Board of Education Agenda
Wichita Public Schools · USD 259
June 13, 2022 · 6 p.m.
Alvin E. Morris Administrative Center Room 813
903 S. Edgemoor · Wichita KS

Wichita Public Schools will be the district of choice in our region,
where all students and staff are empowered to dream, believe, and achieve.

I. Roll Call

A. Moment of Silence

B. Pledge of Allegiance – South High School JROTC

II. Reports

A. Report – Good News

1. Middle School Robotics National Qualifiers

   Contact(s): Loren Hatfield

   Students from Allison, Gordon Parks Academy and Robinson competed at the Vex Robotics World Championships in Dallas, TX on May 3-5, 2022.

   The following district students and teachers participated:

   Gordon Parks Academy: Cory McCracken Teacher
   Team 71610Y: Maranda King and Tyann Scott
   Team 71610X: Dom Williams, Gabriel Gaines, Jason Rogers, and Ben Nance
   Team 71610C: Gabriel Nance, Ethan Hahn, and Aston Richard
   Team 71610C Sponsors: Jericho Borders, Miles Hayden, and Govanni Guzman

   Allison Middle School: Steve Smith, Teacher
   Team 25900A: Talan Bogart, Caleb Gegen, and Noah Gegen Shal Ruud
   Team 25900B: Miriam Brown, Brianna Hupach, Sophie Lungwitz, and Kyra Rolen

   Robinson Middle School: Kristin Shelton, Teacher
   Team 67203C: Felix Huot, Liam Lawrence, Sophia Grimaldo-Palacios, Edith Grimaldo-Palacios, Aurora Vuong, Wasif Kabir, Sanya Namboodiri, Tanya Namboodiri, Aaron Huot, Chaitanya Jhaveri, and Ashwath Jagadeesh

B. Report – Service Employees International

C. Report – United Teachers of Wichita

III. Public Communications

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning district employees and/or matters that would violate the privacy of students. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table. For more information and restrictions, please see BOE Policy 0200 - BOE Agendas and Meetings.

IV. Operations

A. Transportation Department Overview

Contact(s): Fabián Armendáriz, Lisa Riveros
Funding Source: NA

Purpose: The Wichita Public Schools Transportation department facilitates safe transport for over 15,000 students daily in our community. The purpose of this item is to provide a better understanding of how student transportation works in our district. A basic overview of this operation will be provided, along with related policies, data, contractor, and general budget information.

Recommendation: This item provides an opportunity for the Board's information and discussion.

V. Consent

A. Human Resources

1. Human Resources Report — Appendix 1

Contact(s): Sean Hudspeth

Purpose: Report.

Recommendation: Board approval.

Note: The Human Resources report is not published on the district's Web site. The report is available from the Clerk of the Board's office before noon on Board meeting dates, or in the display rack outside the North High Lecture Hall before Board meetings.

2. Designation of Agent for Kansas Public Employees Retirement System (Annual)

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Supplemental General Fund
2022-23 Budget

Purpose: The Kansas Public Employees Retirement Act provides that each participating employer, through its governing body, designate an individual through whom retirement system transactions and communications will be directed.

Recommendation: It is recommended the Board appoint Alexis Summers as its designated agent through whom retirement system transactions and communications shall be directed for Unified School District 259 of Sedgwick County, Kansas for the 2022-23 fiscal year.

3. NATSB National Screening Bureau (Annual)

   Contact(s): Sean Hudspeth
   Funding Source: Supplemental General Fund
   2022-23 Budget

   Purpose: The district runs approximately 2,500 background checks each year. The Administration would like to continue using the services of NATSB National Screen Bureau, which can complete comprehensive background checks and I-9 verifications.

   Recommendation: It is recommended that the Board approve the district's use of NATSB for background screening checks in an amount not to exceed $65,000 for the 2022-23 fiscal year. Should additional quantities be required, the services shall be billed at the contracted price and shall not be returned to the Board.

4. Equifax Workforce Solutions - Unemployment and Employment Verification Administration (Annual)

   Contact(s): Sean Hudspeth
   Funding Source: General Fund
   2022-23 Budget

   Purpose: The outsourcing of unemployment claims, employer unemployment tax administration, and employment verifications to Equifax Workforce Solutions, will allow HR staff to be redeployed to strategic and higher value services for our end customers. Equifax Workforce Solutions was selected in 2012 as the preferred vendor through a formal RFQ process because of its IT infrastructure and its ability to handle the volume of unemployment claims administration and employment verifications.

