Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: September 12, 2022

1. BUILDING AUTOMATION SYSTEM - ADDITIONAL **19-70-0049**
Responsible party as indicated in the summary: Luke Newman

Recommendation:
It is recommended the US Communities Contract #10-10004-18-001 to Trane (Wichita, KS), in the additional amount not to exceed $1,000,000.00 for HVAC building automation controls, utilized by Design and Construction and the Direct Digital Controls (DDC) Maintenance Department. The original amount was approved on 6/13/22.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
US Communities Contract # 10-10004-18-001

Trane *Approved 6/13/22*	**$500,000.00**
Additional Funds	**$1,000,000.00 IACP**
Total	$1,500,000.00

Funding Year and Funding: 2022-2023 Capital Outlay Fund/Federal Funds

Reason for Purchase: An additional amount is being requested for work that was anticipated to be completed prior to the end of last fiscal year.

2. CABINET, ENCLOSED, BUN & FOOD PAN **BID EXEMPT**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended the Omnia Partners Contract #R180202 to National Restaurant Supply, (Albuquerque, NM) in the amount of $74,961.60, be approved for purchase of 35 Cres Cor 150072B Super Duty Cabinets for the use by Nutrition Services.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:
Omnia Partners Contract R180202

National Restaurant Supply	**$74,961.60 BE**

Funding Year and Funding: 2022-2023 Nutrition Services Funds

Reason for Purchase: The Nutrition Services Department uses these carts to transport food from FPC to the schools.

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3. AUTOMATIC SCREENING UNITS **BID EXEMPT**

Responsible party as indicated in the summary: Terri Moses

Recommendation:
It is recommended the TIPS Contract # 220105 Communications Technologies Inc., (Chesterfield, MO) in the amount not to exceed $1,500,000.00, be approved for the purchase of Opengate Automatic Screening Detection units.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:

TIPS 220105	
Communications Technologies Inc.	**$1,500,000.00 BE**

Funding Year and Funding: 2022-2023 Capital Outlay

Reason for Purchase: This affordable solution will enhance the Wichita Public Schools commitment to assuring schools are trusted as safe places (strategic plan goal 4).

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Terms Legend

Low Bid (LB) – The lowest bid received and one that meets all requirements of the bid.

Low Bid Meeting Specification (LBMS) – Not the lowest priced bid but the lowest bid that meets all requirements of the bid.

Only Bid (OB) – The only bid received in the bid process.

Responsible Proposal (RP) – The proposal deemed by the proposal evaluation committee to have provided the best solution to the stated objectives of the proposal. While pricing is always considered in evaluation, it is rarely the primary selection tool.

Master Control (MC) – Per BOE Policy 3304, Purchase Orders of $20,000 or more that are issued to set aside funds for extended periods of time for payment of such items as utility bills, postage, software maintenance agreements and lease agreements which are necessary and continuing operational expenses that can be secured from an only source provider.

Multiple Sources (MS) – Where it has been determined that multiple sources are necessary to facilitate procurement services in order to minimize expenditures and perform the absolute best services required by the District.

Inter-Agency Cooperative Purchase (IACP) – Contracts issued, awarded and meeting the requirements set forth in Kansas Statute 72-1151 for cooperative purchasing. These contracts are such as but not limited to, contracts by state agencies, federal, national or other state contracts facilitated by a federal or local governmental entity or agency.

Sole Source *(SS)* - A situation created due to the inability to obtain competition. This may result because only one vendor or supplier possesses the unique ability or capability to meet the particular requirements of the solicitation. The purchasing authority may require a justification from the requesting user explaining why this is the only source for the requirement.

State Use *(SU)* ***Statute KSA 75-3317 – 3322 and amendments thereto: Same; purchase of products or services by state or school district***
Unified school districts must purchase products on the list certified by the State's director of purchases from qualified vendors when those products meet the specifications identified by the unified school district.

Bid Exempt *(BE)* **–** KSA 72-1151 provides for exemptions from the solicitation of competitive bids and/or proposals.

Appendix 3

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Summary

Description of products/services	Amount	Responsible Party
1. Building Automation – Additional Funds	1,000,000.00	Luke Newman
2. Cabinet, Enclosed, Bun & Food Pan	$74,961.60	Fabian Armendariz
3. Automatic Screening Detection Units	$1,500,000.00	Terri Moses

It should be noted that industry standards dictate that volume shipments of certain products will be shipped plus or minus 15% from the quantity ordered to complete case or pallet. When additional products are shipped it will be billed at the per each bid price. This additional quantity is not returned to the Board for Review.