

Board of Education Agenda
Wichita Public Schools - USD 259
July 25, 2022 - 6 p.m.
Wichita High School North Lecture Hall
1437 Rochester - Wichita KS



Wichita Public Schools will be the district of choice in our region,
where all students and staff are empowered to dream, believe and achieve.

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance – Northeast Magnet JROTC Cadets

II. Reports

A. Report – Good News

- 1. 2022 Summer School Coordinators Recognition

Contact(s): Loren Hatfield, Michelle Cuda

The Secondary and Elementary offices would like to recognize our district summer school coordinators for their outstanding work providing exceptional summer services to Wichita Public Schools students.

B. Report – Service Employees International

C. Report – United Teachers of Wichita

III. Public Communications

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning district employees and/or matters that would violate the privacy of students. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table. For more information and restrictions, please see BOE Policy 0200 - BOE Agendas and Meetings.

IV. Education

A. Outcomes of Summer 2022 Learning Opportunities

Contact(s): Gil Alvarez, Michelle Cuda, Loren Hatfield
Funding Source: NA

Purpose: In April the Board received details of our plans for robust summer programs, as the district continues assisting students who may experience learning loss or need to accelerate learning. Tonight's presentation is a review and update of the 2022 summer learning opportunities in Wichita Public Schools.

Recommendation: This presentation is for the Board's information.

B. Road Trip Nation Workforce Hub and Documentary

Contact(s): Gil Alvarez, Kelly Bielefeld
Funding Source: NA

Purpose: Today's presentation will focus on the Road Trip Nation project. This project has been a collaborative planning effort between WPS, the Workforce Development Center, WSU, WSU Tech, and several community partners. The goal of this project is to inspire and excite students in Wichita to find local careers and access resources to help them become future ready and obtain post-secondary success. Keith Lawing, President and CEO of the South Central Workforce Center will assist with the presentation.

Recommendation: This presentation is for the Board's information.

V. Consent

A. Human Resources

1. Human Resources Report

Appendix 1

Contact(s): Sean Hudspeth

Purpose: Report.

Recommendation: Board approval.

Note: The Human Resources report is not published on the district's Web site. The report is available from the Clerk of the Board's office before noon on Board meeting dates, or in the display rack outside the North High Lecture Hall before Board meetings.

B. Finance

1. Monthly Finance Report: [June 2022](#)

Appendix 2

Contact(s): Susan Willis
Funding Source: NA

Purpose: This is a monthly report to the Board on the budget and finances of the district.

Recommendation: The report is provided for the Board's information. No action is requested.

2. Adjustment of Petty Cash Funds for the 2022-23 Fiscal Year (Annual) Appendix 3

Contact(s): Susan Willis, Nonnie Onyancha
Funding Source: NA

Purpose: Each year, the Board approves petty cash adjustments submitted by the Administration. The Administration has reviewed petty cash fund allocations and made certain adjustments in order to meet the needs of buildings. These adjustments are in accordance with BOE Policy 3410 – Petty Cash Funds. A copy of the adjustments is in the Appendix for the Board’s review.

Recommendation: Board approval.

3. Financial Resolutions (Annual) Appendix 4

Contact(s): Susan Willis
Funding Source: NA

Purpose: Financial resolutions are presented for Board action.

Recommendation: It is recommended the Board approve the following resolutions:

- 1) Resolution – Designation of Depositories & Authorization of Facsimile Signatures
- 2) Resolution – Municipal Investment Pool
- 3) Resolution – Activity Funds
- 4) Resolution – Credit Card Authorization
- 5) Resolution – Commerce Bank Credit Card Accounts
- 6) Resolution – Authorization to Transfer
- 7) Resolution – Certification of Authorization to Transfer
- 8) Resolution – Home Rule No 1 – Donations
- 9) Resolution – Information Management: Destruction of Certain District Records