   Recommendation: It is recommended that the Board authorize Human Resources to approve an amount not to exceed $42,000 to purchase services for the 2022-23 fiscal year from Equifax Workforce Solutions. Should additional quantities be required, the services shall be billed at the contracted price and shall not be returned to the Board.

5. Master Teacher: ParaPD Now Testing (Annual)

   Contact(s): Sean Hudspeth
   Funding Source: General Fund
   2022-23 Budget

   Purpose: The purpose of this item is to purchase Master Teacher's tool to utilize the ParaPD Now testing. ParaPD Now is used by the district as a pre-employment screening tool to test all paraeducator applicants for highly qualified status as required by the U.S. Department of Education and the Kansas State Department of Education. Master Teacher will provide and maintain all hardware, software, programming, and research for the Master Teacher tools.

   Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Master Teacher in an amount not to exceed $26,999 for the 2022-23 fiscal year for the temporary employee conversion process. Should additional quantities be required, the services shall be billed at the contracted price and shall not be returned to the Board.

B. Finance

1. Treasury Warrants: May 2022 Appendix 2

Contact(s): Susan Willis

Purpose: Monthly report.

Recommendation: Board approval.

C. Bids

1. Purchasing Consent Appendix 3

Purpose: Report.
Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Production Printing & Document Archiving Services	$90,000.00	Fabian Armendariz
2. Nutrition Services Cleaning Solutions	$50,000.00	Fabian Armendariz
3. Nutrition Services Laundry Services – Annual	$30,000.00	Fabian Armendariz
4. Copier Lease Payments	$200,000.00	Fabian Armendariz
5. Oracle Fusion Support and Maintenance – Annual	$465,000.00	Rob Dickson
6. Antivirus Software – Annual	$35,000.00	Rob Dickson
7. Schoolbooks & Tracks Software Maintenance & Support – Annual	$90,000.00	Rob Dickson
8. Securly – Annual	$87,000.00	Rob Dickson
9. Generation Esports – Annual	$44,640.00	Rob Dickson
10. Fire Panel Systems	$100,000.00	Luke Newman
11. Elevator Inspection, Maintenance & Compliance Testing	$75,000.00	Luke Newman
12. Elevator Repair	$100,000.00	Luke Newman
13. Building Automation System	$500,000.00	Luke Newman
14. Carpet – Annual	$150,000.00	Luke Newman
15. Playground Equipment & Rubberized Mulch	$400,000.00	Luke Newman
16. Roll-Off Dumpster & Solid Waste Removal Services – Annual	$475,000.00	Luke Newman
17. Asbestos Repair & Removal – Annual	$200,000.00	Terri Moses
18. HVAC Air Filters	$200,000.00	Luke Newman
19. Various Gas & Cylinder Rental Service	$100,000.00	Luke Newman
20. Food – May 2022	$248,809.43	Fabian Armendariz
21. Supplies – May 2022	$241,987.45	Fabian Armendariz

2. East High School Science Wing Project: Early Bid Packages

Contact(s): Luke Newman
Funding Source: Capital Outlay
2022-23 Budget

Purpose: The 2022-23 Capital Outlay budget includes monies for construction projects at various district sites. On December 13, 2021, the Board of Education approved utilizing the Construction Manager At-Risk Delivery Method on the East High School science wing project. Subsequently, on February 7, 2022, the Board approved a contract with McCown-Gordon Construction, LLC to provide Construction Manager At-Risk services for the East High School science wing project to address structural repairs and associated construction work to facilitate those repairs.

Currently, the East High School science wing project is in the late design stages with Schaefer, Johnson, Cox, Frey Architecture. A final guaranteed maximum price (GMP) will be prepared by McCown-Gordon upon completion of the design documents, which will be presented to the Board for approval in July.

In the interest of mitigating supply chain concerns and preventing schedule delays, early bid packages have been issued for roofing and select HVAC equipment. The amount approved for these early roofing and HVAC equipment bid packages will be rolled into the total guaranteed maximum price (GMP) presented in July.

Recommendation: It is recommended that the Board approve an amount not to exceed $989,287 with McCown-Gordon for roofing and select HVAC equipment, to be rolled in with the final GMP for the East High School Science Wing project.

