districts Middle and High School students.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
OMNIA Partners #R201101
BSN Sports LLC **$70,000.00 IACP**

Funding Year and Funding: 2022-2023 Student Material Revolving Fund

Reason for Purchase: To create a District Standard PE uniform for all middle school and high school students. The fee for these shirts will be included in the standard district enrollment fees.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

18. PLAYGROUND EQUIPMENT & RUBBERIZED MULCH **IACP**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the Greenbush Contract #ESC-PLAYGROUND2013 with ABCreative (DeSoto, KS), Omnia Partners Contract # 2017001135 with Kompan Inc. (Charlotte, NC), the Houston-Galveston Area Council (HGAC) Cooperative, Contract #PR28 with International Mulch Company (Bridgeton, MO), and the Omnia Partners Contract #220201 with BCI Burke LLC (Fond du Lac, WI) in the amount not to exceed $500,000.00, be approved for the purchase of playground equipment and rubberized mulch for the District's playgrounds.

Explanation: **Inter-Agency Cooperative Purchase**

Tabulation:
Multiple Sources **$500,000.00 IACP**
Greenbush Contract #ESC-PLAYGROUND2013
ABCreative
Omnia Partners Contract # 2017001135
Kompan Inc.
HGAC Cooperative Contract # PR28
International Mulch Company
Omnia Partners Contract #R220201
BCI Burke LLC

Funding Year and Funding: 2023-2024 Various Funds

Reason for Purchase: Design & Construction purchases playground equipment and rubberized mulch to be used at various schools throughout the District. This could be replacement or additional equipment. This is for as needed purchases and a nonexclusive contract.

19. PRODUCTION PRINTING & DOCUMENT ARCHIVING SERVICES **IACP**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended that the Board approve State of Kansas Contract #46357 with Envision (Wichita, KS) in an amount not to exceed $90,000.00 to perform production printing services on an as needed basis for the Print Center.

Explanation: **Inter-Agency Cooperative Purchase**

Tabulation:
State of KS Contract #46357
Envision **$90,000.00 IACP**

Funding Year and Funding: 2023-2024 General Funds

Appendix 5

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023
Reason for Purchase: To perform production printing services on an as needed basis.

It should be noted that industry standards dictate that volume shipments of certain products will be shipped plus or minus 15% from the quantity ordered to complete case or pallet. When additional products are shipped it will be billed at the per each bid price. This additional quantity is not returned to the Board for Review.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

20. SECURITY VIDEO CAMERAS, DIGITAL VIDEO RECORDERS, CARD READERS & LICENSES - ANNUAL **IACP**
Responsible party as indicated in the summary: Terri Moses/Luke Newman/Rob Dickson

Recommendation:
It is recommended the GSA Contract #GS-07F-047GA to Orion Security Solutions, LLC (Edmond, OK), in the amount not to exceed $1,500,000.00, be approved for the purchase of security video cameras, digital video recorders, card readers, licenses, and annual maintenance for use in the District's security video system.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
GSA Contract #GS-07F-047GA
Orion Security Solutions, LLC **$1,500,000.00 IACP**

Funding Year and Funding: 2023-2024 Capital Outlay/Supplemental General Fund

Reason for Purchase: Security installs cameras and DVR systems throughout the district to monitor the different locations both at the school level and remotely. The Orion system will work with the Aventura system. Cameras and recorders will be replaced on an as needed basis. This contract is for pricing only and is nonexclusive.

21. VEHICLE LEASE PAYMENTS **IACP**
Responsible party as indicated in the summary: Susan Willis/ Luke Newman

Recommendation:
It is recommended the E and I Cooperative Contract #CNR01494, with Enterprise Holdings Inc. (Roslyn Heights, NY) in the amount not to exceed $2,000,000.00 for the payment of leased district fleet vehicles and Geotab GPS and vehicle health tracking.