C. Bids

1. Purchasing Consent Appendix 5

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Money Messenger Service	\$30,000.00	Fabian Armendariz
2. El Academy Online Curriculum Control	\$65,000.00	Rob Dickson
3. Food – June 2022	\$4,535,701.22	Fabian Armendariz
4. Supply Warehouse – June 2022	\$256,252.71	Fabian Armendariz
5. Fuel Report	\$897,142.09	Fabian Armendariz

2. East High School – HVAC and Lighting Upgrade Contract Change Order Appendix 6

Contact(s): Luke Newman
Funding Source: Capital Outlay
2022-23 Budget

Purpose: On February 7, 2022, The Board approved a contract with Don Vaughn, Inc. for HVAC and Lighting Upgrades at East High School. During construction, an unforeseen site condition was discovered when the ceiling was removed to evaluate the location of roof penetrations for the new rooftop mounted Dedicated Outside Air HVAC equipment. Upon comprehensive review of the existing roof construction by our structural and mechanical engineering team, it was determined that additional structural supports are necessary to properly accommodate the weight of this new equipment.

Recommendation: It is recommended that The Board approve a construction contract change order with Don Vaughn, Inc. in the amount of \$85,726 for the HVAC and Lighting Upgrades at East High School. The approval of this change order would bring the revised not to exceed total on this project to \$928,726.

D. Programs/Grants

1. Adult ESOL Students (Renewal)

Contact(s): Vince Evans
Funding Source: At-Risk
2022-23 and 2023-24 Budget

Purpose: Orion, under an agreement with the Wichita Public Schools, will provide educational services for adult ESOL students to complete their high school diploma during the 2022-23 and 2023-24 school years. The contract runs from July 1, 2022 to June 30, 2024 at a cost of \$900,000 per school year (\$1,800,000 in total) during the terms of the contract.

Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Orion, during the 2022-23 and 2023-24 school years, for a diploma completion program for adult ESOL students who are completing their high school diplomas. For these services, Orion will be compensated \$900,000 per school year (\$1,800,000 in total).

2. Canvas by Instructure

Contact(s): Rob Dickson
Funding Source: Supplemental General
2022-23 Budget

Purpose: Canvas by Instructure is a learning management system providing equitable access and instructional continuity. Currently the district does not utilize an adequate learning management system. Canvas provides centralized curriculum and instruction in one place and allows for accessibility, personalized learning, and instant content delivery.

Recommendation: It is recommended the Board of Education approve an agreement with Instructure not to exceed \$147,000 to include implementation, annual licensing, and support.

3. Certifying Special Education Teachers

Contact(s): Vince Evans, Justin Hawpe
Funding Source: Special Education
2022-23 Budget

Purpose: To meet the growing demand for highly qualified Special Education teachers, in 1999 a committee comprised of Special Education and Human Resources staff developed a plan of financial support for certifying Special Education teachers. The plan will continue to provide financial support for up to 70 individuals with general education certification who wish to pursue a Special Education endorsement and/or licensure. The funds will be allocated to teachers employed by the district in the most difficult to fill positions as determined annually by the forgivable loan committee.

The estimated cost impact from Special Education funds for 2022-23 is not to exceed \$250,000.

Recommendation: It is recommended that the Board authorize the district to continue to pay for 2022-23 school year tuition and book expenses for up to 70 teacher/staff members to become certified in Special Education. Costs are not to exceed \$250,000 and will be funded by the Special Education budget.

4. Classlink

Contact(s): Rob Dickson
Funding Source: Supplemental General
2022-23 Budget

Purpose: Classlink is a cloud-based, single sign-on, and rostering solution. The program makes applications accessible with one password and creates incredible efficiency for class rostering.

As a cloud-based solution this moves identities and data off premises-based systems, improving the district's cybersecurity posture. As an additional consideration for cybersecurity, Classlink allows us to move to multi-factor authentication for students which has a positive effect on our security posture while allowing teachers to "login as a student" to model software solutions to students. The rostering capabilities will allow us to be more agile and efficient with non-classroom roles that need to be rostered into our software solutions.

Recommendation: It is recommended the Board approve an agreement with Classlink not to exceed \$142,000 implementation and annual licensing.