D. Programs/Grants

1. ESOL Endorsement Program (Annual) Appendix 4

Contact(s): Gil Alvarez, Andi Giesen
Funding Source: English for Speakers of Other Languages
2022-23 Budget

Purpose: Wichita State University, Kansas State University and Newman University provide English for Speakers of Other Languages (ESOL) teacher licensure endorsement programs, available to all Wichita Public Schools teachers working directly with English Language Learners (ELL). ESOL program courses are available through WSU, KSU, and NU in Fall 2022, Spring 2023, and Summer 2023. The Wichita Public Schools ESOL Instructional Service Department provides WPS teachers the opportunity to acquire ESOL endorsements, making them highly qualified ESOL teachers.

Recommendation: It is recommended the Board authorize payment to Wichita State University, Kansas State University, and Newman University for providing ESOL programming to Wichita Public Schools teachers in an amount not to exceed $300,000.

2. Imagine Learning – Edgenuity Online Curriculum (Renewal)

   Contact(s): Gil Alvarez, Holly Ingram
   Funding Source: Federal Funds (ESSER), At Risk Funds, Virtual Funds
   2022-23 Budget

   Purpose: The purpose of this agenda item is to request Board approval to extend the annual contract agreement with Imagine Learning to provide middle and high school student opportunities for Edgenuity online and credit recovery courses.

   Recommendation: It is recommended that the Board authorize the purchase of Edgenuity online services renewal with Imagine Learning in an amount not to exceed $300,000.

E. Miscellaneous

1. BOE Meeting Minutes for May 23, 2022 Appendix 5

   Contact(s): Patrick Greene

   Purpose: The BOE Meeting Minutes for May 23, 2022, are attached in the Appendix.

   Recommendation: Board approval.

2. Legal Services: Fleeson, Gooing, Coulson & Kitch, LLC and McDonald Tinker PA

   Contact(s): Sean Hudspeth, Dan Lawrence
   Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund – Special Liability, 52 Fund – Worker's Compensation Reserve Fund
   2021-22 Budget

   Purpose: Fleeson, Gooing, Coulson & Kitch, LLC have submitted a statement for May 2022 legal services and expenses for Civil Litigation in the amount of $4,816.75.

   McDonald Tinker PA have submitted a statement for May 2022 legal services and expenses for Worker's Compensation in the amount of $12,090.81.

   This brings the 2021-22 fiscal year-to-date total to $164,914.85 for Civil Litigation services and $109,294.67 for Worker's Compensation services.

   Recommendation: It is recommended that the Board authorize payment for legal services and expenses for Civil Litigation and Worker's Compensation under the school district's self-insured programs for May 2022 in the amount of $4,816.75 to Fleeson, Gooing, Coulson & Kitch, LLC and the amount of $12,090.81 to McDonald Tinker PA.

3. EverDriven Appendix 6

   Contact(s): Fabián Armendáriz, Lisa Riveros
   Funding Source: Supplemental General, Special Education, Title, McKinney-Vento, and other sources as warranted
   2022-23 Budget

   Purpose: This item provides for the extension of the Agreement with EverDriven (formerly ALC Schools) to provide various student transportation services using SUVs, vans, and sedans.

   Recommendation: It is recommended the Board extend the agreement with EverDriven for transportation services for the 2022-23 school year in the amount not to exceed $350,000.

4. Behavioral Threat Case Management System (Public Consulting Group, Inc.) Appendix 7

   Contact(s): Terri Moses, Stephanie Quick, Dee Dee Stroot
   Funding Source: ESSER III approved allocation
   2022-23 Budget

   Purpose: The purpose of this item is to contract with Public Consulting Group, Incorporated. PCG is a sole-source provider of the EDPlan Behavioral Threat Assessment software suite. This software is designed to support behavioral threat assessments, intervention, and referral services management. This system will help maximize transparency, fidelity, collaboration, efficiency, and reporting/data collection.

   Recommendation: It is recommended the Board approve contracting with Public Consulting Group, Inc. in an amount not to exceed $78,354 to cover initial implementation & startup fees, as well as annual licensing, support & maintenance for the 2022-23 school year.

5. Custodial Services

   Contact(s): Luke Newman
   Funding Source: ESSER, General Funds
   2022-23 Budget

   Purpose: On May 2, 2022, an RFP was issued for the purpose of selecting a company to provide custodial services to supplement our district custodial staff. This service is needed temporarily due to the difficulty the district has had filling its open vacancies in the custodial department. Bringing in this supplemental custodial help will ensure our buildings continue to be cleaned and sanitized to the high standards set for our district. The district has selected Harris Dream Clean, LLC.