Explanation: Inter Agency Cooperative Purchase

Tabulation:
E And I Cooperative Contract #CNR01494
Enterprise Holdings Inc. **$2,000,000.00 IACP**

Funding Year and Funding: 2023-2024 Capital Outlay Fund

Reason for Purchase: The original contract was approved on August 23, 2021, to phase out the district fleet with newer leased vehicles over the course of three years. Proceeds from sales of leased vehicles at the end of lease periods will offset direct Capital Outlay needed to fund the program. From inception of the lease program to date, proceeds from leased vehicle sales total $636,868.54. The remaining portion of our owned fleet is expected to be phased into the lease program in fiscal year 23-24, at which point we will be fully transitioned.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

22. SCHOOLBOOKS & TRACKS SOFTWARE MAINTENANCE & SUPPORT - ANNUAL **MASTER CONTROL**
Responsible party as indicated in the summary: Rob Dickson/Susan Willis

Recommendation:
Per BOE Policy 3304, it is reported payment will be made to Global Payments Inc., dba. Heartland Payment Systems, LLC (Atlanta, GA), in the amount not to exceed $50,000.00, for annual support and maintenance. The contract term is July 1, 2023, through June 30, 2024.

Explanation: Master Control

Tabulation:
Global Payments Inc. **$50,000.00 MC**

Funding Year and Funding: 2023-2024 Capital Outlay/Supplemental General

Reason for Purchase: SchoolBooks and Tracks Software is used at school sites for enrollment fees and books.

23. SECURLY - ANNUAL **MASTER CONTROL**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:
Per BOE Policy 3304, it is reported payment will be made to CDW-G (Vernon Hills, IL) in the amount of $90,000.00, for annual support and maintenance of web filter.

Explanation: Master Control

Tabulation:
Securly **$90,000.00 MC**

Funding Year and Funding: 2023-2024 Capital Outlay/Supplemental General

Reason for Purchase: Annual support and maintenance of web filter 2023-2024.

24. EMERGENCY PROCEDURE GUIDES (CLASSROOM & ADMINISTRATOR) **SOLE SOURCE**
Responsible party as indicated in the summary: Terri Moses

Recommendation:
It is recommended that the Board approve Guest Communications Corporation (Lenexa, KS) in the amount not to exceed $35,000.00 for Emergency Classroom Procedure Guides for each classroom and administrator throughout the district.

Explanation: Sole Source

Tabulation:
Guest Communications Corporation **$35,000.00 SS**

Funding Year and Funding: 2022-2023 and 2023-2024 STOP School Violence Grant

Reason for Purchase: Emergency Classroom Procedure Guides will be placed in each classroom and with each administrator throughout the district for easy access and use in the event of an emergency.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

25. GLYCOL ADJUSTMENT SERVICE **SOLE SOURCE**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended that the Board approve Kan-Tech Inc. (Wichita, KS) in the amount of $250,000.00 for Glycol Adjustment Service at various district sites.

Explanation: Sole Source

Tabulation:
Kan-Tech Inc. **$250,000.00 SS**

Funding Year and Funding: 2023-2024 Capital Outlay Funds

Reason for Purchase: To ensure proper sustained and consistent operation, HVAC/mechanical piping systems in various district sites incorporate the use of chemical water additives (glycol) to inhibit rust build-up and prevent pipe bursts due to freezing. Within the local area, Kan-Tech, Inc. is the sole source provider of these chemicals and the associated services. At times, immediate replacement or replenishment is necessary to prevent damage to the HVAC systems, and to ensure safe and comfortable learning environments are maintained.

26. VARIOUS GAS & CYLINDER RENTAL SERVICE **SOLE SOURCE**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the Board approve the use of Matheson Tri-Gas, Inc. (Wichita, KS) for various gas and cylinder rental services not to exceed $100,000.00, for use by the Career and Technical Education and Facilities Departments.

Explanation: Sole Source
Matheson is the sole source vendor for rental services that meets product quality and service expectations.

Tabulation:
Matheson Tri-Gas, Inc. **$100,000.00 SS**

Funding Year and Funding: 2023-2024 Various Funds

Reason for Purchase: Various gases are used for welding, cutting, and swimming pool maintenance.

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

Terms Legend

Low Bid (LB) – The lowest bid received and one that meets all requirements of the bid.

Low Bid Meeting Specification (LBMS) – Not the lowest priced bid but the lowest bid that meets all requirements of the bid.

Only Bid (OB) – The only bid received in the bid process.