5. East High School: Science Wing Project – Total Guaranteed Maximum Price

Contact(s): Luke Newman
Funding Source: Capital Outlay
2022-23 Budget

Purpose: The purpose of this presentation is to inform The Board of the Guaranteed Maximum Price (GMP) provided by McCown-Gordon Construction, LLC for the East High School Science Wing project, and discuss next steps. The process and approvals made to-date for this project are outlined below.

The 2022-23 Capital Outlay Budget includes monies for construction projects at various district sites. On December 13, 2021, the Board of Education approved Resolution 2021-22 East High School Science Wing: Construction Manager At-Risk Delivery Method. Subsequently, on February 7, 2022, the Board approved entering into a contract with McCown-Gordon Construction, LLC to provide Construction Manager At-Risk services for the East High School Science Wing project to address structural repairs and associated construction work to facilitate those repairs. On June 13, 2022, the Board approved an Early Bid Package for roofing and select HVAC equipment in order to mitigate supply chain issues and schedule delays in the amount of \$989,287. Design documents have now been completed by Schaefer, Johnson, Cox, Frey Architecture, and a final GMP provided by McCown-Gordon to complete the entirety of scope.

Recommendation: It is recommended that The Board approve entering into an agreement with McCown-Gordon in the amount of \$11,186,513 for Guaranteed Maximum Price #2. This will bring the amount contracted with McCown-Gordon for construction on the East High School Science Wing project to a total and final Guaranteed Maximum Price of \$12,175,800.

6. Orion: Juvenile Detention Facility Services (Renewal)

Contact(s): Vince Evans
Funding Source: General Funds
2022-23 Budget

Purpose: Orion, under an agreement with the Wichita Public Schools, will provide 2022-23 educational services for students placed at the Sedgwick County Juvenile Detention Facility.

Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Orion to provide 2022-23 educational services for students placed at the Sedgwick County Juvenile Detention Facility in an amount of \$871,350 as provided in the Appendix.

7. 2022-23 Rainbows United, Inc.

Appendix 8

Contact(s): Vince Evans
Funding Source: Special Education
2022-23 Budget

Purpose: To comply with the Individuals with Disabilities Education Act and with the state guidelines for mandated services (K.S.A. 72-3403), USD 259 proposes to enter into a contractual agreement with Rainbows United, Inc., to serve community-based students and provide special education services under an Individualized Education Program or Individualized Family Services Plan. By this contract, Rainbows United, Inc. agrees to provide community-based instruction and training for students ages 3-5, selected by the district, at the cost of \$200,000.

Recommendation: It is recommended the Board authorize the district to enter into an agreement with Rainbows United, Inc., during the 2022-23 school year to provide special education services for community-based children ages 3-5, selected by the district, at the cost of \$200,000 to be funded by Special Education.

8. Road Trip Nation Young Adult Workforce Development Hub Portal

Contact(s): Gil Alvarez, Kelly Bielefeld
Funding Source: Perkins Grant, Gifts & Grants Funds
2022-23 Budget

Purpose: To excite and engage our students in careers in the Greater Wichita Area, Road Trip Nation is creating an online hub aimed at 16–24-year-olds in the area. This site will engage and excite students about career opportunities in the region and will feature local success stories who tell their career journey. This invoice will be paid to the South Central Workforce Development Center in coordination with multiple business and educational institutions in the Greater Wichita area.

Recommendation: It is recommended that the Board authorize the contract services of Road Trip Nation for the creation of the Workforce Development Hub not to exceed the cost of \$50,000.

9. Safe and Civil Schools Climate Survey (Annual)

Contact(s): Gil Alvarez, Michele Ingenthron, Amanda Kingrey
Funding Source: Assessments and Research
2022-23 Budget

Purpose: This agenda item supports continued implementation of the Multi-Tier System of Supports (MTSS) by funding the Safe and Civil Schools Climate Survey. Data collected from staff, student, and parent survey will be analyzed in depth to enable building leadership teams to develop school improvement plans.