   Recommendation: It is recommended that the Board enter an agreement with Harris Dream Clean, LLC for an amount not to exceed $650,000 to provide supplemental custodial services to the district.

6. Electrical Materials and Equipment

   Contact(s): Luke Newman
   Funding Source: Capital Outlay
   2022-23 Budget

   Purpose: Various district sites have electrical equipment and components that are provided solely by Consolidated Electrical Distributors (Siemens), Stanion Wholesale Electric Co. (Eaton), and Graybar Electric Supply (Square D/Schneider Electric). These are all sole source vendors for their respective material and equipment. At times, immediate replacement or repair is necessary to keep learning environments safe and comfortable.

   Recommendation: It is recommended the Board approve a maximum amount of $250,000 for electrical equipment and material to be purchased from Consolidated Electrical Distributors (Siemens), Stanion Wholesale Electric, Co., (Eaton), and Graybar Electric Supply (Square D/Schneider Electric) on an as needed basis.

7. HVAC Materials and Labor

Contact(s): Luke Newman
Funding Source: Capital Outlay
2022-23 Budget

Purpose: Various district sites have HVAC controls and equipment provided solely by Sandifer Engineering & Controls, C&C Sales, Inc., Trane U.S., Inc. (Trane & Mitsubishi), Johnson Controls (York), Daikin TMI (McQuay), and Building Controls and Services, Inc. (AAON & LG). These are all sole source vendors for their respective equipment. At times, immediate replacement or repair is necessary in order to keep learning environments safe and comfortable.

Recommendation: It is recommended the Board approve a maximum amount of $1,000,000 for HVAC - related labor, equipment, and material to be purchased from Sandifer Engineering & Controls, C&C Sales, Inc., Trane U.S., Inc., Johnson Controls, Daikin TMI, and Building Controls and Service, Inc. on an as-needed basis.

8. Hydronic Glycol and Water Quality Materials and Labor

Contact(s): Luke Newman
Funding Source: Capital Outlay
2022-23 Budget

Purpose: Various districts require the use of chemical water additives (glycol) in HVAC/mechanical piping to inhibit rust build-up and prevent breaks due to freezing. Within the local area, Kan-Tech, Inc. is the sole source provider of these chemicals and the associated servicing. At times, immediate replacement or replenishment is necessary to prevent damage to the HVAC systems, and to ensure safe and comfortable learning environments are maintained.

Recommendation: It is recommended the Board approve a maximum amount of $250,000, for HVAC Glycol and Water Quality related labor, equipment, and material to be purchased from Kan-Tech, Inc. on an as needed basis.

9. Natural Gas Transport Appendix 8

Contact(s): Luke Newman
Funding Source: Supplemental General Fund
2022-23 Budget

Purpose: The district participates in the Greenbush Energy Group purchasing cooperative to secure reliable and economical supply of natural gas. Greenbush Energy solicits proposals for the supply of commodity purchase natural gas and transportation services and advises on contract terms regarding those services. On average, this purchasing methodology saves the district twenty percent on our natural gas utility rates, while also limiting budgetary risks inherent with the volatility of the natural gas market. Greenbush Energy Group's Advisory Committee recommends WoodRiver Energy LLC be used as the district's natural gas provider and transporter for the 2022-23 fiscal year.

Recommendation: It is recommended that the Board authorize WoodRiver Energy LLC as its provider and transporter of natural gas for District buildings in the estimated total amount of $3,593,217 for the 2022-23 fiscal year.

10. Interim Healthcare of Wichita (Annual) Appendix 9

Contact(s): Fabián Armendáriz, Lisa Riveros, Vince Evans, Kimber Kasitz
Funding Source: Special Education
2022-23 Budget

Purpose: To comply with the Individuals with Disabilities Education Act and state guidelines, K.S.A. 72-3403 for mandated services, USD 259 proposes to enter into a contractual agreement with Interim Healthcare of Wichita to provide Health Services as a Special Education related service for students who cannot be transported safely without the support of nursing services. This is a required service for selected students. The amount is not to exceed $150,000. The contract runs from July 1, 2022, through June 30, 2023.