Responsible Proposal (RP) – The proposal deemed by the proposal evaluation committee to have provided the best solution to the stated objectives of the proposal. While pricing is always considered in evaluation, it is rarely the primary selection tool.

Master Control (MC) – Per BOE Policy 3304, Purchase Orders of $20,000 or more that are issued to set aside funds for extended periods of time for payment of such items as utility bills, postage, software maintenance agreements and lease agreements which are necessary and continuing operational expenses that can be secured from an only source provider.

Multiple Sources (MS) – Where it has been determined that multiple sources are necessary to facilitate procurement services in order to minimize expenditures and perform the absolute best services required by the District.

Inter-Agency Cooperative Purchase (IACP) – Contracts issued, awarded and meeting the requirements set forth in Kansas Statute 72-1151 for cooperative purchasing. These contracts are such as but not limited to, contracts by state agencies, federal, national or other state contracts facilitated by a federal or local governmental entity or agency.

Sole Source *(SS)* - A situation created due to the inability to obtain competition. This may result because only one vendor or supplier possesses the unique ability or capability to meet the particular requirements of the solicitation. The purchasing authority may require a justification from the requesting user explaining why this is the only source for the requirement.

State Use *(SU)* ***Statute KSA 75-3317 – 3322 and amendments thereto: Same; purchase of products or services by state or school district***
Unified school districts must purchase products on the list certified by the State's director of purchases from qualified vendors when those products meet the specifications identified by the unified school district.

Bid Exempt *(BE)* **–** KSA 72-1151 provides for exemptions from the solicitation of competitive bids and/or proposals.

Appendix 5

Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: June 12, 2023

Summary

Description of products/services	Amount	Responsible Party
1. Asbestos Repair & Removal – Annual	$200,000.00	Terri Moses
2. Certified Athletic Trainers – Annual	$216,843.00	Loren Hatfield
3. Magnet School Application Selection Software	$130,000.00	DeeDee Stroot/Rob Dickson
4. Nutrition Services Cold Storage - Annual	$100,000.00	Fabian Armendariz
5. Nutrition Services Temp Hospitality - Annual	$75,000.00	Fabian Armendariz
6. Roll-Off Dumpster & Solid Waste Removal Services - Annual	$475,000.00	Luke Newman
7. Building Automation System	$2,000,000.00	Luke Newman
8. Carpet – Annual	$150,000.00	Luke Newman
9. Copier Lease Payments	$200,000.00	Fabian Armendariz
10. Digital Signage – NUC Mini PC	$50,000.00	Rob Dickson
11. Elevator Inspection and Repair	$150,000.00	Luke Newman
12. Fire Panel Systems	$100,000.00	Luke Newman
13. HVAC Air Filters	$200,000.00	Luke Newman
14. Nutrition Services Cleaning Solutions – Annual	$50,000.00	Fabian Armendariz
15. Nutrition Services Employee Uniforms – Annual	$60,000.00	Fabian Armendariz
16. Nutrition Services Laundry Services – Annual	$30,000.00	Fabian Armendariz
17. PE T-Shirts	$70,000.00	Loren Hatfield
18. Playground Equipment & Rubberized Mulch	$500,000.00	Luke Newman
19. Production Printing & Document Archiving Services	$90,000.00	Fabian Armendariz
20. Security Video Cameras, Digital Video Recorders, Card Readers & Licenses – Annual	$1,500,000.00	Terri Moses/Luke Newman/ Rob Dickson
21. Vehicle Lease Payments	$2,000,000.00	Susan Willis/Luke Newman
22. Schoolbooks & Tracks Software Maintenance & Support – Annual	$50,000.00	Rob Dickson/Susan Willis
23. Securly – Annual	$90,000.00	Rob Dickson
24. Emergency Procedure Guides (Classroom & Administrator)	$35,000.00	Terri Moses
25. Glycol Adjustment Service	$250,000.00	Luke Newman
26. Various Gas & Cylinder Rental Service	$100,000.00	Luke Newman

It should be noted that industry standards dictate that volume shipments of certain products will be shipped plus or minus 15% from the quantity ordered to complete case or pallet. When additional products are shipped it will be billed at the per each bid price. This additional quantity is not returned to the Board for Review.