Recommendation: It is recommended that the Board authorize the district to fund Safe and Civil Schools Climate Surveys in an amount not to exceed \$50,000 from Assessments and Research funds.

E. Miscellaneous

1. BOE Meeting Minutes for June 30, 2022

Appendix 9

Contact(s): Patrick Greene

Purpose: The BOE Meeting Minutes for [June 30, 2022](#) are attached in the Appendix.

Recommendation: Board approval.

2. BOE Meeting Minutes for July 11, 2022

Appendix 10

Contact(s): Patrick Greene

Purpose: The BOE Meeting Minutes for [July 11, 2022](#) are attached in the Appendix.

Recommendation: Board approval.

3. Designate School Attendance Officers (Annual)

Contact(s): Alicia Thompson

Funding Source: NA

Purpose: Kansas Compulsory Attendance Laws (K.S.A. 72-3120 and 72-3121) stipulate that each school district designate school attendance officers responsible for monitoring and reporting student attendance to proper authorities.

Recommendation: It is recommended the Board authorize the Administration to designate principals, and/or designee, as school attendance officers responsible for monitoring and reporting student attendance to proper district authorities and authorize the Assistant Superintendents of Elementary and Secondary Schools to report attendance information for the district to the Secretary of the Kansas Department for Children and Families, and/or the Eighteenth Judicial District, District Attorney, and/or to the Commissioner of Education, as appropriate.

4. EdView Consulting (Renewal)

Contact(s): Gil Alvarez, Michele Ingenthron, Amanda Kingrey

Funding Source: Learning Services Professional Development Fund
2022-23 Budget

Purpose: EdView Consulting provides coaching, mentoring services, and professional development for school leaders and leadership teams to focus on effective implementation of school improvement strategies and problem-solving to increase student success and enhance school culture. Seven schools will participate in the supports and services provided by EdView Consulting: Dodge, Earhart, Enterprise, East, Heights, South, and Southeast.

Recommendation: It is recommended that the Board approve the contract with EdView Consulting for the 2022-23 school year at a cost not to exceed \$43,700.

5. Freedom of Information Officer Appointment (Annual)

Contact(s): Alicia Thompson
Funding Source: NA

Purpose: BOE Policy 2115 – Access to Public Records requires the Board of Education to appoint a local Freedom of Information Officer at its first meeting in July each year. As per AIP 5 of P2115, the Freedom of Information Officer’s responsibilities include:

- a) Prepare and provide to district staff educational material and information concerning the Open Records Act;
- b) Assist district employees and members of the general public to resolve disputes related to the Open Records Act;
- c) Respond either directly or through an employee/custodian to inquiries related to the Open Records Act; and
- d) Establish requirements for a brochure required to be displayed or distributed, or otherwise made available to the public under the Open Records Act.

Recommendation: It is recommended the Board appoint Patrick Greene, Clerk of the Board, as the district’s Freedom of Information Officer to serve for the fiscal year 2022-23 or until further order of the Board.

6. Instructional Coaching Group – Professional Development

Contact(s): Gil Alvarez, Amanda Sharshel
Funding Source: Professional Development
2022-23 Budget

Purpose: The purpose of this agenda item is to request Board approval to purchase a series of professional learning sessions designed to support instructional coaches as they successfully implement the seven success factors for instructional coaching and positively impact teacher instructional practices and student achievement and well-being with the Instructional Coaching Group.

Recommendation: It is recommended that the Board authorize the purchase of the professional learning sessions with the Instructional Coaching Group in an amount not to exceed \$100,000.

7. Lightning Damage Repairs – East High School

Contact(s): Sean Hudspeth, Danielle Dettmer, Luke Newman, Douglas Mumma
Funding Source: 47 Fund – Self-Funded Insurance Reserve
2022-23 Budget

Purpose: On May 9-10, 2022, an Evergy substation by East High was struck by lightning leading to a high voltage surge passing through several compressors within three buildings on the campus. Five compressors must be repaired or replaced. SGA, Inc. was hired to appraise the damages and it is advised the district has approximately \$82,000 in visible damages. It is also advised that unseen damages are probable and an additional \$18,000 in contingency funds are necessary for the project reserves.