Recommendation: It is recommended the Board authorize the district to enter into an agreement with Interim Healthcare of Wichita, Inc., during the 2022-23 school year to provide Special Education Health Services, not to exceed a cost of $150,000, to be funded by Special Education.

11. News-2-You, Unique Learning System n2y, LLC (Renewal) Appendix 10

Contact(s): Vince Evans, Justin Hawpe
Funding Source: Special Education (ESSER)
2022-23 Budget

Purpose: The purpose of this agenda item is to request Board approval to extend the annual contract agreement with n2y, LLC which provides PreK-12 licenses and resources for our teachers and students. Primarily, this resource is used supporting students with Individualized Education Programs.

Recommendation: It is recommended that the Board authorize the purchase of News-2-You and Unique Learning System with n2y, LLC for one year in an amount not to exceed $129,016.50.

12. Proposed Policy Revisions Appendix 11

Purpose: As permitted by BOE Policy 0100 – Organization and Functions of the Board, (AIP 3a): Proposed minor revisions to policies may include, but not be limited to, revisions involving policy number, position titles, district office names, and system alignment items. In addition, minor revisions may include combining similar content among policies, deleting obsolete policies, and moving policy content to procedural handbooks if appropriate. This consent item may also include revisions to existing policy as a result of federal, state, or local law or regulation.

Recommendation: Board approval.

Summary

Policy	Title	Person Responsible
P5116	Emergency Safety Interventions Board	Vince Evans; Dan Lawrence

13. Vehicle Repair and Rental Reimbursement

Contact(s): Sean Hudspeth, Danielle Dettmer, Douglas Mumma
Funding Source: 47 Fund – Self-Insured Reserve Fund
2021-22 Budget

Purpose: On February 15, 2022, a district vehicle was involved in a collision with a member of the public. The district is responsible for the repair costs and reimbursement of associated rental car expenses. Due to supply chain issues, this repair took longer than normal and an extended rental for the member of the public.

Recommendation: It is recommended the Board authorize a one-time payment of $16,713.46 to Rusty Eck Ford for repairs and a one-time reimbursement of $5,620.21 to the member of public for rental car expenses. The total amount is $22,333.67.

14. Wichita Metro Transit Authority (Annual) Appendix 12

Contact(s): Fabián Armendáriz, Lisa Riveros
Funding Source: Supplemental General Fund, ESSER
2022-23 Budget

Purpose: The Wichita Metro Transit Authority has been successfully providing transportation service to Wichita Public Schools since 2018-19. During the 2021-22 school year, the Wichita Metro Transit Authority provided transportation services for most high schools and various other secondary schools as needed by the Hearing Office. The intent is to request the continued use of Wichita Metro Transit Authority for the 2022-23 school year for additional transportation services at multiple locations, including those listed above.

Recommendation: It is recommended the Board approve the continued use of Wichita Metro Transit Authority for additional transportation services for the-2022-23 school year in the amount not to exceed $350,000.

15. KSHSAA Membership and Insurance (Annual) Appendix 13

Contact(s): J. Means, Sean Hudspeth, Danielle Dettmer
Funding Source: Supplemental General Fund and 57 Fund Athletic Activities Fund
2022-23 Budget

Purpose: The purpose of this item is to authorize the district's respective schools to maintain their membership in the Kansas State High School Activities Association (KSHSAA) in order to participate in KSHSAA-sponsored events and to take advantage of the liability insurance and student accident insurance that is part of the KSHSAA program.

Recommendation: It is recommended that the Board authorize the district's respective schools to renew their membership in KSHSAA for the 2022-23 fiscal year and to authorize each high school to pay a fee of $500 and each middle school to pay a fee of $200 from the Athletic Activities Fund, 57 Fund, directly to KSHSAA. The total amount for insurance, as listed in the Appendix, is not to exceed $25,000. Should the total exceed the projected amount, the services shall be billed at the contracted price and shall not be returned to the Board.

16. Flexible Spending Plan (Annual) Appendix 14

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Fund 96 – Flexible Spending Fund
2022-23 Budget

Purpose: The purpose of this item is to re-appoint Application Software, Inc., (ASI) as the administrator for the Flexible Spending Plan.

Recommendation: It is recommended the Board approve renewal of the contract for the 2022-23 fiscal year with ASI, (Columbia, MO) for claim administration expenses for a fee of $3.00 per participating employee per month, not to exceed $100,000 per year. Should the total exceed the projected amount, the services shall be billed at the contracted price and shall not be returned to the Board.