Recommendation: It is recommended that the Board approve a not-to-exceed numbers of \$100,000 for Daikin-TMI, LLC & Trane to perform repairs and replacements of the five compressors at East High School.

8. The Pando Initiative MOU (Renewal)

Appendix 11

Contact(s): Gil Alvarez, Dee Dee Stroot, Denise Lawson
Funding Source: Federal Funds (Title I & ESSER) & State At-Risk
2022-23 Budget

Purpose: The Pando Initiative helps at-risk youth to successfully learn, stay in school, and prepare for life by connecting those students with needed community resources. The Pando Initiative staff and district support staff form a multi-disciplinary team to offer at-risk students and their family's access to the services needed to solve social, educational, health, and emotional challenges impeding student success. The purpose of this agenda item is to request approval of a new Memorandum of Understanding for the school year 2022-23.

Recommendation: It is recommended that the Board approve contract services and enter into an agreement with The Pando Initiative to provide services at 16 district schools in an amount not to exceed \$475,000.

9. Reappointment of McDonald Tinker, P.A. as Special Legal Counsel

Contact(s): Dan Lawrence, Sean Hudspeth
Funding Source: 42 Fund – Special Liability Expense Fund, 47 Fund – Risk Management Reserve Fund, and 52 Fund – Workers' Compensation Reserve Fund
2021-22 Budgeted Item

Purpose: The purpose of this agenda item is to request reappointment of McDonald, Tinker, P.A., as special legal counsel for 2022-23.

Recommendation: It is recommended that the Board of Education reappoint the law firm of McDonald Tinker, P.A., as special counsel to represent Unified School District 259 of Sedgwick County, Kansas in legal matters for the school district's self-funded workers' compensation program for the 2022-23 fiscal year or until further order of the Board, whichever comes first, and authorize payment of fees not to exceed \$150 per hour for Directors/Partners, plus expenses, \$120 per hour for Associates of the firm, plus expenses, and payment of fees not to exceed \$90 per hour for legal assistants.

10. Reappointment of Fleeson, Goings, Coulson, and Kitch, LLC as Special Legal Counsel

Contact(s): Dan Lawrence, Sean Hudspeth
Funding Source: 42 Fund – Special Liability Expense Fund
and 47 Fund – Risk Management Reserve Fund
2021-22 Budgeted Item

Purpose: The purpose of this agenda item is to request reappointment of Fleeson, Goings, Coulson, and Kitch, LLC as special legal counsel for 2022-23.

Recommendation: It is recommended that the Board of Education reappoint the law firm of Fleeson, Goings, Coulson, and Kitch, LLC as special counsel to represent Unified School District 259 of Sedgwick County, Kansas in legal matters for self-insured retention and employment matters for the 2022-23 fiscal year or until further order of the Board, whichever comes first, and authorize payment of fees not to exceed \$160 per hour for lawyers, plus expenses, and payment of fees not to exceed \$80 per hour for legal assistants.

11. Resolution: Alignment of BOE Policies (Renewal)

Appendix 12

Contact(s): Alicia Thompson, Dan Lawrence, Patrick Greene
Funding Source: NA

Purpose: The proposed Resolution authorizes the Superintendent to approve limited revisions to the Administrative Implemental Procedures (AIPs) and Administrative Responsibility of BOE Policies that relate to the organizational chart, other staff positions noted in AIPs, standard district terminology, building addresses, cross-referencing, and renumbering of policies. The revisions will help the Board, district staff, and the public understand policies according to the current organization. Upon approval by the Superintendent, the Clerk of the Board will publish all revised policies on the BOE Policies Web site and send updates to Board members, Administration, principals, and school office staff. Board Counsel has reviewed the proposed Resolution.

Recommendation: It is recommended the Board approve Resolution: Alignment of BOE Policies, as provided in the Appendix.

12. Workers' Compensation Settlement: A.M.

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: 52 Fund – Workers' Compensation
2022-23 Budget

Purpose: A.M. sustained injuries to both upper extremities during their employment with USD 259 on November 15, 2019. A.M. reports additional injuries sustained to the right shoulder that occurred on April 28, 2021, also while employed with USD 259. A settlement has been reached of \$20,000 to close out all issues on both cases full and final with the agreement. A.M. has already resigned from the district, but this settlement includes an agreement that A.M. will not return to employment at USD 259.

Recommendation: It is recommended that the Board approve this settlement for A.M.'s November 15, 2019, and April 28, 2021 work injuries in the total amount of \$20,000.

VI. Policy

A. First Review: Proposed Revision to Facilities and Building Program Policies

Appendix 13

Contact(s): Luke Newman
Funding Source: NA

Purpose: As part of an ongoing effort to review and update BOE policies as needed, Administration proposes the following revisions to Facilities and Building Program policies.

Current Policy	Proposed	Title	Notes
7080	NA	Participation in Funding Public Improvement Projects	Revised Version per Facilities Division Leadership
7150	NA	Architectural and Engineering Design Services	Revised Version per Facilities Division Leadership

Recommendation: This item provides for the Board's first review of the above policies.

VII. Operations

A. Second Review: Updating Board of Education Boundaries

Appendix 14

Contact(s): Fabián Armendáriz, Wendy Johnson
Funding Source: NA

Purpose: The Board of Education is revising the Board member districts to reflect changes in population based on the 2020 U.S. Census. The Board revises its districts every ten years in accordance with Kansas statutory requirements.

On May 2, 2022, the Board requested staff to prepare boundary maps. These maps were generated by Sedgwick County Geographic Information Services (GIS).

The Board had a first review of these maps at the July 11, 2022, special meeting. At this meeting, staff presented five maps with a recommendation to consider Plan 3 and Plan 5. A preference for Plan 3 was advised by staff and generally agreed to by the Board. Both maps place a high school in each district by moving Heights High and Northeast Magnet from District 6 to District 1, while East High is moved from District 1 to District 3. By consensus, the Board agreed to share all five plans with the community for input and comments. The five plans were posted on the district's Web site on July 12 and interested patrons have been given the opportunity to register their comments by completing a survey and/or making public comments at tonight's Board meeting.

K.S.A. § 72-6769 provides it is necessary for the Board to adopt a resolution and publish the resolution when the Board changes its member district boundaries. This statute provides that the adoption of such a resolution should occur at a meeting of the Board anytime except during the 90-day period preceding a regular school board election. This statute goes on to provide that such a resolution shall be published one time in a newspaper having general circulation in the district, and the publication shall be made within two weeks after adoption of such resolution. This statute also provides that no action can be brought in any court to contest the location of the boundaries of any member district except within 60 days immediately following the publication of the resolution.

Recommendation: It is recommended that the Board approve Resolution 2022-10, which is provided in [Appendix 14](#).

B. Resolution: Board of Education Meetings Calendar

Appendix 15

(Board of Education)

Funding: NA

Purpose: BOE Policy 0200 – Board of Education Agendas and Meetings stipulates a 12-month calendar of the Board meetings be adopted in July. In addition, K.S.A. 72-1138 requires the Board to adopt a resolution during July of each year specifying its schedule of regular meetings. The proposed 2022-23 BOE Meeting Calendar is included in the Appendix.

Recommendation: It is recommended that the Board approve the 2022-23 Board meeting calendar and Resolution.

VIII. Finance

A. Budget Report

Contact(s): Susan Willis
Funding Source: NA

Purpose: Administration will present the 2022-23 district budget for review.

Recommendation: This item provides an opportunity for the Board's information and discussion.

IX. Miscellaneous

- A. Superintendent's Report
- B. Board of Education Report/Requests
- C. New Business
- D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

- 1. Consultation with an attorney which would be deemed privileged in attorney-client relationship.

The open meeting will resume at approximately _____ in this room.

- E. Reconvene
- F. Adjournment