17. Supplemental Life Insurance (Annual)

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Fund 98 - Payroll Deduction Fund
2022-23 Budget

Purpose: The purpose of this item is to reappoint Guardian Life Insurance Company (Lehigh Valley, PA) to administer the district's voluntary supplemental life insurance.

The district makes available on a voluntary purchase basis a supplemental life insurance plan for employees eligible for district benefits. Employees may purchase, without cost to the district, group term life insurance that is in addition to the insurance provided by the district and KPERS.

The plan was revamped in 2019 to align with industry standards and plans offered by other larger employers in the market. The district's plan now offers a full open enrollment with an increased guaranteed issue amount. Plan design has been updated with spouse and child options.

As of April 30, 2022, USD 259 has 1,263 employees, 402 spouses, and 450 dependent children enrolled in the voluntary life plan. Current premium rates being paid by the employees are guaranteed until June 30, 2023.

Recommendation: It is recommended the Board authorize the district to continue this voluntary contribution life insurance plan through Guardian Insurance Company for the 2022-23 fiscal year.

18. Group Term Life Insurance (Annual) Appendix 15

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Supplemental General Fund
2022-23 Budget

Purpose: The purpose of this item is to reappoint Standard Insurance Company (Portland, OR) to administer the district's Group Term Life Insurance policy at the guaranteed rate of 0.21 per $1,000 of coverage through June 30, 2023.

Recommendation: It is recommended the Board approve the purchase of group term life insurance from Standard Insurance Company at a cost not to exceed $630,655 for premiums for the 2022-23 fiscal year. It is further recommended the Board authorize the Administration to pay a $2,500 annual fee to Insurance Management Associates for life insurance brokerage services for the 2022-23 fiscal year. Should the total exceed the projected amount, the services shall be billed at the contracted price and shall not be returned to the Board.

19. Employee Assistance Program (Annual)

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Supplemental General Fund
2022-23 Budget

Purpose: To improve employee productivity and lower costs to the health plan, the district has contracted with the vendor New Directions since the 2015-2016 budget year for employee assistance programs. Due to an over 300% increased overall contract amount set forth by this vendor for the 2022-2023 budget year and without any willingness on their part to negotiate, a new vendor needed to be established. After thoughtful consideration and research, ComPsych is recommended to be the new vendor for the district for employee assistance programs.

Their services will include formal management referrals for poor work performance, alcohol and/or drug use, plus education seminars and critical incident meetings as requested. Employee services include emergency counseling for marital and family relationships; alcohol and drug use; emotional and social concerns; financial and legal concerns; and short-term counseling.

ComPsych provides local counselors, 20 of whom are certified Department of Transportation (DOT) and Substance Abuse Professionals (SAP), a dedicated account manager, same day appointments for mandatory referrals, comprehensive full-service Web access, phone consultations, and over 10 locations.

Recommendation: It is recommended that the Board approve an amount not to exceed $160,000 to purchase employee assistance program services from ComPsych for the 2022-2023 fiscal year. An additional $85,000 in ESSER funds is requested again this year to cover the following services: 1) Moving the 6-visit model to a 10-visit model; 2) CCBT (Cognitive Behavioral Therapy) through MyStrength; and 3) a financial well-being package through WellthSource. ComPsych has agreed to lock in this rate for the next 5 years or through June 30, 2026. Should additional services be required, the services shall be billed at the contracted price and shall not be returned to the Board.

20. Department of Transportation (DOT), Fitness for Duty, Post Offer Employment Tests (POETS), Reasonable Suspicion Testing and Hepatitis Shots (Annual)

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Supplemental General Fund
2022-23 Budget

Purpose: This item provides for pre-employment, Department of Transportation (DOT) tests for drivers whose duties qualify under federal regulations, Fitness for Duty, Post Offer Employment Tests (POETS), Independent Medical Exams (IME's), and drug testing for cause due to "reasonable suspicion" that the employee is under the influence or impaired. It also provides Hepatitis B shots for employees in "at-risk" positions or after exposure.

Recommendation: It is recommended that the Board approve an amount not to exceed $184,300 pre- and post-employment testing and Hepatitis B shots for employees in "at-risk" positions or after exposure for the 2022-23 fiscal year. Should additional quantities be required, the services shall be billed at the contracted price and shall not be returned to the Board.

21. Special Liability Expenses Fund (Annual)

Contact(s): Sean Hudspeth, Danielle Dettmer, Susan Willis
Funding Source: Fund 42 - Special Liability Expenses Fund
2022-23 Budget

Purpose: Kansas law authorizes school districts to establish a special liability fund to pay the cost of providing for a district's defense and the defense of its employees that arise under the Kansas Tort Claims Act, and for payment of claims and other direct and indirect costs relating thereto. The payment of judgments rendered against the school district is also to be paid from this fund.

Recommendation: It is recommended that the Board authorize the Administration to pay liability judgments and direct and indirect expenses to any judgment that may arise during the 2022-23 fiscal year from Fund 42 in an aggregate amount not to exceed $1,000,000.

22. Self-Funded Insurance Reserve (Annual) Appendix 16

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Fund 47 – Self-Funded Insurance Reserve Fund
2022-23 Budget

Purpose: The district has operated self-funded benefit plans since the 1980s. For the 2005-06 fiscal year, the district's health plan, the income protection plan (short-term disability), and the risk management reserve fund were combined from their separate funds into the 47 Fund, the self-funded insurance reserve fund. During the 2006-07 fiscal year, the wellness and ergonomic programs were added to this fund. Thus, several self-funded employee benefit programs are combined into this one fund.

Recommendation: It is recommended that the Board authorize the Administration to fund an amount for self-funded insurance programs in the 47 Fund in an amount not to exceed $4,500,000 for the 2022-23 fiscal year. This does not include the Medical, Pharmacy, Vision and Dental Benefit Plan item in this BOE Agenda.

23. Workers' Compensation Reserve Fund (Annual) Appendix 17

Contact(s): Sean Hudspeth, Danielle Dettmer, Boni Burkhart
Funding Source: Fund 52 – Workers' Compensation Reserve Fund
2022-23 Budget

Purpose: Since 1986, the Board has approved self-funding its statutory obligation to provide workers' compensation benefits to employees injured while in the course of and arising out of their employment. K.S.A. 44-505(e) and amendments thereto requires a self-insured school district to maintain a separate loss reserve loss fund for the payment of workers' compensation claims, judgments, and expenses.

The Employee Benefits/Insurance Management office administers this program. The school district has used the legal services of McDonald, Tinker, Skaer, Quinn & Herrington since 1990 for litigated workers' compensation Claims, and actuarial services are provided by Sigma Actuarial Consulting Services. The school district's outside auditor is Allen, Gibbs & Houlik.

Since 1996, the district has utilized CorVel Corporation as a third-party billing administrator for its workers' compensation claims. All claim costs are reviewed and paid according to the Medical Services and Fee Schedule promulgated by the Kansas Department of Labor.

Since December 3, 2003, the school district's workers' compensation office has run software from MicroNiche, Inc., for claims management. Other more robust claims management third-party software programs are being analyzed in effort to assure ongoing compliance with Section 111 reporting and the Kansas Department of Labor Electronic Data Interchange (EDI) reporting requirements.

In 2009, Section 111 of the Medicare, Medicaid, and SCHIP Extension Act (MMSEA) added mandatory reporting requirements for liability insurers, including workers' compensation plans to electronically report to Medicare the details of workers' compensation settlements, judgments, awards, or other payments to Medicare recipients.

In 2013, Kansas began mandating the use of Electronic Data Interchange. As of January 1, 2014, the Kansas Department of Labor would no longer accept paper First Reports of Injury and began requiring specific claim information be sent electronically over the life of a claim.

In 2018, the Board authorized Administration to contract with a third-party claims management software vendor to maintain compliance with Section 111 CMS reporting and the Kansas Department of Labor Electronic Data Interchange reporting requirements. Origami Risk became the designated claims management program to process EDI and CMS reporting as of the 2020-21 fiscal year. Origami Risk will continue this role for the 2022-2023 fiscal year.

Recommendation: It is recommended that the Board authorize the Administration to expend up to $3,345,300 from the Workers' Compensation Reserve Fund for the 2022-23 fiscal year to pay workers' compensation claims and expenses necessary to administer the district's self-insured workers' compensation program to maintain compliance with the Kansas state law requirements for self-funded plans.

24. Medical, Pharmacy, Vision and Dental Benefit Plan (Annual) Appendix 18

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: 47 Fund – Self-Funded Health Plan Reserve
2022-23 Budget

Purpose: All benefitted employees with an FTE of .75 and above receive an offer for basic medical, pharmacy, and dental plan coverage. Under the Affordable Care Act, a Minimum Value Health Plan must be available to employees who meet a specific 30 hour look-back period eligibility requirement and who do not meet the eligibility requirements for the district's health plan. There is no dental coverage or spousal coverage provided under the Minimum Value Health Plan. The district also offers health plan benefits to eligible employees upon retirement. The district buys a specific stop loss policy, which attaches at $500,000 on each individual claim. In addition, the district utilizes third-party administrators (TPAs) to administer COBRA benefits, the district's medical, dental, pharmacy plans, the diabetes program, and benefits administration.

A Request for Proposal (RFP) for medical plan administration was conducted in 2018. A committee of 12 district stakeholders (including district administrators, representation from the UTW, and representation from the SEIU) worked with USI, a benefit consulting company, to prepare request for proposals and to review proposals submitted from medical plan TPAs.

Two finalists were selected to present on their proposals for medical plan administration. After the finalist presentations, the committee requested further information from the TPAs and analysis by the consultant/experts. Meritain was selected as the medical plan TPA with Eye Med for vision benefit administration.

To maintain fiscal responsibility, an RFP for medical plan administration was again conducted in 2021. UMR and Bind were selected as medical health plans for 2022.

MaxorPlus is the self-funded pharmacy benefit plan, and Delta Dental of Kansas is the self-funded dental plan for the district.

Recommendation: For the 2022-23 fiscal year, it is recommended that the Board authorize UMR and Bind to administer the district's self-funded medical plans, MaxorPlus to administer the self-funded pharmacy benefit plan, Eye Med to administer vision benefits, and Delta Dental of Kansas to administer the district's self-funded dental plans.

It is recommended for the 2022-23 fiscal year, that the Board continue to authorize Employee Benefits to contract with bswift to administer COBRA, facilitate health plan enrollment, track MVP eligibility, and prepare and file the IRS forms for the Affordable Care Act.

25. Property and Casualty Insurance (Annual) Appendix 19

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Supplemental General Fund
2022-23 Budget

Purpose: IMA became the broker of record for the property and casualty program in calendar year 2023. As they took over this program at the inception of the calendar year, they waived fees.

Recommendation: It is recommended that the Board authorize the expenditure from the Supplemental General Fund an amount not to exceed $4,900,000 for the purchase of property and casualty insurance, IMA broker fees for the period of July 1, 2022 through June 30, 2023, and any related services IMA may perform during the 2022-23 fiscal year.

26. Student Accident Insurance: Voluntary/Latchkey (Annual)

Contact(s): Sean Hudspeth, Danielle Dettmer
Funding Source: Supplemental General Fund
2022-23 Budget

Purpose: As a service for parents or guardians, the district has allowed the solicitation of student accident insurance for those families who want to cover their students for accidents that might occur during the school year. This district does not provide accident insurance or premises medical coverage on a blanket basis for all students or members of the public. Depending upon the scope of coverage, such insurance could cost the district from $250,000 to $480,000 a year. Therefore, the district makes available this voluntary insurance, and no district funds are used to purchase this insurance. The district does not warrant this insurance is adequate to satisfy the needs of any purchaser.

Recommendation: It is recommended that the Board authorize Student Assurance Services (Lawrence, KS) the right to provide voluntary student accident insurance, including sports coverage, for the fiscal year 2022-23.

Also, it is recommended that Student Assurance Services (Lawrence, KS) provide this service to the district's School Age Program (Latchkey) at a cost of $2.00 per participant, which is built into the fees charged by the program.

VI. Finance

A. Budget Report

Contact(s): Susan Willis
Funding Source: NA

Purpose: Administration will update the Board on the budget.

Recommendation: This item provides an opportunity for the Board's information and discussion.

VII. Miscellaneous

A. Superintendent's Report

B. Board of Education Report/Requests

C. New Business

D. Executive Session #1

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

1. Consultation with an attorney which would be deemed privileged in attorney-client relationship.

The open meeting will resume at approximately _____ in this room.

E. Reconvene

F. Executive Session #2

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

1. School security matters to ensure the security of schools, buildings, and/or systems is not jeopardized.

The open meeting will resume at approximately _____ in this room.

G. Reconvene

H. Adjournment